

**MINUTES**  
**WINSTON-SALEM URBAN AREA**  
**TRANSPORTATION ADVISORY COMMITTEE (TAC)**  
**JANUARY 18, 2007**  
**4:15 P.M.**  
**FIFTH FLOOR, PUBLIC MEETING ROOM,**  
**BRYCE A. STUART MUNICIPAL BUILDING**

**MEMBERS PRESENT:**

Dan Besse, Council Member, City of Winston-Salem (for Allen Joines, Mayor, City of Winston-Salem)  
Mike Horn, Council Member, Town of Lewisville  
Larry Williams, Mayor, Town of Rural Hall  
Margaret Bessette, City-County Planning Board, TAC Secretary  
Myron Marion, Alternate, Village of Tobaccoville  
Howard Futrell, Council Member, Town of Bermuda Run  
Allen Todd, Mayor, Town of Wallburg  
Walter Marshall, Commissioner, Forsyth County  
Richard Linville, Commissioner, Forsyth County  
Billy Joe Kepley, Commissioner, Davidson County  
Ed Brewer, Mayor, Village of Clemmons  
Nancy Dunn, NCBOT Member  
Evelyn Terry, Council Member, City of Winston-Salem  
Bobby Knight, Chairman, Board of Commissioners, Davie County

**PRESIDING:** Larry Williams, Chairman

**STAFF PRESENT:**

Stan Polanis, WSDOT  
Greg Errett, WSDOT  
Wendy Miller, WSDOT  
Mike Shaffner, NCDOT  
Lakesha Dunbar, WSDOT  
Scott Rhine, PART  
Fred Haith, WSDOT  
Kevin Edwards, WSDOT  
Tyrelle Evans, WSDOT  
Lynda Schwan, CCPB

**RECORDING SECRETARY:** Laura Whitaker, WSDOT

**OTHERS:** Jim Sparks, Winston-Salem Journal

1. Introduction of New City of Winston-Salem DOT staff

Stan Polanis introduced the new transportation planning employee, Kevin Edwards.

**Action Items**

Chairman Williams announced that Winston-Salem Mayor Allen Joines is unable to attend today's meeting and has designated his votes to Council Member Besse.

2. Election of Officers for Chairman and Vice-Chairman

MOTION: Dan Besse moved Mayor Williams for Chairman and Richard Linville for Vice-Chairman.

SECOND: Nancy Dunn

VOTE:

FOR: Unanimous

AGAINST: None

3. Consideration of the November 30, 2006 Meeting Minutes

Chairman Williams noted that Commissioner Marshall was listed as a Council Member.

MOTION: Ed Brewer moved for approval of the corrected minutes.

SECOND: Richard Linville

VOTE:

FOR: Unanimous

AGAINST: None

**Information Items**

4. Review of the Draft 2007-2013 State Transportation Improvement Program (STIP) and the Process for Developing the Metropolitan TIP (MTIP)

Presented by Wendy Miller.

- Division 9 held its public hearing.
- One on One meeting was also held.
- Air quality document will be regional and include all the Triad MTIPs.
- The combined document will go out to review March 1.

5. Discussion of Possible Additional Modifications to the Memorandum of Understanding (MOU) for the Winston-Salem Urban Area MPO

Presented by Margaret Bessette.

a. MPO Task Force's Alternatives Regarding the TAC Voting Structure

- Voting Strength Task Force met in January and is continuing to discuss options.
- Currently under discussion is a geographically target voting structure.
- Linking contribution match to votes is no longer being considered.

- Hope to bring a recommendation to February's TAC meeting.
- b. Discussion of Options to Require Municipalities/Counties to Contribute to the Local Match for Transportation Planning (PL and Section 5303 Funds), and Supplemental Planning Projects (STP-DA Funds)
- The local match requirement for Transportation Planning and Supplemental Planning is currently split between Winston-Salem/Forsyth County.
- In February, staff will present a recommendation to apportion the Planning Grant match to Winston-Salem and the members counties based on population as of 2000 Census.
- A spreadsheet showing proposed allocation of the match based on 2006 – 07 match requirement was distributed.

6. Update on the Draft Amendments to the Thoroughfare Plan Map and Technical Report

Presented by Greg Errett.

- Amendment process is proceeding.
- High Point MPO is considering a North/South Freeway and a Piedmont Parkway extension.
- Thoroughfare Plan has had a number of public meetings.
- Davidson County and Wallburg have approved the plan minus the North/South Freeway.
- Kernersville has the Temple School Road extension and an interchange at Old Salem Road and I-40.
- Davie County would like to add an interchange on I-40 at Redland Road.
- The 'HOT' regional planning process also needs to be reviewed for consideration.

A brief discussion ensued regarding Wallburg and Davidson County voting against the North/South connector.

Dan Besse noted a discrepancy between the description of the North/South connector and what's shown on the attached map.

7. Review Process for Developing the Fiscal Year 2007-2008 Unified Planning Work Program (UPWP)

Presented by Greg Errett.

- a. Review of Staff Liaison Assignments for our MPO Counties and Municipalities
- b. Certification of the Winston-Salem Urban Area MPO Transportation Planning Process
- Each year Winston-Salem MPO is required to develop and approve a UPWP.
- The UPWP identifies what transportation planning projects and work tasks will be completed during the fiscal year and the amount of federal and state highway and transit planning funds that will be used to complete the work.
- Requested that jurisdictions identify and describe, in detail, any transportation planning projects their community or agency would like to see completed next year, but must be received by Wednesday, January 31, 2007.
- The draft FY 2007 – 08 UPWP will be presented to the TCC and TAC at the February meetings and then sent to NCDOT and to federal agencies by Monday, February 19, 2007 for their review and comment.

- Approval of the FY 2007 – 08 UPWP will be considered for approval at the March TCC and TAC meetings.
- A copy of the current FY 2006 – 07 UPWP is included for your reference.
- A copy of the staff liaison assignments for MPO counties and municipalities is included for your reference.
- Part of the standard certification process is to certify that the transportation planning process is meeting all the applicable laws. The certification will be brought for approval at the March TAC meeting.

#### 8. Bicycle Plan Implementation Report

Presented by Lakesha Dunbar.

- Moving forward with the municipal agreement for approval of the bike and pedestrian STP-DA funds.
- Staff has meet with the Winston-Salem City Council and presented the striping plans for Hawthorne Road and Liberty Street, for information only.

#### 9. Greenway, Sidewalk and Pedestrian Facilities Planning Report

Presented by Lynda Schwan.

- Brushy Fork - HDR Engineering to complete the hydrology study requested by Norfolk-Southern.
- Little Creek - This project is on hold until we work through some of the other greenway issues, i.e. Muddy Creek, Waughtown and Brushy Fork.
- Muddy Creek - Phase I (to Robinhood) Construction plans are complete for this phase. City attorneys are working on the paperwork for the Wheeler property. Phase III (to Philips Bridge) - A surveyor has been hired to finish up the information needed by NCDOT to transfer the property to Winston-Salem and to determine the areas along this phase for easements.
- Salem Creek-Southeast Gateway - Bridge contract has been signed. This contract is just for the bridge and does not include the abutments.
- Waughtown Connector - In an effort to reduce the cost, the scope of the project has been reduced. The trail will now come in approximately 2400 feet from north and 1000 feet from the south; both leading to observation points. There will be a “natural” trail connecting the two segments.
- Piedmont Regional Greenway - HDR Engineering submitted a final report on hydrology for the culverts. They contend that blocking one culvert for the greenway can happen; they are still working on the study which will determine the effects of a greenway through the tunnel on the 100 and 500 year floodplain. Also as part of this greenway, we will have to construct a parking lot at Linville Road.
- Salem Creek Extension - Nothing new to report.
- Shallowford Park-Warren Park Greenway Connector - Nothing new to report.

##### a. Update of the Sidewalk and Pedestrian Facilities Plan

- Plan is being updated and mapping to be worked on. We are trying to coordinate the public review/comment period for the Pedestrian Plan and the Collector Street Plan; as the information in the two plans are linked.

b. Results of the Safe Routes to Schools Program

- NCDOT will hold a regional workshop in Greensboro in mid-March to go over the process.

c. Status of CMAQ and STP-DA Sidewalk and Greenway Projects

- Winston Salem: Carver School Road and Peace Haven Road are in the re-bidding process as each bid was considerably higher than the funds allocated for the project.
- Silas Creek Parkway: As there are currently easement and topography issues for this sidewalk project, it has been determined that now is not the time to attempt a sidewalk at this location. That is not to say that it should not be built but that once improvements are made to Silas Creek Parkway, a sidewalk can/should be built.
- Rural Hall: Their engineer is still working with NCDOT on the right-of-way issues.
- Clemmons: They have hired an outside engineering firm to handle their NEPA and right-of-way issues. It appears that 95% of the r-o-w exists. Once the r-o-w has been certified, they will be able to proceed with their CMAQ project.

10. Piedmont Authority for Regional Transportation (PART) Report

Presented by Scott Rhine.

In an effort to provide some public transportation in the Kernersville area and increase the ridership on the service that is currently being provided to Dell, PART offers the following for consideration of the technical committee:

- Gather socio-economic data from regional travel demand model.
- Gather employment data from large employers in Kernersville.
- Survey employment sites to assess needs and determine location.
- Conduct public drop-in session to gather public input.
- Meet with Town Officials.
- Establish 2 to 4 deviated fixed routes and schedule.
- Install passenger shelter at current transfer terminal.
- Provide service to Dell on a demand-responsive basis.
- Market and advertise the new service.
- Begin new route service on March 12, 2007.

If this meets with the approval of the technical committee, PART will move forward with this project.

11. NCDOT Division 9 Report

Presented by Mike Shaffner.

- I-40/Harper Road Interchange – contractor is currently working on the substructure for Stage 1 of the new bridge over I-40. The completion date for this project is July 1, 2008 and is currently 2.9% ahead of schedule.
- Hanes Mall Road Bridge Construction and Roadway Widening – construction started on this project November, 2005. The contractor has decided to start the retaining wall in front of the Target shopping center January 7 (after the holidays) at this time there is no timeline for the wall. Project is currently 9% ahead schedule with a completion date of November 2, 2007.
- Bridge on NC 801 over I-40 and Bridge on US 158 over Yadkin River – these projects have been combined into one design-build project.

12. Forsyth County Environmental Affairs Department Air Quality Report

Presented by Wendy Miller.

- CMAQ funding is not available until Federal FY 2009.
- NCDOT is not accepting CMAQ applications but will make announcement through the MPOs once CMAQ applications are to be submitted.
- CMAQ guidance under SAFETEA-LU was released October 31, 2006.
- Replaces the guidance released in 1999 and is available online at [www.fhwa.dot.gov/environment/cmaqpgs/index.htm](http://www.fhwa.dot.gov/environment/cmaqpgs/index.htm).

13. Review of Calendar of Activities

Presented by Greg Errett.

- The TRB Annual Conference in Washington, D.C. will be January 21 – 25.
- Next TAC meeting will be February 15, 2007.

14. Other Business/Next Meeting

ADJOURNMENT 5:10 p.m.