

**MINUTES
WINSTON-SALEM URBAN AREA
TECHNICAL COORDINATING COMMITTEE (TCC)
NOVEMBER 19, 2009
2:00 P.M.
SECOND FLOOR, CONFERENCE ROOM,
BRYCE A. STUART MUNICIPAL BUILDING**

MEMBERS PRESENT:

Margaret Bessette, CCPB
Mike Shaffner, NCDOT, Alternate
Glynis Jordan, City of Winston-Salem, Alternate
Lee Rollins, Town of Bermuda Run
Brent Rockett, Town of Bethania, Alternate
Cary Gentry, FCEAD
Brian Ulrich, Town of Kernersville, Alternate
Scott Snow, Town of Walkertown
Lakesha Dunbar, Forsyth County, Alternate
Greg Turner, City of Winston-Salem
Greg Errett, WSDOT
Phillip Vereen, WSTA, Alternate
Gary Looper, Village of Clemmons
Amy Litz, Davie County, Alternate
Dan Corder, Village of Tobaccoville

PRESIDING: Stan Polanis, Chairman, WSDOT

STAFF PRESENT:

Kevin Edwards, WSDOT
Wendy Miller, WSDOT
Fred Haith, WSDOT
Robert Prestwood, City of Winston-Salem, Engineering
Matthew Burczyk, WSDOT

RECORDING SECRETARY: Laura Whitaker, WSDOT

1. Citizen Comments

No citizens present.

Action Items

2. Consideration of the September 17, 2009 Meeting Minutes

Presented by Stan Polanis.

MOTION: Greg Errett moved approval.

SECOND: Greg Turner

VOTE:

FOR: Unanimous

AGAINST: None

3. Consideration of a Resolution Approving a Prioritized List of Candidate STP-DA Funded Intersection Improvement Projects for the Winston-Salem Urban Area MPO

Presented by Lakesha Dunbar.

- In August 2008, the Winston-Salem Urban Area TAC adopted the 2009-2015 MTIP.
- Also in August 2008, the TAC approved the reallocation of funds from U-5022 (Winston-Salem Metropolitan Planning Organization DA Funds – reserved for future programming) and increased the fund allocation of U-4742 (Intersection Improvements at Various Locations – within the Metropolitan Planning Organization Area).
- This amendment will include the ranked list of projects in the attached table, *2009 Ranked Intersection Improvement Projects to Receive STP-DA Funding*, as eligible for funding under the STIP project U-4742 “*Intersection Improvements at various locations in the Winston-Salem MPO*”.
- The list of projects includes signal modification, turn lane installation, new signal installation, and widenings.

MOTION: Dan Corder moved approval.

SECOND: Scott Snow

VOTE:

FOR: Unanimous

AGAINST: None

Stan Polanis stated that without objection, information item 8 be heard first, because Phillip Vereen had a conference call at 3 p.m.

Information Items

(Agenda items heard out of order to accommodate Phillip Vereen’s need to participate in a conference call.)

8. Update of the Winston-Salem Transit Authority (WSTA) Bus Stop Evaluation Project

Presented by Phillip Vereen.

- Phillip Vereen distributed the *Moving Times Newsletter*.
- This summer and fall, the WSDOT, in cooperation with the WSTA and the PART, is conducting a comprehensive Transit Stop Inventory and Assessment of over 1,000 transit stops in the Winston-Salem Urban Area.
- This project involves three main stages including data collection, the analysis of the data collected, and policy recommendations that will guide what types of improvements may be needed.
- The primary goal of this project is to improve the overall infrastructure of the transit system to make the system as efficient, safe and user friendly as possible for the riders of the system.
- During the data collection stage, two summer interns and various other City staff have examined each route in the system.
- The data collection has involved indentifying each location with GPS equipment that may be used in the City's GIS system, taking multiple photographs of each transit stop from various angles, performing an infrastructure assessment for each stop (what is there and what is not present at the bus stop) and creating a unique identifier for each transit stop by labeling each transit stop sign
- Upon completion of the data collection stage, WSDOT, WSTA and PART staff has begun to analyze each stop to identify what improvements may be needed and what follow-up work must take place before any changes occur to the stop.
- Specifically, the staff will look at the placement and condition of existing infrastructure and determine what types of future infrastructure such as sidewalks, bus shelters, benches, bus stop placement, bike racks, streetlights and other related transportation infrastructure may be needed.
- The final stage will be to rank the routes and stops that need the most improvements, identify the costs of these improvements, make any policy changes as to stop locations and to guide decision makers with this infrastructure planning.

4. Presentation on the Recent Rescission of Federal Transportation Funds for Transportation Planning and Projects and the Impact to the MPO

No presentation made.

5. Overview of the Piedmont Authority for Regional Transportation (PART) Regional Transit Development Plan

No presentation made.

6. MPO Staff Reports

- a. NCDOT Transportation Update
- b. Forsyth County Environmental Affairs Air Quality Notes & Report
- c. Bicycle and Pedestrian Facilities Update

No questions for staff.

7. Discussion on the Programming Options of Available Federal Surface Transportation Program – Direct Attributable (STP-DA) Funds

Presented by Greg Errett.

- Greg Errett distributed a Winston-Salem Urban Area STP-DA Funded Programmed Projects and Additional Funding Options for FY 2010 – 2015 handout.
- Currently, there is approximately \$13.4 million available in STP-DA funding to be programmed.
- Current categories for programmed STP-DA funds include supplemental planning, bicycle and pedestrian, intersection improvements and WSTA transit projects.
- Funds can be distributed in the same percentages that were previously established by the taskforce, and adopted by the TAC.
- Other categories could also be added, i.e., traffic signal system, Winston-Salem streetcar planning and Union Station are all eligible projects to receive STP-DA funds.
- Staff will bring additional information to the January 2010 meeting.

9. Review of the 2009-2010 MPO Calendar of Activities

- a. Review of Proposed 2010 TCC Meeting Dates and Times

Presented by Greg Errett.

- Next TCC meeting will be January 21, 2010.
- Refer to the *Moving Times Newsletter* for upcoming transportation meetings.
- The call for bicycle and pedestrian projects ends January 11, 2010.

10. Other Business/Adjourn Meeting

ADJOURNMENT 3:02 p.m.