

MINUTES
WINSTON-SALEM URBAN AREA
TRANSPORTATION ADVISORY COMMITTEE (TAC)
MAY 17, 2018
4:15 P.M.
FIFTH FLOOR, PUBLIC MEETING ROOM,
BRYCE A. STUART MUNICIPAL BUILDING

MEMBERS PRESENT:

Dan Besse, Council Member, City of Winston-Salem, Vice Chairman
Allen Joines, Mayor, City of Winston-Salem
Denise Adams, Council Member, City of Winston-Salem
Brent Rockett, Commissioner, Town of Bethania
Regina “Nora” Streed, Board Member, WSTA
Mark Baker, Mayor, Village of Tobaccoville
Zak Crofts, Commissioner, Davidson County
Jenny Fulton, Alderman, Town of Kernersville
John Wait, Mayor, Village of Clemmons
Ken Rethmeier, Mayor, Town of Bermuda Run
Allen Todd, Mayor, Town of Wallburg
Randy Mendenhall, Council Member, Town of Walkertown
Ed Smith, Council Member, Town of Lewisville, Alternate
John Ferguson, Commissioner, Davie County

PRESIDING: Mayor Larry Williams, Town of Rural Hall, Chairman

STAFF PRESENT:

Jeff Hatling, Town of Kernersville
Scott Snow, Town of Walkertown
Richard Jones, Davidson County
Joe Geigle, FHWA
Fred Haith, NCDOT
Scott Rhine, PART
Jordan Payne, FCOEAP
Margaret Bessette, CCPB
Toneq’ McCullough, WSDOT
J. Hank Graham, WSDOT
Jeff Fansler, WSDOT
Brenda King, WSDOT
Byron Brown, WSDOT
Matthew Burczyk, WSDOT
Morgan Simmons, WSDOT

Kelly Garvin, WSDOT
Evan Koff, WSDOT

RECORDING SECRETARY: Laura Whitaker, WSDOT

OTHERS:

Jackie Edwards, Councilwoman, Town of Midway

Chairman Williams read the Ethics Awareness and Conflict of Interest Statement.

1. Citizen Comments

No one present.

Action Items

2. Consideration of the March 15, 2018 TAC Meeting Minutes

Presented by Chairman Larry Williams.

MOTION: Denise Adams moved approval of the minutes.

SECOND: Allen Todd.

VOTE:

FOR: Unanimous

AGAINST: None

3. Consideration of the Fiscal Year 2019 Federal Congestion Mitigation and Air Quality (CMAQ) Call for Projects

Presented by Kelly Garvin.

- Congestion Mitigation & Air Quality (CMAQ) is a federal program that funds transportation projects and programs in air quality nonattainment and maintenance areas to help achieve and maintain national standards for air quality pollutants.
- In North Carolina, NCDOT serves as the administrator for this program.
- Funding is apportioned to North Carolina based on the population in non-attainment and maintenance areas of the state and the severity of air quality problems.
- NCDOT allocated \$1,980,058 to the Winston-Salem Metropolitan Planning Organization (WSMPO) for Fiscal Year 2019.
- On March 15, 2018 the Transportation Advisory Committee (TAC) approved funding for four projects for the total amount of \$1,973,596:
 - WSTA Night, Saturday and Sunday Service (FY 2019) \$810,030
 - Davison County New Vehicles Purchase \$118,036
 - Lewisville Vienna Road Sidewalk Extension \$987,529

- WSTA Night, Saturday and Sunday Service (FY 2018) \$58,000
- The MPO staff recommends the total award to the Davidson County New Vehicle Purchase to be adjusted from \$118,036 to a new total of \$124,499.

A discussion ensued regarding the additional \$6,462 in funds – Davidson County was the only municipality to request funds.

MOTION: Allen Todd moved approval.

SECOND: Regina Streed.

VOTE:

FOR: Unanimous

AGAINST: None

4. Consideration of the 2018 Surface Transportation Direct Attributable (STP-DA) Call for Projects

Presented by Kelly Garvin.

- The United States Census defines urbanized areas with a population over 200,000 as Transportation Management Areas (TMAs).
- The Winston-Salem Urban Area was designated as a TMA after the 2000 U.S. Census. As a TMA, the Winston-Salem Urban Area Metropolitan Planning Organization (MPO) has the authority to program available STP-DA and TAP-DA funds (Federal Funding) for transportation planning, bicycle, greenway, sidewalk, street and highway, transit and other projects in the urban area.
- On February 15, 2018, the Winston-Salem Urban Area MPO staff announced that the total amount of federal funds available was \$10,800,000.
- In January 2018, MPO communities submitted 19 bicycle & pedestrian projects, 4 greenway projects, 3 transit projects, 2 intersection improvement, 1 small roadway projects, as well as 7 studies to be considered for funding through the WSMPO 2018 Call for projects.
- The total amount of federal funds requested was \$28,675,418.
- Additionally, the City of Winston-Salem cancelled their University Parkway and Petree Road projects approved by the TAC for the 2016 call. The projects accounted for \$1,138,166 in federal funds.
- MPO staff recommends that the \$1,138,166 in federal funds be used to strengthen the 2018 Call for Projects.

The total of the WSMPO 2018 STP-DA pedestrian improvements funds is not correct due to the 10th ranked project – those funds are from 2017 not 2018 so the amount for that project was not included with the 2018 total.

Staff was asked to confirm that the US 52 shield on the WSMPO 2018 STP-DA Pedestrian Projects by Ranking map was correct. [Following the meeting, MPO staff confirmed with NCDOT staff that the road has not yet been officially designated I-74.]

Staff was asked to correct the Century Place Boulevard and South Main Street pedestrian project map – Century Boulevard is highlighted instead of Century Place Boulevard.

MOTION: Allen Joines moved approval.

SECOND: Ken Rethmeier.

VOTE:

FOR: Unanimous

AGAINST: None

5. Review and Consideration of the WSMPO Prioritization 5.0 Regional Highway and Public Transit Local Point Assignments

Presented by Kelly Garvin.

- Kelly Garvin distributed the one comment received on the 2018 – 2027 MTIP and 2020-2029 STIP, which was in opposition of the Northern Beltway.
- The State Transportation Improvement Program (STIP) identifies the construction funding for and scheduling of transportation projects at the state level over a 10-year period.
- The North Carolina Department of Transportation (NCDOT) proactively updates the STIP every two years to ensure it accurately reflects the state's current financial situation.
- The Strategic Transportation Investments law mandates ongoing evaluation and improvement to ensure the process continues to be responsive to North Carolina's diverse needs.
- This is accomplished through what is known as the strategic prioritization process. The strategic prioritization process 5.0 began in June 2017 when NCDOT and local planning organizations asked for public feedback and later submitted projects to be evaluated for the 2020-2029 STIP.
- NCDOT has released the preliminary scores for projects evaluated for the 2020-2029 STIP. Projects that did not score high enough to be funded in the statewide category are considered and potentially funded in the Regional Impact category.
- Projects that do not score high enough to be funded in the Regional Impact category can be considered and potentially funded in the Division Needs category.
- Projects in these categories are scored and ranked based on data as well as local input.
- From April 9 to July 27, NCDOT's 14 divisions – as well as metropolitan and regional planning organizations will rank Regional Impact category projects, which involves assigning what are called "local input points."
- NCDOT will then combine the local input points assigned by each group to generate the total score for each project.
- Total scores for Regional Impact projects are scheduled to be released at the end of August 2018. A similar process will then take place for the Division Needs category projects.
- The Winston-Salem Urban Area MPO has a pool of 1800 local input points at the Regional Impact level.
- The maximum number of points that can be applied to any given project at each level is 100.

- MPO staff evaluated the projects in accordance to the TAC approved Qualitative and Quantitative criteria.
- The highest ranked Regional Impact project in each mode (Highway & Public Transit) received the maximum allowance of Local Input Points (100 points).
- The MPO staff and the NCDOT Division 9 Office coordinated and strategically assigned the remaining local input points.
- MPO staff held a public review period from April 10 through May 11, 2018.

A discussion ensued regarding municipalities applying to project that are not in their jurisdiction.

A discussion ensued regarding Northern Beltway funding.

MOTION: Allen Joines moved approval.

SECOND: John Wait.

VOTE:

FOR: Unanimous

AGAINST: None

6. Consideration of an Appendix of Amendments to the 2040 Metropolitan Transportation Plan

Presented by Evan Koff.

- In order for the Winston-Salem Metropolitan Planning Organization (WSMPO) to stay federally compliant with the FHWA/FTA final rule, an additional appendix must be inserted into the WSMPOs Metropolitan Transportation Plan (MTP) with amendments that correspond to 23 CFR 450.306-326.
- As per our Public Participation Policy, the appendix was available for public review for at least 30 days from April 10 to May 11, 2018.
- The appendix item reflects the applicable amendments for the WSMPO 2040 MTP.
- These amendments include transportation planning policy with regards to: managing transportation system resilience and reliability; enhancing access for travel and tourism; the adoption of current and future performance measures and targets for both streets/highway and transit; updates to the public participation policy; agency coordination regarding travel/tourism and natural disaster risk reduction; updates to the Congestion Management Plan; the consideration of intercity bus service; the process of reporting and evaluating performance measures and targets; the process of scenario planning; and the anticipated effect of the TIP on achieving performance measures and targets.
- These amendments to the WSMPO 2040 MTP will be expanded upon and fully integrated into the next update of the MTP.

MOTION: Dan Besse moved approval.

SECOND: Ken Rethmeier.

VOTE:

FOR: Unanimous

AGAINST: None

7. Review and Consideration of Amendments and Modifications to the Fiscal Year 2018-2027 Metropolitan Transportation Improvement Program (MTIP)

Presented by Byron Brown.

- The North Carolina Department of Transportation (NCDOT) regularly updates the State Transportation Improvement Program (STIP) to include new projects and modify existing projects.
- Any STIP amendment for new statewide projects or projects within the Winston-Salem Urban Area MPO triggers the amendment of the Metropolitan Transportation Improvement Program (MTIP).
- STIP amendments for regionally significant projects that have significant project revisions or cross the Federal Highway Administration (FHWA) 4-year funding period or modeling horizon years require an Qir Quality conformity Determination Report (AQCDR).
- Modifications to the STIP do not require adoption but are provided for information.
- The included document describes the amendments and modifications to the Winston-Salem Urban Area FY 2018-2027 MTIP. The document includes previously renewed amendments with corrected numbers.
- As required by the MPO's Public Participation Policy, the amendments and modifications to the FY 2018-2027 MTIP were available for public review and comment for at least 30 days from April 10 through May 11, 2018.

MOTION: Dan Besse moved approval.

SECOND: Allen Todd.

VOTE:

FOR: Unanimous

AGAINST: None

Information for Future Action Items

8. Review of a Federal Transit Administration (FTA) Formula Program Section 5307 Funding Allocations for Winston Salem Urban Area (FY 2018), amending the Fiscal Year 2018-2027 Metropolitan Transportation Improvement Program (MTIP) for operating and capital assistance

Presented by Morgan Simmons.

- Transit systems located in urbanized areas of more than 200,000 in population are eligible to use Federal Transit Administration (FTA) Sections 5307 funds for operating and capital assistance.
- The FTA has announced that the Winston-Salem Urban Area is eligible to receive a FY 2018 partial-year apportionment of 6/12th in the amount of \$2,179,894. The full apportionment anticipated for the urban area is \$4,752,137.

- There are three transit agencies in the MPO eligible to receive 5307 funding based upon data reported to the National Transit Database (NTD): Davidson County Transportation, Piedmont Authority for Regional Transportation (PART), and Winston-Salem Transit Authority (WSTA).
 - The number of eligible agencies may increase in future years.
 - Additionally, activities traditionally eligible under the Job Access Reverse Commute (JARC) program, which provides for job access for low-income individuals, continue to be an eligible activity for these funds.
 - Based upon policies adopted by the Winston-Salem Urban Area MPO in 2017, funding will be distributed in accordance with the percentages developed by FTA in Table 3A.
 - Each year, MPO staff shall coordinate a joint allocation meeting with eligible agencies to confirm that the funding identified can be used by the agency and staff will use that information for recommendation to the TAC for distribution.
 - Staff coordinated this meeting on Monday, April 30 with all transit systems present.
 - In order for any of these agencies to receive the Section 5307 funds, the 2018-2027 Metropolitan Transportation Improvement Program (MTIP) must be amended to include operating and capital assistance for each agency funded from 5307 funds totaling \$4,752,137.
 - The next steps include approval by the Transportation Advisory Committee (TAC), programming and amending of the Metropolitan Transportation Improvement Program (MTIP), amending the 2018-2027 State Transportation Improvement Program (STIP), and submission to FTA.
- 9. Review of the Request for Projects (RFP) process, under the Job Access Reverse Commute (JARC, Section 5307) grant program, the Enhanced Mobility of Seniors and Individuals with Disabilities (Section 5310) grant program and amending the 2018-2027 Metropolitan Transportation Improvement Program (MTIP)**

Presented by Morgan Simmons.

- The Request for Proposal (RFP) has been announced through email, the WSDOT webpage, social media as well as local newspapers (to include a Hispanic publication).
- All applications must be received by 5:00 pm on May 30, 2018. Applications received after this date and time will not be considered.
- Proposals can be hand-delivered, mailed, or e-mailed to Morgan L. Simmons (morgans@cityofws.org, Suite 307 Bryce A. Stuart Municipal Building)
- A public workshop to discuss Federal Transit Administration (FTA) funding programs, application processes and procedures has been scheduled for May 7, 2018 from 2:30 to 5:30 pm, located at the City of Winston-Salem's Lowery Street Facility, 2000 Lowery Street, Winston-Salem, NC 27101.
- Instructions for submitting proposals and complete specifications is available on the Winston Salem Department of Transportation (WSDOT) main webpage (www.dot.cityofws.org).
- The next steps will include evaluation of submissions through a competitive selection process and providing a list of eligible sub-recipients for review and approval by the Transportation Advisory Committee (TAC).

- In order for WSTA to receive the JARC, Section 5307 and Section 5310 funds, the 2018-2027 Metropolitan Transportation Improvement Program (MTIP) must be amended to include a total of \$66,350 for JARC, Section 5307 and Section 5310 for a total of \$605,771.
- 10. Review of the Federal Transit Administration (FTA) Bus and Bus Facilities grant program, Section 5339 for the Winston Salem Urban Area, amending the Fiscal Year 2018-2027 Metropolitan Transportation Improvement Program (MTIP) for bus and bus facilities rehabilitation assistance**

Presented by Morgan Simmons.

- The Federal Transit Administration Section 5339 program is a formula based grant program to replace, rehabilitate and purchase buses and bus facilities. The program provides available federal resources to eligible direct recipients that operate fixed route bus services or that allocate funding to fixed route bus operators.
- The program originated though the Moving Ahead for Progress in the 21st Century Act (MAP-21) which changed the program from discretionary to formula based. Funding is now designated to states and designated recipients in urbanized areas (200,000 people or more).
- The Winston Salem Urban Area is eligible to receive a FY 2018 partial apportionment of \$214,500 and an anticipated full apportionment of \$619,845.
- The Winston-Salem Transit Authority (WSTA) has expressed an interest in using the available funds to purchase four (4) TransAid Vans to replace aging fleet and the remaining funds for transit facility rehabilitation projects.
- In order for WSTA to receive the Section 5339 funds, the 2018-2027 Metropolitan Transportation Improvement Program (MTIP) must be amended to include a total of \$619,845 in FTA Section 5339 funds and \$107,250 in local funds for the required 20% match with a grand total of \$536,250 for WSTA to implement transit facility rehabilitation projects.
- The next steps include approval by the Transportation Advisory Committee (TAC), programming and amending of the MTIP, amending the 2018-2027 State Transportation Improvement Program (STIP), and submission to FTA.

A discussion ensued regarding whether or not funds can be used for bus stops – staff will review and report back.

Information Items

Staff Reports (Presentation by Staff at Request of TAC Only)

Toneq' McCullough introduced J. Hank Graham, the new Acting Planning Development Coordinator for the Transportation Department.

11. MPO Staff Reports

a. NCDOT Division 9 Transportation Projects Update

No questions for staff.

b. NCDOT Transportation Planning Update

No questions for staff.

c. Forsyth County OEAP Air Quality Update

No questions for staff.

d. Bicycle and Pedestrian Facilities Projects Update

Presented by Matthew Burczyk.

- The City of Winston-Salem will again partner with the Winston-Salem Cycling Classic, Wake Forest Innovation Quarter, Safe Kids Northwest Piedmont, Active Routes to School and the Forsyth County Department of Public Health to host Walk & Roll Winston-Salem on Memorial Day, Monday, May 28th, 1-4pm, at Bailey Park.
- The Bike Share Program has been a success and two more bike stations will be added soon.

e. Winston-Salem Transit Authority (WSTA) Update

No questions for staff.

f. Piedmont Authority for Regional Transportation (PART) Update

No questions for staff.

g. Title VI Compliance Update

No questions for staff.

h. MPO Calendar of Activities

Presented by Byron Brown.

- The Walk & Roll Winston-Salem event will be from 1 – 4 pm on May 28, 2018 at Bailey Park.
- Division 9 will hold a public meeting for the regional and divisional point assignment at the Division 9 office from 4 – 6 pm on June 4, 2018.

- WSTA's 14th Annual Accessible Festival will be held at the Winston-Salem Fairgrounds on July 13, 2018.

i. Legislative Update

Presented by Evan Koff.

- The General Assembly short session began Wednesday, May 16.

j. Ethics Liaison

Presented by Margaret Besette.

- Thanked all that submitted their forms on time.

12. Next Meeting/Adjourn Meeting

- Next TAC meeting will be by July 19, 2018.

Ken Rethmeier stated that the Town of Bermuda Run was in USA Today as one of the 10 best U.S. suburbs to consider for your golden years.

Staff was requested to report back to committee regarding the wall being painted located behind Smitty's Grill.

ADJOURNMENT 5:04 pm.