

EXECUTIVE SUMMARY
CITY/COUNTY UTILITY COMMISSION MEETING
July 10, 2017

Items Considered: 11; Items Approved: 11

Distribution/Collection

The Utility Commission authorized acquisition of 18 easements by deed or condemnation for the **South Mill Creek Outfall Rehabilitation Project** in the total amount of \$99,020.

The Utility Commission authorized acquisition of one sewer easement by donation for the **Reedy Fork Pump Station**.

The Utility Commission awarded a service contract to **Atlantic Utility Solutions, Inc.** for **large meter testing and repair** in the total amount of \$139,920 for FY2018 with the option to extend for four additional annual periods, if both parties are in agreement and funds are available for this purpose. The total award possible is \$699,600.

The Utility Commission authorized the execution of a utility agreement with **The North Carolina Department of Transportation (NCDOT)** for certain utility work related to roadway improvements on **Macy Grove Road**. The NCDOT is financially responsible for all costs to relocate sewer lines due to an existing easement. The estimated cost for the preliminary design is \$12,482.38. Upon completion of the design, the NCDOT will be invoiced for actual design costs.

The Utility Commission authorized the execution of a utility agreement with **The North Carolina Department of Transportation** for certain utility work related to roadway improvements on the **Winston-Salem Northern Beltway** in the estimated amount of \$1,054,363.

The Utility Commission approved a change order to Purchase Order No. 26576 with Womble Carlyle Sandridge & Rice, LLP for legal services related to **Muddy Creek Wastewater Treatment Plant Consolidated Influent Pumping Improvement Project** in the amount of \$100,000.

Solid Waste

The Utility Commission awarded a purchase order to **James River Equipment, Inc.** for a landfill compactor in the amount of \$906,400 less trade-in amount of \$177,950 making the total award amount of \$728,450.

The Utility Commission approved contracts for professional engineering services for **Solid Waste Management**. Contracts were awarded and executed, in the amounts not-to-exceed the annual totals listed below. The initial contract term was July 1, 2016 through June 30, 2017, with the option to extend for two additional 12-month periods beginning July 1, 2017 through June 30, 2018, provided both parties are in agreement and funds are available for this purpose.

<u>Firm Name</u>	<u>Services Proposed</u>	<u>Estimated Annual Fees</u>
Golder Associates	Groundwater, Storm Water	\$161,000
HDR Engineering	Regulatory/Operational	175,000
SCS Engineers	Landfill Gas Engineering	150,000

General

The Utility Commission approved the minutes from the June 12, 2017 commission meeting.

Staff assessed the financing interest rate for the water and sewer special assessments. The rates are based on the Federal Prime Rate as of July 1st of each year. As of July 1, 2017, the terms have changed due to the Federal Prime rate has increased from 3.5% to 4.25%. The rates for the next fiscal year are as follows.

<u>Financing Period</u>	<u>Rate</u>
3 Year	Prime Plus 1% 5.25%
5 Year	Prime Plus 1.5% 5.75%
10 Year	Prime Plus 2% 6.25%

The Winston-Salem/Forsyth County Utility Commission moved to go into closed session pursuant to N.C.G.S. 143-318.11(a)(3), to consult with, and instruct its attorneys in, the handling of various claims, and to preserve the attorney-client privilege.