

**MINUTES  
WINSTON-SALEM URBAN AREA  
TRANSPORTATION ADVISORY COMMITTEE (TAC)  
MARCH 21, 2019  
4:15 P.M  
FIFTH FLOOR, PUBLIC MEETING ROOM,  
BRYCE A. STUART MUNICIPAL BUILDING**

**MEMBERS PRESENT:**

Dan Besse, Council Member, City of Winston-Salem, Vice Chairman  
Allen Joines, Mayor, City of Winston-Salem  
Denise Adams, Council Member, City of Winston-Salem  
Ken Rethmeier, Mayor, Town of Bermuda Run  
Mark Baker, Mayor, Village of Tobaccoville  
Brent Rockett, Commissioner, Town of Bethania  
Michael Combest, Council Member, Village of Clemmons, Alternate  
Ed Smith, Council Member, Town of Lewisville, Alternate  
Jenny Fulton, Alderman, Town of Kernersville  
Benita Finney, Commissioner, Davie County  
Allen Todd, Mayor, Town of Wallburg  
John Byrum, Mayor, Town of Midway  
Zak Crotts, Commissioner, Davidson County  
Willie Clark, Member, WSTA Board of Directors

**PRESIDING:** Mayor Larry Williams, Town of Rural Hall, Chairman

**STAFF PRESENT:**

Joe Geigle, FHWA  
Phillip Craver, NCDOT  
Pat Ivey, NCDOT  
Fred Haith, NCDOT  
Andy Bailey, NCDOT  
Margaret Bessette, CCPB  
Cary Gentry, FCOEAP  
Jordan Payne, FCOEAP  
Toneq' McCullough, WSDOT  
Jeff Fansler, WSDOT  
J. Hank Graham, WSDOT  
Byron Brown, WSDOT  
Matthew Burczyk, WSDOT  
Kelly Garvin, WSDOT  
Evan Koff, WSDOT  
Donna Woodson, WSTA

**RECORDING SECRETARY:** Laura Whitaker, WSDOT

**OTHERS:**

Jayson Clapp, PE, Ramey Kemp & Associates

Chairman Larry Williams read the Ethics Awareness and Conflict of Interest Statement.

**1. Citizen Comments**

No one present.

**Action Items**

**2. Consideration of the February 21, 2019 TAC Meeting Minutes**

Presented by Chairman Larry Williams.

MOTION: Allen Todd moved approval of the minutes.

SECOND: Denise Adams

VOTE:

FOR: Unanimous

AGAINST: None

**3. Consideration of Resolution of Approval of Fiscal Year 2019-2020 Unified Planning Work Program (UPWP)**

Presented by Hank Graham.

- Hank Graham distributed a revised version of the Winston-Salem Urban Area Metropolitan Planning Organization (MPO) Final Unified Planning Work Program Funding Sources for Fiscal Year 2019-2020 Table 1 that adds the FTA Pilot Transit-Oriented Development Grant.
- Each year the Winston-Salem Urban Area MPO is required to develop and approve a Unified Planning Work Program (UPWP) for transportation planning.
- The UPWP identifies what transportation planning projects and work tasks will be completed during the fiscal year and the estimated amount of Federal and State highway and transit planning funds that will be used to complete the work, plus the required local funding matches.
- The UPWP consists of three major parts:
  1. a Funding Sources Table;
  2. a Narrative Task Table; and
  3. a Five Year Planning Calendar for the MPO.

- Tables 3, 4 and 5 contain supplemental funding information as required by the North Carolina Department of Transportation (NCDOT) Public Transportation Division (PTD) for the use of Federal Transit Administration (FTA) Section 5303 transit planning funds.
- The draft UPWP was submitted to NCDOT prior to January 30, 2019 deadline.
- The final version is presented for TAC consideration at today's meeting for transmittal to NCDOT by March 30, 2019.

MOTION: Allen Joines moved approval.

SECOND: Denise Adams

VOTE:

FOR: Unanimous

AGAINST: None

### **Information Items for Future Action**

#### **4. Consideration of Amendments and Modifications to the Fiscal Year 2018-2027 Metropolitan Transportation Improvement Program (MTIP)**

Presented by Byron Brown.

- The Fiscal Year (FY) 2018-2027 Metropolitan Transportation Improvement Program (MTIP) is a comprehensive list of all transportation projects programmed for the Winston-Salem Urban Area and must be a subset of the Winston-Salem Urban Area 2040 Metropolitan Transportation Plan (MTP) and match Winston-Salem Urban Area MPO projects in the FY 2018-2027 State Transportation Improvement Program (STIP).
- The 2040 MTP and the Air Quality Conformity Determination Report (AQCDR) were adopted by the TAC on September 17, 2015.
- The FY 2018-2027 MTIP was adopted by the TAC on November 16, 2017.
- The North Carolina Department of Transportation (NCDOT) regularly updates the STIP to include new projects and modify existing projects.
- Any STIP amendment for new statewide projects or projects within the Winston-Salem Urban Area Metropolitan Planning Organization (WSUAMPO) triggers the amendment of the MTIP.
- STIP amendments for regionally significant projects that have significant project revisions or cross the Federal Highway Administration (FHWA) 4-year funding period or modeling horizon years require an AQCDR.
- Modifications to the STIP do not require adoption but are provided for information.
- As required by the WSUAMPO's Public Participation Policy, the amendments and modifications to the FY 2018-2027 MTIP were available for public review and comment for at least 30 days occurring from February 15, 2019 through March 17, 2019.
- The resolution in support of these amendments will be an Action Item at the May 2019 TAC meeting.

A brief discussion ensued regarding bridge over Silas Creek Parkway.

**5. Consideration of Amendments and Modifications to the Fiscal Year 2018-2027 Metropolitan Transportation Improvement Program (MTIP)**

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- Modifications to the STIP do not require adoption but are provided for information.
- As required by the WSUAMPO’s Public Participation Policy, the amendments and modifications to the FY 2018-2027 MTIP will be made available for public review and comment for at least thirty days which will occur from April 5, 2019 through May 7, 2019.
- The resolution in support of these amendments will be an Action Item at the May 2019 TAC meeting.

**Information Items**

**6. Disadvantaged Business Enterprise (DBE) Policy Statement – City of Winston Salem Policy**

Presented by Hank Graham.

- Annually, the Transportation Advisory Committee (TAC) is required to complete and approve a Transportation Planning Process Self-Certification checklist. A checklist is used to certify compliance with all applicable provision of federal law for the Winston-Salem Urban Area Metropolitan Planning Organizations (WSUAMPO).
- Question 9d of the Self-Certification checklist states: “Does the MPO have a DBE policy statement that expresses commitment to the DBE program?”
- The WSUAMPO staff responded “No. The MPO uses the City of Winston Salem’s DBE policy statement as its own.”

- The TAC members asked staff to present the Disadvantaged Business Enterprise (DBE) policy to the TAC for consideration so that the WSUAMPO can respond affirmatively to Question 9d, demonstrating full compliance with all provisions.
- The applicable pages (up to page 7) from the City of Winston-Salem’s Minority and Women-owned Business Program Plan are included in the agenda packet.
- Staff will ask the TAC to adopt a DBE Policy before the next Self Certification in Spring 2020 – either by reference or as part of a plan adopted by the TAC.

## **7. Piedmont Triad Regional Freight Study Update**

Presentation was postponed.

## **8. NC 2050 Statewide Transportation Plan –**

Presented by Andy Bailey, NCDOT – Transportation Planning Division.

- North Carolina is updating its long range multimodal transportation plan.
- This plan is an important initiative for North Carolina and your participation is critical to its success.
- The purpose of this presentation is to gather response to changes coming to the region in order to better inform the development of a statewide plan that considers the needs and challenges of all communities.
- Transportation plays a significant role in the mobility, economic health and quality of life of our communities.
- It shapes growth by providing access to land and shapes policy in areas related to air quality, environmental resources, social equality, urban growth, economic development and safety and security.
- The transportation planning process is the process of developing strategies to support the transportation system in a way that advances long-term goals.
- The planning process being undertaken over the next 2 years, referred to as NC Moves 2050.
- North Carolina’s long range multimodal transportation plan to help guide North Carolina’s future transportation policies and investments.
- The population in North Carolina is growing and the demands on the infrastructure are great.
- The prosperity of North Carolina and the region relies heavily on strategic infrastructure investment to encourage economic growth while maintaining a high quality of life.
- There needs to be a plan and a vision for advancing transportation in North Carolina.
- There will be opportunities for all to stay involved throughout the life of the plan.
- Visit the project website to stay up to date on project activities and talk about the project on social media.
- There currently is an interactive public comment map on the NC Moves website to enable residents to add their feedback about the biggest challenges and opportunities the state is facing in the future.
- Please go online and add comments by April 30, 2019.

**Staff Reports (Presentation by Staff at Request of TAC Only)**

**9. MPO Staff Reports**

**a. NCDOT Division 9 Transportation Projects Update**

Pat Ivey thanked staff for recent Board of Transportation meeting held in Winston-Salem. Board members were impressed with all the ongoing projects and the meeting was a complete success.

Zak Crofts thanked NCDOT for donating the Wil-Cox Bridge and the State for the \$2.5 million to be used for preservation.

**b. NCDOT Transportation Planning Update**

No questions for staff.

**c. Piedmont Triad Regional Council of Governments Update**

No questions for staff.

**d. Forsyth County OEAP Air Quality Update**

No questions for staff.

**e. Bicycle and Pedestrian Facilities Projects Update**

No questions for staff.

**f. Winston-Salem Transit Authority (WSTA) Update**

No questions for staff.

**g. Piedmont Authority for Regional Transportation (PART) Update**

No questions for staff.

**h. Davidson County Transportation**

No questions for staff.

**i. Title VI Compliance Update**

No questions for staff.

**j. MPO Calendar of Activities**

No questions for staff.

**k. Legislative Update**

No questions for staff.

**l. Ethics Liaison**

Presented by Margaret Bessette.

- Margaret thanked members that have submitted their ethics paperwork and requested those that haven't do so by April 15, 2019.

**10. Next Meeting/Adjourn Meeting (Chairman Larry Williams)**

- Next TAC meeting will be May 16, 2019.

**ADJOURNMENT 4:55 pm.**