

SUMMARY OF MINUTES

FINANCE COMMITTEE

4:00 P.M., MONDAY, JULY 13, 2009

COMMITTEE ROOM

ROOM 239, CITY HALL

MEMBERS PRESENT: *Mayor Allen Joines*
 Council Member Wanda Merschel, Chair
 Council Member Robert C. Clark, Vice Chair
 Council Member Vivian H. Burke
 Council Member Joycelyn V. Johnson

OTHERS PRESENT: *Council Member Molly Leight*
 Council Member Evelyn A. Terry (in at 5:25 p.m.)

Chair Merschel called the meeting to order and stated that without objection, the Committee would first consider the Consent Agenda.

Council Member Clark requested to pull Item C-4(a)&(b). Council Member Johnson stated that although she did not wish to pull it, she needed to make a comment about Item C-11.

Council Member Burke made a motion to approve the balance of the Consent Agenda. The motion was duly seconded by Council Member Clark and unanimously carried.

CONSENT AGENDA

Property Matters

- C-1. CONSIDERATION OF ITEMS RELATING TO THE ACQUISITION/SALE OF PROPERTY:
- a. RESOLUTION AUTHORIZING THE FINAL DISPOSITION OF PROPERTY LOCATED AT 3101 EASTON DRIVE THROUGH A PUBLIC AUCTION AS PERMITTED IN N.C.G.S. 160A-270. [*Receipt of \$84,500.*]
 - b. RESOLUTION AUTHORIZING ACQUISITION OF PROPERTIES FOR MOTOR ROAD EXTENSION PHASE I BY DEED OR CONDEMNATION. [*\$148,075 from General Obligation Bond Funds.*]
 - c. RESOLUTION AUTHORIZING RELEASE OF PRIVATE DRAINAGE

EASEMENT AND WATER TANK ACCESS EASEMENT TO THE WINSTON-SALEM/FORSYTH COUNTY BOARD OF EDUCATION AND ACCEPTANCE OF A NEW AND IMPROVED WATER TANK ACCESS EASEMENT FROM THE WINSTON-SALEM/FORSYTH COUNTY BOARD OF EDUCATION.

- d. RESOLUTION AUTHORIZING DEDICATION OF FEE SIMPLE RIGHT-OF-WAY ON CITY OWNED PROPERTY FOR CONSTRUCTION OF THE BREWER ROAD AND BUCHANAN STREET INTERSECTION IMPROVEMENTS.

Public Safety

- C-2. SILK PLANT FOREST CITIZEN REVIEW COMMITTEE FINANCIAL UPDATE.
- C-3. RESOLUTION AUTHORIZING AN INTERLOCAL AGREEMENT TO SHARE FUNDS WITH FORSYTH COUNTY AND THE TOWN OF KERNERSVILLE UNDER THE 2009 BYRNE JUSTICE ASSISTANCE GRANT PROGRAM AWARD.

Finance/Budget

- C-5. RESOLUTION APPROVING A CONTRACT WITH SUSAN HATCHELL LANDSCAPE ARCHITECTURE, PLLC TO CONDUCT FEASIBILITY STUDIES FOR THE YADKIN RIVER GREENWAY AND LEWISVILLE GREENWAY AND PEDESTRIAN CONNECTIONS PLAN - \$144,965.
- C-6. CONSIDERATION OF AMENDMENTS TO THE FISCAL YEAR 2009-2010 ANNUAL APPROPRIATION/TAX LEVY AND PROJECT BUDGET ORDINANCES:
 - a. ORDINANCE AMENDING THE ANNUAL APPROPRIATION AND TAX LEVY ORDINANCE FOR THE CITY OF WINSTON-SALEM, NORTH CAROLINA FOR THE FISCAL YEAR 2009-2010.
 - b. ORDINANCE AMENDING THE PROJECT BUDGET ORDINANCE FOR THE CITY OF WINSTON-SALEM, NORTH CAROLINA FOR THE FISCAL YEAR 2009-2010.

Transportation

- C-7. CONSIDERATION OF ITEMS RELATING TO THE OLD LEXINGTON ROAD WIDENING PROJECT:
 - a. RESOLUTION AUTHORIZING A CHANGE ORDER TO LARCO CONSTRUCTION COMPANY FOR WORK ASSOCIATED WITH THE OLD LEXINGTON ROAD WIDENING PROJECT FOR \$300,000.
 - b. ORDINANCE AMENDING THE PROJECT BUDGET ORDINANCE FOR THE

CITY OF WINSTON-SALEM, NORTH CAROLINA FOR THE FISCAL YEAR
2009-2010.

- C-8. CONSIDERATION OF ITEMS RELATING TO CONGESTION MITIGATION AND AIR QUALITY PROJECTS:
- a. RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO CONGESTION MITIGATION AND AIR QUALITY AGREEMENT WITH THE NORTH CAROLINA DEPARTMENT OF TRANSPORTATION. [*\$2,437,500 from the North Carolina Department of Transportation.*]
 - b. ORDINANCE AMENDING THE PROJECT BUDGET ORDINANCE FOR THE CITY OF WINSTON-SALEM, NORTH CAROLINA FOR THE FISCAL YEAR 2009-2010.
- C-9. CONSIDERATION OF ITEMS RELATING TO CONGESTION MITIGATION AND AIR QUALITY FUNDING FOR PUBLIC TRANSPORTATION PROJECTS:
- a. RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A MUNICIPAL AGREEMENT WITH THE NORTH CAROLINA DEPARTMENT OF TRANSPORTATION FOR USING CONGESTION MITIGATION AND AIR QUALITY FUNDING FOR THE PUBLIC TRANSPORTATION PROJECTS FOR THE WINSTON-SALEM TRANSIT AUTHORITY. [*\$7,295,500 from the North Carolina Department of Transportation.*]
 - b. ORDINANCE AMENDING THE PROJECT BUDGET ORDINANCE FOR THE CITY OF WINSTON-SALEM, NORTH CAROLINA FOR THE FISCAL YEAR 2009-2010.
- C-10. CONSIDERATION OF ITEMS RELATING TO FEDERAL TRANSIT ADMINISTRATION FUNDS FOR JOB ACCESS REVERSE COMMUTE AND THE NEW FREEDOM PROGRAM:
- a. RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A MUNICIPAL AGREEMENT WITH THE FEDERAL TRANSIT ADMINISTRATION ACCEPTING JOB ACCESS REVERSE COMMUTE AND NEW FREEDOM FUNDS FOR THE WINSTON-SALEM URBAN AREA. [*\$200,571.18 from Federal Transit Administration.*]

- b. ORDINANCE AMENDING THE PROJECT BUDGET ORDINANCE FOR THE CITY OF WINSTON-SALEM, NORTH CAROLINA FOR THE FISCAL YEAR 2009-2010.

General Government

- C-12. APPROVAL OF FINANCE COMMITTEE SUMMARY OF MINUTES - *June 8, 2009.*

Public Safety

- C-4. CONSIDERATION OF ITEMS RELATING TO AN AGREEMENT WITH THE WINSTON-SALEM/FORSYTH COUNTY BOARD OF EDUCATION FOR THE PROVISION OF SCHOOL RESOURCE OFFICERS:
- a. RESOLUTION AUTHORIZING THE EXECUTION OF A SCHOOL RESOURCE OFFICER AGREEMENT WITH THE WINSTON-SALEM/FORSYTH COUNTY BOARD OF EDUCATION FOR THE PROVISION OF SCHOOL RESOURCE OFFICERS AT FOUR SCHOOLS IN THE CITY OF WINSTON-SALEM.
 - b. ORDINANCE AMENDING THE ANNUAL APPROPRIATION AND TAX LEVY ORDINANCE FOR THE CITY OF WINSTON-SALEM, NORTH CAROLINA FOR THE FISCAL YEAR 2009-2010.

Council Member Clark inquired about what would happen with the four officers assigned to the Resource Officer positions if the School System decides to suddenly end the contract.

Winston-Salem Police Chief, Scott Cunningham explained that the program will operate under a one-year contract, with a subsequent two-year renewal if all parties are satisfied with the first year's results. Only four officers are going to be supplied to the program so that there will be no adverse effect on the Police Department. He noted that staff is anticipating information from the federal government on whether or not additional positions can be authorized under the American Recovery and Reinvestment Act. Currently, there are 11 vacancies in the Police Department, so if, for some reason the contract were suddenly terminated, the four officers could be put into existing vacant positions. If Council Members desire, those police officers could alternately be used elsewhere in the community. In response to Council Member Clark's question, Chief Cunningham further stated that the School System is required under the contract to give the City 90 days notice of a termination.

Council Member Burke requested that Chief Cunningham give a brief overview of the program for those who may not be aware of the details of the program.

Chief Cunningham explained that the City and Winston-Salem/Forsyth County School System believe that this program will afford the Police Department to become positive role models for the students and develop better relationships with those students, as well as their parents. He noted it will also allow better information exchange between the students and the officers, as well as with officers on the streets. Chief Cunningham noted that it is basically an expansion of the highly successful Super Kids Program, operating under the same philosophy but with a higher grade level. The financial contract is good for one year and renewable for two additional years, and the School System is responsible for the entire program, with no cost to the City.

Council Member Johnson inquired as to how this program will work for individuals with mental health issues and special needs as far as facilities and treatment and transport.

Chief Cunningham indicated that those needs would be met the same as they would under other circumstances. Their needs would be evaluated as to how to be met either by a state or local facility, or a medical facility in town. He noted that it is not anticipated that there will be need for much travel and transit with school kids. In many cases, the school psychologists would offer suggestions on dealing with the children.

Council Member Burke noted that Charlotte has a program for school children interested in careers in public safety and inquired if the local schools have plans to work with the Police Department on a program such as that.

Chief Cunningham stated that it would be an excellent opportunity to spark an interest in students for a career in the public safety field.

Council Member Burke pointed out that there is also a scholarship program with Winston-Salem State University and this may be a good opportunity to introduce the high school students to that program.

Council Member Clark made a motion for approval of Items (a) and (b). The motion was duly seconded by Council Member Burke and was unanimously carried.

General Government

C-11. MONTHLY REPORT ON ECONOMIC STIMULUS PROJECTS UNDER THE AMERICAN RECOVERY AND REINVESTMENT ACT.

Council Member Johnson pointed out that the colors used in the chart for this item are making it very difficult to read.

Chair Merschel indicated that the chart is small and perhaps should be made larger and put on more than one page.

GENERAL AGENDA

G-1. ORDINANCE AMENDING CHAPTER 10 OF THE WINSTON-SALEM CITY CODE RELATING TO BUILDING REGULATIONS.

Mr. Charles Norton, Director, City/County Inspections Department, stated that many times applications are submitted for commercial and/or multi-family projects for plan reviews and projects are abandoned after many staff hours are spent completing the reviews. He noted that projects are abandoned for various reasons, including financing issues, timing issues, etc. Permit fees are structured so that they are not collected until the time that the permit is issued, which is after all reviews are completed and the contractor comes in to pull the permit. Mr. Norton explained that staff discussed, in an effort to try to collect some of these unrealized revenues, changing the fees to collect 25% of the permit fee upfront and after the completion of the process, the remaining 75% of the fee would be paid to complete the project and issue the actual permit. However, if for some reason the project is abandoned or withdrawn, the percentage of the fee paid upfront would be a nonrefundable fee, and it would cover the cost of the hours spent on the plan review. Mr. Norton indicated that staff has met with the Homebuilders and Realtors Association, as well as the Chamber of Commerce about the proposal and they seem to be supportive. He noted that discussions have also been held with County representatives and the effective date is proposed for October 1, 2009.

Council Member Johnson noted that sometimes an inspector will visually evaluate someone's property for the prospect of submitting a plan and inquired if this proposal will affect that process.

Mr. Norton noted that although staff had discussed the possibility of establishing a fee for that process, nothing has been decided yet and that is a service provided free of charge at this time.

Mayor Joines inquired how these services and fees compare with Greensboro and Raleigh.

Mr. Norton stated that Greensboro and Raleigh both charge separate plan review fees to cover upfront review costs and a permit fee to cover inspections and follow-up. The City's fees are structured to put all of those costs together. He noted that staff decided against going in that direction which would require a complete fee schedule restructuring.

Council Member Johnson made a motion for approval of the item. The motion was duly seconded by Council Member Clark.

Council Member Burke inquired if the Inspections Permit application process is moving faster and more efficiently than it had been in the past.

Mr. Norton explained that the process had definitely improved through staff training in consistency and customer service, as well as changes in staffing and bringing in fresh ideas. He noted that in addition to enforcement, staff's role in educating the public has been made a priority as well.

Council Member Burke noted that it is important to support the businesses in the city, in particular the smaller businesses, during this downturn in our economy.

The motion for approval of the item was unanimously carried.

G-2. REQUEST FROM GOLER MEMORIAL AME ZION CHURCH REGARDING AN EXCHANGE OF LAND. *[Item continued from the June meeting of the Finance Committee.]*

Mr. Kirk Bjorling, Real Estate Administrator, Real Estate Office, gave an overview of the staff report and indicated that the potential cost to develop a portion of the Goler land would be approximately \$400,000 and he noted that Mr. William Royston, Park Superintendent, Recreation and Parks Department, had developed a site plan and is in attendance to present that information.

Mr. Royston explained that after analysis of the property in question, staff had determined that approximately seven acres could be developed into a small parking area for approximately 22 spaces, a playground, walking trail and picnic areas. He showed the plan area depicting a retaining wall with a small planting area overlooking the low lying areas of the land. Mr. Royston indicated that a 50-foot buffer would have to be installed against the neighborhoods and he noted that the site does not lend itself well to ball fields and grading due to the costs involved. In response to Council Member Leight, he noted that there are areas on the site with water ponds, however, there is no stream on the land.

Council Member Johnson inquired about where the land connects to Brushy Fork Greenway, as well as to Lowery Street and Winston-Salem State University.

Mr. Royston indicated that the property adjoins the Brushy Fork Greenway and Waterworks Road area to the south. He stated, however, that he is not familiar with the property's connectivity with Lowery Street.

Chair Merschel inquired if this plan meets the needs of the neighborhood.

Council Member Johnson indicated that while the plan addresses the use of the land, it does not completely address the parkland needs of the community. She noted it really only addresses approximately 20% of the neighborhood's needs.

Council Member Burke noted that a recent article in the newspaper that referred to Winston Lake area being in poor condition was actually referring to the residential area of Lakeside Apartments. She pointed out that the Winston Lake Recreation Park is in great condition and she commended staff for their efforts.

Mr. Bjorling explained that last month, the Finance Committee had questioned the plans of Lutheran Services. He noted that Mr. Ted Goins with Lutheran Services is in attendance and is prepared to make a presentation.

Mr. Ted Goins, Lutheran Services for the Aging, indicated that Mr. Eric Jordan developed the site plan for their nursing home which will be a 117-bed facility on 12.35 acres. He noted that the facility will be large and the residents of the facility will be able to go outside. In response to Council Member Clark, he stated that the driveway indicated on the plan is no longer a planned entrance and will likely be turned into a natural area on the property.

Council Member Johnson inquired about the actual design of the building.

Mr. Goins explained that the building will be one-story for ease of use by the residents and will consist of a "neighborhood" type of design in four different pods, each with 25-30 beds, its own dining room, living room and activity areas. The offices, dietary area and kitchen would be centrally located in the building.

Council Member Burke inquired about the intended use of the current Lutheran Home location.

Mr. Goins indicated that that part of the property will be lost to the new highway planned for that area, and the rest of the property will be sold.

In response to Council Member Burke's question, Mr. Gregory M. Turner, Assistant City Manager, indicated that construction of the highway is a function of the budget of the State of North Carolina, and staff is unaware of the schedule of that construction.

Council Member Burke inquired if Lutheran Services has a finished rendering of the building planned for the property.

Mr. Goins indicated that there is a more detailed drawing than what has been presented today, but there is no complete construction drawing as of yet.

Council Member Johnson inquired about job creation for this project.

Mr. Goins indicated that it is difficult to say how many jobs would be created, but he noted that it will be a \$10 million project involving many types of contractors. He noted that one of the reasons Lutheran Services wants to move the facility is to get closer to the community it serves and to be on the City's bus route.

Council Member Leight inquired about the difference in size of this facility compared to the current facility on Old Walkertown Road.

Mr. Goins stated that the current facility has 117 beds and between 25-30,000 square feet of space. The proposed building will be 66,000 square feet. He noted that although the number of beds would be the same, many could have private rooms in this facility and more room in which to move about.

Chair Merschel noted that many citizens are in attendance who wish to speak and asked them to come to the podium.

Mr. Harold Lee Hairston, 3140 Shaftesbury Lane, indicated that he lives in the East Ward and many of the residents have a lot of questions. He inquired as to the justification for sale of public parkland to a private entity and he noted that there are a lot of questions about who originally bought the Goler land and why it is being bundled with the Lutheran Services project. He noted that if the Lutheran Services project is such a good idea, it should stand on its own. Mr. Hairston indicated that the area needs a park and should get a park regardless of the type of land deals that occur. He inquired if the City Council Members are in support of this item already, how the vote can be an impartial one by the full City Council. Mr. Hairston noted that this area needs a public swimming pool and asked if the deal fails, will the area still get a park.

Ms. Marie Matthews, 2501 Kingsgate Drive, expressed her support for the request of Goler Memorial AME Zion Church. She noted that their land, as well as the property across the street need to be developed and she stated that it could only help to beautify the community.

Mr. Fleming El-Amin, 5400 Novack Street, indicated that he has visited this neighborhood for forty years and development of the Goler land into a park will beautify the area.

Dr. Seth O. Lartey, Goler Memorial AME Zion Church, expressed his gratitude to the Council Members for their support of the church. He stated that the Western North Carolina Annual Conference was held in town recently and he noted that Council Member Burke and the Visitors' Bureau were extremely helpful and he thanked Council Member Johnson for coming to the conference to bring greetings. Dr. Lartey indicated that this project is a collaboration between the two denominations and is the type of project the community needs, in which people are working together for the betterment of the community. He thanked the City Council for its future support in the endeavor.

Mr. Bjorling indicated that a community meeting was hosted by Council Member Johnson, at which most attendees supported selling the land to Lutheran Services, but most, however, did not support acquiring the Goler land. Most attendees preferred using proceeds from the sale of the land to Lutheran Services to develop the current Winston Lake Park. In response to Chair Merschel, Mr. Bjorling indicated that under Scenario #2 in the agenda, although it would be referred to as a simultaneous transaction, the City would sell its land first, before considering the purchase of the Goler land.

Council Member Johnson noted that there had been interest in having the Goler property developed with enhancements and we would need to know a timetable for development if the simultaneous transaction occurs. She also noted that there would also need to be some enhanced buffering planned to protect the neighbors on that side because they are already experiencing problems with individuals walking through their properties to go to the YMCA, etc.

Council Member Burke noted that the citizens would need to be made aware of where the funds for the development of the park would come from and a timeframe for that development.

Mr. Lee Garrity, City Manager, explained that if the plan shown by Mr. Royston is decided upon, the cost would be approximately \$400,000. The proceeds from the sale of the City's land to Lutheran Services would be \$60,000 and the remaining \$340,000 would have be obtained through the capital planning process and the next bond referendum, which could push this out a couple of years.

In response to Council Member Johnson, Mr. Goins indicated that Lutheran Services would start construction on its building in 2010, and plan to open in 2011.

Council Member Johnson inquired how that timetable would fit into the City's bond timeframe.

Mr. Garrity noted that there may be a Bond referendum in 2010 and the next Two-Thirds Bond issuance would be in 2011. He noted the only way we could ensure the funds would be there would be to include it in the Capital Improvement Plan (CIP).

Council Member Burke expressed concern that Lutheran Services had spoken with other agencies in the past about similar projects and ended up backing out of the deals.

Mr. Goins explained that Lutheran Services is serious about the deal and has a Certificate of Need to proceed with the project at this time.

Council Member Clark noted that the two issues to be dealt with are whether to swap or sell the land and what type of parkland is appropriate for this area of Winston-Salem. He expressed support for parkland in East Winston, but noted that it should not be contingent upon a land swap. He noted that the land the City would be giving up is much more valuable than the land that it would be gaining.

In response to Council Member Burke's question, Mr. Bjorling stated that Goler's land is currently zoned RS-9 which is Residential, Single Family with 9,000 square foot lots, appraised at \$190,000, and subject to RM-8 rezoning, would appraise at \$300,000.

Council Member Leight noted that the City may be better off using the proceeds from sale of its land to enhance the parkland at Winston Lake Park as opposed to purchasing the Goler land.

In response to Chair Merschel, Mr. Garrity explained that the current zoning of the City-owned property would require that sale of the land go through a hearing by the Recreation and Parks Commission, prior to being heard by the full Council.

Council Member Johnson explained that staff and City Council had strived to be transparent in its actions on this matter but the article in The Chronicle made it appear as though she was supportive of the exchange of land. She stated that what she had in fact said was that she was supportive of utilizing the property to its best and fullest value. Since the property that was going to be used by the AKA Sorority had already been graded and the community had agreed to support a nursing home facility on the property, it would provide a continuum of care facility that is not present in the community at this time. Council Member Johnson noted that in this case, she feels there are two separate projects and they need to be treated that way. She made a motion to direct sale of the City-owned property to Lutheran Services, with the intent that the proceeds be invested back into the Winston Lake Park area.

The motion was duly seconded by Council Member Clark.

Council Member Johnson made a second motion that the proceeds from the sale be used to purchase the Goler site and establish a Neighborhood Advisory Committee to review the park plan as presented by City staff with additional enhancements to the plan and ensure those enhancements are included in the City's CIP for the 2011 budget process.

(Council Member Terry entered the meeting at 5:25 p.m.)

Council Member Clark expressed concern that the amount of the sale of the City-own land needs to be included in the motion and withdrew his second to the motion.

In response to Chair Merschel, Mr. Bjorling stated that the item is written so that if the land is sold, then it would be sold based on appraised values.

Council Member Johnson indicated that she is willing to make one motion for the direct sale and work on a second motion to direct usage of the proceeds from that sale.

Chair Merschel suggested making a motion that the proceeds be held in a fund specifically restricted to use for parkland development.

In response to Council Member concerns, Mrs. Angela Carmon, City Attorney, explained that while there are no guarantees that a future City Council will use those proceeds as this current City Council intends for them to be used, guidelines for their use can be set in the language set forth in an adopted action by the current City Council.

Council Member Johnson made a motion for direct sale of the City-owned land to Lutheran Services at the "as is" appraised value of \$248,800 and that the proceeds of the sale be reinvested into the Winston Lake Park area.

The motion was duly seconded by Council Member Clark.

In response to Council Member Leight's concern, Council Member Johnson indicated that her second motion is going to be for the creation of a Neighborhood Advisory Committee to address the reinvestment of the proceeds from the sale of the property so that the neighborhood directly affected can make the decision whether or not to purchase the Goler property or reinvest in Winston Lake Park.

Chair Merschel called for the vote on the first motion.

The first motion carried on a vote of three in favor, none opposed, and one abstaining. Those voting in favor of the motion were Council Members Johnson, Clark and Merschel, with Council Member Burke abstaining from the vote.

Council Member Johnson made a motion that as future arrangements for the utilization of the proceeds are considered, a Neighborhood Advisory Committee should be created to report back to the City Council to discuss the reinvestment of the money.

The motion was duly seconded by Council Member Clark.

In response to Council Member Burke's question, Council Member Johnson stated that discussion of the reinvestment can be about the Goler property or back into Winston Lake Park.

Council Member Leight noted that Goler could, in fact, sell its property in the interim.

Chair Merschel called for a vote on the second motion.

The second motion carried on a vote of three in favor, none opposed, and one abstaining. Those voting in favor of the motion were Council Members Johnson, Clark and Merschel, with Council Member Burke abstaining from the vote.

Mr. Garrity explained that the sale of the parkland would have to go back to the Recreation and Parks Commission and the Planning Board and then come back to City Council, possibly by September.

Mr. Bjorling pointed out that the item is going to be heard by the Community Development/Housing/ General Government Committee tomorrow.

Council Member Johnson encouraged that the community continue its involvement in the process with the Recreation and Parks Commission and the Planning Board review of the item.

G-3. RESOLUTION OPPOSING A PUBLIC LIGHTING RATE INCREASE AND A PROPOSED NEW GOVERNMENT LIGHTING RATE BY DUKE ENERGY.

Mr. Turner presented a brief staff report on the item. In response to Council Member Leight's question, he noted that, if approved, this resolution would be sent to Duke Energy and the North Carolina Utilities Commission to indicate the City's opposition to Duke Energy's proposal for a rate increase.

Chair Merschel made a motion for approval of the item. The motion was duly seconded by Council Member Clark and was unanimously carried.

ADJOURNMENT: 5:38 p.m.