

MINUTES
TECHNICAL COORDINATING COMMITTEE (TCC)
FEBRUARY 20, 2003
2:00 P.M.
CITY-COUNTY PLANNING BOARD CONFERENCE ROOM
CITY HALL SOUTH, (2ND FLOOR)

TCC MEMBERS PRESENT

Greg Errett, WSDOT
Pat Ivey, NCDOT
Frank James, Town of Rural Hall
Gary Looper, Village of Clemmons
Chris Murphy, City-County Planning Board
Stan Polanis, WSDOT
Patrick Reagan, FCEAD
Scott Rhine, PART
Tim Shields, Town of Kernersville
Suzanne Tellechea, Winston-Salem Transit Authority
Greg Turner, Assistant City Manager for Public Works for Winston-Salem
James Upchurch, NCDOT
John Whitson, Town of Lewisville

STAFF MEMBERS PRESENT: Rosemary Deemer, Lakesha Dunbar, Wendy Miller, Greg Venable

OTHERS PRESENT: Lane Bailey, City Manager of King

RECORDING SECRETARY: Shelly Stewart

ACTION ITEMS

1. **Consideration of Minutes from the January 16, 2003 Meeting**
 - Changes
 - Attendance
 - TCC Members Present: add Greg Errett
 - Staff Members Present: add Rosemary Deemer
 - Item 10.A.
 - first bullet: EAP should be EPA
 - fourth bullet: NOX-SIT should be NOX-SIP

MOTION: Pat Ivey moved approval of the minutes with the changes .

SECOND: Greg Errett

VOTE:

FOR: Unanimous

AGAINST: None

Suzanne Tellechea arrived.

2. **Consideration of the Winston-Salem Urban Area Metropolitan Planning Organization (MPO) Review of MPO Boundaries, Structure and Governance Report**

Presented by James Upchurch.

Section 5, Article 16 of Chapter 136 of the General Statutes (formerly North Carolina House Bill 1288) was amended so that the Governor and the Secretary of Transportation, in cooperation with MPOs, shall initiate an evaluation of the boundaries, structure, and governance of each MPO in the State. In January, NCDOT presented the draft report for the Winston-Salem Urban Area.

- Greg Errett: We drafted a transmittal letter that's required to say we've done the coordination locally. Chairman Williams will sign it today.

MOTION: Stan Polanis moved approval of the resolution as submitted.

SECOND: Frank James

VOTE:

FOR: Unanimous

AGAINST: None

3. **Consideration of a Resolution Accepting the Recommendations of the TCC/TAC Task Force, Approving the Proposed TAC Voting Structure as Recommended by the TCC/TAC Task Force and Authorizing Staff to Extend Invitations of Membership to the Winston-Salem Urban Area MPO to the Newly Eligible Units of Government**

Presented by Greg Turner.

As a result of the expansion to the Metropolitan Area Boundary (MAB) map and to our 2000 U.S. Census designated urbanized area, five (5) additional units of local government will be invited to join the Winston- Salem Urban Area Transportation Advisory Committee (TAC). In order to ensure participation by the new units of local government but maintain the relative strength of the current voting structure, the TAC created the TCC/TAC Task Force to develop an acceptable voting structure.

- The Task Force recommends the following:
 - The Town of Bermuda Run and City of King each receive an offer of voting membership. When a municipality accepts the offer to be a member, the Mayor of Winston-Salem will be granted one additional vote to maintain the current balance.
 - The counties of Davidson, Davie, and Stokes be extended an offer to be members with a vote on items which are in their county or extend across their boundaries. When Davidson, Davie, or Stokes County is eligible to vote on an item, the Mayor of Winston-Salem would be given an additional vote for that item only in order to maintain the current balance.
- Tim Shields: Did anything change with King? Did they have a full voting membership in the original plan?
- Greg Turner: Nothing changed. The only change is adding Bermuda Run and one extra vote for the Mayor of Winston-Salem.
- Gary Looper: Would the Mayor of Winston-Salem still get the extra vote even if representatives of the jurisdiction were not present? The wording in the resolution could be interpreted either way.
- Lane Bailey: If there's a project inside the City of King's limits, but in the Stokes County portion of King, who all could vote? Greg Turner: The Town of King could vote because it's in the Town of King's limits and Stokes County could vote because it's in the county.
- Greg Errett: What types of projects are we envisioning that our adjoining counties would be eligible to vote on? Greg Turner: Any road projects within the county, the Thoroughfare Plan, LRTPs, and any special projects.
- Chris Murphy: Just as a point of clarification, there is one correction to the resolution you received in your packets. Under Section One, it says the Town of Bermuda Run is hereby extended an invitation of membership. The City of King will get the vote. That is an obvious error which has been corrected. We will be acting on the corrected version.

MOTION: Pat Ivey moved approval of the resolution with the modification to section one.

SECOND: John Whitson

VOTE:

FOR: Unanimous

AGAINST: None

4. **Consideration of the Draft Fiscal Year 2003-2004 Unified Planning Work Program (UPWP)**

Presented by Greg Errett.

Each year the Winston-Salem Urban Area Metropolitan Planning Organization (MPO) is required to develop and approve a Unified Planning Work Program (UPWP). The UPWP identifies what transportation planning projects and work tasks will be completed during the fiscal year and the amount of Federal and State highway and transit planning funds

that will be used to complete the work. Enclosed is the draft Fiscal Year 2003-2004 UPWP (3 tables) for your review. The North Carolina Department of Transportation (NCDOT) has completed their review of the draft UPWP with no comments.

MOTION: Pat Ivey moved approval of the resolution as submitted.

SECOND: Scott Rhine

VOTE:

FOR: Unanimous

AGAINST: None

5. **Consideration of a Resolution Certifying the Winston-Salem Urban Area Transportation Planning Process**

Presented by Greg Errett.

The Transportation Equity Act for the 21st Century (TEA-21) requires the North Carolina Department of Transportation (NCDOT) and all Metropolitan Planning Organizations (MPOs) to annually certify to the Federal Highway Administration (FHWA) and the Federal Transit Administration (FTA) that the transportation planning process is addressing the major issues of the urban area and is being conducted in accordance with all applicable provisions of Federal law. To guide this self-certification process, NCDOT has provided the attached checklist. Staff has reviewed the checklist and believes the MPO is in compliance with all Federal laws governing transportation planning.

- Greg Errett: NCDOT gave us a checklist to evaluate our planning process. It appears that we have met all the requirements.
- Scott Rhine: When will we have to do our planning certification for TMA status? Greg Errett: Do you mean when the Feds come in and evaluate our process? That should be 2-3 years from now. James Upchurch: Yes, after the first 3 years, the next certification will be a big one or official one.

MOTION: Chris Murphy moved approval of the resolution.

SECOND: James Upchurch.

VOTE:

FOR: Unanimous

AGAINST: None

Information Items

6. **Review of the Draft Fiscal Year 2004-2010 Metropolitan Transportation Improvement Program (MTIP)**

Presented by Wendy Miller.

In January, staff presented the draft Fiscal Year 2004-2010 MTIP for the Winston-Salem Urban Area and began the public review process. The general public has been encouraged to participate in the review and comment on the draft MTIP. From January 16 through February 17, 2003, the draft MTIP was made available for public review and comments at all public libraries, town halls, at City Hall South and the NCDOT Division 9 offices. Also, a special meeting was held on January 30th to provide the public an additional opportunity to ask questions and gather information about the draft MTIP. Staff will present comments received during the public review period. A meeting has been scheduled for Tuesday, February 24th, with NCDOT to discuss the MTIP and possible changes to the document. The MTIP must be approved by April 1, 2003.

- Finished public review this past Monday.
- Received two letters, 1 comment sheet, and two e-mails: The two main items of concern were the enhancement projects, Brushy Fork Greenway and Muddy Creek Greenway.
- Letters of support for the enhancement changes have been received from Parks and Recreation Commission and Bike Advisory Committee.
- Could the bridge in Rural Hall and the Peace Haven Road project be funded sooner than expected?
- Frank James: We don't want to delay the beltway any further, but if there's anything we can do to get the bridge expedited, we would be grateful. However, we are only interested in it if the beltway wouldn't be delayed further.
- Greg Errett: We've been talking about the same thing for the Peace Haven Road and I-40 intersection.
- These two concerns will be part of our discussion next week with NCDOT.
- Pat Ivey: The big issue would be funding. Peace Haven would be very expensive to do, approximately \$7M.
- The van is leaving Monday morning at 9:30 if you want to catch ride to Raleigh for the meeting with NCDOT.
- Wendy Miller also updated the committee on the status of last year's enhancement fund applications. Four projects were funded from the call that was done last year. The City of Winston-Salem received two projects, the Bowen Boulevard realignment and the Cole/Sprague Street sidewalks. Bethania has received money for the site plan improvements for their Town Hall/visitors center. Kernersville received money to do a pedestrian tunnel with an existing road project. Greg Turner: Almost all the programs that got approved were related to pedestrians.

7. **Briefing on the Possibility of Delegating Some TAC Work Tasks to PART**

Presented by Greg Turner.

- Transportation professionals in the Triad (Winston-Salem, Greensboro, and High Point) have been discussing what type of planning functions are best handled at a regional level.

- We don't know that we'll have cooperative spirit between staffs in the future. Currently, the transportation professionals in the Triad do attempt to address things regionally, but there is no mandate to do so. The staff at the local and State levels (transportation planner assigned out of Raleigh) tends to change. Transportation issues that are regional in nature haven't gotten through as fast as we would like. One obvious example is the Airport connector.
- We are looking at regional modeling, rail, and major roads agreements.

8. **Piedmont Triad Regional Traffic Demand Modeling Update**

Presented by Lakesha Dunbar.

- We have completed the employment verification. The data has changed slightly as you will see on the bottom bar listing resources and total number of employees.
- Included are comparison tables on housing units & employment data. The comparisons are basically to data that was collected in 1994. The data is slightly different since we are comparing to 2000 census data. The base year for the model is 2002. The TAZ comparisons are 1994 to 2002 because that's when they were completed.
- Some TAZs were split or combined to enable us to follow census boundaries. The tables show some significant differences as a result of the changes to the TAZs.
- The next steps are to finalize the MOA and supplement MOA to be presented to the respective boards for adoption; prepare request for proposal for conducting socio-economic and land use forecasting; solicit resumes for candidates (PART is looking to hire a modeler for the region); review road network maps and complete coding of link attributes; discuss transit network attributes and coordinate with the Inspections and Planning Departments to obtain permits and demolition data so we can update the model each year.
- Scott Rhine: A general question: When will the MOAs and supplement MOAs go to the TAC? Greg Errett: I was thinking of putting them on the March agenda with the approval date in May. Scott Rhine: That's okay. I'm just trying to match up four MPOs.

9. **NCDOT Division 9 Report**

Presented by Pat Ivey.

- The roundabout project on Main Street/Waughtown will be delayed another month because of permitting issues. It is now set for a May 2003 contract letting.
- We are in the process of re-evaluating the Environmental Impact Statement (EIS) for the Beltway. We are on schedule for July 2005 completion of the EIS and contract letting. We anticipate a draft being released this fall.
- Forsyth County & Davidson County have been interested in the redesignation of US 52 as I-185. The State Highway Administrator has approved this request and presented it to ASHTO for approval with a couple of very minor changes.

10. Piedmont Authority for Regional Transportation (PART) Report

Presented by Scott Rhine.

a. Passenger Rail Transportation Studies

- We have finalized the inter-city rail documentation and will distribute copies.
- The major investment study will be taken back to the PART board in March for their recommendations.
- The study was presented in February and included further study of commuter rail study for the east/west corridor; development of bus route transit development (High Point to Winston-Salem); expanding on bus services within the City and with PART; and continuation of development of land use/transportation activities.

b. Regional Bus Transportation Service

- Our Regional Bus Transportation Service continues to do well. The keys to the PART Transfer Station were expected to be turned over on February 7, however snow has delayed that. We have received our Certificate of Occupancy and we will get the keys on Monday. The station will open shortly after that. We have to install amenities (drink/snack machines, benches, etc.) and then it will be open to the public.

c. Piedmont Triad Airport Area Transportation Plan

- We will reschedule the public review and have additional discussion about the latest alternative with DOT to get some concurrence on issues for environmental and modeling aspects to that latest alternative.
- Greg Errett: Would the traffic modeling MOA be the only thing we are looking at for review and adoption in the near future? Scott Rhine: Within the next six months, that's probably the only thing. As the work continues with the TCC chairs on the MPO structuring activities and how some of those things are formalized, I would envision those would be additional items for MPO action. One thing that is being looked at is the regional air quality issue and how it will be coupled with the early action compact and put together in an 11 county region.

11. Forsyth County Environmental Affairs Air Quality Report

Presented by Pat Reagan.

- Distributed handout. Air quality improves with winter weather. Our forecast accuracy is 95% so far in 2003.
- Early Action Compact (EAC). There was a question raised about the June 16th deadline. We only have to identify and describe the local control measures we will put into place. We don't have to adopt and submit those for the SIP until March of next year (2004). We identify this year and implement next year.

- As a result of some of our recent meetings, we have added links on the website about the EAC.
- We have had good attendance. It appears the public is getting the word and making comments.
- James Upchurch: I get an opportunity to see other MPOs and what they are doing regarding air quality. Leading up to the EAC, we were advised not to influence the MPOs, but to let them make their own decisions. There are some MPOs who didn't take advantage of EAC. You have made a quick, good decision on EAC and that is good.
- Stan Polanis: We are not going to be obligated to implement the entire list of things we submit in June, correct? That submission is to be a list of things we might do. Pat Reagan: That's correct.
- I believe there is a meeting of the EAC participants on March 3rd at 10:00 a.m. in the Kernersville Town Hall.

12. Calendar of Activities

Presented by Greg Errett.

- Distributed a couple of things. The City of Winston-Salem DOT, in conjunction with the City-County Planning Board, is doing streetcar charette from March 11-14th. It will be held at the Benton Convention Center.
- Southern District ITE registration materials are available. That meeting is April 13th through 16th. The registration deadline is March 21st.
- There is going to be a meeting in Bethania on February 25th regarding the Bethania/Tobaccoville interchange with the Northern Beltway. State DOT is moving ahead on planning. The meeting coming up is to look at some design changes. There will be a meeting here for our staff at 1 PM and a meeting with property owners from 6-8 p.m. at the community center in Bethania.
- Greg Turner noted that this morning's newspaper featured an article about the Governor's NC Moving Ahead Initiative. He distributed a handout from which the information for the article was collected.
- Staff will be reviewing the information and will advise the committees at a later date.
- Frank James: This is basically to improve two lane roads, widening, primary/secondary system, and bridge replacements. Basically it is designed to improve the infrastructure we have now.

The meeting was adjourned.