

**MINUTES  
WINSTON-SALEM URBAN AREA  
TRANSPORTATION ADVISORY COMMITTEE (TAC)  
JANUARY 19, 2017  
4:15 P.M.  
FIFTH FLOOR, PUBLIC MEETING ROOM,  
BRYCE A. STUART MUNICIPAL BUILDING**

**MEMBERS PRESENT:**

Margaret Bessette, City-County Planning Board, TAC Secretary  
Dan Besse, Council Member, City of Winston-Salem, Vice Chairman  
Denise Adams, Council Member, City of Winston-Salem  
Brent Rockett, Commissioner, Town of Bethania  
Mike Rogers, Council Member, Village of Clemmons  
Mike Horn, Mayor, Town of Lewisville  
John Byrum, Mayor, Town of Midway  
Randy Mendenhall, Mayor Pro Tem, Town of Walkertown  
Myron Marion, Mayor Pro Tem, Village of Tobaccoville  
Scott Piper, Chairman, Forsyth County Airport  
Ken Rethmeier, Mayor, Town of Bermuda Run  
Tracey Shifflette, Alderman, Town of Kernersville  
Allen Todd, Mayor, Town of Wallburg  
Regina Streed, Board Member, WSTA

**PRESIDING:** Mayor Larry Williams, Town of Rural Hall, Chairman

**STAFF PRESENT:**

Joe Geigle, FHWA  
Cary Gentry, FCOEAP  
Jordan Payne, FCOEAP  
Pat Ivey, NCDOT  
James Upchurch, NCDOT  
Elizabeth Jernigan, NWPRPO  
Amy Crum, CCPB  
Toneq' McCullough, WSDOT  
Connie James, WSDOT  
Brenda King, WSDOT  
Fred Haith, WSDOT  
Matthew Burczyk, WSDOT  
Byron Brown, WSDOT  
Kelly Garvin, WSDOT  
Scott Rhine, PART

**RECORDING SECRETARY:** Laura Whitaker, WSDOT

**OTHERS:** Billie Williams  
Nick Nelson  
Leigh Gill

## **1. Citizen Comments**

Leigh Gill, 580 Oaklawn Road, Wallburg thanked the committee for its help with the NC 109 project and helping citizens understand the project process.

Due to lack of a quorum, Information item 7 was presented first.

## **7. Review of the Draft WSMPO Federal Functional Classification Process**

Presented by Byron Brown.

- Currently the Winston-Salem MPO does not have a formalized process for evaluating roadways.
- The Federal Highway Administration (FHWA) encourages all local MPOs to develop and adopt an evaluation process that mimics the process currently being used by the State and FHWA.
- The Winston-Salem MPO will establish a process for evaluating local roadway networks, establish a committee to review and maintain the Federal Functional Classification (FCC) network and work with State and local governments in the evaluation process.
- Functional classification of a roadway describes the primary function or purpose of the roadway in relation to the area road network.
- Roadways can be assigned to one of several possible functional classes based on the character of travel services that each roadway provides.
- Federal functional classification is used to determine a roadway's eligibility for federal funding, key roadway design elements, program and project prioritization.
- As traffic patterns change over time through either roadway construction or land use changes, roadway functions may change as well.
- Reclassifying roadways to match their current purpose helps to maintain a proper local street network hierarchy, which reflects the importance of each roadway's function in the network.
- A change in classification cannot be used for:
  - Strictly federal funding purposes
  - Improving a roadways priority for receiving improvements
  - In order to relax design standards or access management standards
  - Traffic calming measures eligibility
- The FFC process will be consideration for adoption at an upcoming TAC meeting.
- The first open call period will begin after adoption, likely later this spring.

An example of a change in classification will be when US 52 is upgraded, it will be reclassified to interstate status.

Chairman Williams read the Ethics Awareness and Conflict of Interest Statement.

## **2. Election of Officers**

MOTION: Allen Todd nominated that Larry Williams to serve as Chair.

SECOND: Denise Adams

VOTE:

FOR: Unanimous

AGAINST: None

MOTION: Denise Adams nominated that Dan Besse to serve as Vice-Chair.

SECOND: Ken Rethmeier

VOTE:

FOR: Unanimous

AGAINST: None

### **Action Items**

#### **3. Consideration of the October 20, 2016 TAC Meeting Minutes**

Presented by Chairman Larry Williams.

MOTION: Dan Besse moved approval of the minutes.

SECOND: Denise Adams

VOTE:

FOR: Unanimous

AGAINST: None

#### **4. Consideration of the Winston-Salem Downtown Streetscape Study Funding**

Presented by Fredrick Haith.

- Staff is requesting the approval of funding for a Streetscape Study project to be included in the 2016-2017 UPWP.
- A streetscape is defined as the visual elements of a street – the road itself, trees and other plantings, lighting, benches, bike racks, public art pieces, etc. – that when combined give the street a character and feel.
- The *Legacy 2030 Update*, adopted in 2012 and the *Downtown Plan*, adopted in 2013, recommend the policy of encouraging designs that promote pedestrian-friendly streetscapes and the development of Downtown streetscape design standards and implementation of streetscape improvements to ensure a functional and attractive pedestrian environment.
- In June 2016, Planning and Development Services staff presented a report to the Winston-Salem City Council Public Works Committee that investigated the need for a comprehensive streetscape master plan and standards for design by examining previous planning efforts and existing conditions within Downtown.
- Staff is requesting \$200,000 in STP-DA for the Winston-Salem Downtown Streetscape Study.

MOTION: Mike Horn moved approval.

SECOND: Denise Adams

VOTE:

FOR: Unanimous

AGAINST: None

## **5. Consideration of the Broad Street Connector Feasibility Study Funding**

Presented by Fredrick Haith.

- The NCDOT has begun the process of planning for the reconstruction and improvement of the Business 40 freeway, from west of Fourth Street to east of Church Street in downtown Winston-Salem.
- Phase I involves improvement to Peters Creek Parkway and other area roadways to manage traffic during Phase II of the Business 40 improvement project.
- Work will include, but not be limited to:
  - Improving the intersection at Peters Creek Parkway and Academy Street
  - Replacing and widening the Peters Creek Parkway bridge over Business 40
  - Widening and enhancing the ramps at the Peters Creek Parkway interchange
  - Widening Peters Creek Parkway from the interchange to First Street
- Phase II, which will involve closing Business 40 for no more than two years.
- Work involves removing and repaving the interstate and replacing 10 bridges.
- The Broad Street interstate ramps will also be removed during phase II.
- Staff is requesting \$200,000 in STP-DA for the Broad Street Connector Feasibility Study.

A brief discussion ensued regarding the 2000 Bond Referendum that included a study of Broad Street.

MOTION: Regina Streed moved approval.

SECOND: Denise Adams

VOTE:

FOR: Unanimous

AGAINST: None

## **Information for Future Action Items**

### **6. Review of the Draft 2017-2027 State Transportation Improvement Program (STIP)**

Presented by Fredrick Haith.

- On December 13, 2016, NCDOT released the results of the “Division Level” Prioritization Process.
- The list of projects at the division level were eligible for inclusion in the draft of the 2017-2027 State Transportation Improvement Program.
- Divisions and planning organizations determined the list based on previously released lists of projects identified for funding at the statewide and regional levels.
- Previously collected public feedback was also a factor in the division-level list.
- On January 4, 2017, NCDOT released the draft of the 2017-2027 STIP.
- There were 18 Division 9 projects included in the STIP, out of over 50+ projects submitted.
- WSMPO submitted 14 projects, of those 8 were included in the STIP.
- The draft 2017-2027 STIP is available for public comment and scheduled for adoption by the NC Board of Transportation in June 2017.

**Information Items (Presentation by Staff at Request of TAC Only)**

**8. MPO Staff Reports**

**a. NCDOT Division 9 Transportation Projects Update**

No questions for staff.

**b. Forsyth County OEAP Air Quality Update**

No questions for staff.

**c. Bicycle and Pedestrian Facilities Projects Update**

No questions for staff.

**d. Winston-Salem Transit Authority (WSTA) Update**

No questions for staff.

**e. Piedmont Authority for Regional Transportation (PART) Update**

Scott Rhine responded to a question stating that the Coble Transportation Center would be open soon but added that weather can impact the process of the construction. He further stated that ribbon cutting could possibly be held in April, 2017.

**f. Title VI Compliance Update**

No questions for staff.

**g. MPO Calendar of Activities**

Fredrick Haith introduced James Upchurch with NCDOT and added that James would replace Hermang Surti, as the Winston-Salem MPO's Urban Area Coordinator from the NCDOT Transportation Planning Branch.

**h. Ethics Liaison**

Presented by Margaret Bessette.

- The deadline for submittal is April 15, 2017.
- There are no changes to be aware of.
- Please complete forms online.

**9. Next Meeting/Adjourn Meeting**

- The next TAC meeting will be held February 16, 2017.

ADJOURNMENT 5:07 pm