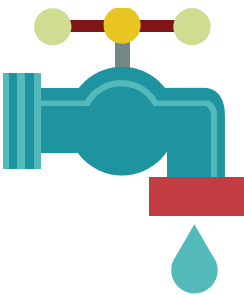
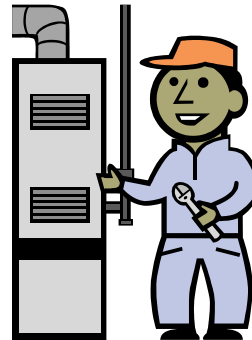
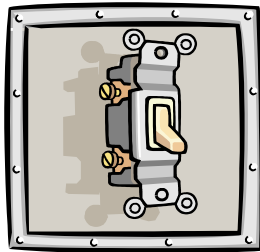




# My Inspections Activity Book

My Name: \_\_\_\_\_



## Zoning Issues

# Who is the Inspections Division?

## Plan Review



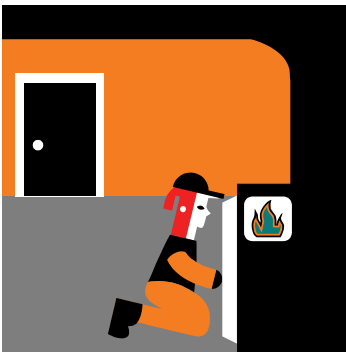
Before construction begins, plan reviewers determine whether the plans meet all building and zoning codes.

## Building Inspectors



These inspectors examine buildings and other structures to ensure that their construction, alteration, or repair complies with building codes and ordinances, and contract specifications.

## Mechanical Inspectors



Mechanical Inspectors inspect the installation of the mechanical components of commercial kitchen appliances, heating and air-conditioning equipment, gasoline and butane tanks, gas and oil piping, and gas-fired and oil-fired appliances.

## Electrical Inspectors



Electrical Inspectors examine the installation of electrical systems and equipment to ensure that they function properly and comply with electrical codes and standards.

## Plumbing Inspectors



Plumbing Inspectors examine plumbing systems, including private disposal systems, water supply and distribution systems, plumbing fixtures and traps, and drain, waste, and vent lines. They inspect plumbing installations, and ensure that the state plumbing code is updated and distributed.

## Permit Technicians



It is the Zoning Officer to whom an application for a zoning permit is made and by whom such permits are issued. They issue a permit or certificate of use and occupancy in connection with any building, structure, sign, or land.

## Customer Service



As a part of our front office team, their responsibilities include the issuance of all trade permits required for any job, inspection requests, reviewing permit applications to ensure that all required data is complete and accurate.

## Inspections Records Specialist



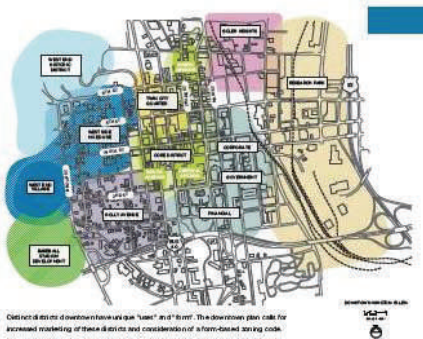
This position is responsible for all updates and web content maintenance in the Inspections Division. Assists customer with inspectnet activities and other questions they may have. Assists in the compilation of data to provide information needed for planning.

## Administrative Secretary



The Administrative Secretaries' responsibilities include the intake and processing of the Zoning Board of Adjustment applications, which include Special Use Permits, Variances and Appeals. They also serve as our receptionists, and first point of contact for phone and walk-in customers.

## Zoning Field Inspectors



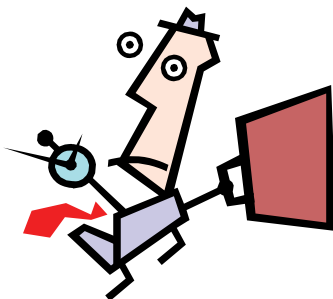
Zoning inspects for compliance with the Unified Development Ordinance (UDO). This task is accomplished in many ways, from inspecting new commercial construction to resolving complaints. Complaint resolution involves investigating complaints received, determining if violations exist and bringing that property into compliance with various enforcement methods.

## Erosion Control



Erosion Control Inspectors follow the ordinance to promote the public welfare by guiding, regulating, and controlling the design, construction, use, and maintenance of any development or other activity that disturbs or breaks the topsoil or results in the movement of earth on land.

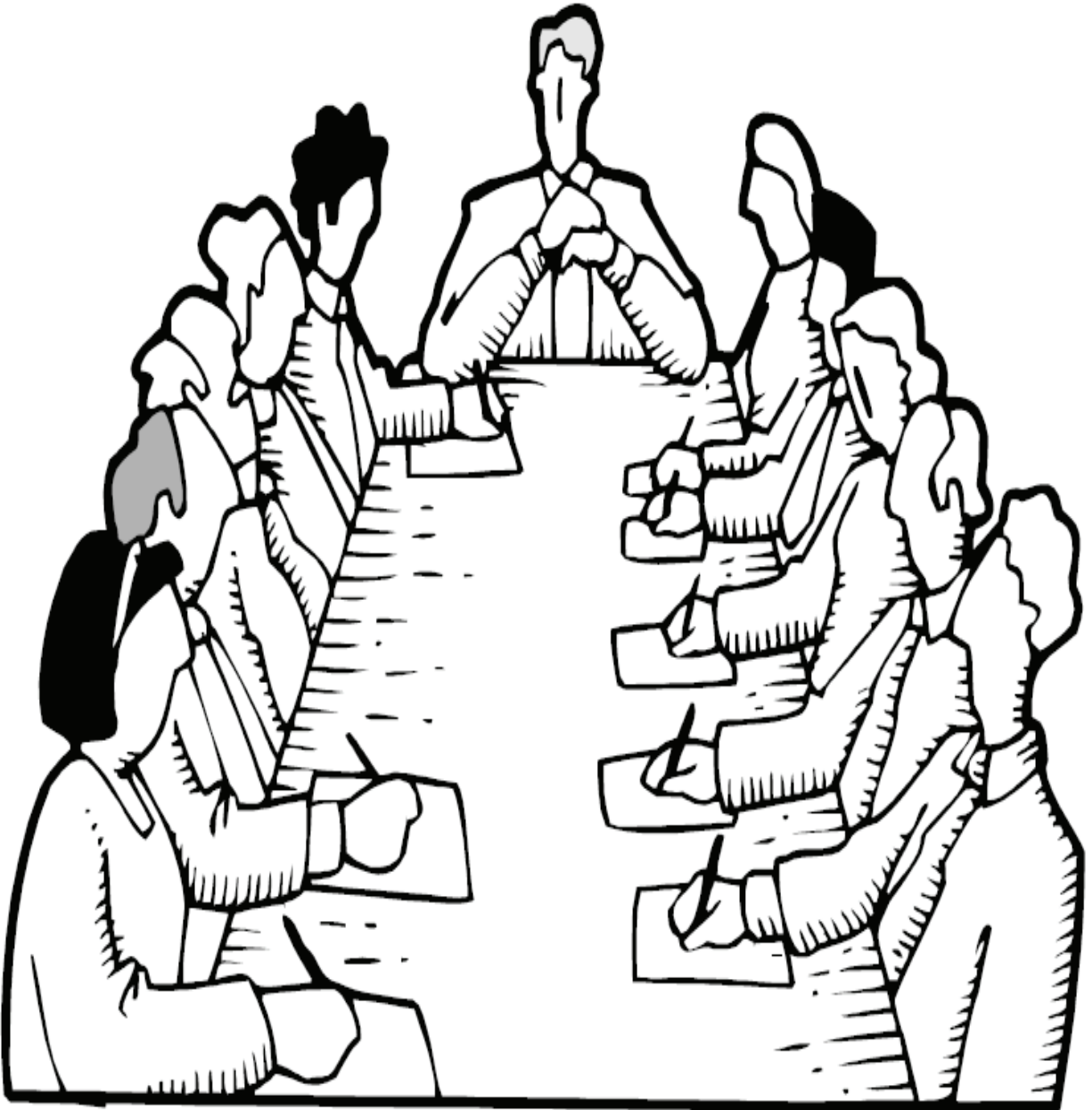
## Administration



The Administrative Section provides general support, direction & management for the Inspections Division involving work priorities, procedures, policies, personnel matters, training, budgeting, procurement and records management. Administrative staff provides support for and coordination with various other departments or agencies and higher levels of management such as City/County Managers, City Council and County Commissioners.

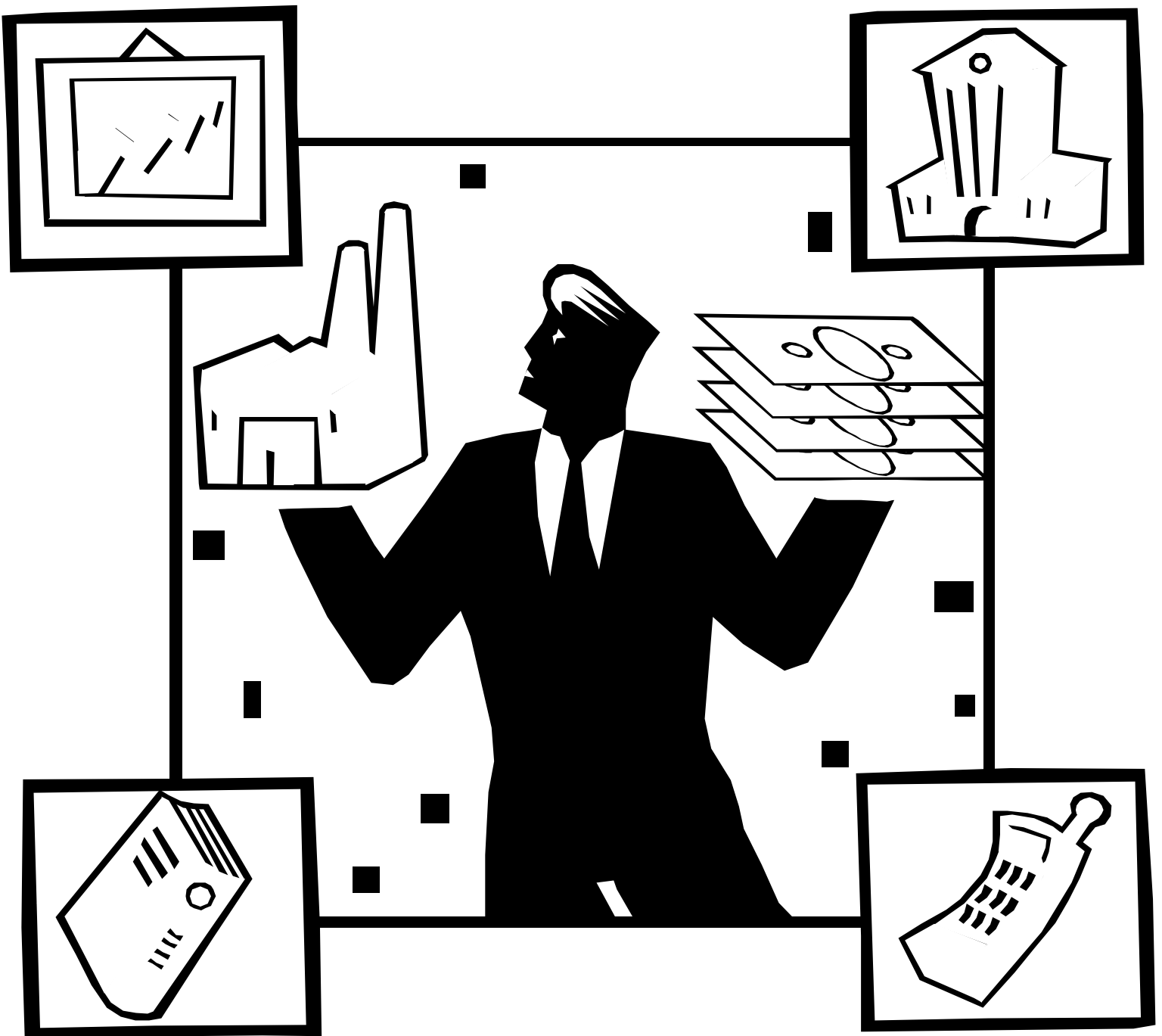


The mayor presides at all meetings of the council, votes in case of a tie, provides leadership on policy issues, recommends appointments to city boards and commissions, carries out special responsibilities during emergencies and represents the city at official functions.



The governing body for the City of Winston-Salem is an eight-member City Council. Voters go to the polls every four years in November to elect a Mayor and Council. The Mayor is elected at large and council members are elected by citizens in each of eight wards within the city.

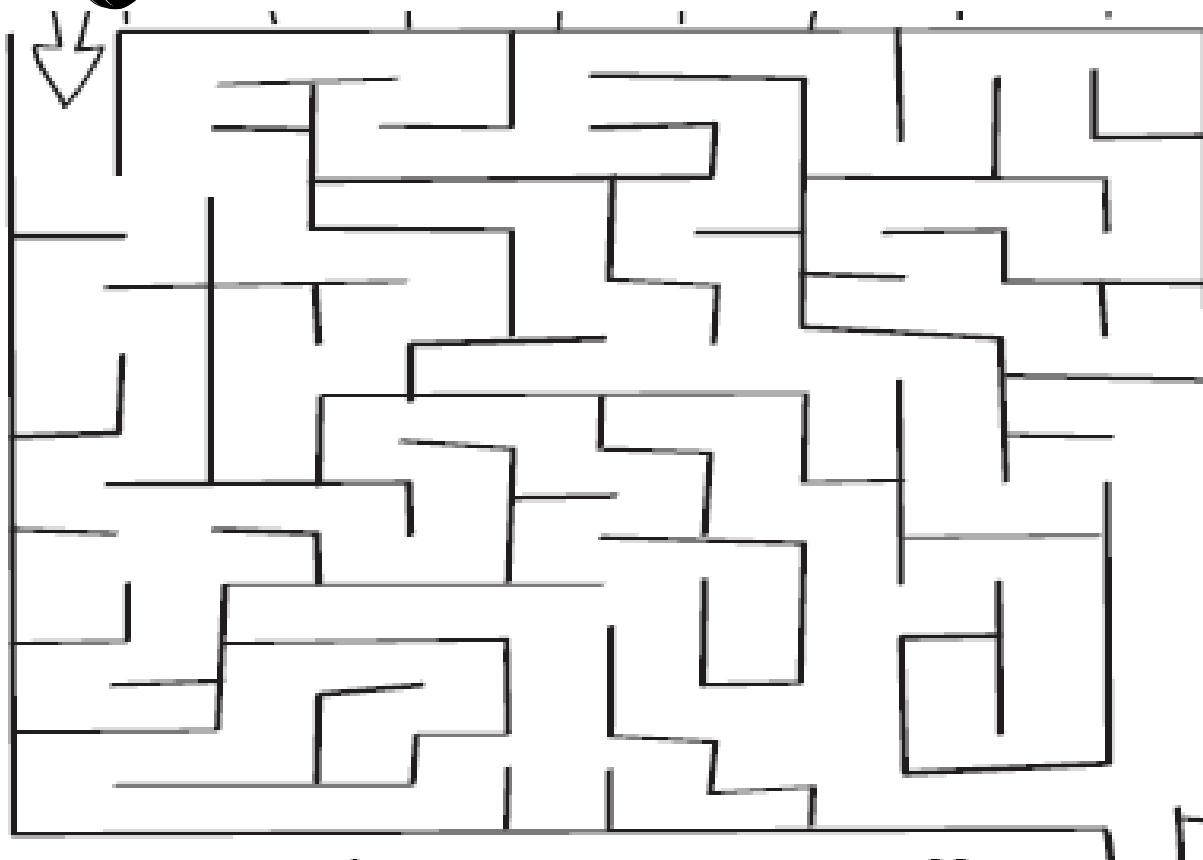
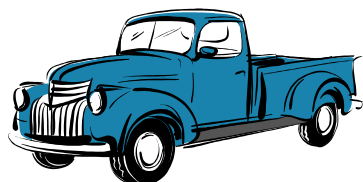
The City Council is responsible for adopting and providing for all ordinances, rules and regulations as necessary for the general welfare of the city. It approves the city budget and sets property taxes and user fees. The Council appoints the City Manager and City Attorney and approves appointments to city boards and commissions.



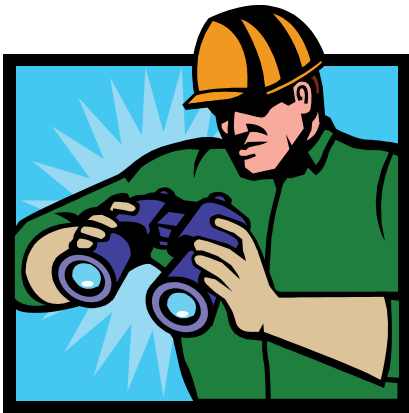
Winston-Salem operates under a council-manager form of government, as do other large cities in North Carolina. Under this form of government, the city council determines city policies.

The city manager is hired by the city council to put those policies into action and to oversee the day-to-day operations of the city.

# Help the Inspector find your house.



# Searching..... For Inspections Words



tape measure	wall	furnace
scale	plans	vent
inspection	wire nut	air condition
mud	coupling	circulation
wire	flange	filter
pipe	faucet	level
sediment	roof	buffers
fence	foundation	parking

t	k	i	t	n	o	i	t	a	d	n	u	o	f	s	i	o
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p	o	m	e	n	c	w	q	x	r	v	c	t	o	n	x	l
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