

**MINUTES
WINSTON-SALEM URBAN AREA
TRANSPORTATION ADVISORY COMMITTEE (TAC)
FEBRUARY 15, 2017
4:15 P.M.
FIFTH FLOOR, PUBLIC MEETING ROOM,
BRYCE A. STUART MUNICIPAL BUILDING**

MEMBERS PRESENT:

Dan Besse, Council Member, City of Winston-Salem, Vice Chairman
Allen Joines, Mayor, City of Winston-Salem
Brent Rockett, Commissioner, Town of Bethania
John Byrum, Mayor, Town of Midway
Randy Mendenhall, Mayor Pro Tem, Town of Walkertown
Allen Todd, Mayor, Town of Wallburg
Regina “Nora” Streed, Board Member, WSTA
Mark Baker, Mayor, Village of Tobaccoville
Zak Crofts, Commissioner, Davidson County
Jenny Fulton, Alderman, Town of Kernersville
Fleming El-Amin, Commissioner, Forsyth County
Mike Horn, Mayor, Town of Lewisville
Ken Rethmeier, Mayor, Town of Bermuda Run
John Wait, Mayor, Village of Clemmons

PRESIDING: Mayor Larry Williams, Town of Rural Hall, Chairman

STAFF PRESENT:

Mark Davidson, Smith Reynolds Airport
Jeff Hatling, Town of Kernersville
Joe Geigle, FHWA
Pat Ivey, NCDOT
Scott Rhine, PART
Cary Gentry, FCOEAP
Margaret Bessette, CCPB
Toneq’ McCullough, WSDOT
Jeff Fansler, WSDOT
Fred Haith, WSDOT
Byron Brown, WSDOT
Matthew Burczyk, WSDOT
Kelly Garvin, WSDOT
Evan Koff, WSDOT
Laura Nixon, WSDOT
Beth Broom, CCPB

RECORDING SECRETARY: Laura Whitaker, WSDOT

Mayor Williams read the Ethics Awareness and Conflict of Interest Statement.

Chairman Williams introduced new members Jenny Fulton representing the Town of Kernersville and John Wait representing the Village of Clemmons.

Chairman Williams read the Ethics Awareness and Conflict of Interest Statement.

1. Citizen Comments

No one present.

Action Items

2. Election of Officers

MOTION: Allen Joines nominated Larry Williams to serve as Chairman of the TAC.

SECOND: Ken Rethmeier.

VOTE:

FOR: Unanimous

AGAINST: None

MOTION: Allen Joines nominated Dan Besse to serve as Vice Chairman of the TAC.

SECOND: Ken Rethmeier.

VOTE:

FOR: Unanimous

AGAINST: None

3. Consideration of the November 16, 2017 TAC Meeting Minutes

Presented by Chairman Larry Williams.

MOTION: Fleming El-Amin moved approval of the minutes.

SECOND: Regina Streed.

VOTE:

FOR: Unanimous

AGAINST: None

4. Consideration of the proposed Rerouting of US 311 within the Winston-Salem Urban Area MPO

Presented by Byron Brown.

- US Route 311 is a United States highway that runs for 102.3 miles from Randleman, North Carolina to near Danville, Virginia.
- The route between High Point and Winston-Salem doubles as mainline Interstate 74. US 311 in Winston-Salem is currently routed along New Walkertown Road, Martin Luther King Jr. Drive, US 52, I-40 and I-74.
- On November 16, 2017 the Winston-Salem Urban Area Transportation Advisory Committee approved the rerouting of US 311 along the future Winston-Salem North Beltway segments (U-2579 AA; U-2579 AB; U-2579 B; U-2579 C).
- There is an additional development concerning the routing change for US 311: Since US 311 is a concurrent route with I-74 in Guilford and Randolph Counties, the respective Divisions and associated MPO/RPOs approved the elimination of the US 311 routing from the I-74 corridor altogether.
- NCDOT staff recommend removing all portions of US 311 except from the intersection of the Northern Beltway and New Walkertown Road north to Walkertown and Stokes County.

A discussion ensued regarding Federal funding.

A discussion ensued regarding community notification.

MOTION: Fleming El-Amin moved approval.

SECOND: Dan Besse.

VOTE:

FOR: Unanimous

AGAINST: None

5. Consideration of FHWA Safety Performance Management (Safety PM), part of the overall Transportation Performance Management (TPM) program

Presented by Evan Koff.

- On August 31, 2017, NCDOT set its targets for the state's Safety Performance Measures (PM).
- North Carolina MPOs have 180 days (February 27, 2018) to either adopt the state's targets or set their own targets, followed by an additional 90 days (May 27, 2018) to amend their transportation plans--locally, the Winston-Salem Urbanized Area Metropolitan Planning Organization (WSMPO) Metropolitan Transportation Plan (MTP).
- State DOTs that fail to meet or make significant progress toward meeting safety targets will be required to direct a portion of their Highway Safety Improvement Program (HSIP) funding toward projects that will improve safety.
- The top priority of NCDOT and the first on the list of the FHWA national goals is safety.
- Five determined categories of safety performance measures are:
 - (1) Reduction of the total number of fatalities;
 - (2) Reduction of the rate of fatalities per one hundred million vehicle miles traveled (VMT);
 - (3) Reduction of the total number of serious injuries;

- (4) Reduction of the rate of serious injuries per one hundred million VMT; and
- (5) Reduction of the total number of non-motorized fatalities and serious injuries.
- There are no repercussions for MPOs who do not meet or make significant progress toward meeting the safety targets.

A discussion ensued regarding measurement percentages.

MOTION: Ken Rethmeier moved approval.

SECOND: Regina Streed.

VOTE:

FOR: Unanimous

AGAINST: None

Information for Future Action Items

6. Review of the Fiscal Year 2019 Federal Congestion Mitigation and Air Quality (CMAQ) Call for Projects

Presented by Kelly Garvin.

- Congestion Mitigation & Air Quality (CMAQ) is a federal program that funds transportation projects and programs in air quality nonattainment and maintenance areas to help achieve and maintain national standards for air quality pollutants.
- In North Carolina, the North Carolina Department of Transportation (NCDOT) serves as the administrator for this program.
- Funding is apportioned to North Carolina based on the population in non-attainment and maintenance areas of the state and the severity of air quality problem.
- The NCDOT announced the release of federal CMAQ funds for the Winston-Salem Urban Area MPO for Fiscal Years 2019.
- The funds are eligible to be programmed for projects in Fiscal Year 2019, which runs from October 1, 2018 through September 30, 2019.
- The NCDOT allocated \$1,980,058 to the Winston-Salem Metropolitan Planning Organization (WSMPO) for Fiscal Year 2019.
- The project submittal window was from November 14 thru December 15, 2017.
- The four candidate projects are:
 - WTSA night, Saturday and Sunday Service (\$810,030)
 - Transit Accessibility Improvement Analysis (\$64,462)
 - Lewisville Vienna Road Multi-use Path (\$987,529)
 - Two new bi-fuel (propane) buses (\$118,037)
- The call for projects will be brought back to committee for approval at the March committee meeting.

A discussion ensued regarding the Lewisville Vienna Road multi-use path.

7. Review of the 2018 Surface Transportation Direct Attributable (STP-DA) Call for Projects

Presented by Kelly Garvin.

- Kelly distributed a draft list of the call for projects, a STP-DA intersection improvement projects map, a STP-DA pedestrian improvement projects map, a STP-DA greenway improvement projects map and a STP-DA small roadway improvement projects map.
- The Winston-Salem Urban Area Metropolitan Planning Organization (MPO) has the authority to program available STP-DA and TAP-DA funds for transportation planning, bicycle, greenway, sidewalk, street and highway, transit and other projects in the urban area.
- \$5,200,000 in STP-DA funds and \$800,000 in TAP-DA funds (\$6,000,000 Total) were added to TIP Project U-4741 Bicycle, Greenway and Sidewalk projects.
- \$1,000,000 in STP-DA funds was added to TIP Project U-4742, Intersection Improvement Projects.
- \$2,000,000 in STP-DA funds was programmed for TIP Project U-5022, Small Roadway Projects/Streetscape Projects/Reserve.
- \$1,100,000 in STP-DA funds was programmed for Public Transit improvement projects (\$800,000, WSTA; \$200,000, PART; \$100,000 Davidson County).
- \$700,000 in STP-DA funds was added to TIP Project U-4951, MPO Planning Studies.
- Altogether, \$10,000,000 in STP-DA funds and \$800,000 in TAP-DA funds are proposed for the Fiscal Years 2018 WSMPO Call for Projects.
- A local match of 20% is required for each project approved to receive funding.
- The TAC has the authority to grant additional STP-DA funds for projects upon request under reasonable circumstances.

8. Review of the WSMPO Prioritization 5.0 Local Point Assignment Methodology and Schedule

Presented by Kelly Garvin.

- The State Transportation Improvement Program (STIP) identifies the construction funding for and scheduling of transportation projects at the state level over a 10-year period.
- The North Carolina Department of Transportation (NCDOT) proactively updates the STIP every two years to ensure it accurately reflects the state's current financial situation.
- The Strategic Transportation Investments law mandates ongoing evaluation and improvement to ensure the process continues to be responsive to North Carolina's diverse needs.
- This is accomplished through what is known as the strategic prioritization process.
- The strategic prioritization process 5.0 began in summer 2017 when NCDOT and local planning organizations asked for public feedback on and later submitted projects to be evaluated for the 2020-2029 STIP.

- NCDOT will release the preliminary scores for projects it evaluated for the 2020-2029 STIP. Projects that are evaluated and will receive a preliminary score include:
 - Projects in the last five years of the 2018-2027 STIP (the current STIP) – these projects are in the developmental stages. (Projects in the first five years of the STIP are committed for funding and are not subject to being reprioritized.)
 - Projects submitted as part of the development of the 2018-2027 STIP but were not funded.
 - New projects that local planning organizations and NCDOT division submitted in summer 2017.
- Staff may need to schedule a special meeting as the TCC will review the list in May and vote on the item in June which would require a special meeting to be held on June 21.

A discussion ensued regarding the possibility of the need for a special meeting in June to approve the State Transportation Improvement Program projects.

A discussion ensued regarding the possibility of State and/or Garvee Bonds.

9. Review of Amendments and Modifications to the Fiscal Year 2018-2027 Metropolitan Transportation Improvement Program (MTIP)

Presented by Byron Brown.

- The Fiscal Year 2018-2027 Metropolitan Transportation Improvement Program (MTIP) is a comprehensive listing of all transportation projects programmed for the Winston-Salem Urban Area and must be a subset of the Winston-Salem Urban Area 2040 Metropolitan Transportation Plan Update (MTP) and match the 2018-2027 State Transportation Improvement Program (STIP).
- The 2040 MTP Update including the Air Quality Conformity Determination Report (AQCDR) was adopted by the TAC on September 17, 2015.
- The FY 2018-2027 MTIP was adopted by the TAC on November 16, 2017.
- The North Carolina Department of Transportation (NCDOT) regularly updates the STIP to include new projects and modify existing projects.
- Any STIP amendment for new statewide projects or projects within the Winston-Salem Urban Area MPO triggers the amendment of the MTIP. STIP amendments for regionally significant projects that have significant project revisions or cross the Federal Highway Administration (FHWA) 4-year funding period or modeling horizon years require an AQCDR.
- Modifications to the STIP do not require adoption but are provided for information.
- As required by the MPO's Public Participation Policy, the amendments and modifications to the 2018 – 2027 MTIP were available for public review and comment for at least 30 days from January 1 through February 1, 2018. No comments were received.

10. Review of the Draft Fiscal Year 2018-2019 Unified Planning Work Program (UPWP)

Presented by Fredrick Haith.

- Each year the Winston-Salem Urban Area Metropolitan Planning Organization (MPO) is required to develop and approve a Unified Planning Work Program (UPWP) for transportation planning.
- The UPWP identifies what transportation planning projects and work tasks will be completed during the fiscal year and the estimated amount of Federal and State highway and transit planning funds that will be used to complete the work, plus the required local matches.
- The UPWP consists of three major parts:
 - Table 1, a Funding Sources Table;
 - Table 2, a Narrative Task Table; and
 - Table 6 a Five Year Planning Calendar for the MPO.
- Tables 3, 4 and 5 contain supplemental funding information as required by the North Carolina Department of Transportation (NCDOT) Public Transportation Division (PTD) for the use of Federal Transit Administration (FTA) Section 5303 transit planning funds.
- The draft UPWP was submitted to NCDOT.
- No comments have been received.

11. Review of the Self-Certification of the MPO’s Transportation Planning Process for the Winston-Salem Urban Area MPO

Presented by Fredrick Haith.

- The federal Moving Ahead for Progress in the 21st Century Act (MAP-21) requires the North Carolina Department of Transportation (NCDOT) and all Metropolitan Planning Organizations (MPOs) in the state to annually certify to the Federal Highway Administration (FHWA) and the Federal Transit Administration (FTA) that their transportation planning processes are addressing the major issues of the urban area and are being conducted in accordance with all applicable provisions of federal law.
- To guide this self-certification process, NCDOT has provided the attached checklist.
- Staff has reviewed the checklist and provided a response to each of the items.
- Staff believes the Winston-Salem Urban Area MPO transportation planning process is adequately addressing the major issues of the urban area and is being conducted in accordance with all applicable provisions of federal law governing transportation planning.
- Also, in the fall of 2016, the FHWA and FTA conducted a formal review of the Winston-Salem Urban Area MPO’s transportation planning process, and found that the process is being carried out in substantial compliance.

Information Items

12. Smith Reynolds Airport Update

Presented by Mark Davidson.

- The Smith Reynolds Airport has a FAA designation of “National”.
- Of the 2,954 public use airports, only 84 are designated by the FAA as “National”.

- The airport is authorized for passenger commercial service.
- The Fiscal Year End (FYE) 2017 net income was \$297,446.
- The FYE 2018 budget expects a net loss of \$309,123, but staff is making additional cuts and generating new revenue to minimized or eliminate loss.
- Recent capital improvements include:
 - Runway 15/33 overlay and EMAS
 - Upgrades to Piedmont Propulsion, B&T and NSA facilities
 - Master plan update
 - PAPIs and REILs
 - Airport layout plan update
 - Runway 4/22 overlay
 - Taxiway alpha drainage improvements
- Current/future capital improvements include:
 - Reconstruct terminal ramp
 - Relocate taxiway A (TW Q)
 - Extend taxiway F (taxilane L)
 - Aviation campus – facility
 - Terminal building renovations
 - Corporate hangar
 - Airfield signage and lighting
- The top priorities for airport include:
 - Safety and security
 - Economic development and job creation
 - Community relations
 - Maintaining existing infrastructure
 - Capital improvement initiatives identified in Master Plan.

A discussion ensued regarding North State Aviation.

Staff Reports (Presentation by Staff at Request of TAC Only)

13. MPO Staff Reports

a. NCDOT Division 9 Transportation Projects Update

No questions for staff.

b. NCDOT Transportation Planning Update

No questions for staff.

c. Forsyth County OEAP Air Quality Update

No questions for staff.

d. Bicycle and Pedestrian Facilities Projects Update

Presented by Matthew Burczyk.

- A public input meeting for the Winston-Salem Master Bicycle Plan will be held on February 21 from 5:30 – 7:30 pm at the Central Library auditorium.

e. Winston-Salem Transit Authority (WSTA) Update

No questions for staff.

f. Piedmont Authority for Regional Transportation (PART) Update

Presented by Scott Rhine.

- PART Express is expanding services to run on Saturday beginning February 3.
- Routes connecting Winston-Salem, Greensboro, High Point and the Greensboro Airport area will be in operation on Saturdays from 7:00 am to 7:00 pm.
- To celebrate this additional service, PART would like to announce that during the month of February you can ride on Saturdays for free.
- Plans are underway to increase frequency on Route 4, Alamance Burlington Express.
- Rider surveys have been completed and service is being planned to help overcrowding on peak hour routes.

g. Title VI Compliance Update

No questions for staff.

h. MPO Calendar of Activities

Presented by Fredrick Haith.

- NC Safe Routes to School Conference will be held March 21 at the Koury Convention Center in Greensboro from 8:00 am – 4:30 pm.
- The Piedmont Legacy Trails Summit will be held at Rockingham Community College on April 13 from 8:30 am – 3:00 pm.
- The 2018 North Carolina Association of Metropolitan Planning Organizations Conference will be held in Durham at the Durham Convention Center April 25 – 27, 2018.
- To meet Prioritization 5.0 deadlines, two special meetings have been scheduled: June 21 and October 18.

A discussion ensued regarding the need of the special meetings. Committee members requested the schedule be reviewed to eliminate the special meetings.

i. Legislative Update

No questions for staff.

j. Ethics Liaison

Presented by Margaret Bessette.

- Deadline for submittal is April 16, 2018.
- Please get your forms submitted as soon as possible.
- Contact Margaret Bessette with any questions.

14. Next Meeting/Adjourn Meeting

- Next TAC meeting will be held March 15, 2018.

ADJOURNMENT 5:30 pm.