

**MINUTES
WINSTON-SALEM URBAN AREA
TECHNICAL COORDINATING COMMITTEE (TCC)
JULY 16, 2009
2:00 P.M.
SECOND FLOOR, CONFERENCE ROOM,
BRYCE A. STUART MUNICIPAL BUILDING**

MEMBERS PRESENT:

Pat Ivey, NCDOT
Margaret Bessette, CCPB
Cary Gentry, FCEAD
Brian Ulrich, Town of Kernersville, Alternate
Greg Errett, WSDOT
Robert Prestwood, City of Winston-Salem Engineering, Alternate
Glynis Jordan, CCPB, Alternate
Phillip Vereen, WSTA, Alternate
Cecil Wood, Town of Lewisville
Ron Bell, Town of Bermuda Run
Gary Looper, Village of Clemmons
Frank James, Town of Rural Hall
Dan Corder, Village of Tobaccoville
Larry Scantlin, Smith Reynolds Airport
Amy Litz, Davie County, Alternate
Scott Leonard, Davidson County, Alternate

PRESIDING: Stan Polanis, Chairman, WSDOT

STAFF PRESENT:

Todd Cox, City of King
Kevin Edwards, WSDOT
Wendy Miller, WSDOT
Fred Haith, WSDOT
Matthew Burczyk, WSDOT
Calesha Barrino, WSDOT Intern
Terrell Wilson, WSDOT Intern
Andrew Plummer, FCEAD Intern

RECORDING SECRETARY: Laura Whitaker, WSDOT

1. Citizen Comments

No citizens present.

Action Items

2. Consideration of the May 21, 2009 Meeting Minutes

Presented by Stan Polanis.

MOTION: Margaret Bessette moved approval.

SECOND: Pat Ivey

VOTE:

FOR: Unanimous

AGAINST: None

3. Consideration of a Prioritized List of Transportation Projects Utilizing Available Congestion Mitigation Air Quality (CMAQ) Funds for the Winston-Salem Urban Area MPO

Presented by Greg Errett.

- Last fall, NCDOT modified the CMAQ Improvement Program for North Carolina.
- These changes included three individual processes to be undertaken in 2009 with guidance detailing the requirements for each process.
- On November 20, 2008 and January 29, 2009, the Winston-Salem Urban Area TAC completed the first two processes with the review and approval of candidate CMAQ projects for “fast tracked” 100% federal CMAQ funds with no required local match.
- All of those projects were approved and are in progress and should meet the required deadlines by NCDOT. The total cost of those projects is about \$9.56 million.
- Recently, NCDOT has made some additional changes to the third process.
- The most important change is that MPOs and RPOs must submit their proposed projects in priority order.
- The third process is to program available Fiscal Year 2013-2017 CMAQ funds to be included in the Fiscal Year 2012 STIP.
- Approximately \$7.72 million of CMAQ funds are currently available for programming within the Winston-Salem Urban Area MPO for Fiscal Years 2013-2017.
- Staff recommends that all \$7.72 million of the remaining funds be programmed for three (3) new projects in priority order.
- In priority order the projects are: 1) completing Phase 3 of the interim traffic signal system upgrade for the City of Winston-Salem for \$3.847 million, 2) assisting the Piedmont Authority for Regional Transportation (PART) in purchasing an additional bus at \$375,000,

and 3) providing \$3.5 million to the Winston-Salem Transit Authority (WSTA) for purchasing additional large and small buses.

- The completed applications, with the required air quality improvement analyses, and other supporting information are due to NCDOT by September 4, 2009.

MOTION: Frank James moved approval.

SECOND: Cecil Wood

VOTE:

FOR: Unanimous

AGAINST: None

Information Items

4. Review of Candidate STP-DA Funded Intersection Improvement Projects

Presented by Greg Errett.

- Greg distributed projects submitted for the 2009 STP-DA call for intersection improvements handout.
- A call was made for intersection improvement projects.
- Submittal deadline was July 10, 2009.
- A total of 10 projects costing approximately \$3 million will be submitted for the STP-DA funds.

Ron Bell requested to submit adjusted numbers for the Bermuda Run project.

5. Update on the American Recovery and Reinvestment Act of 2009 (ARRA) Projects, aka Stimulus Funds

Presented by Greg Errett.

- The Stimulus Funded projects are moving along as scheduled, will continue with updates.

Pat Ivey stated he had been in contact with FHWA and they want to meet with Division staff as well as with TCC and TAC members regarding requirements for Stimulus Funding and will probably schedule a meeting for sometime in August.

6. Review of the new Strategic Project Prioritization Process and Project Submittal Tool

Presented by Fred Haith.

- Governor Perdue implemented a new program called strategic planning office of transportation or 'SPOT.'
- SPOT is an office of three employees, the Director is Don Voelker.

- SPOT has been asked to develop and implement a new strategic project prioritization process and project submittal tool.
- The new submittal tool is intended to improve the way NCDOT gathers, stores, analyzes and ranks candidate priority project for funding consideration.
- This tool, along with NCDOT's new strategic prioritization process represents the first tangible steps towards fulfilling Governor's Purdue's Executive Orders # 2 and #3, which emphasize improved decision making, accountability and transparency.
- SPOT will provide final 60 month let list after Board of Transportation approval (in August).
- WSDOT will rank the top 25 high projects (I, R, U type) and work with our division engineer.
- Top 25 projects will be taken to the TAC for approval on September 17, 2009.
- Update project information and add new projects (highway or non-highway) utilizing the project submittal tool, the deadline is October 2, 2009.

7. Review of the Winston-Salem Transit Authority (WSTA) Bus Stop Evaluation Project

Presented by Phillip Vereen.

- The Bus Stop Inventory Project is a comprehensive review of all 400+ bus stops in the City of Winston-Salem for WSTA and PART.
- The project involves: photographs of each bus stop, indentify each location with GPS, perform an infrastructure assessment for each stop, infrastructure assessment includes inventory of existing infrastructure and what is not present at the bus stop.
- The outcome is to collect data to guide decision making for WSTA, PART and MPO staff about the placement of future infrastructure such as sidewalks, bus shelters, benches, bus stop placement, bike racks, streetlights and other related transportation infrastructure.
- With this information and infrastructure planning, the MPO will continue to build the type infrastructure necessary to encourage walking, biking and use of the transit system in our area.

8. Enclosed MPO Staff Reports – Questions for Staff

a. NCDOT Transportation Update

b. Forsyth County Environmental Affairs Air Quality Notes & Report

c. Bicycle and Pedestrian Facilities Update

No questions for staff.

Pat Ivey stated that there will be a new Transportation Board Member in August, Mr. Ralph Womble.

9. Review of the MPO Calendar of Activities

Presented by Greg Errett.

- Next TCC meeting will be September 17, 2009.

Kevin Edwards stated that we are going out for Public Review on the revised CTP Maps from August 10th through September 11th, along with the list of Federal and State Funds Obligated to the Winston-Salem MPO in FY 2008. We are hoping to have final approval on the Maps from NCDOT by the end of the month. Also, the Street and Highway Subcommittee is going to be formed and begin meeting, hopefully, in August or September. One of the group's first tasks will be to look at the information in the CTP Street and Highway Table.

10. Other Business/Adjourn Meeting

ADJOURNMENT 2:38 pm.