

**MINUTES  
WINSTON-SALEM/FORSYTH COUNTY  
TRANSPORTATION ADVISORY COMMITTEE (TAC)  
JANUARY 16, 2003  
4:15 P.M.  
WINSTON-SALEM BOARD OF ALDERMEN CHAMBER  
FIFTH FLOOR, CITY HALL SOUTH**

**TAC MEMBERS PRESENT:**

Dan Besse, Alderman of City of Winston-Salem  
Nancy Dunn, NC Board of Transportation  
Allen Joines, Mayor of City of Winston-Salem  
Richard Linville, Commissioner of Forsyth County, TAC Vice-Chairman  
Chris Murphy, CCPB, TAC Secretary  
Terry Shore, Mayor of Tobaccoville  
Tom Southern, Mayor of Walkertown  
Bob Stebbins, Mayor of Lewisville  
Curtis Swisher, Alderman of Town of Kernersville  
Fred Terry, Alderman of City of Winston-Salem  
Larry Williams, Mayor of Town of Rural Hall, TAC Chairman  
Charlie Wolff, Commissioner of Town of Bethania

**STAFF PRESENT:** Lakesha Dunbar, Greg Errett, Stan Polanis, Greg Turner, Greg Venable

**OTHERS PRESENT:** Pat Ivey (NCDOT), Kathy Pounds (WSTA Board & Sierra Club), Pat Reagan (FCEAD), Scott Rhine (PART), John Robertson (Northwest COG)

**RECORDING SECRETARY:** Shelly Stewart

**ACTION ITEMS**

1. **Election of Officers**

**Election of Chairman:**

Larry Williams opened the floor for nominations for Chairman of the TAC.

MOTION: Allen Joines nominated Larry Williams.  
SECOND: Tom Southern.  
MOTION: Bob Stebbins moved that the nominations be closed.  
SECOND: Fred Terry.  
VOTE:  
FOR: Unanimous  
AGAINST: None

Mayor Williams thanked the TAC for the election. He then opened the floor for nominations for Vice-Chairman of the TAC.

## **Election of Vice-Chairman**

MOTION: Tom Southern moved that Richard Linville be nominated as Vice-Chairman.

SECOND: Bob Stebbins

MOTION: Bob Stebbins moved that the nominations be closed.

SECOND: Fred Terry.

VOTE:

FOR: Unanimous

AGAINST: None

Commissioner Linville thanked the TAC for the election.

## 2. **Consideration of Minutes from the November 21, 2002 Meeting**

MOTION: Bob Stebbins

SECOND: Curtis Swisher

VOTE:

FOR: Unanimous

AGAINST: None

## 3. **Consideration of a New Urbanized Area Boundary (UZA) Map for Development of a New National Functional Classification System Plan**

Presented by James Upchurch.

With the expansion of the Urbanized Area Boundary (UZA) from the 2000 United States Census, NCDOT must develop a new Federal Functional Classification System Plan for our urban area. The plan will define which streets and highways will be classified on the system as well whether they will be urban or rural. A <sup>∩</sup>smoothing<sup>∪</sup> process will take place to smooth out the rough edges of the UZA that will ensure that entire segments of roadway are consistently designated as either urban or rural.

X Larry Williams: Is this the same map or the smoothed out map? James Upchurch: This is the smoothed out or adjusted boundary map.

MOTION: Bob Stebbins moved that the resolution be accepted as written.

SECOND: Allen Joines.

X Fred Terry: What significance does the heavy brown line have for the area it surrounds? James Upchurch: That area is part of the new MAB.

X Larry Williams: Is the portion in Davie County automatically in the MAB and not the RPO? James Upchurch: It is just that portion inside the brown line that is in the MAB. During further discussion between Mr. Williams, Greg Turner, and Greg Errett, the following points were made:

X If an area is moved from the previous area of consideration (RPO) to within the boundary of a MAB, it comes out of the RPO, becomes part of the MAB and therefore the TAC's authority.

X Becoming part of the MPO is mandatory.

- X The areas within the MAB boundary will be extended an offer to join our MPO here. They may choose to stick with the County and other means of funding of projects, but we will still be doing the transportation planning within that area.
- X Bermuda Run may choose to be with the RPO and not be part of our MPO here. However, this group would still have jurisdiction as far as planning goes.

VOTE:

FOR: Unanimous  
 AGAINST: None

4. **Consideration of a Resolution to Approve the Proposed Transportation Advisory Committee (TAC) Voting Structure Recommended by the TCC/TAC Task Force**

Presented by Greg Turner.

As a result of the expansion to the Metropolitan Area Boundary (MAB) map and to our 2000 U.S. Census designated urbanized area, five (5) additional units of local government will be invited to join the Winston- Salem Urban Area Transportation Advisory Committee (TAC). In order to ensure participation by the new units of local government but maintain the relative strength of the current voting structure, the TAC created the TCC/TAC Task Force to develop an acceptable voting structure.

- X Early this afternoon Beth Dirks, Town Manager of Bermuda Run, informed staff that our previous assumption that Bermuda Run had no public streets was in error. They do have publicly maintained streets. Therefore, it is our recommendation that we pull this item from the agenda until staff has an opportunity to investigate the need to change our recommendation to the task force and that the task force have a chance to reconsider it's recommendation to the TAC.
- X By consensus, the TAC agreed to postpone this item until February 20, 2003.

Wendy Miller arrived.

5. **Consideration of Invitation to Join Northwest RPO as Ex-Officio Member**

Larry Williams noted that he has received a letter from John Robertson, Northwest RPO. They have developed their guidelines and membership and have requested that the chairman or another TAC member be an ex-officio member to that board for coordination purposes. A staff person from our TCC should be part of their TCC, because they deal the working operations of the planning. They are already doing this. Fred Terry is already a member of COG and an officer and could fulfill two roles.

- X Nancy Dunn: Pat Ivey participates in that and I'm also associated with that RPO. Any coordination we have is to everybody's benefit.
- X Larry Williams: I assume you're a voting member. This position would just be there for the coordination.
- X Bob Stebbins: Are you proposing both the chair of TAC and TCC or their representative?
- X Larry Williams: Right. They can decide. The main point is to have a staff person from the TCC with their TCC.

MOTION: Bob Stebbins moved that the chair of the TAC or his designated representative be appointed to this RPO.

SECOND: Fred Terry.

X Dan Besse: Should the motion include reference to the TCC as well?

AMENDED MOTION: Bob Stebbins amended his motion to say the chair of the TAC and the TCC or their designated representative be members of the RPO of the Northwest Piedmont.

SECOND: Fred Terry seconded the amended motion.

X Fred Terry: Mr. Chairman, I appreciate the work that the NW Piedmont COG has done in conjunction with the staff of the TAC here in working to coordinate all of this. I'm glad to see us working together because as we grow further north, it's going to be imperative that we work together.

VOTE:

FOR: Unanimous

AGAINST: None

NOTE: The first meeting is scheduled for January 23, 2003, at the Planning and Permitting Office, 213 East Elm Street, Yadkinville.

## **INFORMATION ITEMS**

### **6. Consideration of the MPO Consolidation Study Report**

Presented by James Upchurch.

Under, Section 5, Article 16 of Chapter 136 of the General Statutes (formerly North Carolina House Bill 1288) was amended so that the Governor and the Secretary of Transportation, in cooperation with MPOs, shall initiate an evaluation of the boundaries, structure, and governance of each MPO in the State. NCDOT will present the draft report for the Winston-Salem/Forsyth County Urban Area.

X James Upchurch: This is in draft form. We welcome comments.

X During discussion about this document and the MPO consolidation currently under consideration, the following points were made:

X This report is truly a status report of where we are and what we are considering. The other issues or the other report, meaning you're looking at the options, is a separate matter.

X All the MPOs in North Carolina are doing this. It's not optional.

X Air quality is not optional. There we do have to have a consolidated plan.

X James Upchurch: There is one other piece of information that emerged from our TCC meeting. Scott Rhine pointed out that one or two of the answers or comments made in the Greensboro MPO may not be consistent with what we have made here, so we are going to make every effort to make sure that they are working together from MPO to MPO.

7. **Review of the Draft Fiscal Year 2003-2004 Unified Planning Work Program (UPWP)**

Presented by Greg Errett.

Each year the Winston-Salem/Forsyth County Urban Area Metropolitan Planning Organization (MPO) is required to develop and approve a Planning Work Program (PWP). Since our urban area has become a designated Transportation Management Area (TMA) this year, the PWP is required to be called as a Unified PWP (UPWP). The UPWP identifies what transportation planning projects and work tasks will be completed during the fiscal year and the amount of federal and State highway and transit planning funds that will be used to complete the work. The draft Fiscal Year 2003-2004 PWP will be sent to the North Carolina Department of Transportation (NCDOT) by Friday January 17, 2003 for their review and comment. Approval of the Fiscal Year 2003-2004 UPWP will be considered for approval at the Thursday, February 20<sup>th</sup> meetings. The UPWP must be approved by the TAC by March 1, 2003.

- X Dan Besse: Greg, would you please discuss the potential components of the congestion management system? That's one of your DA funds studies. It's 2B17. Greg Errett: That is a part of our becoming a TMA. We are required to develop a full plan, a system of congestion management, and we will be having a consultant work with us on actually developing a system of proposals, recommendations and plans regarding congestion in our urban area.

Richard Linville left the meeting.

- X Dan Besse: What are some of the tools he could use to address that?
- X Greg Turner: Traditional treatments would be intersection improvements to alleviate congestion, signal optimization to reduce congestion, or construction of alternative facilities.
- X Greg Errett: This is for the planning of these physical and operational characteristics, not the construction.
- X Greg Turner: For committee members who are also members of Winston-Salem's Board of Aldermen, this is consistent with one of the objectives of the City of Winston-Salem's Strategic Plan.
- X Larry Williams: #15 says Rural Planning Organizations in the Piedmont Triad Area with Planning and Coordination. Does this include RPOs that are not in that, such as Northwest RPO? Greg Errett: We are planning on having staff time to work with Mr. Robertson and their folks on coordination and helping them get off the ground and coordinate planning activities and transportation planning.
- X Larry Williams: Brent McKinney brought to our attention that there were funds available for rural transit planning. Is that in this document? Is it available? Greg Errett: The status of those funds is unknown. We've not been able to track those particular funds. Larry Williams: For the benefit of other members here, this is one of the things that came up in an early PART meeting related to a proposed light rail commuter system and the express bus system. If you live outside the urban area, you don't really have access to PART's express service unless you get to the downtown terminal. Brent was telling us about this pile of money that was supposed to be available for connecting up the rural areas. Greg Errett: We checked extensively on that with NCDOT and our WSTA staff members and could not track that pot of money down anywhere. But this is an opportunity. If there's a recommendation on apportioning some of those DA funds toward that, we can certainly add that to the program here.

- X Greg Errett: This will come to the February meeting for adoption. It is required to be completed by March 1st and returned to NCDOT.

8. **Review of the North Carolina Department of Transportation (NCDOT) Draft Policy Guidelines for the Programming of Federal Surface Transportation Program (STP) Direct Attributable (DA) Funding**

Presented by Greg Errett.

Since our urban area has become a designated Transportation Management Area (TMA) this year, our urban area is now eligible to program Federal Surface Transportation Program (STP) Direct Attributable (DA) Funds. DA funds are administered by the North Carolina Department of Transportation (NCDOT) and can be used on STP eligible projects such as new roads, road widenings and intersection improvement projects, public transportation operations, greenway and sidewalk construction, landscaping, and transportation planning.

NCDOT has indicated that our urban area has available approximately \$3 million of funds to be used at the discretion of the MPO. These funds are not new funds but are funds that come from projects already programmed in the State TIP. Our MPO has the authority to fund our high priority projects but an existing TIP project must be delayed or possibly deleted for this to occur. To guide the use of these funds, NCDOT has developed a draft set of policy guidelines for both independent and incidental projects.

- X Larry Williams: What is the time frame for the current draft TIP 2004-2010? Greg Errett: We are supposed to have approval by MPO by April 1st. We will have an opportunity at the February 24th meeting which is the one-on-one session between the MPO to possibly make some recommendations. Ms. Dunn will be there and the State staff will be there. We will discuss in details specific projects. It is possible that we could make some decisions or some recommendations on DA funding for some existing projects, but the NCDOT discourages us from modifying the first couple of years in the program because a lot of those projects are already in progress, either right-of-way or construction already decided and moving down the pipe-line. It might be that some of the outer projects later in the program could be shifted.
- X Larry Williams: If we have an opportunity to get something into the current report and not have to wait a couple of years, it would be worth doing. Is there agreement among the committee?
- X Greg Errett: We are prepared to explore that. We have nothing to lose by looking at it. We will be happy to have information available at our TAC meeting on February 20th prior to the February 24th one-on-one meeting.

9. **Review of the Draft Fiscal Year 2004-2010 Metropolitan Transportation Improvement Program (MTIP)**

Presented by Wendy Miller.

In June, NCDOT released the draft Fiscal Year 2004-2010 STIP to begin the public review process and for MPOs to develop their Metropolitan Transportation Improvement Programs (MTIP). Enclosed is the draft Fiscal Year 2004-2010 MTIP and a schedule of the proposed process to develop and approve the MTIP. The 2004-2010 MTIP is out for public review and comment from January 16, 2003 to February 17, 2003.

- X Wendy Miller distributed copies of additions to the MTIP since the packets were mailed.
- X Larry Williams: Historically the TAC and TCC chairmen have attended the meeting in Raleigh; I believe others are welcome to attend.

10. **NCDOT Division 9 Report**

Presented by Pat Ivey.

- X The rehabilitation of Business 40 and the replacement of six bridges between US 158 and Linville Road: We just began construction on this late last year. That project is on schedule. A completion date is not until June 2005.
- X Lewisville-Clemmons Road interchange project that is under construction is due to be completed in June 2004 but is actually way ahead of schedule as of right now.
- X Waightown Street/Main Street Roundabout Project down in Old Salem: It was originally scheduled to be let in December of this last year. We've had some problems securing some of the environmental permits and our folks are working on that. This is the first multilane roundabout in the State, so we want to make sure it is being designed exactly the way it should be. Our folks in Raleigh hired a nationally renown expert on these roundabouts to come in. He made some recommendations and we are meeting tomorrow to go over those. We are looking at an April 1 letting date. We need to relocate utilities out there, which were quite extensive.
- X Allen Joines: Will the radius change as a result of these recommendations, i.e. cutting into additional property? Pat Ivey: We don't anticipate that, Mayor. The revisions are actually pretty minor in nature and we're hoping we can make those changes as a plan revision.
- X Business 40 rehabilitation between MLK, Jr. Dr. and US 158: We had not originally planned to do any work on the bridges over the creek and Lowry Street. We did some additional investigating and found that we do need to do some rehab work on those. We added that to the project and the letting date is now July of this year. That actually will work out much better since it will allow us to coordinate much better with the Salem Creek project.

11. **Piedmont Authority for Regional Transportation (PART) Report**

Presented by Scott Rhine.

A. Passenger Rail Transportation Studies

- X Our draft is out for public review at the current time. We have not received any written comments from the public at this time. We have received intensive and thorough comments from the Federal Transit Administrations both in Washington and in Atlanta and there are some items that need to be addressed with those comments.
- X The staff committee of the PART executive committee will consider this on January 28th and hopefully make a recommendation at that time. If everything goes through there, we'll update the PART Board of Trustees at their February meeting and move forward from there.

B. Regional Bus Transportation Service

- X This service is operating very well. It continues to increase in ridership. The Bus Transfer Station on Regional Road South at the intersection of 40 and 68 is coming along. There have been some delays with regard to the weather. The contractor's "drop-dead date" for opening is February 7th.

C. Piedmont Triad Airport Area Transportation Plan

- X Following the public drop-in session at the PART office on November 14th, this document was made available for public review. We have received nearly 160 written comments from the public and area businesses. 26 businesses have written in support of the project and addressed their desired routing.
- X We started with 15 alternative alignments. On November 14th we took four alignments to the public. A steering committee of local staff narrowed it to three. We are proposing to move this forward on the 28th with our meeting of the PART executive committee and hopefully be able to make the staff recommendation then.

12. Forsyth County Environmental Affairs Air Quality Report

Presented by Pat Reagan.

A. Early Action Compact (EAC)

- X Pat Reagan: Alderman Besse, you had asked for some information regarding the specific source break-down of our emissions budget. Point sources and mobile sources are our two biggest contributors to our ozone situation. Including all counties in the Triad, 64% of our NOX emissions are from Point sources while 24% are from highway mobile sources. If you take out Stokes County, 19% of our total NOX emissions are from Point sources while 53% are from highway mobile sources. We can see that the impact from Belews Creek Power plant is significant. The actual figures are 387 tons of NOX emissions per year with Stokes County. Without Stokes County, it's 50 tons.
- X Dan Besse: Given the prevailing wind patterns and to the extent that we have an ozone development problem in Forsyth County itself, we need to address our highway mobile sources and not just rely on the admittedly good work that's already been ordered to reduce emissions from that one huge Point source. I'm looking forward to seeing some substantive proposals under the local control measures to actually get the jump start on reducing our local mobile sources and impacts on the NOX budget. As you get up the ideas, if you have a chance to pass them to me, I'd be interested. Pat Reagan: I'll be happy to include you, sir.

13. Calendar of Activities

Presented by Greg Errett.

- X Next meetings are February 20th & March 20th.
- X Winston-Salem will host the Southern Section District of ITE (Institute of Transportation Engineers) from April 13-16.

MOTION: Bob Stebbins moved that the meeting be adjourned.

SECOND: Charlie Wolff.

VOTE:

FOR: Unanimous

AGAINST: None