

**MINUTES
WINSTON-SALEM URBAN AREA
TECHNICAL COORDINATING COMMITTEE (TCC)
NOVEMBER 18, 2004
2:00 P.M.
CITY HALL SOUTH
SECOND FLOOR CONFERENCE ROOM**

MEMBERS PRESENT

Scott Barrow, King
Dan Corder, Tobaccoville
Bob Greback, Lewisville
Craig Hughes, High Point
Pat Ivey, NCDOT
Frank James, Rural Hall
Scott Leonard, Davidson County
Gary Looper, Clemmons
Chris Murphy, CCPB
Marty Myers, Lewisville
Stan Polanis, WSDOT
Pat Reagan, FCEAD
Scott Rhine, PART
Tim Shields, Kernersville
James Upchurch, NCDOT

STAFF PRESENT

Scott Bufkin, NCDOT
Karen Croysdale, WSDOT intern
Missy Dickens, NCDOT
Lakesha Dunbar, WSDOT
Cary Gentry, FCEAD
Bob Marley, FHWA
Wendy Miller, WSDOT
Suzanne Tellechea, WSDOT
Greg Venable, WSDOT

PRESIDING: Stan Polanis, Chairman

RECORDING SECRETARY: Chris Murphy, City-County Planning Board (minutes prepared from tape recording)

Action Items

1. Consideration of Minutes from the September 16, 2004 Meeting

MOTION: Frank James moved approval of the minutes.

SECOND: Gary Looper

VOTE:

FOR: Unanimous

AGAINST: None

2. Consideration of Keeping the Proposed Spainhour Mill Road Extension on the Winston-Salem Urban Area Thoroughfare Plan Map and Technical Report

Presented by Greg Venable.

- The TAC asked that we obtain more information about the issues regarding the Spainhour Mill Road connection.
- Dan Corder and Pat Ivey explained the background, the considerations, and the recommendation that the connection be left on the Thoroughfare Plan for now, that discussions continue between staff and RJR, and that the connections be reconsidered at the next update which will occur in a few years.

MOTION: Pat Ivey moved to affirm the September 16, 2004 TCC recommendation that the Thoroughfare Plan be adopted with the Spainhour Mill Road connection.

SECOND: Bob Greback

VOTE:

FOR: Unanimous

AGAINST: None

3. Consideration of the Draft 2030 Population, Housing and Employment Projections for the Winston-Salem Urban Area

Presented by Lakesha Dunbar.

- In order to update the Long-Range Transportation Plan by the deadline and insure that Air Quality Conformity status doesn't lapse, data had to be obtained for 2030 using the old projection model.
- Today we are asking for adoption of these 2030 numbers so they can be used in this process.
- However, we will be coming back to you shortly for adoption of another set of numbers. Those numbers will be projections for 2035 and the new projection model will utilize that data. That is a different process than the one you are adopting data for today.

MOTION: Gary Looper moved approval of the Draft 2030 Population, Housing and Employment Projections for the Winston-Salem Urban Area resolution.

SECOND: Scott Rhine

VOTE:

FOR: Unanimous

AGAINST: None

Information Items

Information Item #4 was delayed pending the arrival of James Upchurch who was delayed on I-40.

4. Consideration of the Proposed Federal Functional Classification Map for the Winston-Salem Urban Area
 - a. Transportation Planning Branch Report

Presented by James Upchurch.

- A copy of the information presented by Mr. Upchurch is on file. It includes an update map on the Functional Classification of highways.
 - This update is usually done approximately every ten years. The last version was done after the 1990 census.
 - Now that the 2000 census has been done, we are required to update the proposed Federal Functional Classification Map for this MPO.
 - All roads eligible for Federal funds must be classified higher than local roads.
 - This information is used to assess the condition and performance of the highway system. It's also used as a planning tool.
 - We've had a lot of changes due to growth in the area and expansion of the MPO.
 - There are no new Interstates located on the updated map (with the proposed eastern section of the beltway). That is because the roads do not yet meet minimum standards for Interstates. When they get up to standard, they will be added.
5. 2030 Multi-Modal Long Range Transportation Plan (LRTP) and Air Quality Conformity Determination for the Winston-Salem Urban Area Progress Report

Presented by Wendy Miller.

- We are working on the Long Range Transportation Plan. You'll hear with the action items about the model year numbers for the 2030 plan with the socio-economic data. That will be passed on to the NCDOT along with the network that you adopted at our last meeting to do the air quality conformity analysis. We also have FCEAD ready. They've done some emissions analysis and some factors and they're going to assist with that process with the NCDOT folks. We on staff are working to update the mapping and all the documents associated with the plan that we will produce here in our office. We're still on schedule for our public review in early January of both the Long Range Plan, the Air Quality Analysis, and we hope the MTIP.
6. Draft Fiscal Year 2006-2012 State Transportation Improvement Program (STIP) and Air Quality Conformity Determination

Presented by Wendy Miller.

- a. Review of STIP and the MTIP Planning Process and
- b. 2007-2013 STIP Next Year

- We're also waiting for the State Transportation Improvement Program (STIP). It's been delayed and we understand it will be out in the winter of 2005. That's important for us because we're also doing our Long Range Plan and Air Quality Conformity at the same time and we need to make sure there's coordination so the projects in our Long Range Plan will match our TIP and MTIP.
- As soon as we finish with this process where we go through public review this spring and then adopt a STIP, we'll start right back again because the State, as you may have heard, is going to change the biennial schedule to an odd year format
- As a result of the State's change to odd years, we will be doing the same.

c. Review of the Approved Transportation Enhancement Projects

- The 2004 Call for Enhancements resulted in project E-4948 which is the landscape improvements to the Silas Creek Parkway/South Main Street Gateway area at I-40. That total project was \$100,600. Our match locally will be \$20,120 and the Federal match is \$80,480.
- We did submit several other projects. At least one of those was found to be very favorable but there just wasn't enough money to fund it. That may be approved the next go around.

d. Public Transportation Projects

- We don't have our draft yet for the street and highway and some of the other elements, but the Public Transportation Division has done a draft and you have that at your places. It is certainly more detailed and there may be some changes as you go through and as we see it again with the rest of the document.

7. NCDOT Division 9 Report

Presented by Pat Ivey and Missy Dickens, NCDOT

- a. Northern Beltway EIS – Release of the Document and Public Participation Process
- b. Status of Other Major TIP Projects

- A copy of Mr. Ivey's report is on file.
- Mr. Ivey introduced Missy Dickens from the Project Development Branch of NCDOT.

Missy Dickens

- The beltway is severing a lot of surface street connections and it's important that you notice that and see where those connections are being severed so that you can have a chance to react to it. We rely very heavily on you and your staff to direct us in that.

- Please take a close look at that and let us know if you see any unacceptable road severances and also temporary road closures. There are some places where we are building a bridge and rather than maintaining a temporary on-site detour at that location we're closing it for the length of construction and we made those decisions based on our best information. You may have better information and know if one of those closings is going to cause a major inconvenience.
- The maps are in Winston-Salem DOT office on the third floor of this building. They're also at the Division 9 office on Silas Creek Parkway. We hope in another week or so to have them available on line as well.
- If people have questions about the maps, please send them to the Division 9 office or City Hall South so that their questions can be addressed by someone who has specific detail about the issues.
- We have publicized the meetings with mailings and advertisements.
- Copies of items we are giving out at public meetings are available for you as well. They include the environmental document on CD, the newsletter which announces the meetings and discusses very briefly the contents of the environmental document and a more in depth summary of the environmental document.
- The preferred route for the Eastern Extension should be ready by February 2005.
- The Record of Decision is scheduled for October 2005.

8. Federal Highway Administration (FHWA)/Federal Transit Administration (FTA) Certification Review of the Winston-Salem Urban Area Metropolitan Planning Organization (MPO)

Presented by Bill Marley, FHWA

- Mr. Marley explained the Certification Review which occurred in August 2004.
- There were a lot of commendations, including staff's preparation of a detailed notebook of review materials before the review. The notebook was so complete and helpful that it may become a template for future evaluations.
- There are a few recommendations. They are not corrective actions, just items to keep in mind as you proceed with Transportation Planning.
- A copy of the report is on file.

9. Sidewalk and Pedestrian Facilities Planning Report

Presented by Greg Venable.

- We are still in the process of collecting our data for our sidewalk pedestrian plan. It's an ongoing process. They have collected the data for Forsyth County outside of Winston-Salem. They will have to go back to the areas where sidewalks are currently being installed and collect that data once the work is finished. They are working as quickly as they can in Winston-Salem, but there's more sidewalk out there than you think there is when you have to get out and walk every bit of it!
- The committee for the plan has developed a vision statement and has been working on the goals and objectives. They have finally got those completed and we're starting to look at existing conditions in the outer areas and putting some lines on the map (representing proposals) for a long-range sidewalk plan. We'll be meeting with individual municipalities over the next few weeks to discuss with them their needs so we can get those incorporated into the map.

10. Bicycle and Greenway Planning Report

Presented by Lakesha Dunbar.

- Updates of progress on the individual greenways were presented. A copy is on file.
- Our Comprehensive Bicycle Plan is progressing on schedule. The public workshop was well attended and we should receive information from that soon.
- We expect to have a draft report on a new bicycle map and some preliminary looks at the map around February of 2005.
- We are also in the process of developing a bicycle survey.

11. Forsyth County Environmental Affairs Department Air Quality Report

Presented by Pat Reagan.

a. Update on Early Action Compact for Ozone Reduction

- The Southern Environmental Law Center has not asked us to do anything additional for our Early Action Compact. They do continue to ask for enforceable wording in the document and this is for all EACs, not only the Triad's.
- We heard from the Southern Environmental Law Center concerning some language about particle pollution and PM 2.5 designations. Although PM Fine is not included in our Early Action Compact, the attorneys are prepared to have some type of litigation started if they don't get what they determine to be appropriate designation areas for PM 2.5.

b. Air Quality Report

- Regarding the SIP, the State Division of Air Quality held a public hearing on the one-hour CO SIP and the eight-hour proposed Ozone SIP for the Triad. This hearing was actually fairly well attended.
- There were some comments that were made that were very supportive of the SIP document and all the work that went into it as well as the Early Action Compact.
- There were no adverse comments on the SIP or the EAC but there were favorable responses from industry and from government and the Chamber of Commerce on the document and the EAC itself.
- Finally, just talking about the air quality from the past year, as you know, we had very little in the way of ozone pollution this year. Weather was a contributing factor.

12. Piedmont Authority for Regional Transportation (PART) Report

Presented by Scott Rhine.

- Ridership on the PART express bus service continues to increase.
- They're building more park and ride lots and looking for places to build more.
- They're still working on the second phase of the rail study.

13. Possible Davidson County Additions to the MPO

Presented by Chris Murphy.

- a. Town of Wallburg
 - b. Future Incorporation of the Midway Area
- Wallburg became an incorporated municipality July 1, 2004.
 - Inviting Wallburg to join with one vote doesn't affect our quorum.
 - The MOU doesn't consider extending membership except it refers to the by-laws. The by-laws say that we can extend membership to whoever we want to as long as the MOU is amended.
 - I personally have a problem with the MOU being amended every time because I don't feel like going back to all 19 member jurisdictions and chase down all those signatures, but we could amend the by-laws to read that we could extend an invitation to membership so long as they signed on to the MOU as an addendum, essentially agreeing to everything contained therein. The MOU essentially talks about what our purpose is, who the members are, etc.
 - Wallburg sits on the border and actually falls under High Point's MPO area and our MPO area. It's always been our position that as our area expands, those folks should be invited to become new members. There is no problem if they are members of two organizations.
 - If two communities (such as Wallburg and Midway) join our MPO, we would probably have to change our by-laws to change our quorum requirements. We'd probably need to change a quorum to 11 members and still keep it over a majority of the number of members.

14. Fiscal Year 2005-2006 Unified Planning Work Program (UPWP)

Presented by Chris Murphy.

- Enclosed in the agenda packets is a memo from Greg Errett discussing the 2005-2006 UPWP. Also enclosed is our current 2004-2005 UPWP.
- The unified planning work program that is adopted for each fiscal year outlines the projects and funding of those projects and what we're doing from a transportation planning standpoint.
- We need information from all the MPO members for projects, corridor studies, traffic modeling, bike plans, etc - any specific plans the members would want by Friday, December 17.

15. Review of Calendar of Activities

Presented by Chris Murphy.

- There are some important dates on the calendar: December 2 NCSITE annual conference is listed, but on the same date is the last beltway hearing which is primarily concentrated on the eastern extension corridor.
- All the dates for our 2005 TAC meetings are listed on the calendar with some possible agenda items for January 20.

16. Other Business/Next Meeting

Presented by Chris Murphy.

- After the election, we sent letters to all members of the MPO reminding them if there are any changes to the TAC membership as a result of the elections, please make sure they get those to us by December 21st. Also, if there are any other updates.

Next Meeting: January 20th

MOTION: Pat Ivey moved to adjourn.

SECOND: Chris Murphy

VOTE:

FOR: Unanimous

AGAINST: None