



## Forsyth County General Services Department

Scott W. Angell, Director  
Kirby J. Robinson, Assistant Director

### Construction Management Division

Forsyth County Government Center • 201 North Chestnut Street • Winston-Salem, NC 27101 • Tel 336.703-2207

## Request for Qualifications Facilities Condition Assessment

### Smith Reynolds Airport Properties

#### Location of Project:

Smith Reynolds Airport  
3801 North Liberty Street  
Winston-Salem, NC 27105

#### Description of Project:

Forsyth County is soliciting qualifications for professional engineering services to conduct a facilities condition assessment on seven facilities located at the Smith Reynolds Airport. Total square footage to be assessed is approximately 560,000 square feet. Facilities are a mixture of hangar space, aviation repair and maintenance facilities, warehouse facilities, and an airport terminal.

#### Scope of services:

Selected firm shall collect, document, and analyze facilities assessment data. Work shall include interviews with facilities staff, generating an inventory of all major building equipment, identify deficient conditions, provide cost analysis for deficiencies, prepare a report for each building summarizing findings of the assessment, and coordination with Dude Solutions for integration of the data in the County's existing Capital Forecast Module.

#### Minimum Qualifications:

Selected firm shall have the following qualifications:

- Professional Engineering Firm
- Minimum 5 years of experience in conducting facilities condition assessments.
- Demonstrated staff experience with assessment of building systems
- Demonstrated accuracy of cost estimating and budgeting for deferred maintenance.
- Adequate staff resources to complete the assessment accurately and efficiently.



## Forsyth County General Services Department

Scott W. Angell, Director  
Kirby J. Robinson, Assistant Director

### Construction Management Division

Forsyth County Government Center • 201 North Chestnut Street • Winston-Salem, NC 27101 • Tel 336.703-2207

### RFQ Responses should include the following:

- Letter of interest
- Statement of qualifications
- Resumes of proposed staff
- Current project listing
- Listing of five past projects of similar size and scope.
- Sample building report from a prior assessment.

### RFQ Questions or Inquires:

Any questions regarding the RFQ should be submitted by **in writing only** by e-mail and directed to the Forsyth County General Services Department, Attn: Mr. James Anderson Jr at [andersja@forsyth.cc](mailto:andersja@forsyth.cc). The County will provide written responses to all inquiries received by this date and responses will be made available to all known recipients of this RFQ and posted on the County Purchasing website. Phone calls are not allowed. The deadline for all inquiries is 12:00 noon on January 24, 2019.

### RFQ Response Format:

The response shall be submitted in PDF format limited to 15 pages. Responses are to be submitted to [andersja@forsyth.cc](mailto:andersja@forsyth.cc) by 5:00 pm on January 31, 2019.

### Project Contacts:

James Anderson Jr  
Construction Coordinator  
336-703-2206  
[andersja@forsyth.cc](mailto:andersja@forsyth.cc)

Terry Cater  
Department IT Liaison  
336-703-2209  
[catertj@forsyth.cc](mailto:catertj@forsyth.cc)