

**Community Appearance Commission  
Winston Salem and Forsyth County**

**Information Sheet for Suggested Projects Deserving Letters of Recognition**

1. Title of Project:
2. Location/Street Address:
3. Name of person to receive letter (president, owner, CEO, principal, etc.)

Name:

Mailing Address:

Telephone Number:

4. Brief statement of reason for selection:

5. Person submitting project:

Name:

Mailing address:

Telephone number:

**Send all suggested projects to:**

Community Appearance Commission  
Education and Awards Committee  
Attn: Margaret Bessette  
P.O. Box 2511  
Winston Salem, NC 27102

Telephone: 336-727-2087  
Fax: 336-748-3163  
E-mail: [margb@cityofws.org](mailto:margb@cityofws.org)