

**MINUTES
WINSTON-SALEM URBAN AREA
TECHNICAL COORDINATING COMMITTEE (TCC)
JANUARY 29, 2008
2:00 P.M.
2nd FLOOR CONFERENCE ROOM,
BRYCE A. STUART MUNICIPAL BUILDING**

MEMBERS PRESENT:

Greg Errett, WSDOT
Pat Ivey, NCDOT
Ron Bell, Town of Bermuda Run
Dan Corder, Village of Tobaccoville
Margaret Bessette, CCPB
Cary Gentry, FCEAD
Frank James, Town of Rural Hall
Greg Turner, City of Winston-Salem
Gary Looper, Village of Clemmons
Scott Leonard, Davidson County, Alternate
Brian Ulrich, Town of Kernersville, Alternate
Tyrelle Evans, WSTA, Alternate
Lynda Schwan, Forsyth County, Alternate
Atefe Northcutt, NCDOT Statewide Planning Branch, Alternate

PRESIDING: Stan Polanis, Chairman, WSDOT

STAFF PRESENT:

Wendy Miller, WSDOT
Lakesha Dunbar, WSDOT
Kevin Edwards, WSDOT
Fred Haith, WSDOT
Keith Simpson, WSDOT
Sandra Ward, WSDOT

RECORDING SECRETARY: Laura Whitaker, WSDOT

OTHERS: Alfred Dillon, Town of Midway

New Staff Introductions

Stan Polanis introduced Lynda Schwan who will now be WSDOT's Bicycle and Pedestrian Coordinator.

Stan Polanis introduced Sandra Ward who will be working with WSDOT as a Senior Engineering Technician for sidewalks.

Stan Polanis introduced Keith Simpson, a new WSDOT employee that will fill an Engineering Technician position.

Action Items

2. Election of Officers

MOTION: Frank James moved that Stan Polanis be nominated as Chairman and Greg Errett be nominated as Vice Chairman of the TCC.

SECOND: Pat Ivey

FOR: Unanimous

AGAINST: None

3. Consideration of the November 15, 2007 Meeting Minutes

MOTION: Margaret Bessette moved approval.

SECOND: Greg Errett

VOTE:

FOR: Unanimous

AGAINST: None

4. Consideration of Bicycle and Pedestrian Projects Using STP-DA Funds

Presented by Lakesha Dunbar.

- On March 19, 2007 the NCDOT adopted the 2007-2013 STIP.
- The STIP is a comprehensive listing of all transportation projects in North Carolina that are proposed for study or programmed for funding with State or Federal funds during FY 2007-2013.
- The 2007-2013 MTIP is a comprehensive listing of all transportation projects programmed for the Winston-Salem Urban Area.
- When the Winston-Salem Urban Area MPO was re-designated as a Transportation Management Area (TMA) by virtue of 200,000 population within the urbanized area, the MPO was given authorization to program Surface Transportation Program Direct Attributable (STP-DA) funds.
- On May 18, 2006 the TAC approved the STP-DA Fund Project Recommendations for 2006-2007 and 2007-2008.
- On April 9, 2007 the Winston-Salem City Council entered into a municipal agreement with the NCDOT for the reimbursement of the 2006-2007 and 2007-2008 recommended projects.
- This amendment includes the projects listed in the STP-DA Fund Project Recommendations for 2008-2009 and 2009-2010 table, dated January 14, 2008.
- The sidewalk project in Rural Hall was added to the table since the table's presentation at the November meeting.
- The list of projects includes funding for four sidewalk projects and one greenway project.

MOTION: Frank James moved approval.

SECOND: Pat Ivey

VOTE:

FOR: Unanimous

AGAINST: None

5. Consideration of a Resolution Designating the City of Winston-Salem as the Recipient of Federal Human Service Transportation Funds

a. Public Transportation Planning Report

Presented by Tyrelle Evans.

- The Draft Public Transportation Human Service Coordination Plan was distributed. The Plan will be available for public review beginning January 31, 2008 and written comments will be due by March 3, 2008.
- The Safe, Accountable, Flexible, Efficient Transportation Equity Act: A Legacy for Users (SAFETEA-LU), requires development of a local Coordinated Plan that identifies the transportation needs of individuals with disabilities, older adults and people with low incomes, strategies and priorities for meeting those local needs.
- Under SAFETEA-LU, three Federal Transit Administration (FTA) human service transportation programs are established: Elderly Individuals and Individuals with Disabilities, Job Access and Reverse Commute (JARC) and New Freedom.
- In order for the urban area to receive federal funds for these three programs, transportation service providers, human services agencies and the MPO must work together to draft a “locally developed coordinated plan” that: assess the needs of the target population, assess available services and identify current transportation providers, identify gaps between current services and needs and develop and prioritize strategies to address identified gaps.
- The collaborative efforts of local transportation service providers, human services agencies and the MPO culminates in the production of a Coordinated Plan, the development of the framework for the competitive selection process and endorsement of the MPO to serve as the designated recipient for JARC and New Freedom funds for urbanized area.
- The recipient of JARC and New Freedom funds for the Winston-Salem Urbanized Area must be designated by the Governor of North Carolina before applying for the funds.

MOTION: Greg Turner moved approval.

SECOND: Greg Errett

VOTE:

FOR: Unanimous

AGAINST: None

Information Items

6. Update of the 2035 Transportation Plan/Air Quality Conformity Determination Planning Process

Presented by Wendy Miller.

- Staff continues to meet with our regional partners on a monthly basis to coordinate the LRTP and Air Quality Conformity process.
- The last meeting was on Friday, January 4, 2008 and staff reported on the progress made and addressed comments by FHWA, EPA and the Division of Air Quality on the Project Lists.
- Currently, staff is updating several components of the plan including the Freight, Congestion Management and Environmental Justice elements.
- As part of the LRTP update, staff is converting the Thoroughfare Plan to meet the requirements and format of the Street and Highway component of the Comprehensive Transportation Plan.
- A public review of the draft CTP Street and Highway map, the project list for the LRTP and the Metropolitan Transportation Improvement Program will be in March.

7. **Review of the Draft Fiscal Year 2009-2015 State Transportation Improvement Program (STIP) and Air Quality Conformity Determination Process**

Presented by Fred Haith.

- The Draft 2009-2015 STIP Public Comment Meeting was held on January 28, 2008 at the NCDOT Division 9 Office in Winston-Salem.
- Individuals from the following areas/organizations gave speeches: Town of Kernersville, Davidson County, Winston-Salem Urban Area TAC; Clemmons, Bethania, King, Thomasville, Colfax, Friends of Rich Fork Creek and Piedmont Triad Rural Planning Organization. Copies of written comments submitted at the meeting were distributed to the TCC.
- Topics addressed: preservation of watersheds, greenways and trees, NC 109, Winston Salem Northern Beltway, US 52 traffic, North-South Connector, Heart of the Triad, King's South Main Street widening project and various transportation priority projects.
- There is still time to review the draft and make comments by going to the following website: www.ncdot.org/planning/development/TIP/TIP/.
- NCDOT will compile comments and distribute within the next 30 – 60 days.

8. **NCDOT Division 9 Report**

Presented by Pat Ivey.

- Mr. Ivey distributed a status update list for projects in the Winston-Salem Area. The list is in a new format which Mr. Ivey hopes will be more informative.
- I-40 Pavement Rehabilitation from NC 801 to Pine Brook School Road – project is scheduled for completion in September 2008 at a cost of \$13.3 million. Project is on schedule.
- NC 801/I-40 Bridge replacement and widening – project is scheduled for completion in November 2009 at a cost of \$20.1 million. Project is 8% ahead of schedule.
- Harper Road/I-40 Bridge replacement and widening add ramps – project is scheduled for completion in July 2008 at a cost of \$7.9 million. Project is 8% ahead of schedule.

- Bridge replacement on Dalton Road over Little Yadkin River – project scheduled for completion in March 2008 at a cost of \$1.1 million.

9. **Forsyth County Environmental Affairs Department Air Quality Report**

Presented by Cary Gentry.

- Mr. Gentry distributed an Air Quality Update Report.
- NCDAQ continues to work on various portions of the PM 2.5 SIP.
- February 11th is the ultimate internal deadline for pre-hearing draft of the SIP for public comment.
- Pre-hearing draft of the “Supplement to the 1-Hour Ozone Maintenance Plan Update” was released on Tuesday, December 25, 2007.
- NCDAQ accepted comments through public hearings until January 25, 2008.
- Final submittal from NCDAQ by February 1, 2008.
- Publication of proposal for direct/final from the EPA no later than March 21, 2008.
- NCDAQ submitted the necessary paperwork and certifications to the EPA prior to the December 31, 2007 deadline for the EAC.
- EPA is projecting the release of a national proposal for designation of attainment for all EAC areas on or about February 11.
- There will be a short 15-day comment period and then the final rule making should be published by April 15.

10. **Bicycle Plan Implementation Report**

Presented by Lakesha Dunbar.

- Currently waiting for approval from Division office for installation of Bike Route signs.
- Working with Kernersville for STP-DA funding for additional Bike Route signs, the county still has not adopted the Bike Plan.
- Painting bike lanes will begin again when the season starts back up in the next few months.
- Projects will be turned over to Lynda for coordination.

11. **Greenway, Sidewalk and Pedestrian Facilities Planning Report**

Presented by Lynda Schwan.

Greenway Updates:

- Staff from the Bicycle and Pedestrian Division of NCDOT will be in Winston-Salem on January 30, 2008 to discuss each of the greenway projects.

- Brushy Fork - Recreation and Parks is currently working on designs for wing walls to protect users from the Railroad. These plans must be submitted for approval from Norfolk Southern Railroad before staff can proceed with a design to NCDOT.
- Little Creek - Contract to have greenway designed by Civil Designs PA
- Muddy Creek (Phase I remainder) - Crescent Media has signed the easement agreement. Plans have been submitted to Cot's right-of-way division. Once approved, the plans will go forward to NCDOT Bike/Pedestrian division for approval.
- Muddy Creek (Phase II to Yadkinville Road) - Working on a design from Robinhood Road to Jefferson School.
- Muddy Creek (Phase III to Philips Bridge) - Nothing new to report.
- Salem Creek (Southeast Gateway) - Bridge is complete. Recreation and Parks Department is working on installation of concrete trail through the development.
- Salem Creek Extension - Nothing new to report.
- Piedmont Regional Greenway - Plans to proceed from existing to Business 40 (4500 feet of greenway to get to the culvert).
- Mountains to Sea Trail - Two primary routes have been identified through the Piedmont Region. A brochure is being developed by Piedmont Triad Council of Government and should be available by spring 2008.

Sidewalk and Pedestrian Facilities:

- Safe Routes to School - Sherwood Forest Elementary School has submitted a grant application for the construction of a sidewalk along Kirklees.

CMAQ/STP-DA funds:

- Carver School and Peace Haven Road is waiting on NCDOT approval.
- Bids have been received for Addison Street.
- Magnolia Street is complete.
- Rural Hall – right-of-way is purchased and recorded for the Highway 65 project; will go out for bid in spring. Finally, Church Street and Belle Meade plans are being finalized and will also bid in spring.
- Clemmons - they have requested construction authorization for the sidewalk project. As soon as NCDOT gives approval, they are ready to go out for bid.
- King - NCDOT approved the change from greenway to sidewalk.
- Lewisville - working on releases from utilities; waiting until spring to start construction.

12. **Review of the Schedule for the Fiscal Year 2008-2009 Unified Planning Work Program (UPWP) and Self Certification of the Transportation Planning Process**

Presented by Greg Errett.

- Each year the Winston-Salem Urban Area MPO is required to develop and approve a Unified Planning Work Program (UPWP).

- The UPWP identifies what transportation planning projects and work tasks will be completed during the fiscal year and the amount of federal and State Highway and transit planning funds that will be used to complete the work, plus the required local matches.
- Staff is beginning to identify what transportation planning projects we need to complete during FY 2008 – 2009 (July 1, 2008 – June 30, 2009).
- Please participate in the development of next year’s UPWP by identifying and describing (in detail) any transportation planning projects your community or agency would like to see completed next year.
- Staff will try to accommodate all requests as staff time and resources allow.
- Please send a hard copy, e-mail or fax of the requests for consideration by Friday, February 15, 2008.
- The draft FY 2008-2009 UPWP will be presented to the TCC and TAC at the February 21, 2008 meetings and then sent to NCDOT and to federal agencies by Monday, February 25, 2008 for review and comment.
- Approval of the FY 2008-2009 UPWP will be considered for approval at the Thursday, March 20, 2008 meetings. The UPWP must be approved by the TAC by April 1, 2008.

13. **Review of Calendar of Activities**

Presented by Greg Errett.

- The next TCC and TAC meetings will be February 21, 2008.
- There will be a NCDOT One-on-One Meeting with NCDOT on the Draft STIP sometime in February or March.
- There will be 2 – 3 days in August for the Federal Certification Review of the Winston-Salem Urban Area MPO Transportation Planning Process.
- October 1, 2008 will be the completion of the 2035 Transportation Plan and Air Quality Conformity Analysis Determination Planning Process.

14. **Other Business/Next Meeting**

Additional Item: Further Changes to the MOU Necessary

Margaret Bessette stated that she had received an email from Mike Bruff, Manager of NCDOT’s Transportation Planning Branch, recommending *additional changes* to the Winston-Salem Area MPO MOU. Over half of the member governments have already authorized execution of the revised MOU adopted by the TAC in November. MPO staff has done a preliminary review of the State’s comments. Most are administrative in nature or are wording/clarifying language recommended by the Attorney General’s Office. It is unfortunate that the State’s input was not received earlier; however, because NCDOT must be party to the MOU, staff is obligated to develop a document that both the TAC and the State can adopt. MPO staff will continue to work with the State and bring a re-revised document to TAC. After TAC adoption, staff will send it back to the NCDOT for a final blessing before it is sent to our member governments for their consideration. Margaret offered copies of the State’s requested changes to anyone who wanted a copy.

ADJOURNMENT 2:55 p.m.