



“B” Permit

Application for connection of meters 3” in size or larger and for any size fire service including private hydrant or private fire sprinkler systems.

****Section I. Customer ****

Application is hereby made for water and/or sewer service. As a condition of providing water and/or sewer service, it is expressly understood and agreed that the owner will comply with all City Ordinances, both now in effect and hereafter adopted, relating to the water and sewer systems.

Signature of owner or authorizing agent: _____ Date: _____
 Billing Information: Name: _____ Federal Tax ID #: _____
 Mailing Address: _____
 City: _____ State: _____ Zip Code: _____
 Location of Job: House # _____ Street _____
 City: _____ State: _____ Zip Code: _____
 Located on the _____ side of _____ between _____ and _____
 Property Identification Number (PIN) _____

****Section II. Utility Contractor****

Person, firm or corporations Licensed to install public utilities (water and sewer lines) in North Carolina. As a condition of providing water and sewer services, it is expressly understood that all work will be completed as directed by the engineer or his authorized agent as indicated on approved plans, and in accordance with all current specification and methods of construction. It shall be the responsibility of the contractor to obtain all approvals and specifications. Service may not be activated until approved by the engineer.

Signature: _____ Date: _____
 (Person in Responsible Charge)
 Company Name: _____ License #: _____
 Mailing Address: _____
 City: _____ State: _____ Zip Code: _____
 Phone: () _____ Mobile: () _____

****Section III. Engineering Records****

Class: Water _____ In _____ Out _____ County; Sewer _____ In _____ Out _____ Special
 \$ _____ Main line capital charge
 \$ _____ Special privilege water
 \$ _____ Special privilege sewer

Total Paid: \$ _____ By: _____ Date: _____

Section IV. Utilities (Interoffice Use Only)

Location #: _____
Account #: _____
Person #: _____

Permit #: _____
Date: _____

Approved/Activated By: _____ Date: _____

Meter Information: Size: _____ Make: _____ Serial: _____ Conn. #: _____
Reading: A: _____ B: _____ C: _____

Item ____ of ____	Description _____ Connection #: _____	Location _____
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Item ____ of ____	Description _____ Connection #: _____	Location _____
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Item ____ of ____	Description _____ Connection #: _____	Location _____
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Item ____ of ____	Description _____ Connection #: _____	Location _____
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Please submit completed <u>original</u> to:	<u>Utilities Construction and Maintenance</u> Attention: Utilities Senior Engineering Technician 1550-B Martin Luther King Jr. Drive Winston-Salem, NC 27107
THOMASH@cityofws.org	Fax: (336) 747-9367

Please submit completed <u>copy of original</u> to:	Utility Customer Service P.O. Box 2756 Winston-Salem, NC 27102
waterbill@cityofws.org	Fax: (336) 747-6918

Instructions to Applicant

- ****Sections I, II & III of this application must be completed by the applicant before an inspection of a water tap can be performed by staff of the City/County Utilities Commission.****
- Section IV will be completed by the Senior Engineering Technician and staff of the City of Winston-Salem once the connection tap has been inspected in the field.
- Please submit a completed form to both of the following departments:

1. Utilities Construction and Maintenance

Attention: Utilities Senior Engineering Technician
1550-B Martin Luther King Jr. Drive
Winston-Salem, NC 27107
Facsimile: (336) 747-9367
E-mail: THOMASH@cityofws.org

2. Utilities Billing Office

Attention: Utility Customer Service
P.O. Box 2756
Winston-Salem, NC 27102
Facsimile: (336) 747-6918
E-mail: waterbill@cityofws.org

- **FAILURE TO RETURN THIS COMPLETED APPLICATION WILL RESULT IN OUR STAFF BEING UNAWARE OF YOUR INTENT TO CONNECT TO THE PUBLIC WATER SYSTEM. IF A CONNECTION IS FOUND TO HAVE NOT BEEN INSPECTED AND NO ACCOUNT EXISTS IN OUR BILLING SYSTEM DUE TO THE INCOMPLETION OF THIS DOCUMENT, THE USER OF THE SYSTEM WILL BE PENALIZED TO THE FULLEST EXTENT OF THE LAW INCLUDING TERMINATION OF SERVICE.**

After your "B" Permit form is received in the Utilities Construction and Maintenance department, we will contact you to set up a time for our Senior Engineering Technician to inspect your connection to our system.

If you have any questions, please e-mail: THOMASH@cityofws.org or call the Utilities Senior Engineering Technician at (336)734-1518.