

**MINUTES
WINSTON-SALEM URBAN AREA
TECHNICAL COORDINATING COMMITTEE (TCC)
MAY 21, 2009
2:00 P.M.
SECOND FLOOR, CONFERENCE ROOM,
BRYCE A. STUART MUNICIPAL BUILDING**

MEMBERS PRESENT:

Pat Ivey, NCDOT
Margaret Bessette, CCPB
Cary Gentry, FCEAD
Greg Errett, WSDOT
Lakesha Dunbar, Forsyth County, Alternate
Greg Turner, City of Winston-Salem
Cecil Wood, Town of Lewisville
Phillip Vereen, WSTA, Alternate
Ron Bell, Town of Bermuda Run
Brian Ulrich, Town of Kernersville, Alternate
Scott Barrow, City of King, Alternate
Scott Snow, Town of Walkertown
Larry Scantlin, Smith-Reynolds Airport
Ryan Ross, Town of Midway
Gary Looper, Village of Clemmons
Dan Corder, Village of Tobaccoville
Amy Litz, Davie County, Alternate

PRESIDING: Stan Polanis, Chairman, WSDOT

STAFF PRESENT:

Nick Harrell, Town of Kernersville
Robert Prestwood, City of Winston-Salem
Kevin Edwards, WSDOT
Matthew Burczyk, WSDOT
Wendy Miller, WSDOT
Fred Haith, WSDOT

RECORDING SECRETARY: Laura Whitaker, WSDOT

By consensus, an additional action item was added to the agenda.

1. Citizen Comments

No citizens present.

2. Introduction of Mr. Matthew Burczyk, MPO Bicycle and Pedestrian Coordinator

Greg Errett introduced Matthew Burczyk, the new Bicycle and Pedestrian Coordinator. Matthew comes from Madison, WI where he worked with the town and university on bike and pedestrian projects. He will be a valuable asset to the staff.

Action Items

3. Consideration of the April 16, 2009 Meeting Minutes

Presented by Chairman Stan Polanis.

MOTION: Margaret Bessette moved approval.

SECOND: Cecil Wood

VOTE:

FOR: Unanimous

AGAINST: None

4. Consideration of Amending the Winston-Salem Urban Area Fiscal Year 2009-2010 Unified Planning Work Program (UPWP) to Include the Full Allocation of Federal Transit Administration (FTA) Section 5303 Transit Planning Funds

Presented by Phillip Vereen.

- The TAC received information in March regarding the proposed UPWP for 2009-2010.
- The Federal Transit Administration 5303 section of the program of work was incomplete at the time.
- FTA advised the NCDOT to instruct Winston-Salem DOT staff to prepare a program of work based on partial funding due to Congress not passing the federal budget.
- Congress passed the federal budget in early April and MPO Staff has revised Section 5303 funding amounts in the attachment to reflect full federal funding.
- At the TAC meeting the Winston-Salem Urban Area TAC will be asked to amend the 2009-2010 UPWP to include the revised budget numbers for the FTA Section 5303 funding.

MOTION: Greg Turner moved approval.

SECOND: Ron Bell

VOTE:

FOR: Unanimous

AGAINST: None

5. Consideration of Candidate Job Access and Reverse Commute (JARC) and New Freedom Grant Funded Projects

Presented by Phillip Vereen.

a. Amend the Fiscal Year 2009-2015 Metropolitan Transportation Improvement Program (MTIP) to Include These JARC and New Freedom Funded Projects

- The SAFETEA-LU established two FTA human service transportation programs: the JARC, Section 5316 to provide transportation for low-income individuals who may live in the city core and work in suburban locations; and New Freedom Section 5317 to provide services and facility improvements to address the transportation needs of persons with disabilities.
- For both programs, the Winston-Salem Urban Area MPO receives formula-based funding allocations that can be applied to projects after a competitive selection process.
- The collaborative efforts of local transportation service providers and human services agencies culminated in the adoption of the *Public Transportation Human Services Coordination Plan* and competitive grant selection process by the MPO on March 20, 2008.
- For 2009, the Winston-Salem Urban Area competitive grant selection process for JARC and New Freedom projects began on March 17, 2009, with the issue of a request for projects and legal advertisements. Applications were due on April 17, 2009.
- Five projects were independently reviewed and evaluated by a special committee comprised of members of the Greensboro MPO staff and PART.
- In order to allocate the FTA funds, the 2009-2015 MTIP must be amended to show the projects selected for the Urban Area and the funding amounts.

MOTION: Ron Bell moved approval.

SECOND: Margaret Bessette

VOTE:

FOR: Unanimous

AGAINST: None

6. Consideration of Additional Amendments to the Winston-Salem Urban Area Fiscal Year 2009-2015 MTIP

Presented by Phillip Vereen.

a. Flexing Congestion Mitigation and Air Quality (CMAQ) Program Funds from Federal Highway Administration (FHWA) to Federal Transit Administration (FTA) for the Winston-Salem Transit Authority's (WSTA) CMAQ Project Requests

- The WSTA seeks to amend the FY 2009-2015 MTIP so that CMAQ funds can be "flexed" to purchase buses and equipment. The funds will be administered through the Section 5307 Urban Area Formula program.
- The NCDOT has allocated CMAQ funds for use by transit systems to purchase buses and provide other services. In order to access the FTA funds, the 2009-2015 MTIP must be amended to show the projects with CMAQ funding "flexed" to FTA to purchase 10 large (hybrid), 4.1 small buses, and 1 powerplant (spare engine).

MOTION: Greg Turner moved approval.

SECOND: Scott Snow

VOTE:

FOR: Unanimous

AGAINST: None

Presented by Phillip Vereen.

b. Revisions to the Public Transportation Stimulus Project List to Accommodate Recent CMAQ Grant Funding

- On March 19, 2009, the Winston-Salem Urban TAC approved a resolution for the recommended list of public transportation projects for the Winston-Salem Urban Area MPO to receive Stimulus funding under the ARRA of 2009.
- On April 29, 2009, the NCDOT announced that the MPO will receive a \$6,225,000 CMAQ Grant to purchase 10 large hybrid buses, 4 small buses and 1 power plant (spare engine).
- No local match will be required; however accepting this grant will require amending the Stimulus public transportation projects previously approved by the Winston-Salem Urban TAC in order to accept the CMAQ grant.
- The projects in the CMAQ grant cannot be change, which is why WSTA wants to revise the Stimulus list and amend the FY 2009-2015 MTIP to match the STIP.
- WSTA wants to remove (1) large bus and replace it with mobile equipment (fareboxes).

MOTION: Greg Errett moved approval.

SECOND: Gary Looper

VOTE:

FOR: Unanimous

AGAINST: None

c. Changes in STP-DA Funds for Sidewalks, Intersection Improvements and Resurfacing Projects Funded Under ARRA

Presented by Lakesha Dunbar.

- The ARRA of 2009 provides \$8.2 million of STP-DA Federal-aid highway funds to the Winston-Salem Urban Area MPO.
- The TAC approved a resolution at the March 26, 2009 meeting to allocate \$6 million of the \$8.2 million in STP-DA funds to the Interstate 40 roadway rehabilitation project.
- The TAC approved a resolution at the April 16, 2009 meeting to allocate the remaining \$2.2 million in STP-DA Stimulus funds to the recommended list of transportation projects for stimulus funding.
- A recommended list of back-up projects was approved in case a recommended project could not meet the project schedule deadlines. In addition, other stimulus funds may be used to resurface Federal-aid routes in portions of Davidson, Davie and Stokes Counties located within the MPO.
- A workshop on Local Program Management of projects with Federal funding was held on April 29, 2009.
- NCDOT and FHWA shared new information on stimulus funded project requirements, additional costs and clarified deadlines.
- In response to the new information from the workshop, the following revisions have been made to the recommended list of transportation projects: the King intersection project has been dropped, the Morris Street sidewalk project in Walkertown has been added, and all

municipalities were given an opportunity to revise project cost estimates to account for NCDOT inspections and the inability to use force accounts.

- The STIP is a comprehensive listing of all transportation projects in North Carolina that are proposed for study or programmed for funding with State or Federal funds during Fiscal Years 2009-2015.
- The 2009-2015 MTIP is a comprehensive listing of all transportation projects programmed for the Winston-Salem Urban Area. The Winston-Salem Urban Area MPO must amend the FY 2009-2015 MTIP to include these stimulus funded projects to match the STIP.

MOTION: Gary Looper moved approval.

SECOND: Greg Turner

VOTE:

FOR: Unanimous

AGAINST: None

Additional Item: Consideration of Amending the Fiscal Year 2009-2015 Metropolitan Improvement Program (MTIP) to Allocate STP-DA Funds for the Town of Lewisville Stimulus Project.

Presented by Lakesha Dunbar.

- An additional action item request, with resolution, was distributed to members.
- On November 11, 2006 the TAC approved the funding of the construction of the “Shallowford Road” roundabout for Fiscal Year 2008, utilizing the STP-DA funds from TIP #U-4742 Intersection Improvements at Various Locations.
- On November 20, 2008 the TAC approved the funding of improvements to the “Concord Church Road” roundabout for FY 2009, utilizing the STP-DA funds from TIP #U-4742 Intersection Improvements at Various Locations.
- On January 29, 2009, the TAC approved the switch of fiscal years for the approved “Concord Church Road” roundabout project to FY 2008 and “Shallowford Road” roundabout project to FY 2009 with funding amounts remaining the same, \$150,000 and \$290,000 respectively.
- On April 16, 2009, the TAC approved the funding of the Concord Church Road roundabout through the use of the STP-DA Stimulus funds, making the previously mentioned allocation of \$150,000 available for reallocation.
- The Town of Lewisville is requesting to switch these available funds to the Lewisville-Clemmons Road/Warren Park turn lane project.
- This project has been reviewed and approved by the North Carolina Department of Transportation.
- On May 13, 2009 the NCDOT provided an updated cost estimate for the Concord Church Road roundabout.
- The estimate increased from \$395,000 to \$450,000. The original estimate was based on NCDOT forces constructing the project.
- The MPO staff had previously increased the project from Stimulus funds allocation up to \$400,000.
- In order to meet the time constraints for completion of the Stimulus projects the Town of Lewisville is requesting to supplement this Stimulus project with an additional \$50,000 of traditional STP-DA funds.

MOTION: Pat Ivey moved approval.

SECOND: Cecil Wood

VOTE:

FOR: Unanimous

AGAINST: None

Information Items

7. Update on the American Recovery and Reinvestment Act of 2009 (ARRA), aka Stimulus Funds

Presented by Stan Polanis and Pat Ivey.

- Community workshop was held.
- All projects are moving forward.

8. Review of the Candidate STP-DA Funded Projects

Presented by Lakesha Dunbar.

- The project schedule set by the MPO was reviewed, request an update if needed.
- Marta Matthews will be mailing out agreements within the next two weeks, Rural Hall and Walkertown have already received theirs.
- The Report Form that needs to be filled out has been sent to the project managers via email.
- July 10th is the deadline for the call for intersection projects.
- Stimulus projects that did not receive funding can be resubmitted for the call for intersection projects.

Presented by Greg Errett.

- Greg distributed and discussed a spreadsheet which summarizes all programmed projects using federal STP-DA, CMAQ and “stimulus” funds for FY04 through FY15.

9. Enclosed MPO Staff Reports

No questions for staff.

10. Review of the MPO Calendar of Activities

Presented by Greg Errett.

- Next TCC meeting will be July 16, 2009.

11. Other Business/Adjourn Meeting

ADJOURNMENT 2:40 p.m.