

# AUTHORIZATION FOR RELEASE OF INFORMATION

CR # : \_\_\_\_\_ OFFENSE : \_\_\_\_\_ REPORT DATE : \_\_\_\_\_

Person Requesting Information: \_\_\_\_\_  
(Name) (Address)

\_\_\_\_\_  
(City/State/Zip) (Area Code/Phone Number)

Please indicate in the space below the type of request, the reason for the request and specific information requested:

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\_\_\_\_\_  
(Signature of Requestor) (Date of Request)

Public Record Provided: Y/N \_\_\_\_\_  
(Name of Personnel Processing Request)

Under G.S. 132-1.4(c), the only portions of criminal investigations records which are available to the public are:

- (1) the time, date, location and nature of a violation or apparent violation of the law reported to a public law enforcement agency;
- (2) the name, sex, age, address, employment, and alleged violation of law of a person arrested, charged, or indicted; and
- (3) the circumstances surrounding an arrest, including the time and place of the arrest, whether the arrest involved resistance, possession or use of weapons, or pursuit, and a description of any items seized in connection with the arrest;
- (4) the contents of "911" calls, with some exclusions;
- (5) the contents of communications between law enforcement agencies and personnel which are broadcast over the public airways; and
- (6) the name, sex, age and address of a complaining witness, with some exclusions.

The remainder of a criminal investigation record may not be released except pursuant to a court order. G.S. 132-1.4(a)

TO : Ms. Lori Sykes, Public Safety Attorney DATE : \_\_\_\_\_

The above-named person has requested the release of information regarding the referenced case. Release of this information may only be done with your authorization. **Please indicate below the specific information you are authorizing to be released (i.e., entire report, specific portions of the report, public record only). Please return to the Records Division.**

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\_\_\_\_\_  
Signature

Copy to Investigating Officer: Y/N \_\_\_\_\_