

**MINUTES
WINSTON-SALEM URBAN AREA
TRANSPORTATION ADVISORY COMMITTEE (TAC)
MARCH 20, 2008
4:15 P.M.
FIFTH FLOOR, PUBLIC MEETING ROOM,
BRYCE A. STUART MUNICIPAL BUILDING**

MEMBERS PRESENT:

Margaret Bessette, City-County Planning Board, TAC Secretary
Randy Mendenhall, Council Member, Town of Walkertown
Robert Clark, Council Member, City of Winston-Salem, Alternate
Willa Lash, Mayor Pro Tem, Town of Bethania
Walter Marshall, Commissioner, Forsyth County
Dawn Morgan, Mayor, Town of Kernersville
Allen Joines, Mayor, City of Winston-Salem
Mike Horn, Council Member, Town of Lewisville
Allen Todd, Mayor, Town of Wallburg
Keith Snow, Mayor, Village of Tobaccoville
Billy Joe Kepley, Commissioner, Davidson County
Richard Linville, Commissioner, Forsyth County
John Bost, Mayor, Village of Clemmons

PRESIDING: Mayor Larry Williams, Town of Rural Hall

STAFF PRESENT:

Stan Polanis, WSDOT
Cary Gentry, FCEAD
Lynda Schwan, CCPB
Pat Ivey, NCDOT
Greg Errett, WSDOT
Wendy Miller, WSDOT
Lakesha Dunbar, WSDOT
Tyrelle Evans, WSDOT
Fred Haith, WSDOT
Andy Bailey, NCDOT
Kevin Edwards, WSDOT

RECORDING SECRETARY: Laura Whitaker, WSDOT

OTHERS:

Mayor George Byrum, Town of Midway
Jim Sparks, Winston-Salem Journal

Appreciation of a Former TAC Board Member

Chairman Williams stated that Mr. Ed Brewer, Mayor, Village of Clemmons was unavailable for tonight's meeting and the presentation would be re-scheduled.

Stan Polanis announced that Tyrelle Evans and Lynda Schwan will be leaving the City of Winston-Salem for other opportunities.

Action Items

1. Consideration of the February 21, 2008 Meeting Minutes

Presented by Chairman Larry Williams.

Chairman Williams requested additional verbiage for Item 11 regarding the request to notify representatives of Davidson County by stating the request should have included, "the taskforce meeting for reviewing the allocations of STP-DA funds."

Dawn Morgan requested a correction to Kevin Buggs information and stated he is the Mayor Pro Tem.

MOTION: Robert Clark moved approval of the minutes as amended.

SECOND: John Bost

VOTE:

FOR: Unanimous

AGAINST: None

2. Consideration of Adoption of the Winston-Salem Urban Area Human Service Transportation Plan

Presented by Tyrelle Evans.

a. Public Transportation Planning Report

- The SAFETEA-LU requires development of a local coordinated plan that identifies the transportation needs of individuals with disabilities, older adults and people with low incomes and strategies and priorities for meeting these local needs.
- Under SAFETEA-LU, three Federal Transit Administration (FTA) human service transportation programs are established: Elderly Individuals and Individuals with Disabilities, Job Access and Reverse Commute (JARC) and New Freedom.
- In order for the urban area to receive federal funds for these three programs, transportation service providers, human services agencies and the MPO must work together to draft a "locally developed coordinated plan" that: assess the needs of the target population, assess available services, identify current transportation providers and identify gaps between current services and needs and develop and prioritize strategies to address identified gaps.
- The Public Transportation-Human Service Coordination Plan public review process was held from January 31, 2008 through March 3, 2008. No comments were received on the plan.
- The TCC recommend approval.

MOTION: Allen Joines moved for approval.

SECOND: Robert Clark

VOTE:

FOR: Unanimous

AGAINST: None

3. Consideration of Additional Amendments to the Memorandum of Understanding (MOU)

Presented by Margaret Bessette.

- The MOU for the Winston-Salem Urban Area MOU is an agreement between governmental entities, including the State of North Carolina, to establish a cooperative transportation planning process for the Winston-Salem Urban Area.
- In November 2007, the TAC approved amendments to the MOU.
- The revised MOU was sent to the NCDOT who reviewed the document in consultation with the North Carolina State Attorney General's office.
- In January 2008, staff was provided with additional changes necessary for State staff to recommend that the Secretary of Transportation sign the MOU for the Governor of North Carolina.
- If the revised MOU is adopted by the TAC, State staff will recommend that the Secretary of Transportation sign the document for the Governor of North Carolina

Chairman Williams requested, if acceptable by the State, that on page 9, Item 5 representative be changed to member and also requested that on page 10, paragraph c, last full sentence, change Board Member to regular member.

MOTION: Walter Marshall moved for approval.

SECOND: Robert Clark

VOTE:

FOR: Unanimous

AGAINST: None

4. Consideration of the Fiscal Year 2008-2009 Winston-Salem Urban Area MPO Unified Planning Work Program (UPWP) and Five Year Planning Calendar

Presented by Greg Errett

- Each year the Winston-Salem Urban Area MPO is required to develop and approve a Unified Planning Work Program (UPWP).
- The UPWP identifies what transportation planning projects and work tasks will be completed during the fiscal year and the amount of federal and State Highway and transit planning funds that will be used to complete the work, plus the required local matches.
- The UPWP consists of three major parts: a Funding Sources Table, a Narrative Task Table and a table which outlines Anticipated DBE Contracting Opportunities for FY 2008-2009.
- Some of the most important projects in the UPWP will be to complete the 2035 Transportation Plan and Air Quality Conformity Analysis Determination; develop the CTP Street and Highway Plan; complete the Thoroughfare Plan and Technical Report conversion to the CTP; begin the 2009 Transportation Needs Report, complete Northern Beltway Official Corridor Protection Map, et al.
- Please note that \$150,000 of STP-DA funds was added to the UPWP to fund the additional greenway studies.
- The draft FY 2008-2009 UPWP was presented and approved by the TCC and TAC at its February meetings.
- The NCDOT has reviewed and commented on the draft UPWP and has forwarded it to the TAC for its approval.
- The final UPWP is due to the NCDOT-PTD and the FTA on April 25, 2008.

MOTION: Willa Lash moved for approval.

SECOND: Keith Snow

VOTE:

FOR: Unanimous

AGAINST: None

5. Consideration of a Resolution Certifying the Winston-Salem Urban Area MPO Transportation Planning Process

Presented by Greg Errett.

- SAFETEA-LU requires the NCDOT and all MPOs in the state to annually certify to the FHWA and FTA that their transportation planning process are addressing the major issues of the urban area and are being conducted in accordance with all applicable provisions of federal law.
- Staff believes the Winston-Salem Urban Area MPO transportation planning process is adequately addressing the major issues of the urban area and is being conducted in accordance with all applicable provisions of federal law governing transportation planning.
- Also, in 2004, the FHWA and FTA conducted a formal review of the Winston-Salem Urban Area TCC and TAC and found that the process is being carried out in substantial compliance with the applicable provisions of 23 U.S.C. 134 and 49 U.S.C. 5304.

MOTION: Robert Clark moved for approval.

SECOND: Allen Joines

VOTE:

FOR: Unanimous

AGAINST: None

6. Consideration of a Resolution in Support of the Mountains-to-Sea-Trail through the Winston-Salem Urban Area MPO

Presented by Lynda Schwan.

- The State of North Carolina has set the goal of creating a statewide trail that, when complete, will link the Great Smoky Mountains National Park to Jockey's Ridge State Park on the Outer Banks, a distance of nearly 1000 miles.
- This effort is known as the Mountains-to-Sea Trail.
- In 2000, the North Carolina General Assembly enacted legislation authorizing the State to acquire and manage lands for the MST and directing the NC Division of Parks and Recreation to promote, encourage and facilitate the establishment of dedicated trails through lands and easements managed by other entities to form a continuous trail across the state. The MST trail will link communities together and serve as a backbone for a growing system of land and water trails.
- Through the Winston-Salem Urban Area MPO. There are two primary routes: northern rural route through Stokes County and a southern loop through Winston-Salem and Forsyth County.
- The urban loop will utilize the already planned greenway system, including the Muddy Creek Green, Salem Creek Greenway and Piedmont Regional Greenway.

MOTION: John Bost moved for approval.

SECOND: Randy Mendenhall

VOTE:

FOR: Unanimous

AGAINST: None

Information Items

7. NCDOT Division 9 Report

Presented by Pat Ivey.

- Union Cross Road from Wallburg Road to Sedge Garden Road – FONSI approved. Let date will be in August of 2010. Right-of-way obtainment will begin in August of 2008.
- Replace Muddy Creek Bridged on US 421 – Let date will be in January of 2009 at a cost of \$5,755,000.
- Public hearing on US 52 short-term improvements was held on March 10, 2008.
- Record of Decision for the Northern Beltway was received, public hearing will be this summer with right-of-way acquisitions to begin in August.
- Harper Road/I-40 Bridge Replacement and Widening Add Ramps – Project is 88% complete, competition date is set for July 2008. Project is 8% ahead of schedule.
- Lewisville/Clemmons Road from Peace Haven Road to August Drive – Project was let in February 2008, contract awarded to Yates Construction. Construction should begin in April of 2008.

A brief discussion ensued regarding the Northern Beltway.

A brief discussion ensued regarding the US 52 short-term improvements project.

8. Forsyth County Environmental Affairs Department Air Quality Report

Presented by Cary Gentry.

- The final version of the “Supplement to the 1-Hour Ozone Maintenance Plan Update” was submitted to the EPA on February 4, 2008.
- NCDAQ did not receive any requests to conduct a public hearing or any public comments.
- Final rule publication expected in mid-May.
- The final PM2.5 SIP will be submitted to the EPA on Friday, April 4, 2008.
- For more information on the Pre-hearing Draft PM 2.5 SIP, please visit: http://daq.state.nc.us/planning/nc_sip.shtml
- EPA is revising the 8-hour “primary” ozone standard, designed to protect public health, to a level of 0.075 ppm. Previous standard 0.08 ppm.
- In addition, EPA is changing the AQI to reflect the new primary standard.
- Current data suggests Forsyth, Guilford, Davie, Caswell and Rockingham counties exceed the standard today. In other words, all counties in the Triad that have monitors would exceed the standard.
- DAQ modeling for 2009 projections showed Forsyth, Guilford and Davie counties exceeding the standard.

A discussion ensued regarding the number of monitored days in a year.

9. Review of the Draft Fiscal Year 2009-2015 State Transportation Improvement Program (STIP) and Air Quality Conformity Determination Process

Presented by Fred Haith.

- a. Review of Candidate Categories Using STP-DA Funds
- Fred distributed a Winston-Salem Urban Area Metropolitan Transportation Improvement Program list.

- During last month's TAC meeting, it was reported that over \$5 million was available in unallocated STP-DA funding.
- On February 27th members of the TAC and staff meet to discuss the allocation of these funds.
- A new category, Transit, was added to the list for receipt of part of the available \$5 million in STP-DA funding.
- Transit is slated to receive 20% of the available funding, Winston-Salem/Forsyth County MPO Planning is slated to receive 5% of the available funding, various greenways and sidewalk projects within the MPO area will received 35% of the available funding, and, 40% of the funding will go to intersection improvements at various locations within the MPO area.
- The program list was presented to NCDOT and no objections were received.

Mike Horn requested that all TAC members review the program list and make any other suggestions/requests.

10. Review of STP-DA Funded Intersection and Traffic Signal System Improvements

Presented by Lakesha Dunbar.

- Lakesha distributed a 2008 Submitted Projects for Intersection Improvements to Receive STP-DA Funding:
 - In Rural Hall, on Church Street and Bellemeade Avenue straighten the Y-intersection will be straightened at a cost of about \$55,600.
 - In Lewisville, add turn lanes on Grainland Drive and Lewisville-Vienna Road at a cost of about \$250,000.
 - In Winston-Salem, on Hanes Mall Boulevard and Griffith Road, add a leftover or median island will be added; on University Parkway and Hanes Mill Road widen the southbound approach of University at Hanes Mill Road; on Sprague Street and Kernersville Road add a right turn lane on Sprague Street with a traffic signal; install new traffic signal will be installed on new Walkertown Road and Ferrell Avenue; make pedestrian safety improvements on Martin Luther King, Jr., Drive from WSSU main entrance to Reynolds Park Drive.
 - The dead line for project submittals has been extended to April 15, 2008.

The Town of Kernersville requested an equitable portion of available funding. They would prefer to wait on the TAC's decision on the reallocation of the U-5022 funds before submitting specific projects.

11. Update of the 2035 Transportation Plan and Air Quality Conformity Determination Planning Process

Presented by Wendy Miller.

- Wendy distributed Greenway, Bicycle and Pedestrian Project Lists for the LRTP 2007 – 2009 and 2010 – 2015 timeframes.
- Wendy distributed a Draft Schedule for Transportation Planning Programs and Long Range Plan Update.
- The March 13th public involvement meeting at the Gateway YWCA was a big success. Over 75 people came to see the map and documents for the LRTP, CTP and other current projects. Notification was through newsletter mailing, email and newspaper ads.
- Draft 2009 – 2015 MTIP out for public review with Air Quality Conformity Report and Draft 2035 LRTP from June 2 through July 7, 2008.
- Draft CTP Street and highway Map out for public review from June 2 through July 7, 2008.

- Draft Report out for Public and Agency Review from June 2 through July 7, 2008.
- Adoption of 2009 – 2015 MTIP and Air Quality Conformity Report will be in July.
- Adoption of Draft CTP Street and Highway map will be in July.
- Adoption of 2035 LRTP will be in July.
- TAC Adoption of Air Quality Conformity Determination Report will be in July.

12. Review of the Draft Comprehensive Transportation Plan Maps

Presented by Kevin Edwards.

- Kevin distributed a working copy of the Draft CTP map.
- Minor modifications have been made since the February TAC meeting.
- The map has been submitted to NCDOT.
- CTP map, along with LRTP, will be submitted by the July due date.

Kevin Edwards responded to Chairman Williams question stating that a label for future I-74 will be added to the Eastern Section of the North Beltway on the CTP map.

13. Bicycle and Greenway Subcommittee Planning Report

Presented by Lynda Schwan.

Bicycle Updates:

- Keith Simpson is working with Lakesha on bike lane designs.
- I am working with WS Recreation and Parks to get bikes installed at Recreation Centers and swimming pools.

Greenway Updates:

- Brushy Fork - On February 29th, Lynda met with Tom Norman and Jeff Cox of NCDOT to discuss three options for Brushy Fork. NCDOT prefers the original route but will work with us to develop a “partial” route towards Reynolds Park Road so that we can spend the money in the TIP.
- WS Engineering Dept is working on the RR wall issues. Final hydrology study is underway by HDR.
- Little Creek - Under design by Civil Designs PA
- Muddy Creek (Phase I remainder) - Meeting held with Lantern Ridge on February 19th to discuss a greenway connection. They have requested a site visit to determine the most logical connection to their development.
- Muddy Creek (Phase I & II) - Meeting held on March 19th with the Summerfield Neighborhood to discuss a greenway connection. They have walking trails within their development.
- Muddy Creek (Phase III to Philips Bridge) - Nothing new to report
- Salem Creek-Southeast Gateway - Nothing new to report.
- Salem Creek Extension – Nothing new to report.
- Piedmont Regional Greenway - Under design by Civil Design PA.

- Easement request has been submitted to Real Estate for processing.
- Next regional meeting is April 9th
- Mountains to Sea Trail - Resolution for support of the trail is being sent to TAC in March.

14. Sidewalk and Pedestrian Facilities Subcommittee Planning Report

Presented by Lynda Schwan.

Sidewalk and Pedestrian Facilities:

- CMAQ/STP-DA funds - The three municipalities with CMAQ funds: Clemmons, Rural Hall and Winston Salem, have received a one-year extension on their projects.

15. Review of Calendar of Activities

Presented by Greg Errett.

- Next TAC meeting will be held on May 15.

16. Other Business/Next Meeting

ADJOURNMENT 5:15 pm