

**MINUTES
WINSTON-SALEM URBAN AREA
TECHNICAL COORDINATING COMMITTEE (TCC)
SEPTEMBER 20, 2007
2:00 P.M.
2nd FLOOR CONFERENCE ROOM,
BRYCE A. STUART MUNICIPAL BUILDING**

MEMBERS PRESENT:

Greg Errett, WSDOT
Pat Ivey, NCDOT
Dan Corder, Village of Tobaccoville
Margaret Bessette, CCPB
Frank James, Town of Rural Hall
Cary Gentry, FCEAD
Gary Looper, Village of Clemmons
Brian Ulrich, Town of Kernersville
Larry Scantlin, Smith-Reynolds Airport
John Cater, City of King
Greg Turner, City of Winston-Salem
Paul Norby, CCPB
Tyrelle Evans, WSTA, Alternate
Lynda Schwan, Forsyth County, Alternate

PRESIDING: Stan Polanis, Chairman; WSDOT

STAFF PRESENT:

Wendy Miller, WSDOT
Lakesha Dunbar, WSDOT
Kevin Edwards, WSDOT
Russell Byrd, City of Winston-Salem Engineer

RECORDING SECRETARY: Laura Whitaker, WSDOT

Action Items

1. Consideration of the July 19, 2007 Meeting Minutes

MOTION: Pat Ivey moved for approval of the minutes.

SECOND: Greg Turner

VOTE:

FOR: Unanimous

AGAINST: None

2. Consideration of a Resolution in Support of Sufficient Funding to Meet North Carolina's Transportation Needs

Presented by Stan Polanis.

- The State of North Carolina is having tremendous difficulty providing enough funding to meet the transportation needs of its citizens.
- This trend is expected to only get worse as the state continues to grow very rapidly.
- A number of the MPO's in the state are passing resolutions requesting the governor and the leadership of both the House and Senate to call a special session of the General Assembly to address the projected \$65 billion shortfall in funding necessary to enhance and maintain a comprehensive multi-modal transportation system.

MOTION: Frank James moved for approval.

SECOND: Greg Errett

VOTE:

FOR: Unanimous

AGAINST: None

3. Consideration of the Draft Public Participation Policy for the Winston-Salem Urban Area Metropolitan Planning Organization

Presented by Kevin Edwards.

- The Winston-Salem Urban Area MPO has a commitment to public participation for all transportation plans and air quality conformity analysis reports.
- Thus the MPO has developed a Public Participation Policy designed to be consistent with the requirements of the SAFETEA-LU, NEPA, ADA, CAAA of 1990 and the Title VI of Civil Rights Act of 1964.
- The goals and objectives of the Public Participation Policy are to bring a broad cross-section of the public into the public policy and transportation planning decision-making process; to make special efforts to increase the opportunities for involvement by groups of citizens who do not generally participate in community affairs; to provide citizens with opportunities in developing plans and programs for their communities; to make information on government activities widely available to the public; to maximize the use of communications technology to facilitate the exchange of information is available in understandable form and that all segments of citizens are afforded access to this information.
- As part of its general planning and programming process the MPO will involve residents, member municipalities, affected public agencies, representatives of neighborhood groups, planning steering committees, public and private providers of transportation and other parties who express an interest in the program.
- The Public Participation Policy public review process was held from August 2 through September 17, two comments were received. One was included in the agenda booklet. Kevin distributed a copy of the other received comment.

MOTION: Greg Turner moved for approval.

SECOND: Frank James

VOTE:

FOR: Unanimous

AGAINST: None

4. Consideration of Resolution Adopting the Revised Collector Street Plan and Maps

Presented by Wendy Miller.

- In 2004, WSDOT and municipal planning staff members began working together to develop the proposed Collector Street Plan and Maps for the Winston-Salem Urban Area, which includes all of Forsyth County, the City of King, and the Town of Bermuda Run, portions of northern Davidson County, Davie County and Stokes County.
- The Collector Street Plan public review process was held from June 7 through July 13, 2007, and included eleven public meetings and numerous presentations to involve citizens, Board and Commissions, and interested groups. The Collector Street Plan and maps were approved by the City-County Planning Board on July 12, 2007, and were approved by the TAC pending modifications to the maps and resolution on July 19, 2007.

MOTION: Margaret Bessette moved for approval.

SECOND: Pat Ivey

VOTE:

FOR: Unanimous

AGAINST: None

Information Items

5. Update of the 2035 Transportation Plan/Air Quality Conformity Determination Planning Process

Presented by Wendy Miller.

a. Review of the Draft List of Transportation Projects by Horizon Years

- Wendy Miller distributed a Fiscally Constrained Transportation Plan 2007-2035 Project List.
- Staff met over the summer with regional counterparts to discuss the Long Range Transportation Plan process and document and specific time frames for air quality conformity.
- Staff has been discussing the travel demand model and making sure the information is updated.
- Congestion management is an important part of the plan and the document will be fully revised.
- Transit data will be included in the model and we will prepare a fiscally constrained transit plan with horizon years.
- Still working on the bicycle and pedestrian component and project list
- Regional elements of the plan will include freight, safety and security and environmental mitigation.
- The Public Participation Plan has now been adopted.
- October 29th will be the Interagency Consultation kick-off for the air quality component of the plan.
- On the Street and Highway Project List a number of projects have been moved to intersection improvement projects, some have moved to new horizon years, and a few have been removed from the list.
- Comments on the Project List are needed as soon as possible for adoption at the November TAC meeting.

Pat Ivey stated that the NC 66 project has been completed and can be removed from the Project List.

6. Review of Amendments to the Winston-Salem Urban Area MPO Memorandum of Understanding (MOU) and TAC/TCC By-Laws

Presented by Margaret Besette.

- a. Amendments to the Memorandum of Understanding (MOU)
- b. Amendments to the TAC By-laws
- c. Amendments to the TCC By-laws (TCC only)

- The primary purpose of the amendments is to incorporate wording into the Memorandum of Understanding (MOU) and by-laws enacting the TAC's previous decisions related to apportionment of the required local match for federal transportation planning grant funds, revision of the TAC voting structure and the addition of the Town of Midway to the MPO.
- The other purpose of the amendments is to comply with State Open Meetings law as required by the State.
- Since the issues have previously or recently been discussed, they were not reviewed in detail, but Margaret offered to answer questions and get comments from TAC members.
- The proposed changes assume that Midway will join the TAC, but they have not formally decided to join. MPO staff met with the Midway Mayor and attended a Town Council briefing. Currently, an interim Mayor and Council are serving. The Town's first official elections will be held in November 2007.
- As a new municipality, the interim Council is handling a variety of issues and is currently in negotiations with Davidson County related to services and fees. The Council has not yet made a decision whether to join the Winston-Salem Urban Area MPO.
- Mayor Wilkes is in attendance at the TAC meeting today. He has indicated that he will likely take up the issue in the next month, so we will have a response by the November TAC meeting.
- MPO staff will continue discussion with Midway officials and Davidson County staff and anticipates the Town will accept the TAC's invitation and join the MPO.

7. NCDOT Division 9 Report

Presented by Pat Ivey.

- Pat Ivey distributed a project update report.
- Hanes Mall Boulevard Bridge Construction and Roadway Widening: construction started on this project November 2, 2005. The contractor has completed the retaining wall in front of the Target Shopping Center. Project is currently 7% behind schedule. Completion date is November 1, 2007 at a cost of \$11.1 million.
- I-40 Pavement Rehabilitation from Westgate Center Drive to Jonestown Road: this project consists of repairing areas of I-40 overlaying I-40, Bus 40 and US 421 with asphalt. Paving resumed in the westbound direction on September 17. The revised completion date is November 7, 2007. The cost of the project is \$3.1 million.
- Pavement Rehabilitation on I-40 from NC 801 to Pinebrook School Road in Davie County - GARVEE Bond Funded Project: work started on August 22, 2007. Completion date is September 1, 2008 at a cost of \$13.3 million.
- I-40/Harper Road Interchange: Phase I of the project is complete and traffic was shifted into a new, temporary alignment in July. The I-40 Eastbound exit ramp will not open until just

before project completion scheduled for July 1, 2008. Contractor is currently 10% ahead of schedule. Project cost is \$10.9 million.

- US 421 – Peacehaven Road to Lewisville: adding inside paved shoulders and resurfacing. Availability for the resurfacing is October 5, 2007 with a completion date of October 31, 2007.
- Bridge on NC 801 over I-40: project was let this week and should be awarded by the Board of Transportation in October. Project cost is \$20.1 million.
- Kathryn Crosby Bridge on US 158: design build project let this week and should be awarded by the Board of Transportation in October. Project cost is \$12.7 million.
- Lewisville-Clemmons Road from Forest Oaks Drive to Peace Haven Road: right-of-way in progress, construction set for January 2008 at a cost of \$6.9 million.

8. Forsyth County Environmental Affairs Department Air Quality Report

Presented by Cary Gentry

- Cary Gentry distributed the air quality report.
- DAQ is planning to have a stakeholder meeting in late September in Winston-Salem to discuss the model performance and results that will be used in the PM2.5 attainment demonstrations.
- Triad area is still attaining the ozone standard; however, one of the monitors has had 3 exceedances as of 8/15. The 3-year design value is still below the standard.
- Because of the potential lowering of the ozone standard, DAQ will have meetings across the State to discuss potential transportation control measures to help reduce the on-road mobile source emissions. These meetings will occur in the late fall.
- Legislation passed that allocated \$500,000 to be used as CMAQ matching funds for retrofitting school buses with emission control devices. DAQ will manage the program and will work with DOT and DPI on identifying school buses to be retrofitted.
- Several weeks ago a document “SIP Implications on Transportation Conformity” was sent to all the transportation partners in preparation for upcoming conformity processes. These implications will be further discussed during the kickoff conformity interagency consultations meetings.

9. Public Transportation Planning Report

Presented by Tyrelle Evans

- There will be several route changes effective September 24, 2007.
- These changes came about due to citizen’s requests, survey of routes and conducting various analyses of the routes.
- Route 3 has been changed from a 60 minute headway frequency to a 45 minute headway frequency.
- Routes 10, 18, 20 and 29 will add 15 minutes both am and/or pm service.
- The September 27 WSTA Board meeting has been rescheduled to October 4.

10. Bicycle Plan Implementation Report

Presented by Lakesha Dunbar.

- STP-DA call for Bicycle and Pedestrian project submittals are due by next Friday, September, 28.

- Will form a committee to review project submittals and hopefully bring a recommendation back to committee in November.
- NCDOT Bicycle and Pedestrian Planning grant call for proposals to receive funding to do Bike Plan or Pedestrian Plan; deadline is December 3, 2007.
- There are bike and pedestrian plans that cover the entire MPO; however, plans for individual municipalities are welcomed.
- Bicycle Striping Plans are still under design. Potential projects are Reynolds Park Road, Salem Avenue, Linden Street and Buena Vista Road.
- Bike route signs will be installed by November within the City limits.

11. Greenway, Sidewalk and Pedestrian Facilities Planning Report

Presented by Lynda Schwan

a. Update on the Draft Sidewalk and Pedestrian Facilities Plan Approval Process

Greenway Updates:

- Brushy Fork - Railroad finally gave approval to use the tunnel. Recreation and Parks staff are developing the drawings for shelters associated with the railroad; the railroad will have to give approval on those designs. The City will need to complete the FEMA drainage study and provide the RR with proposed plans for construction. According to Bill Gorby with NS, the survey and description will be reviewed by engineering and forwarded to legal for deed preparation. The deed preparation will take some time due to work load of their two attorneys. Usual time from start to finish is 4-12 months. The City's Real Estate division is currently working on easement negotiations for the final pieces along Brushy Fork that we need to get this greenway constructed.
- Little Creek - A meeting was held on August 23rd with property owners along Little Creek. They voiced their concerns regarding greenway construction and flooding along the creek. City staff attended this meeting to address specific issues. The Recreation and Parks Department will be evaluating the site to determine where the greenway will be constructed.
- Muddy Creek (Phase I remainder) - Tentatively, if we can not get a signature on the Crescent property for our final easement, the plan is to pursue condemnation which takes approximately 6 months.
- Muddy Creek (Phase II to Yadkinville Road) - Nothing new to report.
- Muddy Creek (Phase III to Philips Bridge) - Nothing new to report.
- Salem Creek (Southeast Gateway) - The bridge for the Strollway is scheduled to be delivered on October 19th. Due to some site issues, the greenway will not be able to go through the Southeast gateway development. The current plan is to remove the existing sidewalk along the northern portion of the development and replace it with an enhance path. Funds are available for restoration of the old bridge at the Southeast Gateway. William Royston from Recreation and Parks has developed a plan for the bridge that has been reviewed by City Council members and City staff.
- Salem Creek Extension - Nothing new to report.
- Piedmont Regional Greenway - Nothing new to report.
- City of King - For King to construct the greenway where it was planned, they would also have to construct four bridges. As they only have \$36,000 in STP-DA funds, they would not be able to construct the greenway. As an alternative, I have recommended that they submit a request to

change the project from a greenway that snakes through a park to a sidewalk at the edge of the park.

- Mountains to Sea Trail - I attended a planning meeting on July 20, 2007 with the larger working group. It was determined that two routes will be developed; a northern route through Stokes County that will remain a natural trail and a southeast route that will drop into Forsyth County to connect to the Piedmont Regional Greenway.

Sidewalk and Pedestrian Facilities:

- Safe Routes to School - The Safe Routes to School grants are finally ready and will be available in October. In conjunction with their availability, there will be workshops held throughout the state (October 16th in Greensboro). The details have been included in the packets.

CMAQ/STP-DA funds:

- Carver School and Peace Haven Road - still waiting on state approval of projects.
- Addison and Magnolia Street - bids have been received and construction will start as soon as all the approvals are signed.
- Rural Hall - they have received the encroachment agreement back from DOT on the Highway 65 sidewalk project. They still have right-of-way issues to resolve.
- Clemmons - is working on amending their agreement based on the unavailability of 300 feet of right-of-way at a cost of \$34,000.
- Kernersville - complete.
- Lewisville - their Municipal Agreement has been approved by their Town Council. They are moving ahead with the planning/construction process.

12. Piedmont Authority for Regional Transportation (PART) Report

No report presented.

13. Update of the Draft Amendments to the Thoroughfare Plan Map and Technical Report

Presented by Greg Errett.

- Greg handed out a list of potential thoroughfare Plan amendments.
- High Point MPO's Thoroughfare Plan Map includes the addition of a proposed North-South Freeway along the Guilford County line with interchanges from US 311 to Interstate 40.
- High Point MPO's Thoroughfare Plan Map includes the addition of a proposed Piedmont Parkway Extension, from the Guilford County line to Piedmont Parkway in High Point.
- High Point's Thoroughfare Plan Map was approved by High Point, Thomasville, Jamestown, Archdale and Forsyth and Randolph Counties.
- Municipalities that approved the plan minus the North-South Freeway were Davidson county and Wallburg.
- The Town of Kernersville added a proposed Temple School Road Extension, from Union Cross Road to NC 66, and from NC 66 to the proposed Piedmont Parkway Extension at the Guilford County line to the plan.
- The Town of Kernersville added a proposed interchange on Interstate 40 at Old Salem Road to the plan.

- The Town of Kernersville added a change to Union Cross Road, from Wallburg Road to Shields Road, from a three-lane road to a proposed multi-lane divided urban boulevard.
- Kernersville Planning Board and Kernersville Board of Aldermen have approved the plan but are awaiting approval from the Forsyth County Commissioners and the TAC.
- The City of Winston-Salem MPO's Thoroughfare Plan Map includes the addition of Temple School Road, from High Point Road to Union Cross Road.
- Davie County plans include an addition of a proposed interchange on Interstate 40 at/near Redland Road.
- Public review of the proposed amendments will be sometime in October/November.
- Review/approval by the City-County Planning Board will be planned for November.
- Approval by the TCC and TAC will be planned for November.

14. Discussion on the Creation of Official Subcommittees of the TCC and TAC

Presented by Greg Errett.

- Greg distributed a list of proposed subcommittees for the MPO.
- The Winston-Salem Urban Area MPO is responsible for the comprehensive planning of several major modes of transportation in the urban area including streets and highways, public transportation, bicycle and pedestrian, para-transit, etc.
- In the past couple of years, several plans have been adopted by the MPO and are now in various stages of implementation. As a result, there is a great need to better organize and utilize our personnel and financial resources to implement these plans.
- One way is to establish some standing working subcommittees made up of members of our TCC and/or TAC.
- The proposed subcommittees would be set up with the approval of the TCC and TAC, and could include citizens and civic groups.
- Some of the proposed subcommittees from the MPO could include: Bicycle and Greenway Planning Committee, Sidewalk and Pedestrian Facilities Planning Committee, Congestion Management System Committee, Street and Highway Facilities Planning Committee, Public Transportation Planning Committee, Safety and Security Planning Committee, Freight and Goods Movement Planning Committee and Voting Strength Task Force.
- These committees would be responsible for the development, maintenance and update of the various plans for each of these modes, identifying projects that need to be studied and/or funded, coordinating with the other standing planning committees as needed, involving the general public in the planning process and reporting back to the TCC, TAC and other groups to keep them informed.

Greg Turner stated that the Voting Strength Task Force should be removed as it is not needed on any type of regular basis.

15. Review of Calendar of Activities

Presented by Greg Errett

- Next TCC meeting will be November 15, 2007.

16. Other Business/Next Meeting

ADJOURNMENT 2:58 PM