

# Foot Peddler Permit Process

Applications are received in person and shall be accompanied by:

- Receipt showing payment of twenty-five dollars (\$25) for permit fee.
- Two recent full-faced photos of applicant. (If photo cannot be provided, staff will take photo)
  1. Submit completed and signed application along with required documents in person at Office of Business Inclusion and Advancement. Only completed applications will be reviewed.
  2. Application will be reviewed by staff.
  3. Final decision (Approval or Denial) of your permit will be mailed to you unless otherwise requested. Approved permit will include an Identification Badge. If your application is denied, a notice will document reasons for denial. Denied permits may be appealed to Office of Business Inclusion and Advancement Director.

NOTE: The identification badge provided to you by the City of Winston-Salem **must** be clearly displayed at all times while peddling goods. No person may conduct or otherwise participate in any special event except between the hours of 8:00 a.m. and 9:00 p.m., except for events taking place in the Central Business District area only as defined by Legacy wherein the hours shall be from 8:00 a.m. until 12:00 midnight.

Questions and additional information can be directed to Vanessa Banner (336.734.1251) or [vanessab@cityofws.org](mailto:vanessab@cityofws.org)