1. **Grantor**

2. **Grantee**

3. **Tax Map #**

4. **Zoning**

5. **Acreage**

6. **Location of Development**

8. **Contact Person**

   - **Name and Mailing Address:**
   - **(City)**
   - **(State)**
   - **(Zip Code)**
   - **Phone:**
   - **Fax:**
   - **E-Mail:**

9. **Survey Prepared By**

   - **Name and Mailing Address:**
   - **(City)**
   - **(State)**
   - **(Zip Code)**
   - **Phone:**
   - **Fax:**
   - **E-Mail:**

**DISCLAIMER:**

We do not administer, coordinate or enforce any private restrictive covenants that may have been recorded and are applicable to the property, and the developer is at their own risk if they do not check to see if any such restrictive covenants apply to the property and are later enforced by private legal action.

**ADDITIONAL INFORMATION TO BE SUBMITTED WITH APPLICATION**

1. FILING FEE - CHECK (payable to the City of Winston-Salem) or CASH ($35.00 per new lot).
2. PROPERTY DESCRIPTION - DEED
3. SEALED SURVEY (2 copies)

**PLEASE MAKE AN APPONTMENT FOR SUBMITTAL OF APPLICATION.**

This form is available in alternative media forms for people with disabilities. Individuals with disabilities who require assistance or special arrangements to participate in programs and activities of the Planning Department are encouraged to contact the Department at least 72 hours in advance so that proper accommodations can be arranged. For information, call 336-727-2087 (727-8319 TTY).

**FOR OFFICE USE ONLY**

<table>
<thead>
<tr>
<th>400' Scale Map #</th>
<th>Staff Person:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Streets</td>
<td>Public ____</td>
</tr>
<tr>
<td>Public ____</td>
<td>Private ____</td>
</tr>
<tr>
<td>Utilities</td>
<td>Payment Received:</td>
</tr>
<tr>
<td>Public ____</td>
<td>Amount: _______</td>
</tr>
<tr>
<td>Private ____</td>
<td>Cash: _________</td>
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<tr>
<td>Check # ________</td>
<td>Phone: _________</td>
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<tr>
<td>Date: _________</td>
<td>Time: _________</td>
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