

## **ASSISTANT CURBSIDE COLLECTION SUPERVISOR - 678**

### **DEFINITION OF WORK**

Under regular supervision, performs complex skilled work assisting in supervising personnel in the curbside collection of trash, leaves, debris; does related work as required.

### **EXAMPLES OF WORK**

Responsible for assisting the supervisor in the overall supervision of the City's curbside collection operations; schedules, plans, assigns and supervises routes and the collection of leaves during the fall; investigates all public complaints; makes periodic inspections of routes to ensure the adequacy and timeliness of work; recommends corrective action and changes in schedules as needed; enforces safety precautions; schedules and assigns personnel to provide sufficient coverage for each route; maintains daily records; prepares periodic reports.

### **EMPLOYMENT STANDARDS**

Education and Experience: Any combination of education and experience equivalent to a high school diploma and extensive experience in curbside collection work, including supervision.

Knowledge, Skills and Abilities: Thorough knowledge of the safety operation of equipment and of safety precautions necessary; ability to plan and lay out the work of a number of crews; ability to supervise and train men; ability to understand and carry out written and oral directions; familiarity with the City street system; ability to deal effectively with the public.

### **SPECIAL REQUIREMENT**

Possession of a valid North Carolina driver's license.