

**MINUTES
TRANSPORTATION ADVISORY COMMITTEE (TAC)
JULY 17, 2003, 4:15 P.M.
WINSTON-SALEM CITY COUNCIL CHAMBER
FIFTH FLOOR, CITY HALL SOUTH**

MEMBERS PRESENT:

Dan Besse, Council Member City of Winston-Salem
Mayor Ed Brewer, Village of Clemmons
Nancy Dunn, NC Board of Transportation
Willa Lash, Commissioner, Town of Bethania
Walter Marshall, Commissioner, Forsyth County
Chris Murphy, Recording Secretary
Mayor Bob Stebbins, Town of Lewisville
Mayor Tom Southern, Town of Walkertown
Alderman Curtis Swisher, Town of Kernersville
Mayor Larry Williams, Town of Rural Hall

STAFF PRESENT: Greg Errett, Stan Polanis, Greg Turner

OTHERS PRESENT: Connie Curtis (WSDOT), Robin Dean, Lakesha Dunbar (WSDOT), Pat Ivey (NCDOT), Wendy Miller (WSDOT), Pat Reagan (FCEAD), Scott Rhine (PART), Greg Venable (WSDOT)

RECORDING SECRETARY: Shelly Stewart

ACTION ITEMS

1. PRESENTATION OF A CERTIFICATE OF APPRECIATION FOR NC ASSEMBLYMAN AND FORMER MAYOR OF THE VILLAGE OF CLEMMONS BILL MCGEE

Mr. McGee was unable to be present as the NC Assembly has not yet concluded it's session.

2. CONSIDERATION OF MINUTES FROM THE MAY 15, 2003 MEETING

Larry Williams noted an error on page 10 of the minutes. The second bullet should read, "Larry Williams: Does everyone get a copy of the High Point newsletter? The last one covered air quality. Please see if all members can get copies."

MOTION: Bob Stebbins moved approval of the minutes with the correction indicated above.

SECOND: Dan Besse

VOTE:

FOR: Unanimous

AGAINST: None

3. CONSIDERATION OF THE REVISED WINSTON-SALEM URBAN AREA MEMORANDUM OF UNDERSTANDING (MOU)

Presented by Chris Murphy.

- Three types of changes are reflected in the revised MOU. They are the modifications and updates made since the 1990s; grammatical, spelling or reference errors; and the proposed membership structure which reflects the addition of new members.
- Larry Williams: Perhaps the TAC should approve the task force recommendation before approving the MOU. Greg, would you please bring everyone up-to-date on the actions of the Task Force?
- Greg Turner: Davidson County responded to our initial invitation with a request that we extend to them full-time voting privileges and eliminate weighted voting. The task force looked at request and determined that full-time voting privileges were appropriate. However, the task force decided to maintain the current, weighted system. Davidson County has been notified of the task force's decision, an invitation has been issued to Davidson County to join our TAC as a full voting member. However, no response has been received from Davidson County;

MOTION: Bob Stebbins moved approval of the recommendation of the task force as included in the report.

SECOND: Curtis Swisher

- Willa Lash: Since we have not gotten a response from Davidson County, should they be included at this time?
- Greg Turner: Davidson County will only become a member if it signs the MOU. If not, staff may bring this item back to change the definition of a quorum.

VOTE:

FOR: Unanimous

AGAINST: None

- Bob Stebbins: We have discussed the revised MOU enough to understand what it contains.

MOTION: Bob Stebbins moved to accept the resolution approving the revised MOU.

SECOND: Tom Southern

VOTE:

FOR: Unanimous

AGAINST: None

4. CONSIDERATION OF THE REVISED WINSTON-SALEM URBAN AREA TAC BY-LAWS

Presented by Chris Murphy.

- The last time the TAC's bylaws were updated was in 1995 to include Bethania. References have been updated, ex-officio members have been added, reference to time of meetings has been deleted, the definition of quorum has been modified to reflect the additional members, and an article dealing with parliamentary procedures has been added.
- Bob Stebbins: Why was "appointed by the elected board" changed to "from the elected board"? Chris Murphy: The appointee should be a member of the board, not simply someone appointed by the board.
- Bob Stebbins: Regarding the quorum, is it 51% of the votes present that are required rather than 51% of the total number of votes on the TAC? Chris Murphy: Yes, that's correct.

MOTION: Bob Stebbins moved to accept the resolution amending the TAC bylaws for TAC.

SECOND: Curtis Swisher.

VOTE:

FOR: Unanimous.

AGAINST: None

5. RESOLUTION TO ALLOW NCDOT TO REQUEST FEDERAL HIGHWAY ADMINISTRATION FUNDS TO THIS REGION FROM FEDERAL HIGHWAYS TO FEDERAL TRANSIT

Presented by Scott Rhine.

- At the beginning of July, PART received a letter stating that funds have been identified that require action amending the current TIP 2002-2008 and the 2004-2010 TIP.
- The item before you today is a resolution to allow NCDOT to request Federal Highway Administration to transfer funds to this region from Federal Highways to Federal Transit. This would entitle projects listed in 2004-2010 as unfunded to be moved to funded.
- There is a limited window of opportunity with the CMAQ funds, so there is a necessity to move forward with this.
- The Board of Transportation will take action in early August.
- The other pot of money is Section 5309 Discretionary Funds. There is no time crunch for this portion, but it made more sense to present them together.
- Larry Williams: The bottom line is that these are funds that PART is going to administer, but it has to go through the MPOs?
- Scott Rhine: These are new dollars, but they have to go through TIP process.
- Larry Williams: They don't affect our equity.

MOTION: Nancy Dunn moved approval of the resolution.

SECOND: Bob Stebbins.

VOTE:

FOR: Unanimous

AGAINST: None

- Dan Besse: Is it possible to quantify your extra NOX from the extra buses?
- Scott Rhine: Yes, for buses and the transportation facility.
- Dan Besse: Is this part of the data provided with the EAC?
- Scott Rhine: Yes, sir, it is.

INFORMATION ITEMS

6. CONSIDERATION OF A NEW LOCATION TO HOLD FUTURE TCC AND TAC MEETINGS

Presented by Greg Turner.

- This room, as currently configured, is not able to accommodate the new board. Greg Errett, Chris Murphy & I are working on options including looking at other spaces or reconfiguring this room. A recommendation will be brought back to you.
- Bob Stebbins: If possible, reconfigure this room and keep the meeting in this building where all your stuff is located.

7. 2003 TRANSPORTATION NEEDS REPORT PLANNING PROCESS

- A. Review of Project Evaluation Process and Criteria
- B. Proposed Schedule

Presented by Wendy Miller.

- Distributed proposed schedule; revised needs criteria ranking
- We had a small subcommittee of the TCC meet on July 1st to review the existing criteria for the needs process. They came up with proposals for revisions to that process.
- Review of draft revised criteria:
 - August - Final criteria prepared
 - September - Final adoption at TAC meeting
 - August - Communities send in their projects (September deadline)
 - September - Adopt the new criteria
 - October - Analysis of the projects based on their ranking criteria and go to any boards such as the bicycle committee, the advisory committee.
 - November - Draft prioritized needs list ready for the TAC to approve
 - January/February 2004 - Go to MPO negotiation meeting

- An analysis of the Needs Report versus the TIP over the past ten years revealed that items on the Needs Report which actually moved to the TIP over the past ten years are very few. This is a time consuming process, so the committee felt we needed to look at the number of submissions.
- The committee's suggestion is that each submitting body would get one project per TAC voting member which would be the equivalent of about 18 projects.
- There is not much new money available.
- Having so many projects on the Needs List when so few actually move to the TIP, gives the community a false sense of feeling that those things are moving ahead and they are not.
- It's important to note that the regional impact projects aren't counted against that one submission from each submitting body.

8. REGIONAL TRAFFIC MODEL DEVELOPMENT

- A. 2002 Housing, Employment, and Population Data
- B. Street and Highway Network/Model Development
- C. 2015, 2025, 2035 Projections

Presented by Lakesha Dunbar.

- Ms. Dunbar presented detailed information on the Regional Traffic Model Development. A copy of her presentation is on file.
- Larry Williams: Who is keeping it updated?
- Greg Errett: We're working with Scott Rhine on that.

9. NCDOT DIVISION 9 REPORT

Presented by Pat Ivey.

- The Harper Rd interchange project is scheduled to be let in October 2004.
- The bridge over I-40 at 801 (Bermuda Run) is scheduled to be let in April 2005.
- The US 158 bridge over the Yadkin River (Clemmons) is scheduled to be let in October 2004.
- Our folks in Raleigh are working on the EIS for the beltway. Public hearings are scheduled for April 2004 with a record of decision on schedule for July 2005.
- As part of a budget bill, the eastern extension is now funded by the highway trust fund.
- NC Moving Ahead - The State Senate has approved their version which differs a little bit from version approved by the House. The final version should be completed by the end of this week and will be brought to you.
- Walter Marshall asked for a copy of the report.
- Bob Stebbins noted that the second roundabout in Lewisville has been completed.

10. PIEDMONT AUTHORITY FOR REGIONAL TRANSPORTATION (PART) REPORT

- A. CMAQ Funded Park and Ride Lots Planning
- B. Transit Model Discussion

Presented by Scott Rhine.

- We hope to have specific locations to share at the next meeting regarding where throughout the county these Park & Ride Lots will be located. We will have more updates on the Transit Model as well.

11. FORSYTH COUNTY ENVIRONMENTAL AFFAIRS AIR QUALITY REPORT

- A. Review - Early Action Compact Ozone Reduction Strategies & Control Measures
- B. Air Quality Report

Presented by Pat Reagan.

- NCDOT will be running alerts on the message boards when we have air quality alert days. These will run the day before and the actual day and will encourage people to consolidate errands and postpone trips if possible.
- Larry Williams: We commend your department. The public now understands and plans ahead.
- Pat Reagan: Thank you. I'll share your comment with our staff.
- Early Action Compact: Pat Reagan distributed copies of recommendations for general control strategies. The list will be will be narrowed down by March of 2004 to those which are most practical and most beneficial.
- Dan Besse: That list is the menu of options and was pared down by a large list of possibilities. It will be August or September before we have the State modeling data necessary to let us know how much NOX reduction we will need to have. Once we get that information, we'll know how deep into the menu we need to go.
- Pat Reagan: The High Point newsletter is attached to my handout.

12. CALENDAR OF ACTIVITIES

Presented by Greg Errett.

- We anticipate the draft interim US 52 recommendations.
- The TEA 21 legislation is getting ready to expire. A new Federal SAFE-TEA is anticipated to be the new authorization of TEA 21. We will invite a member of Federal Highway Association to come up and update us.

MOTION: Bob Stebbins moved to adjourn the meeting.

SECOND: Curtis Swisher

VOTE:

FOR: Unanimous

AGAINST: None