

**MINUTES  
WINSTON-SALEM URBAN AREA  
TECHNICAL COORDINATING COMMITTEE (TCC)  
SEPTEMBER 18, 2008  
2:00 P.M.  
2<sup>nd</sup> FLOOR CONFERENCE ROOM,  
BRYCE A. STUART MUNICIPAL BUILDING**

**MEMBERS PRESENT:**

Pat Ivey, NCDOT  
Andy Bailey, NCDOT  
Margaret Bessette, CCPB  
Pat Reagan, FCEAD  
Greg Errett, WSDOT  
Frank James, Town of Rural Hall  
Gary Looper, Village of Clemmons  
Scott Leonard, Davidson County, Alternate  
Larry Scantlin, Smith-Reynolds Airport  
Scott Snow, Town of Walkertown  
Ryan Ross, Town of Midway  
Scott Rhine, PART  
Robert Prestwood, City of Winston-Salem, Alternate  
Glynis Jordan, CCPB, Alternate  
Bill Marley, FHWA

**PRESIDING:** Stan Polanis, Chairman, WSDOT

**STAFF PRESENT:**

Myra Stafford, WSDOT  
Wendy Miller, WSDOT  
Kevin Edwards, WSDOT  
Phillip Vereen, WSDOT  
Todd Peterson, WSDOT

**RECORDING SECRETARY:** Laura Whitaker, WSDOT

By Consensus, an additional action item was added to the agenda.

### **Introduction of New MPO Staff**

Stan Polanis introduced Ms. Myra Stafford, the new Senior Engineering Technician who will be overseeing sidewalk construction.

### **Action Items**

#### **1. Consideration of the August 21, 2008 Meeting Minutes**

Presented by Stan Polanis.

MOTION: Margaret Bessette moved approval.

SECOND: Pat Ivey

VOTE:

FOR: Unanimous

AGAINST: None

#### **2. Consideration of Amendments to the Fiscal Year 2009-2015 Metropolitan Transportation Improvement Program (MTIP) to Add Various Transit Projects**

Presented by Phillip Vereen.

- The NC Board of Transportation adopted the 2009 - 2015 STIP on June 5, 2008.
- The STIP is a comprehensive listing of all transportation projects in North Carolina that are proposed for study or programmed for funding with State or Federal funds during FY 2009 – 2015.
- The 2009 – 2015 MTIP is a comprehensive listing of all transportation projects programmed for the Winston-Salem Urban Area.
- The 2009 – 2015 STIP amendments, after review by NCDOT management, will go to the NCDOT Board for approval at the Board's October 2008 meeting.
- The Winston-Salem Urban Area must amend the FY 2009 – 2015 MTIP to include these modifications and deletions to match the STIP.

MOTION: Scott Rhine moved approval.

SECOND: Frank James

VOTE:

FOR: Unanimous

AGAINST: None

#### **3. Consideration of Amendments to the Fiscal Year 2008-2009 Unified Planning Work Program to Include Additional STP-DA Funds**

Presented by Greg Errett.

- At the August 21, 2008 TAC meeting, the TAC reviewed and approved the proposed programming of federal STP-DA funds for various projects in the Winston-Salem Urban Area.
- Over \$5.8 million in STP-DA funds were programmed to be included in the Fiscal Year 2009-2015 MTIP for these projects.
- One of the projects approved was the provision of additional funds for transportation planning for the MPO.

- The TAC approved the programming of 5% of the total available funds, or about \$300,000, to conduct the necessary planning and engineering studies for various projects in the MPO.
- The funds would be divided out evenly, adding \$150,000 each year to the urban area’s work program for Fiscal Years 2008-2009 and 2009-2010. With the required 20% local match, or an additional \$30,000 in local funds, a total of \$180,000 is proposed to be added to the UPWP this year.
- For the remainder of Fiscal Year 2008-2009, it is recommended that the 2008-2009 UPWP be amended by adding \$180,000 for the following projects:
  - 1) Complete traffic modeling for major streets and highways in the downtown as a supplement to the Martin Luther King, Jr. Drive Extension Feasibility Study and the Business 40 Improvements Study that are underway;
  - 2) Completing additional greenway feasibility studies and designs; and
  - 3) Conduct a detailed analysis and design for improvements to a portion of Lewisville-Clemmons Road in the Village of Clemmons.
- The \$180,000 would be added under the STP-DA funds column for work tasks: II-B-7 Forecasts of Future Travel Patterns - \$20,000, II-B-11 – Bicycle and Pedestrian Element of the LRTP - \$60,000 and, III-D-3 Special Studies - \$100,000.

MOTION: Frank James moved approval.

SECOND: Pat Ivey

VOTE:

FOR: Unanimous

AGAINST: None

**Additional Item: Consideration of a resolution approving amendments to the North Carolina Department of Transportation (NCDOT) Congestion Mitigation Air Quality (CMAQ) program called “A New Direction for CMAQ at NCDOT.”**

Presented by Wendy Miller.

- An action request form, resolution and attachments were distributed.
- In August, 2008, the NCDOT released the draft report titled “A New Direction for CMAQ at NCDOT.”
- The Winston-Salem Urban Area MPO participated in discussions with the Triad MPOs and the NCAMPO to submit comments to the NCDOT prior to finalizing the changes to the CMAQ program.
- All comments on the proposed changes to the CMAQ program are due to NCDOT on September 18, 2008.
- On September 12, 2008, the NCAMPO approved a resolution to be sent to the NCDOT with recommended revisions to the proposed changes including a request to defer the decision on new guidelines for future TIP cycles pending consultation with MPO stakeholders.
- The Winston-Salem Urban Area MPO Resolution and Revisions to the document called “A New Direction for CMAQ at NCDOT” incorporates and expands on the NCAMPO recommendations with additional language requesting that CMAQ funding allocations continue to come directly to nonattainment and maintenance MPOs rather than to regions.
- In response to the desire to deliver CMAQ projects in advance of 2013, the Winston-Salem Urban Area MPO is requesting \$18 million from future year allocations and unclaimed balances to fast-track funding for the Winston-Salem traffic signal system prior to beginning improvements to Business 40.

MOTION: Gary Looper moved approval.

SECOND: Scott Rhine

VOTE:

FOR: Unanimous

AGAINST: None

### **Information Items**

#### **4. Follow-up items from August TAC Meeting**

Presented by Margaret Bessette.

##### **a. Funding Recommendations for STP-DA Intersection Improvement Projects**

- Staff is continuing to follow up questions and issues related to proposed projects including: design issues for the Martin Luther King, Jr. median project; coordination with NCDOT on the traffic recommendations for the University/Hanes Mill project; and coordination with NCDOT on cost sharing for the Concord Church roundabout.
- The projects will be brought for approval to the November TCC/TAC meetings.
- Local governments should contact Lakesha Dunbar if there are any questions.

##### **b. Stokes County Connector (R-3823)**

- Based on a comment from a citizen on the MTIP, the TAC discussed whether the Stokes County Connector was still a viable project.
- Staff followed up and learned the following from David Suddereth, Stokes County Planning Director:
  - Although unfunded, the project is still in the TIP plan and in the RPO plan on the bottom of the priority list.
  - Some of the Stokes County Commissioners have requested that the project remain on the list of needed projects.
  - The Connector is not being actively planned for and is not a high priority.

##### **c. Chairman's Letter to 21<sup>st</sup> Century Transportation Committee**

- At the TAC's direction at the August meeting, the Chairman wrote a letter to Brad Wilson, Chair of the 21<sup>st</sup> Century Transportation Committee about unfunded projects in the TIP. The letter was copied to local members of the 21<sup>st</sup> Century Committee, TAC Member Allen Joines and State Representative Bill McGee. A copy of the letter was distributed to TAC members.
- When we begin the upcoming Needs request process for the 2011-2017 TIP, we will discuss the unfunded projects that have been in the TIP for many years, such as the Stokes County Connector, with jurisdiction managers, planners and elected officials to determine whether these projects remain a priority for their communities.

##### **d. Construction Phasing for the Western Section of the Northern Beltway**

- Staff talked with Pat Ivey about an approach to re-evaluating the construction priorities.
- Rather than trying to bring folks together for a special meeting, TCC members will consider at the November TCC meeting. The TCC will review existing construction priorities and then

consider whether changes are appropriate. If so, the TCC will make a recommendation to the TAC.

- The TAC will have an opportunity to discuss priorities at the November meeting. If directed to do so, staff will bring a resolution for consideration at the January TAC meeting.
- 5. Progress Report of the Winston-Salem Urban Area 2035 Transportation Plan and Air Quality Conformity Determination**

Presented by Wendy Miller.

- Wendy Miller distributed an information flyer regarding the LRTP and the public involvement process.
  - The 2035 LRTP public review will be from Thursday, November 20, 2008 to Monday January 12, 2009.
  - The public involvement drop-in meeting dates are from December 2 through December 11, 2008.
  - The drop-in meetings will be held at the following locations: Winston Lake YMCA, Fulton Family YMCA, Kernersville YMCA, West Forsyth YMCA, Clark Campbell Transportation Center and Hanes Mall.
  - Spanish language assistance will be available at the Winston Lake YMCA, Clark Campbell Transportation Center and Hanes Mall meeting locations.
- 6. Federal Highway Administration (FHWA)/Federal Transit Administration (FTA) Certification Review of the Winston-Salem Urban Area Metropolitan Planning Organization (MPO)**

Presented by Bill Marley, FHWA and Greg Errett.

- The SAFETEA-LU of 2005, continued to mandate the certification of the metropolitan transportation planning process in TMAs at least once every four years by the USDOT.
- The purpose of the certification is to determine if the transportation planning process being conducted in the area meets the requirements of 23 CFR 450 Subpart C.
- The Federal Certification Review team will consist of the FHWA North Carolina Division Office personnel, the FTA Regional Office personnel.
- The NCDOT and EPA will also participate in the review.
- The review will require a two-day site visit to your area to complete.
- The review will cover all or most of the following major program areas: Planning Area Organization Structure, Transportation Planning Process, LRTP, Financial Planning, Congestion Management, Air Quality, Transit Planning, Public Involvement, Title VI Requirements and Environmental Justice Requirements.
- One important part of every certification review is the opportunity for the public and the MPO Policy Board members to comment on the metropolitan transportation planning process.
- At a minimum, the opportunity to comment should be advertised in the local area newspapers and be posted on the MPO website.
- The meeting dates will be October 15 and 16, 2008.
- Once the review is completed, the Federal Review Team will hold a brief report out session around 4:30 pm on October 16<sup>th</sup> to summarize the draft findings of the review.

**7. NCDOT Reports**

**a. Division 9**

Presented by Pat Ivey.

- Pat Ivey distributed a sample letter which has been sent to property owners in the right-of-way corridor for the Eastern Section of the Northern Beltway.
- I-40 Pavement Rehab from NC 801 to Pinebrook School Road – project is 100% complete at a cost of \$13.3 million.
- NC 801/I-40 Bridge replacement and widening – project is 16% ahead of schedule.
- Main Street/US 52 interchange in King – right-of-way acquisition in progress.
- Lewisville/Clemons Road from Peacehaven to August Drive – project is 5% ahead of schedule.
- Winston-Salem Northern Beltway US421/I-40 Business to US 158 – a legal challenge was filed and will delay right-of-way acquisition by 4 months.

**b. Transportation Planning Branch**

Presented by Andy Bailey.

- Continuing to work on the next two phases of the CTP map.
- Hope to bring back the Bicycle map and the Public Transportation and Rail map to the November committee meeting for review.

**8. Forsyth County Environmental Affairs Department Air Quality Report**

Presented by Pat Reagan.

- Pat Reagan distributed a FCEAD Air Quality Report
- There were 15 code orange days in the Triad.
- 7 of 8 Triad monitors have design values over standard.
- State recommendations to EPA on non-attainment are due in April of 2009.
- EPA final designations April 2010.
- New Source Review and Transportation Conformity, if applicable, will begin after 2010.

**9. Public Transportation Planning Reports**

**a. Regional/PART**

Presented by Scott Rhine.

- Scott Rhine distributed various PART items, including the Fall 2008 Newsletter, a program update and a list of park and ride lots.
- Ridership has shown a 85% increase in the month of July from the pervious year, and a 82% increase for the month of August.
- Beginning October 13, 2008 a new service to Rural Hall and King will begin operation.
- Also, in late October a new service will begin operation to Yadkin County along the US 421 corridor.
- The Triad Conformity Determination Report for the 2009 – 2015 TIP has been completed at the MPO level and is now under Federal Agency Review for final adoption occurring by October 1, 2008.
- The Triad Mass Transit Analysis project is conducting travel model enhancements, air travel passenger surveys, university student/work surveys and FTA coordination on adoption of the project purpose and need statement.
- Park and Ride lot development continues throughout the region. The various lots support passenger parking for the existing and expanding PART Express Bus services.
- On September 8, 2008 Joohyn (John) Kim began work at PART as our new Regional Travel Demand Modeler. John received his MSCE from Texas A&M, and a PhD from Penn State.

- The Triad Seamless Mobility Study has been completed, and the documents are available via the PART website for download and review at [www.partnc.org](http://www.partnc.org).

**b. Local/WSTA**

Presented by Phillip Vereen.

- The JARC and New Freedom funds were approved by City Council at its August 15<sup>th</sup> meeting.
- Currently working towards implementation so grant funding can be dispersed, which includes WSTA.
- The funds will pay costs for Route 30 services and extending Saturday evening services.

**10. Bicycle, Greenway, Sidewalk and Pedestrian Facilities Planning Report**

Presented by Todd Peterson.

- Todd Peterson distributed a Bicycle, Greenways and Sidewalks Report.
- Both the Bicycle and Greenway Planning and Sidewalk/Pedestrian Facilities Planning Subcommittees first meetings were held on September 10, 2008.
- Currently working on project list for reallocation of U-5022 money to be used for bicycle and pedestrian facilities with subcommittees.
- Lakesha Dunbar and I are working on final bike striping designs for Salem Avenue and Reynolds Park Road.
- Working with NCDOT to do a municipal agreement extension for U-4741-A because it expires in December and there is left over money that can be spent on more bike lanes, including Hawthorne Road from Miller Street to Glade Street.

Greenway Updates:

- Muddy Creek (Phase 1B) – the right-of-way which runs from Jefferson Elementary School playground to the greenway entrance road has been acquired.
- Muddy Creek (Phase 1C) - the City has received approval from the General Assembly House Bill 2770 that allows projects under \$300,000 to be build by City forces. Phase 1C from Murphy Lane to Country Club Road is being constructed using City forces.
- Brushy Fork – the City is preparing a pedestrian protection canopy design per Norfolk Southern Rail Road requirements on the section of the project that runs between Lowery Street and Reynolds Park Road.
- Little Creek – issue with one easement has been platted on the project which runs from The Shops at Little Creek to Atwood Road with a connector over to Little Creek Park.
- Southeast Gateway – Waughtown Bridge renovation is out to bid, doing pre-construction.
- Piedmont Regional Greenway – the project which runs from Linville Road to Hastings Hill Road will need to acquire one additional piece of property. Real estate anticipates making a final offer on the property after the final survey has been completed.
- Kernersville Greenway – met with Wetherill Engineering and Kernersville to discuss scope of work and process.

Sidewalk and Pedestrian Facilities:

- Myra Stafford and I are working on a preliminary list of new projects for the sidewalk construction program generated from the pedestrian plan, area plans and citizen requests.

- Currently, sidewalks are being constructed on Addison Avenue which was on the pending list and 7<sup>th</sup> Street/Oak Street which is a repair request.

**11. Report on the Winston-Salem Urban Area MPO's Expenditure of Funds to M/WBE Firms Since 2000**

Presented by Greg Errett.

- Greg distributed a sample listing of major purchases and expenditures for M/WBE since FY 1999-2000.

**12. Review of Calendar of Activities**

Presented by Greg Errett.

- The next TAC meeting will be November 20, 2008.

**13. Other Business/Next Meeting**

ADJOURNMENT 3:15 pm