



# City of Winston-Salem

## Commercial Driveway Permit

Engineering Division  
 Post Office Box 2511  
 Winston-Salem, North Carolina 27102  
 Phone: (336) 727-8108  
 Fax: (336) 748-3064  
 Pager: (336) 779-4169 Mobile: (336) 995-2522  
 Driveway Inspector: Mr. R. Keith Beckner

Location of property: Street: \_\_\_\_\_

Distance from the intersection of \_\_\_\_\_ Street \_\_\_\_\_ ft.: N \_\_\_ S \_\_\_ E \_\_\_ W \_\_\_

Property will be used for: \_\_\_\_\_

Property Zoning: \_\_\_\_\_

Type Construction (building, parking lot, etc.): \_\_\_\_\_

Provide sketch showing proposed building, existing buildings, driveways, pavement width, right-of-way width, street features, storm drainage details, and other related information.

### AGREEMENT

I, the undersigned property owner, request permission to construct driveway(s) on public right-of-way at the above location. I agree to construct and maintain the driveway(s) in absolute conformance with the current *Manual on Driveway Entrance Regulations* as adopted by the City of Winston-Salem and incorporated by reference in this Agreement. I agree to construct and maintain driveway(s) in a safe manner so as not to interfere with or endanger public travel.

I agree that no signs or objects will be placed on or over the public right-of-way.

I agree that the driveway(s) will be constructed as shown on the sketch on the attached plans which are incorporated by reference into this Agreement.

I agree that driveway(s) as shown in this Agreement includes any approach tapers, storage lanes, speed change lanes, or median openings as are deemed necessary.

I agree that if any future improvements to the roadway become necessary, the portion of the driveway located on public right-of-way will be considered the property of the City of Winston-Salem and I will not be entitled to reimbursement or have any claim for present or future expenditures for additional driveway construction that might be necessary.

I agree that this permit becomes null and void if construction of the driveway(s) is not completed within **one year** after the approval date below.

I agree to indemnify, save and hold harmless the City, their agents, servants, and employees from and against all claims, damages, loss, expense or liability arising from or in any way growing out of the granting of this permit.

#### Property Owner:

#### Witness:

Name: \_\_\_\_\_  
 Signature: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 Phone: \_\_\_\_\_

Name: \_\_\_\_\_  
 Signature: \_\_\_\_\_  
 Address: \_\_\_\_\_

#### Driveways:

1. Width: \_\_\_\_\_ feet, located on \_\_\_\_\_ Street, street pavement  
 width: \_\_\_\_\_ feet, right-of-way width: \_\_\_\_\_ feet.
2. Width: \_\_\_\_\_ feet, located on \_\_\_\_\_ Street, street pavement  
 width: \_\_\_\_\_ feet, right-of-way width: \_\_\_\_\_ feet.
3. Width: \_\_\_\_\_ feet, located on \_\_\_\_\_ Street, street pavement  
 width: \_\_\_\_\_ feet, right-of-way width: \_\_\_\_\_ feet.
4. Width: \_\_\_\_\_ feet, located on \_\_\_\_\_ Street, street pavement  
 width: \_\_\_\_\_ feet, right-of-way width: \_\_\_\_\_ feet.

#### FOR CITY USE ONLY:

Note: Submit this application and three (3) copies of your plans, **along with a check for \$200 made payable to the City of Winston-Salem.**

Approved: \_\_\_\_\_

Date: \_\_\_\_\_