

MEMORANDUM

DATE: May 7, 2019

TO: Winston-Salem Urban Area MPO Technical Coordinating Committee (TCC)

FROM: Margaret C. Bessette, Assistant Planning Director and TAC Secretary
e-mail: margb@cityofws.org; office phone: (336) 747-7058

SUBJECT: Agenda for the May 16, 2019 TCC Meeting at 2:00 p.m.

PLACE: Stuart Municipal Building, Planning Board Conference Room (2nd Floor)

AGENDA

1. Citizen Comments (Chairman Toneq' McCullough)

Action Items

2. Consideration of the March 21, 2019 TCC Meeting Minutes (Enclosed) (Chairman Toneq' McCullough)
3. Consideration of Amendments and Modifications to the Fiscal Year 2018-2027 Metropolitan Transportation Improvement Program (MTIP) (Enclosed) (Byron Brown)
4. Consideration of the FY 2019 Federal Transit Administration (FTA) Formula Program Section 5307 Funding Allocations for the Winston-Salem Urban Area, the Program of Projects (POP), and amending the Fiscal Year 2018-2027 Metropolitan Transportation Improvement Program (MTIP) for operating and capital assistance (Enclosed) (Byron Brown)
5. Consideration of the FY 2019 Federal Transit Administration (FTA) Bus and Bus Facilities Grant Program, Section 5339, for the Winston Salem Urban Area, Amending the Fiscal Year 2018-2027 Metropolitan Transportation Improvement Program (MTIP) for Bus and Bus Facilities Rehabilitation (Enclosed) (Byron Brown)

Information Items for Future Action

6. Review of Supplemental Transportation Planning (PL) Grant Funding for Fiscal Year 2019-2020 Unified Planning Work Program (UPWP) for the Winston-Salem Urban Area Metropolitan Planning Organization (Enclosed) (Hank Graham)
7. Review of the Prioritization 6.0 Schedule and Call for Projects (Enclosed) (Kelly Garvin)
8. Review of an amendment to the Winston-Salem Urban Area Fiscal Year 2018-2027 Metropolitan Transportation Improvement Program (MTIP) to adjust Surface Transportation Block Grant Direct Attributable (STBG-DA) and Flex funding for three (3) select projects in the Village of Clemmons (Enclosed) (Kelly Garvin)

Information Items

9. Review and consideration of the Transportation Alternatives - Direct Attributable (TA-DA) and Surface Transportation Block Grant - Direct Attributable (STBG-DA) Funding Swap (Enclosed) (Kelly Garvin)
10. **TCC Only:** STBG-DA and TAP-DA Projects Update (Kelly Garvin)
11. Piedmont Triad Regional Freight Study Update (Enclosed) (Mark Kirstner, PART)
12. MPO Staff Reports (Enclosed)
 - a. NCDOT Division 9 Transportation Projects Update (Pat Ivey)
 - b. NCDOT Transportation Planning Update (Daryl Vreeland)
 - c. Piedmont Triad Regional Council of Governments Update (Lawrence Holdsworth)
 - d. Forsyth County OEAP Air Quality Update (Cary Gentry)
 - e. Bicycle and Pedestrian Facilities Projects Update (Matthew Burczyk)
 - f. Winston-Salem Transit Authority (WSTA) Update (Donna Woodson)
 - g. Piedmont Authority for Regional Transportation (PART) Update (Scott Rhine)
 - h. Davidson County Transportation (Richard Jones)
 - i. Title VI Compliance Update (Kelly Garvin)
 - j. MPO Calendar of Activities (Byron Brown)
 - k. Legislative Update (Evan Koff)
 - l. Ethics Liaison (Margaret Besette)
13. Next Meeting/Adjourn Meeting (Chairman Toneq' McCullough)

Next meeting: July 18, 2019

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**MINUTES
WINSTON-SALEM URBAN AREA
TECHNICAL COORDINATING COMMITTEE (TCC)
MARCH 21, 2019
2:00 P.M.
SECOND FLOOR, CONFERENCE ROOM,
BRYCE A. STUART MUNICIPAL BUILDING**

MEMBERS PRESENT:

Margaret Bessette, Assistant Planning Director, CCPB
Cary Gentry, Senior Environmental Specialist, FCOEAP
Dan Corder, Village Administrator, Village of Tobaccoville
Kelly Bennett, Project Planner, Forsyth County
Pat Ivey, Division 9 Division Engineer, NCDOT
Megan Garner, Manager, Town of Rural Hall
Scott Buffkin, Manager, Village of Clemmons
Scott Snow, Manager, Town of Walkertown
Chris Jensen, Engineer, Town of Kernersville
Joe Geigle, Community Planner, FHWA (non-voting)
Donna Woodson, Transit Director, WSTA
J. Hank Graham, Acting Planning Development Coordinator, WSDOT

PRESIDING: Toneq' McCullough, Chairman, WSDOT

STAFF PRESENT:

Phillip Craver, Division 9 Corridor Engineer, NCDOT
Fredrick Haith, Division 9 Planning Engineer, NCDOT
Richard Jones, Transportation Manager, Davidson County
Andy Bailey, NCDOT, Western Planning Group Supervisor
Heather Curry, Analyst, Budget
Jeff Fansler, Deputy Director, WSDOT
Matthew Burczyk, Transportation Project Planner, WSDOT
Evan Koff, Transportation Planner, WSDOT
Byron Brown, Transportation Principal Planner, WSDOT
Brenda King, Financial Manager, WSDOT
Kelly Garvin, Transportation Engineer, WSDOT

RECORDING SECRETARY: Laura Whitaker, WSDOT

1. Citizen Comments

No one present.

Action Items

2. Consideration of the February 21, 2019 TAC Meeting Minutes

Presented by Chairman Toneq' McCullough.

MOTION: Dan Corder moved approval of the minutes.

SECOND: Margaret Bessette

VOTE:

FOR: Unanimous

AGAINST: None

3. Consideration of Resolution of Approval of Fiscal Year 2019-2020 Unified Planning Work Program (UPWP)

Presented by Hank Graham.

- Hank Graham distributed a revised version of the Winston-Salem Urban Area Metropolitan Planning Organization (MPO) Final Unified Planning Work Program Funding Sources for Fiscal Year 2019-2020 Table 1 handout that adds the FTA Pilot Transit-oriented Development Grant.
- Each year the Winston-Salem Urban Area MPO is required to develop and approve a Unified Planning Work Program (UPWP) for transportation planning.
- The UPWP identifies what transportation planning projects and work tasks will be completed during the fiscal year and the estimated amount of Federal and State highway and transit planning funds that will be used to complete the work, plus the required local funding matches.
- The UPWP consists of three major parts:
 1. a Funding Sources Table;
 2. a Narrative Task Table; and
 3. a Five Year Planning Calendar for the MPO.
- Tables 3, 4 and 5 contain supplemental funding information as required by the North Carolina Department of Transportation (NCDOT) Public Transportation Division (PTD) for the use of Federal Transit Administration (FTA) Section 5303 transit planning funds.
- The draft UPWP was submitted to NCDOT prior to January 30, 2019 deadline.
- The final version will be presented for TAC consideration at the March 21, 2019 meeting and transmit to NCDOT by March 30, 2019.

MOTION: Margaret Bessette moved approval.

SECOND: Pat Ivey

VOTE:

FOR: Unanimous
AGAINST: None

Information Items for Future Action

4. Consideration of Amendments and Modifications to the Fiscal Year 2018-2027 Metropolitan Transportation Improvement Program (MTIP)

Presented by Byron Brown.

- The Fiscal Year (FY) 2018-2027 Metropolitan Transportation Improvement Program (MTIP) is a comprehensive list of all transportation projects programmed for the Winston-Salem Urban Area and must be a subset of the Winston-Salem Urban Area 2040 Metropolitan Transportation Plan (MTP) and match Winston-Salem Urban Area MPO projects in the FY 2018-2027 State Transportation Improvement Program (STIP).
- The 2040 MTP and the Air Quality Conformity Determination Report (AQCDR) were adopted by the TAC on September 17, 2015.
- The FY 2018-2027 MTIP was adopted by the TAC on November 16, 2017.
- The North Carolina Department of Transportation (NCDOT) regularly updates the STIP to include new projects and modify existing projects.
- Any STIP amendment for new statewide projects or projects within the Winston-Salem Urban Area Metropolitan Planning Organization (WSUAMPO) triggers the amendment of the MTIP.
- STIP amendments for regionally significant projects that have significant project revisions or cross the Federal Highway Administration (FHWA) 4-year funding period or modeling horizon years require an AQCDR.
- Modifications to the STIP do not require adoption but are provided for information.
- As required by the WSUAMPO's Public Participation Policy, the amendments and modifications to the FY 2018-2027 MTIP were available for public review and comment for at least 30 days occurring from February 15, 2019 through March 17, 2019.
- The resolution in support of these amendments will be an Action Item at the May 2019 TAC meeting.

It was confirmed that Project B-2882 Glade Street Replacement Bridge over Peters Creek Parkway has been deleted not delayed.

5. Consideration of Amendments and Modifications to the Fiscal Year 2018-2027 Metropolitan Transportation Improvement Program (MTIP)

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- The 2040 MTP and the Air Quality Conformity Determination Report (AQCDR) were adopted by the TAC on September 17, 2015. The FY 2018-2027 MTIP was adopted by the TAC on November 16, 2017.
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- STIP amendments for regionally significant projects that have significant project revisions or cross the Federal Highway Administration (FHWA) 4-year funding period or modeling horizon years require an AQCDR.
- Modifications to the STIP do not require adoption but are provided for information.
- As required by the WSUAMPO's Public Participation Policy, the amendments and modifications to the FY 2018-2027 MTIP will be made available for public review and comment for at least thirty days which will occur from April 5, 2019 through May 7, 2019.
- The resolution in support of these amendments will be an Action Item at the May 2019 TAC meeting.

Information Items

6. Disadvantaged Business Enterprise (DBE) Policy Statement – City of Winston Salem Policy

Presented by Hank Graham.

- Annually, the Transportation Advisory Committee (TAC) is required to complete and approve a Transportation Planning Process Self-Certification checklist. A checklist is used to certify compliance with all applicable provision of federal law for the Winston-Salem Urban Area Metropolitan Planning Organizations (WSUAMPO).
- Question 9d of the Self-Certification checklist states: “Does the MPO have a DBE policy statement that expresses commitment to the DBE program?”
- The WSUAMPO staff responded “No. The MPO uses the City of Winston Salem’s DBE policy statement as its own.”
- The TAC members asked staff to present the Disadvantaged Business Enterprise (DBE) policy to the TAC for consideration so that the WSUAMPO can respond affirmatively to Question 9d, demonstrating full compliance with all provisions.
- The applicable pages (up to page 7) from the City of Winston-Salem’s Minority and Women-owned Business Program Plan are included in the agenda packet.
- Staff will ask the TAC to adopt a DEB policy before the next Self Certification in spring 2020 – either by reference or as part of a plan adopted by the TAC.

7. Piedmont Triad Regional Freight Study Update

Presentation postponed.

8. NC 2050 Statewide Transportation Plan

Presented by Andy Bailey, NCDOT – Transportation Planning Division.

- North Carolina is updating its long range multimodal transportation plan.
- This plan is an important initiative for North Carolina and your participation is critical to its success.
- The purpose of this presentation is to gather response to changes coming to the region in order to better inform the development of a statewide plan that considers the needs and challenges of all communities.
- Transportation plays a significant role in the mobility, economic health and quality of life of our communities.
- It shapes growth by providing access to land and shapes policy in areas related to air quality, environmental resources, social equality, urban growth, economic development and safety and security.
- The transportation planning process is the process of developing strategies to support the transportation system in a way that advances long-term goals.
- The planning process being undertaken over the next 2 years is referred to as NC Moves 2050.
- In planning for North Carolina’s transportation future, your voice matters, so make your voice be heard.
- North Carolina’s long range multimodal transportation plan to help guide North Carolina’s future transportation policies and investments.
- The population in North Carolina is growing and the demands on the infrastructure are great.
- The prosperity of North Carolina and the region relies heavily on strategic infrastructure investment to encourage economic growth while maintaining a high quality of life.
- There needs to be a plan and a vision for advancing transportation in North Carolina.
- There will be opportunities for all to stay involved throughout the life of the plan.
- Visit the project website to stay up to date on project activities and talk about the project on social media.
- There currently is an interactive public comment map on the NC Moves website to enable residents to add their feedback about the biggest challenges and opportunities the state is facing in the future.
- Please go online and add comments by April 30, 2019.

Andy Bailey asked two questions for information purposes:

In thinking about transportation services for your community, which of these are you are you most concerned about?

- Funding issues.

Are there changes or uncertainties for your community not already discussed that NCDOT should consider as a part of NC Moves 2050?

- Education.
- Equitable access.
- Design/Plan for resiliency.

9. MPO Staff Reports

a. NCDOT Division 9 Transportation Projects Update

Pat Ivey thanked staff for recent Board of Transportation meeting held in Winston-Salem. Board members were impressed with all the ongoing projects and the meeting was a complete success.

Presented by Fred Haith.

- Fred Haith distributed a Public Meeting notice for the proposed Broad Street Connector in Winston-Salem.
- The meeting will be held on Thursday, April 11 from 4 – 6 pm in the Centenary United Methodist Church auditorium located at 646 West 5th Street in Winston-Salem.
- There will be several upcoming meetings for help with Locally Administered Projects (85 seats per class – participation is encouraged).
- Draft State Transportation Improvements Program (STIP) public comment is currently underway.
- There is still time to comment on Smith Reynolds Airport.
- Fred thanked staff for the Mobi Award submittal. We will find out April 3 whether Long Branch Trail was selected.

b. NCDOT Transportation Planning Update

Nothing new to report.

c. Piedmont Triad Regional Council of Governments Update

Nothing new to report.

d. Forsyth County OEAP Air Quality Update

Nothing new to report.

e. Bicycle and Pedestrian Facilities Projects Update

Presented by Matthew Burczyk.

- The Winston-Salem Draft Bicycle Master Plan will be presented for final public comments on April 4, 2019 from 5:30 to 7:30 pm at Salem Lake Marina.

f. Winston-Salem Transit Authority (WSTA) Update

Presented by Donna Goodson.

- Routes were evaluated due to the Business 40 closure; changes are needed.
- Public will be notified of changes that will be implemented April 21, 2019.

g. Piedmont Authority for Regional Transportation (PART) Update

No staff present.

h. Davidson County Transportation

Nothing new to report.

i. Title VI Compliance Update

Nothing new to report.

j. MPO Calendar of Activities

Nothing new to report.

k. Legislative Update

Presented by Evan Koff.

- Three transportation related bills were passed by the North Carolina General Assembly: House Bill 158, Senate Bill 68 and Senate Bill 105.

l. Ethics Liaison

Presented by Margaret Bessette.

- Please continue to encourage members to submit information by April 15, 2019.

10. Next Meeting/Adjourn Meeting

- Next TCC meeting will be May 16, 2019.

ADJOURNMENT 2:47 pm.

**Winston-Salem Urban Area
Metropolitan Planning Organization (MPO)
Transportation Planning Calendar of Activities
May 16, 2019**

April 24th-26th, 2019

Additional Information

NCAMPO Conference 2019	Charlotte, NC; please visit http://www.ncampo.org/ncampo-2019-conference/ for more information.
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May 6th, 2019

Public Drop-In for 2020-2029 STIP	10:00 am to 7:00 PM Bryce A. Stuart Building 100 E. First Street Suite 307 Winston-Salem, NC 27101
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May 16th, 2019

Regular meeting of the TAC and TCC	
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May 25-27th, 2019

Winston-Salem Cycling Classic	https://www.winstonsalemcycling.com/
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July 18th, 2019

Regular meeting of the TAC and TCC	
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September 19th, 2019

Regular meeting of the TAC and TCC	
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November 21st, 2019

Regular meeting of the TAC and TCC	
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