



City of Winston-Salem City Secretary

Suite 140, City Hall, 101 N. Main Street, Winston-Salem, North Carolina

APPLICATION TO HOLD OPEN AIR PUBLIC MEETING ON A PUBLIC STREET, SIDEWALK, ALLEY OR MALL WITHIN THE CITY OF WINSTON-SALEM

1. Name, home address and telephone number of the applicant(s):

2. Address and place of business of applicant(s):

3. Name of organization, if any, that application(s) represents:

4. Exact name of person(s) conducting meeting, date, time and place of public address, lecture, sermon, discourse of public musical or theatrical performance.

Name of person(s):

Date(s) of Birth:

Date:

Time: Beginning:

Ending:

Location: (Be specific)

Type of open air public meeting:

5. Estimated number of persons to attend meeting:

6. Will a microphone or other sound amplifying equipment be used? (If yes, Section 46-33 of City Code applies)

7. Will there be any sound emission (such as musical instruments) other than voice?

8. Will any charge be made to persons attending or listening? (If yes, Section 38-61 of City Code may apply)

Approved by: Chief Scott Cunningham

Signed by: _____

Signature of Applicant(s)

Date and Time Application received in the City Secretary's Office: _____

print, complete and submit form to:	City Secretary, City of Winston-Salem P.O. Box 2511 Winston-Salem, NC 27102-2511
	Office: (336) 727-2224 Fax: (336)727-2880

What happens next?

Once the application for Open Air Public Meeting is received in the City Secretary's Office the application will be forwarded to the Winston-Salem Police Department.

Expect five (5) days for the process to be completed. If you have any questions, please call (336)727-2224.