

**MINUTES  
WINSTON-SALEM URBAN AREA  
TRANSPORTATION COORDINATING COMMITTEE (TCC)  
FEBRUARY 19, 2009  
2:00 P.M.  
SECOND FLOOR, CONFERENCE ROOM,  
BRYCE A. STUART MUNICIPAL BUILDING**

**MEMBERS PRESENT:**

Pat Ivey, NCDOT  
Margaret Bessette, CCPB  
Cary Gentry, FCEAD  
Greg Errett, WSDOT  
Scott Rhine, PART, Alternate  
Scott Barrow, City of King, Alternate  
Greg Turner, City of Winston-Salem  
Scott Snow, Town of Walkertown  
Scott Leonard, Davidson County, Alternate  
Larry Scantlin, Smith-Reynolds Airport  
Cecil Wood, Town of Lewisville  
Ryan Ross, Town of Midway  
Frank James, Town of Rural Hall  
Gary Looper, Village of Clemmons  
Dan Corder, Town of Tobaccoville  
Brian Ulrich, Town of Kernersville, Alternate  
Ron Bell, Town of Bermuda Run  
Paul Norby, CCPB  
Phillip Vereen, WSTA, Alternate  
Lakesha Dunbar, Forsyth County, Alternate  
Andy Bailey – NCDOT (via conference call)

**PRESIDING:** Stan Polanis, Chairman, WSDOT

**STAFF PRESENT:**

Amy Litz, Davie County  
Robert Prestwood, WSDOT, Alternate  
Wendy Miller, WSDOT  
Kevin Edwards, WSDOT  
Fred Haith, WSDOT  
Nick Harrell, Town of Kernersville

**RECORDING SECRETARY:** Laura Whitaker, WSDOT

**1. Citizen Comments**

No citizens present.

**Action Items**

**2. TCC (Only) Items**

- a. Election of Officers

MOTION: Frank James made a motion for Stan Polanis to continue as Chairman and Greg Errett to continue as Vice Chairman.

SECOND: Paul Norby

VOTE:

FOR: Unanimous

AGAINST: None

- b. Consideration of the November 20, 2008 Meeting Minutes

Presented by Stan Polanis.

MOTION: Paul Norby moved approval.

SECOND: Margaret Bessette

VOTE:

FOR: Unanimous

AGAINST: None

- c. Review of the January 29, 2009 Meeting Notes

Presented by Stan Polanis.

MOTION: Margaret Bessette moved approval.

SECOND: Paul Norby

VOTE:

FOR: Unanimous

AGAINST: None

- d. Discussion of Potential By-Laws Changes Related to Attendance and Electronic Meetings

Presented by Margaret Bessette.

**Margaret researched the question, “Can we allow folks to call in or have conference call meetings?”**

- Margaret learned that if your elected body has a conference phone call involving 51% of the members, it’s classified as a public meeting subject to all the requirements of open meetings law, including notice and public access.
- Margaret thinks we can allow meetings via conference call or a meeting with call-ins counting in the quorum, as long as allowed in our by-laws.

- Fortunately and conveniently the City is having David Lawrence from the IOG here in Winston-Salem to do a presentation on Open Meetings law next week. She will confirm with him that we can allow conference calls and call-ins and if so, bring forward an amendment to our by-laws.

### **Attendance**

- Margaret handed out a page from the Capital Area MPOs TCC by-laws.
- In researching, Margaret found that the MPOs in Raleigh and Charlotte have an attendance provision in their TCC by-laws that essentially suspends membership for those missing 3 meetings in a row, reducing their quorum requirement. Membership is immediately re-instated when the member comes back to a meeting.
- Members discussed this attendance provision and directed Margaret to bring forward an amendment to the by-laws incorporating such a provision.

### **3. Consideration of Accepting the Completion of the PART Seamless Mobility Study**

Presented by Phillip Vereen.

- In August 2008, the fixed bus, paratransit and community transportation systems completed the Piedmont Triad Seamless Mobility Study.
- The Piedmont Triad Seamless Mobility Study includes a series of recommendations for improving communication, coordination and consolidation of services and functions among participating public transportation agencies in the Piedmont Triad.
- The complete report is available at: <http://www.partnc.org/mobility.html>

MOTION: Frank James moved approval.

SECOND: Paul Norby

VOTE:

FOR: Unanimous

AGAINST: None

### **Information Items**

#### **4. Review of the Draft 2009 Transportation Needs Report Lists of Projects and Prioritization of Existing Metropolitan Transportation Improvement Program (MTIP) Projects**

Presented by Fred Haith.

- A total of 14 projects were reviewed.
- The evaluation process is now complete.
- New components to the evaluation process include Freight Development and Environmental Justice.
- Community Investment has a maximum score of 4 points.
- Incompatibility with Local Plans will receive negative points.
- Any comments on the list need to be submitted to staff by March 6<sup>th</sup>.

#### **5. Discussion of the Proposed Federal Stimulus Package for Transportation**

Presented by Stan Polanis.

- Stan distributed an additional T&I Committee Infrastructure Investment Formula Funding Report and a Highway Spending in the Final Stimulus Conference Report.
- There is still not a lot of information out regarding the stimulus package and the amounts are not definite at this point.

## **6. NCDOT Reports**

### a. Division 9

Presented by Pat Ivey.

- NC 801/I-40 Bridge replacement and widening – 62% complete; 14% ahead of schedule.
- US 158 Replacement of Kathryn Crosby Bridge over Yadkin River – 31% complete; design build on schedule; upcoming daytime lane closures.
- Main Street/US 52 interchange in King – delayed due to budget shortfall.
- Lewisville-Clemmons Road from Peace Haven to August Drive – 18% behind schedule due to utility conflicts.
- Union Cross Road from Wallburg Road to Sedge Garden Road – right-of-way delayed due to budget shortfall.

### b. Transportation Planning Branch

Presented by Andy Bailey.

## **7. Forsyth County Environmental Affairs Department Air Quality Report**

Presented by Cary Gentry.

- Cary distributed a Forsyth County Environmental Affairs Department report.
- EAD has submitted the air quality rankings to WSDOT.
- Takes into account air quality impacts/improvements for each project.
- Accounts for 30% of the final score.
- The Triad (Guilford and Davidson) is expected to attain the annual PM 2.5 standard by the end of 2008.
- NCDAQ will start on the redesignation and maintenance plan in January 2009.
- Plan will be out for public comment in the spring.
- New ozone standard state designations are due to the EPA by March 2009.
- Ozone forecasting begins April 1<sup>st</sup>.
- Sulfate is the major component of PM 2.5 speciation.

## **8. Public Transportation Planning Reports**

### a. Regional/PART

Presented by Scott Rhine.

- Mark distributed a Winston-Salem MPO Regional Program Updates Report.
- PART ridership increased 40% for the month of January from the previous year.
- Triad Air Quality Conformity documentation has been submitted to federal agencies for adoption. Concurrence letters expected by the end of February, 2009.
- On March 24<sup>th</sup> the third annual Triad Commute Challenge will hold a kick off event at the Mendenhall transportation terminal in High Point.

- Park and ride construction contract was awarded for the lot is western Yadkin County.
- CMAQ funds afforded to PART from the Winston-Salem MPO included the purchase of an expansion vehicle, park and ride development in King and leased parking spaces.
- Regional Technology – in partnership with WSTA, GTA and Hi-Tran the region is under development of a transit trip planner.
- The PART Board of Trustees at their February 2009 meeting extended the employment contract to Brent McKinney, PE, PART Executive Director through 2013.

b. Local/WSTA

Presented by Phillip Vereen.

- Phillip distributed a ridership report by route.
- There are 4 routes with over 200,000 riders.
- There was a 9% increase in ridership from 2007 to 2008.
- Route 30 is new and began operating in December 2008.

## **9. Discussion of a Proposed Process to Administer STP-DA Funded Projects**

No presentation made.

## **10. Presentation of the Draft Federal Highway Administration (FHWA)/Federal Transit Administration (FTA) Certification Review Report of the Winston-Salem Urban Area Metropolitan Planning Organization (MPO)**

No presentation made.

## **11. Review of the Draft Fiscal Year 2009-2010 Unified Planning Work Program (UPWP) and the Self Certification of the Transportation Planning Process**

Presented by Greg Errett.

- Greg distributed the Winston-Salem Urban Area MPO Draft Unified Planning Work Program for FY 2009 – 2010.
- Each year the Winston-Salem Urban Area MPO is required to develop and approve a UPWP.
- The UPWP identifies what transportation planning projects and work tasks will be completed during the fiscal year and the amount of federal and State highway and transit planning funds that will be used to complete the work, plus the required local matches.
- The Winston-Salem UPWP identifies four separate federal funding sources for conducting transportation planning and they are: Statewide Planning and Research Program Funds, FHWA Section 104(f) Funds, FHWA STP-DA Funds and FTA Section 5303 Funds.
- The draft Fiscal Year 2009-2010 UPWP will be sent to the NCDOT and to federal agencies by Monday February 23, 2009 for their review and comment.
- Approval of the Fiscal Year 2009-2010 UPWP will be considered for approval at the Thursday March 19, 2009 meetings.
- Staff anticipates that the UPWP must be approved by the TAC by April 1, 2009.

## **12. Bicycle, Greenway, Sidewalk and Pedestrian Facilities Planning Report**

Presented by Greg Errett.

- The Bicycle and Pedestrian Coordinator position is being posted on NCAPA, NCSITE and WSDOT websites.
- Hope to fill position in next 30 days.

### **13. Review of the MPO Calendar of Activities**

Presented by Greg Errett.

- The Martin Luther King, Jr. Drive Extension Feasibility Study Public Drop-in Meeting will be held on March 3 at the YWCA on Glade Street from 4 pm – 7 pm.
- The next TAC meeting will be March 19, 2009.

### **14. Other Business/Next Meeting**

ADJOURNMENT 2:55 pm