



Occupancy/Change of Use Inquiry

P. O. Box 2511, Winston-Salem, NC 27102-2511
e-mail to: fredh@cityofws.org, jeffv@cityofws.org

APPLICANT: Please complete this section.

Applicant Name _____ Applicant Phone #: _____

Property Address: _____

TB: _____ TL: _____ PIN: _____ Zoning District(s): _____

The Current Tenant-or-Tenants: _____

Desired Use or Tenant Occupancy (be specific): _____

NCIS code, if known: _____

Contact person: _____ Phone number: _____

STAFF USE ONLY:

Last Legally Established Use: _____ Date: _____

DOC Issued _____ Date: _____

Classified as _____ Occupancy for Zoning

Classified as _____ Occupancy for Building under the
(year) _____ North Carolina State Building Code

Please Check All That Apply: _____ Intended _____ Current Use

Requires: _____ Planning Board Review, _____ Administrative Letter, _____ Zoning Letter (Simple),
_____ Zoning Letter (Complex), _____ Evaluation Permit, _____ Plan Review, _____ Building Permit

Please contact the following for more information:

City of Winston-Salem

- ___ Addresses - 336-747-7048
- ___ Business License - 336-747-6954
- ___ Business Development - 336-727-8040
- ___ Downtown Development - 336-727-2741
- ___ Engineering - 336-727-2141
- ___ Erosion Control - 336-727-2388
- ___ Fire Marshall - 336-773-7971
- ___ Permits - 336-727-2624
- ___ Planning - 336-727-2087
- ___ Streets/Stormwater - 336-748-3070
- ___ Transportation - 336-727-2707
- ___ Revenue - 336-747-6958
- ___ Utilities - 336-727-8418
- ___ Water/Sewer Billing
and Customer Service - 336-727-2355
- ___ Zoning Board of Adjustment - 336-727-2101

Forsyth County

- ___ Business License - 336-703-2300
- ___ Environment Affairs - 336-703-2440
- ___ Forsyth County Fire Marshall's
Office - 336-727-8084
- ___ Health Department - 336-703-3225
- ___ Perk Test, Land, Environmental Health
- 336-703-3224
- ___ Planning - 336-727-2087
- ___ Zoning Board of Adjustment - 336-727-2101

North Carolina Government

- ___ Alcohol Law Enforcement - 336-761-2255
- ___ Business License/Secretary of State
- 1-800-228-8443
- ___ Transportation - 336-703-6600

Staff Analysis and Recommended Next Steps:

CITY OF WINSTON-SALEM Mayor: Allen Joines City Council: Vivian H. Burke, Mayor Pro Tempore, Northeast Ward; Dan Besse, Southwest Ward; Robert C. Clark, West Ward; Joycelyn V. Johnson, East Ward; Molly Leight, South Ward; Nelson L. Malloy Jr., North Ward; Wanda Merschel, Northwest Ward; Evelyn A. Terry, Southeast Ward City Manager: Lee Garrity

FORSYTH COUNTY COMMISSIONERS David R. Plyler, Chairman; Debra Conrad, Vice Chair; Beaufort O. Bailey; Ted Kaplan; Richard V. Linville; Walter Marshall; Gloria D. Whisenhunt County Manager: Dudley Watts, Jr.

