

**MINUTES  
WINSTON-SALEM URBAN AREA  
TECHNICAL COORDINATING COMMITTEE (TCC)  
MARCH 18, 2004, 2:00 P.M.  
PLANNING BOARD CONFERENCE ROOM  
SECOND FLOOR, CITY HALL SOUTH**

**MEMBERS PRESENT:**

Scott Barrow, City of King  
John Button, North Carolina Department of Transportation (NCDOT)  
Connie Curtis, Winston-Salem Department of Transportation (WSDOT)  
Beth Dirks, Town of Bermuda Run  
Greg Errett, Winston-Salem Department of Transportation  
Pat Ivey, North Carolina Department of Transportation  
Frank James, Town of Rural Hall  
Scott Leonard, Davidson County Planning  
Toby Linville, Town of Walkertown  
Gary Looper, Village of Clemmons  
Brent McKinney, Piedmont Authority for Regional Transportation (PART)  
Chris Murphy, City-County Planning Board (CCPB)  
Stan Polanis, Winston-Salem Department of Transportation (WSDOT)  
Pat Reagan, Forsyth County Environmental Affairs Department  
Tim Shields, Town of Kernersville  
Van Sullivan, Forsyth County Environmental Affairs Department  
Greg Turner, City of Winston-Salem Assistant City Manager  
James Upchurch, Transportation Planning Branch, NCDOT

**PRESIDING:** Stan Polanis, Chair

**STAFF PRESENT:** Lakesha Dunbar (WSDOT), Wendy Miller (WSDOT), Greg Venable (WSDOT)

**RECORDING SECRETARY:** Shelly Stewart, CCPB

**ACTION ITEMS**

1. Consideration of Minutes from the February 19, 2004 Meeting

MOTION: Pat Ivey moved approval of the minutes.

SECOND: James Upchurch

VOTE:

FOR: Unanimous

AGAINST: None

2. Consideration of the 2004-2005 Unified Planning Work Program (UPWP)

Presented by Greg Errett.

- Mr. Errett reviewed changes which are indicated on the document on file in the Winston-Salem Department of Transportation office.

MOTION: Gary Looper moved approval of the 2004-2005 Unified Planning Work Program (UPWP).

SECOND: Chris Murphy

VOTE:

FOR: Unanimous

AGAINST: None

3. Consideration of a Resolution Certifying the Winston-Salem Urban Area Transportation Planning Process

Presented by Greg Errett.

- We are asked to annually certify that our transportation planning program is in compliance with Federal law.
- James Upchurch noted that Federal folks from Atlanta will come up every 3 years to certify now.

MOTION: Chris Murphy moved approval of the Resolution Certifying the Winston-Salem Urban Area Transportation Planning Process.

SECOND: Frank James

VOTE:

FOR: Unanimous

AGAINST: None

4. Consideration of the Memorandum of Understanding (MOU) with PART for the Provision of Regional Transportation Planning Services

Presented by Brent McKinney.

- This formalizes what we're already doing.
- Mr. McKinney reviewed the MOU with the Committee.
- James Upchurch: Strategic corridors are being developed throughout the State of NC.
- Brent McKinney: We would facilitate discussions; we have four groups that we coordinate

MOTION: Pat Ivey moved approval of the Memorandum of Understanding with PART for the Provision of Regional Transportation Planning Services.

SECOND: Chris Murphy

VOTE:

FOR: Unanimous

AGAINST: None

**Information Items**

5. Consideration of a Resolution in Support of Expediting Construction of the Interstate 74 Highway Corridor Throughout the Piedmont Triad

Presented by Stan Polanis.

- We have received a letter from Surry County asking us to consider and adopt a resolution expediting funding and construction of I-74.
- There's an Interstate 73/74 corridor meeting next week and we'll be talking to those folks and hoping to come back with a resolution next time.
- We must make sure that nothing we do jeopardizes the Northern Beltway project.
- We are looking at all the issues and we'll make sure any resolution we bring to the TAC reflects our priorities.
- No action was taken on the resolution.

6. Discussion of Metropolitan Planning Organization (MPO) Handbooks with Transportation Planning Information for TCC and TAC Members

Presented by Chris Murphy.

- We're looking at the possibility of a handbook for the TCC and TAC. It would include such information as the history of our MPO, maps of the MPO boundary, organizational structure; required documents and what they are; list of transportation concepts such as traffic calming; acronyms; a membership roster; copies of the adopted MOU & bylaws; and the prospectus for transportation planning.

- Several members expressed support for the idea.

7. Review of Proposed Revisions to Public Street Standards

Presented by Chris Murphy.

- Paul Norby, Director of Planning, will use a power point presentation to educate the TAC about Planning's work on sidewalks and street standards. Mr. Murphy provided a brief overview of the proposed revised standards.

8. Review of the Proposed Schedule for the 2030 Multi-Modal Long Range Transportation Plan and Air Quality Conformity Determination for the Winston-Salem Urban Area (NOTE: This item was incorrectly identified on the agenda as being for the year 2035.)

Presented by Wendy Miller.

- Greg Turner asked if we still have to project for 2005 even though it is only a year away. Ms. Miller responded in the affirmative.
- This is actually for our 2030 Multi-Modal Long Range Transportation Plan and Air Quality Conformity Determination for the Winston-Salem Urban Area.
- James Upchurch noted that one of NCDOT Transportation Planning Branch's major jobs is to make sure MPOs don't lapse in conformity.

9. Bicycle and Greenway Planning Report

Presented by Lakesha Dunbar.

- X Ms. Dunbar updated the committee on the Bicycle Advisory Committee, the Greenway Administration Committee, and status of greenways under development.
- X The Piedmont Regional Greenway Committee is a group established by the Piedmont Land Conservancy to focus on a trail which will extend from Salem Lake to Triad Park in Kernersville and culminate in Greensboro.
- X Parks and Recreation has applied for a trust fund grant which would be used to construct a Waughtown connector, the extension of the Strollway, and the Salem Creek Greenway realignment.
- X We are about to begin development of a comprehensive Bicycle Plan. If you have not received an invitation for your municipality to join the steering committee, please let Lakesha Dunbar know as each municipality is invited.
- X The League of American Cyclists is the group that recognizes municipalities that actively support bicycling through the Bicycle Friendly Community program. Cary is the only North Carolina municipality to have received this designation to date; however we are applying for that designation for this area.
- X The City-County Planning Board has submitted a CIP request for \$468,000 for greenway projects.
- X NCDOT has also sent out a grant initiative which we've distributed through TCC members.

10. Sidewalk and Pedestrian Facilities Planning Report

Presented by Greg Venable.

- X There will be two training opportunities on the Pedestrian Road Show. The first is March 24th in the Training Room in the Basement of City Hall South. The second will be March 30th at the Mazie Woodruff Community Center.
- X Please let Greg Venable know if you are interested in attending either of these sessions.
- X A pedestrian plan is being developed for the MPO. A steering committee will be formed once a GIS Inventory is obtained for the sidewalks.
- X Tim Shields noted that Kernersville has already done a significant amount of GIS work and the sidewalk committee may want to coordinate efforts with the Town.

11. NCDOT Division 9 Report

Presented by Pat Ivey.

- a. Update on the Northern Beltway
- b. Project Construction Updates

- X Mr. Ivey distributed information to update the Committee on NCDOT projects.
- X Workshops are actually scheduled for July 19th/20th and 26th/27th
- X Formal hearings for the beltway are scheduled for August 10th and 12th.
- X TIP Amendment Application - Last year the TAC approved a resolution requested by Davidson County on upgrading or reclassifying US 52 from I-40 to I-85 in Davidson County as I-185. We've been working with the Federal government to do that. The Federal Highway Administration (FHWA) indicated there are certain improvements that need to be made to certain sections of US 52, mainly in Davidson County, to meet the minimum interstate standards. We are requesting a TIP amendment in the 2004-2010 TIP for \$2 million to provide those upgrades. Essentially they are the relocation of the surface road at an interchange and upgrading the existing two foot paved shoulders to the minimal four foot shoulders that are required. There will also be some significant signage changes that need to be done. It is believed and understood that this TIP amendment would not impact any existing projects. We feel we can fund this project because of some slippage on existing DOT projects. This will come back in May for concurrence, at which time we can proceed with the Federal overnment to get authorization to make this change. The TIP amendment has to be on file before the Federal overnment will approve the upgrades which will be necessary.
- X The Federal Government has suggested that the designation be I-285 because it does form a loop rather than a spur.

12. NCDOT Transportation Planning Branch Report

Presented by James Upchurch.

- Mr. Upchurch summarized the responsibilities and duties of NCDOT's Transportation Planning Branch.

13. Piedmont Authority for Regional Transportation (PART) Report

Presented by Brent McKinney.

- X PART is working on another Memorandum of Understanding (MOU) which will be with Norfolk Southern and NCDOT. It will coordinate efforts between owners of the railroad tracks and owners of the right-of-way as we pursue mass transit.
- X On April 5, PART will start a paratransit service from the Triad area to Durham, Duke, the Veteran's Hospital, and Chapel Hill. There will be two round trips per day.
- X A connection to Amtrak's main line in High Point will begin on April 26th from the downtown transit station in Winston-Salem. Parking will be provided and bags can be checked in here in Winston-Salem.
- X PART has been awarded a contract to continue passenger rail study to determine the best type of technology for this area.

14. Forsyth County Environmental Affairs Department Air Quality Report

Presented by Pat Reagan.

- a. Update on Early Action Compact (EAC) for Ozone Reduction

- X State Office Division of Air Quality is running a photochemical model for the EAC as well as the economic growth factors. We haven't heard about the status yet for determining compliance for eight-hour ozone standard in 2007 or 2012, but we do anticipate compliance.
- X There is another stakeholders meeting on April 6 and we should know more at that point.

b. Particle Pollution (PM 2.5) Designations

- X There is nothing new regarding Particle Pollution Designations.

c. Air Quality Report

- X The official ozone season starts on May 1st. That's typically when we start seeing higher ozone numbers.
- X There will be two ozone awareness kickoffs - one in Winston-Salem and one in Greensboro. Both will be in mid-April.
- X Although the official ozone season starts in May, we continue to forecast year-round for particle pollution in the winter and ozone in the summer, so the May 1st date is merely a day that everyone else catches up to us on the forecasting side and it doesn't change anything we are doing. We currently run about 80% accuracy as far as forecasting goes, which is simply a target for many other agencies.

15. Review of Calendar of Activities

Presented by Greg Errett.

- X The NCDOT office dedication ceremony is April 22, 2004 at 10:00 AM.
- X At your places should be a newsletter saying "NC109 Improvements". A couple of meetings are coming up on those improvements.
- X John Button noted that the local meeting for the transportation engineers association (NCSITE) will be on March 31 in High Point.

The meeting was adjourned.