

a certified audit pertaining to the use of the grant funds, or may perform the audit through the use of its staff.

(4) The Grantee shall furnish to the City a copy of its audit report performed by a certified public accountant as soon as such becomes available to the Grantee.

(5) Funds will be disbursed to the Grantee, in accordance with Exhibit C, by reimbursement to the Grantee for expenses incurred in accordance with the attached budget, unless otherwise specified in the attachments. Further, should the Grantee overspend the attached budget, the City shall have no obligation to reimburse the Grantee for such expenditures.

(6) The City may suspend or terminate the payment of grant funds in whole or in part for any violation of this Agreement. Suspension or termination may be effected for the following reasons as determined by the City, but not limited to these reasons:

- (a) Improper use of grant funds;
- (b) Failure to comply with the terms and conditions of the Agreement;
- (c) Submission to the City of reports which are incorrect or incomplete in any material respect;
- (d) Uncontrollable circumstances, rendering the carrying out of this Agreement improper or infeasible.

In addition, the City may suspend or terminate payment of grant funds if the Grantee fails to make satisfactory progress toward meeting the project services which are the subject of this Agreement and the determination of whether satisfactory progress has been made shall be in the sole discretion of the City.

If for any reason the payment of grant funds is suspended or terminated, the Grantee agrees to promptly remit to the City any payments previously received by the Grantee which the City deems to have been paid and received in violation of this Agreement.

(7) Any and all alternatives in the restrictions and conditions upon the grant of the funds herein shall be subject to prior review and written approval by the City.

(8) This Agreement and the grant funds which are the subject of this Agreement are expressly non-assignable without the prior written consent and approval of the City. Additionally, this agreement or the funds herein may not be continued by a successor to the Grantee herein named or subcontracted without the prior written consent to the City.

(9) Non-expendable property purchased under this Agreement shall remain the property of the Grantee, unless the attached conditions or budget provide that such property shall become the property of the City.

(10) The attached Exhibits are:

- (a) The Budget;
- (b) The Work Program;
- (c) Purposes and/or Restrictions and Conditions; and
- (d) Report Requirements.

These exhibits are incorporated herein by reference and shall have the same force and effect as if set forth herein.

IN WITNESS WHEREOF, the City has caused this Agreement to be duly executed in its behalf; and the Grantee has caused the same to be duly executed in its behalf as of the date first above written.

ATTEST

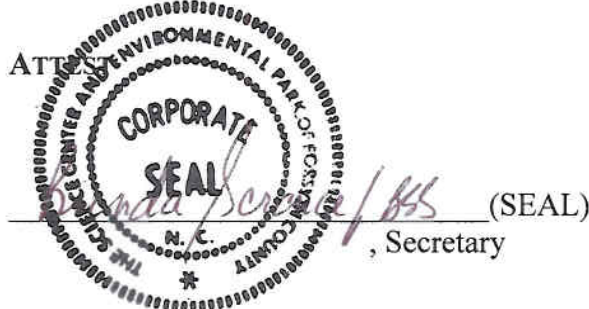



Renee L. Phillips, City Secretary

CITY OF WINSTON-SALEM

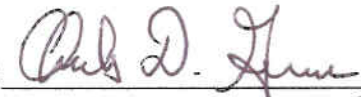
BY: 
Lee Garrity, City Manager

ATTEST




, Secretary

SCIWORKS

BY: 
, Chairman

APPROVED AS TO FORM AND LEGALITY


Angela Carmon, City Attorney

THIS DOCUMENT HAS BEEN PRE-AUDITED IN ACCORDANCE WITH THE NC LOCAL GOVERNMENT BUDGET AND FISCAL CONTROL ACT


Lisa Saunders, Assistant Chief Financial Officer

JULY 1, 2010
EXHIBIT A: BUDGET

EXPENDITURES

BUDGETED
2010-2011

Please see Attached Budget

REVENUES

BUDGETED
2010-2011

Please see Attached Budget

Exhibit A

Operating Budget Summary			
Organization Name: SciWorks			
Expenditures by Program	Budgeted FY 09-10	Projected FY 09-10	Requested FY 10-11
Program Services	1,055,377	1,057,900	969,820
Fundraising	125,000	100,000	135,500
Management and General	155,000	155,000	146,200
Total	1,335,377	1,312,900	1,251,500
Expenditures by Category	Budgeted FY 09-10	Projected FY 09-10	Requested FY 10-11
Personnel			
Employee Salaries and Wages	663,032	679,858	624,110
Employee Benefits	174,312	172,545	140,729
Subtotal, Personnel	837,344	852,403	764,839
Operating Expenses			
Facility Rent and Utilities	196,770	196,721	215,000
Training and Conference Registration	924	1,296	750
Memberships and Dues	10,300	10,562	7,500
Travel and Transportation	14,791	13,081	10,000
Grants To Individuals and Organizations			
Contracted Fundraising Services			
Good Purchased for Resale	50,000	43,767	42,000
Other Contracted Services			
Other Operating Expenses	225,248	195,070	211,431
Subtotal, Operating Expenses	498,033	460,497	486,681
Capital Outlay			
Total	1,335,377	1,312,900	1,251,520
Revenues by Category	Budgeted FY 09-10	Projected FY 09-10	Requested FY 10-11
City of Winston-Salem			
General Fund	175,000	175,000	170,630
Other Funds (CDBG, Occupancy Tax, etc)			
Forsyth County	200,372	200,372	200,372
State of North Carolina	131,849	143,566	143,500
Federal Government			
Admissions/Program Revenue/Sales	589,220	487,860	469,018
Memberships	52,000	40,068	40,000
Donations	93,000	128,054	170,000
Foundation Grants			
Interest and Investment Income			
Parent Organization			
Other (Includes Labor & Benefits for new Construction)	93,936	94,116	58,000
Total	1,335,377	1,269,036	1,251,520

JULY 1, 2010

EXHIBIT B: WORK PROGRAM

Please see Attached Activity Information

Exhibit B

Performance Information by Activity				
Organization Name: SciWorks				
Activity: Exhibits, Collections, and Temporary/Traveling Exhibitions				
Goals:				
<ol style="list-style-type: none"> 1. Maintain all exhibit areas assuring the exhibits are in working order and visitor-ready. 2. Maintain the habitats and gardens of the Environmental Park 3. Plan, design and fabricate the Outdoor Science Park. 4. Implement a temporary exhibition program. 				
Performance Measurements				
Effectiveness:	Actual	Objective	Projected	Objective
	08-09	09-10	10-11	10-11
Public Attendance	58,043	60,000	50,000	50,000
Efficiency:				
Admissions Revenues	\$317,615	\$200,000	\$232,000	\$200,000
Workload Indicators:				
Operating Hours: 6 hrs. per day, 6 days per week, 52 weeks per year. Closed 4 holidays. Open for 4 family Fridays for 4 hours.				
FY 08-09 Program Accomplishments:				
<ol style="list-style-type: none"> 1. Continued fabrication of SoundWorks and began the renovation of BioWorks. 2. Successfully implemented the Amazing Feats of Aging, including a free community day and a free senior day. 3. Installed the Ancient Carolinians and SciWorks Attic for the spring. 4. Completed the tree planting project in the Environmental Park. 5. Increased demonstrations and programs in the exhibit areas. 				
FY 09-10 Key Objectives:				
<ol style="list-style-type: none"> 1. Seek funds and appropriate equipment for the planetarium. 2. Prepare the grounds, fabricate and install the Outdoor Science Park. 3. Maintain attendance and general admission revenue. 				

Exhibit B

Performance Information by Activity				
Organization Name: SciWorks				
Activity: Public Programs and Special Events				
Goals:				
<ol style="list-style-type: none"> 1. Plan and implement HarvestFest, WinterFest Holiday Open House, SpringFest, and the Science Cafes. 2. Offer 3 Family Fridays—second Friday of June, July and August. 3. Increase the public program schedule including planetarium shows, programs in the environmental park, gallery demonstrations, Second Saturday Science, Scouts, etc. 4. Implement 10 Science Cafes. 				
Performance Measurements				
	Actual	Objective	Projected	Objective
Effectiveness:	08-09	09-10	10-11	10-11
Special Events	5	5	4	4
Family Fridays	3	3	3	3
Planetarium Shows/2 nd Saturday Science	616/12	616/12	616/12	616
Science Cafes	5	3	6	6
Efficiency:				
Each event is scheduled, promoted and implemented as planned.				
Workload Indicators:				
Evaluation of events by participants show that the event meets expectation.				
Increase in attendance and participation.				
FY 08-09 Program Accomplishments:				
Public events have been well attended.				
Science Cafes average 40 participants at each event.				
Family Friday attendance exceeded 500 visitors at each of the three Fridays.				
FY 09-10 Key Objectives:				
<ol style="list-style-type: none"> 1. Increase the attendance at events. 2. Maintain the number of Science Cafes. 3. Improve the use of social networking sites and other on-line sites to enhance the marketing of events. 				

Exhibit B

Performance Information by Activity				
Organization Name: SciWorks				
Activity: School Programs and Workshops for Teachers				
Goals:				
<ol style="list-style-type: none"> 1. Increase school participation in school programs. 2. Maintain the teacher development programs. 3. Continue to sponsor and the direct the local and regional Science Fairs. 4. Continue to coordinate the WSFC Eggdrop Competition. 				
Performance Measurements				
	Actual	Objective	Projected	Objective
Effectiveness:	08-09	09-10	10-11	10-11
Students served	37372	35000	35000	35000
Teachers served	100	100	100	100
Efficiency:				
Programs Revenues	\$110,000	\$125,000	\$114,000	\$120,000
Workload Indicators:				
Average 6 school programs/150 days.				
Two PBL Teacher Workshops.				
Two additional Teacher Workshops.				
FY 08-09 Program Accomplishments:				
Trained 60 elementary and secondary teachers in the use of the museum to support their classroom teaching. Eight year of partnership with the WFU Medical School CERTL Program. 6 th -graders in WSFC schools continue to participate in the Space Quest Program. School program continues to bring students from WSFC and 35 surrounding counties.				
FY 09-10 Key Objectives:				
<ol style="list-style-type: none"> 1. Increase participation in school program. 2. Develop a funded afterschool initiative. 3. Maintain the Science Fair Program. 4. Continue to offer teacher training—2 PBL programs and others. 				

Exhibit B

Performance Information by Activity				
Organization Name: SciWorks				
Activity: Museum Classes, Camps and Volunteers				
Goals:				
<ol style="list-style-type: none"> 1. Increase participation in the Summer SciCamp Program. 2. Maintain participation in the Camp In Program 3. Recruit and retain more adult volunteers, including internship programs. 4. Increase and improve the performance of student volunteers. 				
Performance Measurements				
	Actual	Objective	Projected	Objective
Effectiveness:	08-09	09-10	10-11	10-11
Daily contacts in the camp program	1352	2500	2500	2500
Volunteer, community service, interns	4244	4500	4500	4500
Efficiency:				
Increase in camp revenues	\$81,515	\$85,000	\$85,000	\$85,000
Increase in number of volunteers	153	130	150	150
Workload Indicators:				
FY 08-09 Program Accomplishments:				
<ol style="list-style-type: none"> 1. Although attendance was down, summer camps continued operate in the black. 2. The camp in program for Scouts increased in size and revenue. 3. The numbers of volunteers exceeded goal. 				
FY 09-10 Key Objectives:				
<ol style="list-style-type: none"> 1. Increase the number of regular adult volunteers and placements. 2. Implement a program to train student volunteers as part of the camp program. 3. Through marketing and scheduling, increase the participants and revenues from camps. 				

JULY 1, 2010

EXHIBIT C: RESTRICTIONS AND CONDITIONS

1. The Grantee will submit quarterly narrative activity and financial reports to the City as provided for in Exhibit D.

1. Payment to the Grantee will be made quarterly after each financial report is submitted to the City.

3. Funds paid in accordance with this contract are to be used to finance the general operations of the Grantee.

4. City funds shall not be used to pay for private club memberships.

JULY 1, 2010

EXHIBIT D: REPORT REQUIREMENTS

1. The Grantee will submit quarterly financial reports, detailing the expenditures and revenues of its operation to the City.
2. The Grantee will submit a copy of its 2009-2010 Return of Organization Exempt From Income Tax (IRS Form 990).
3. The Grantee will submit an audited financial report concerning all funds expended and received at the end of the fiscal year.
4. The Grantee will submit a narrative report of the activities performed by the grantee in accomplishing its fiscal year 2010-2011 Work Program.