

**Minor Work Approval and Other Requests Report  
Forsyth County Historic Resources Commission**

**July 1, 2020**

The following Minor Work applications have been reviewed and approved by Commission staff from February 13, 2020 to June 10, 2020.

**1. COA2020-021**

**Pilot Life Insurance Co.  
1012 Glade Street, Winston-Salem  
West End Historic Overlay District #317  
Noncontributing**

Request: Reconstruction of the deteriorated stone retaining wall

*West End Historic Overlay District Design Review Guidelines: Guidelines 1 and 3 of the Walls section*

Staff Comments: The applicant requests permission to deconstruct and reconstruct the deteriorated stone retaining wall. The 3'-high, stone retaining wall has been destabilized by years of pressure and water movement, and it has a pronounced lean toward the sidewalk. The applicant requests permission to deconstruct it by hand using hammer and chisel. The stones will be stored on site while a small amount of excavation is completed. A concrete footer will be poured as a foundation for the wall, and the wall will be rebuilt. The mortar will be similar in color and profile to the existing mortar joints. The applicant will place granite coping stones on top of the wall, which will replace the existing mortar coating. The coping will overhang the wall by approximately 1" on either side to promote water runoff and improve the lifespan of the wall. Upon consideration of the proposed work, staff believes the work as proposed meets the *Guidelines* for the District and is in keeping with the character of the District.

**2. COA2020-022**

**Apartment Building  
109-115 West End Boulevard, Winston-Salem  
West End Historic Overlay District #10  
Noncontributing**

Request: Revision of COA2019-015 to change porch base cladding from brick to HardiePlank lap siding

*West End Historic Overlay District Design Review Guidelines: Guideline 3 of the Noncontributing Structures section*

Staff Comments: The applicant requests permission to revise COA2019-015. Under the application for COA2019-015, the applicant proposed to retain the brick porch base. However, the applicant's engineer has determined that the porch base is too deteriorated to save without complete removal and reconstruction. Therefore, the applicant requests permission to remove the brick porch base and frame a new base with standard lumber, cladding it with HardiePlank lap siding. The HardiePlank lap siding will match the material approved by the Commission for the sidewalls of the connected porch stair. Upon consideration of the proposed work, staff believes the work as proposed meets the *Guidelines* for the District and is in keeping with the character of the District.

**3. COA2020-024**

**W. Thomas Smither House  
1326 Glade Street, Winston-Salem  
West End Historic Overlay District #343  
Contributing**

Request: Removal of a hazardous cherry tree

*West End Historic Overlay District Design Review Guidelines: Guideline 5 of the Vegetation section*

Staff Comments: The applicant requests permission to remove a hazardous cherry tree. Per the Urban Forester, "The property owner has requested this tree be removed by Duke Energy contractors while

performing line clearance operations in the area. Had I known about this tree previously, the property owner would have received an abatement letter from my office requiring they take action to address the hazard in accordance with City ordinance 74-301 which states '**no landowner shall maintain or allow to remain on their property any tree or part thereof which is in a condition to pose a threat to the safety of the general public and /or to public property**'. Given the length of time this tree has been allowed to stand while dead, I strongly encourage an expedited COA be granted for its removal. If it has not been removed in the next 3 weeks, the property owner will be receiving a nuisance and abatement letter allowing ten days to reach compliance with city ordinance." Upon consideration of the proposed work, staff believes the work as proposed meets the *Guidelines* for the District and is in keeping with the character of the District.

**4. COA2020-027**

**Boyles-Day House**

**1264 West Fourth Street, Winston-Salem**

**West End Historic Overlay District #468**

**Contributing**

Request: Replacement of posts, floors, and railings of two existing rear porches

*West End Historic Overlay District Design Review Guidelines: Guideline 4 of the Entrances, Porches, Enclosures, and Balconies section*

Staff Comments: The applicant requests permission to replace the flooring, posts, and railings for two existing rear porches, one at the first floor and one at the second floor. The porch floors, posts, and railings are constructed of standard, modern dimensional lumber; they are not character-defining features. They are deteriorated, and the railings do not meet Code requirements for the picket spacing. The floors, posts, and railings will be replaced in kind, although the picket spacing on the railings will be narrowed to meet Code. Upon consideration of the proposed work, staff believes the work as proposed meets the *Guidelines* for the District and is in keeping with the character of the District.

**5. COA2020-028**

**Levin House**

**1304 West Fourth Street, Winston-Salem**

**West End Historic Overlay District #470**

**Contributing**

Request: Removal of a dangerous Chinese Tallow tree

*West End Historic Overlay District Design Review Guidelines: Guideline 5 of the Vegetation section*

Staff Comments: The applicant requests permission to remove a dangerous Chinese Tallow tree. The City's Urban Forester states, "The leaders originate about 3.5' above ground before the split off in different directions. In looking at the union of these individual leaders there are some concerns regarding the strength of their attachments. A significant amount of included bark was noted at each union. This is a structural flaw, which creates a weakened branch union. Two of the larger leaders have significant columns of decay stemming from prior damage. Sounding with a mallet on the largest leader growing on the house side of the tree indicated the decay was well developed. Decay was also noted on a major buttress root on the neighbor's side of the tree. When considering the size of the leaders and the structural issues at the point of attachment, there are some legitimate concerns regarding the structural viability of the tree." Upon consideration of the proposed work, staff believes the work as proposed meets the *Guidelines* for the District and is in keeping with the character of the District.

**6. COA2020-029**

**Bethabara Log House**

**2147 Bethabara Road, Winston-Salem**

**Local Historic Landmark #95**

**Bethabara Historic District**

Request: Installation of shutter dogs

*Forsyth County Design Review Guidelines for Local Historic Landmarks: Guidelines 6 and 8 of the Architectural Metals section and Bethabara Historic District Guide to the Certificate of Appropriateness (COA) Process and Design Review Guidelines: Guideline 2 of the Shutters section*

Staff Comments: The applicant requests permission to install shutter dogs on the shutters of the Log House. The design is appropriate to the age of the house. The feature will be forged by a blacksmith and installed in such a manner that the log and chinking will not be damaged. Upon consideration of the proposed work, staff believes the work as proposed meets the *Guidelines* for the Landmark and District and is in keeping with the character of the Landmark and District.

**7. COA2020-032**

**John Ackerman House  
600 Factory Row, Winston-Salem  
Local Historic Landmark #77**

Request: Installation of raised garden beds, landscaping, and pebble path

*Forsyth County Design Review Guidelines for Local Historic Landmarks: Guidelines 1, 2, 3, and 8 of the Site Features and Planting section, Guidelines 1-3 of the Setting section*

Staff Comments: The applicant requests permission to install raised garden beds in the rear of the property, landscaping of portions of the front and side of the property, and adding pebble paths to connect the driveway to the rear yard. Upon consideration of the proposed work, staff believes the work as proposed meets the *Guidelines* for the Landmark and is in keeping with the character of the Landmark.

**8. COA2020-033**

**Thomas J. Wilson House  
644 North Spring Street, Winston-Salem  
West End Historic Overlay District #56  
Contributing**

Request: Installation of solar panels in areas of low visibility

*West End Historic Overlay District Design Review Guidelines: Guideline 4 of the Structural and Mechanical Systems section and Guideline 10 of the Roofs section*

Staff Comments: The applicant requests permission to install solar panels on the roof in areas of low visibility. Specifically, the panels will be located on the southern slope of the left-side roof, behind a projecting gable; the southern slope of the roof on the rear ell; and the roof of the rear shed dormer. The panels will be inconspicuously located. Upon consideration of the proposed work, staff believes the work as proposed meets the *Guidelines* for the District and is in keeping with the character of the District.

**9. COA2020-034**

**Roby L. Wagner House  
1131 West End Boulevard, Winston-Salem  
West End Historic Overlay District #546  
Contributing**

Request: Installation of black metal handrails at the front porch and rear yard steps

*West End Historic Overlay District Design Review Guidelines: Guidelines 6, 8, and 10 of the Walkways, Steps, and Railings section*

Staff Comments: The applicant requests permission to install black metal handrails with curved ends at the porch and rear steps. This is a rental property, and the handrails are required by Code. At the front porch, the new railing will replace an unsafe pipe railing. Upon consideration of the proposed work, staff believes the work as proposed meets the *Guidelines* for the District and is in keeping with the character of the District.

**10. COA2020-035**

**William M. Taylor Jr. House**  
**1309 Clover Street, Winston-Salem**  
**West End Historic Overlay District #326**  
**Contributing**

Request: Installation of a rear-yard fence

*West End Historic Overlay District Design Review Guidelines: Guidelines 1 and 2 of the New Fences in Areas of Low Visibility from Street Level section*

Staff Comments: The applicant requests permission to install a fence at the rear yard of the property. The 48" high, wooden picket fence will be located entirely behind the house in an area of low visibility. The fence will include three gates with traditional hardware to control access to the rear yard. Upon consideration of the proposed work, staff believes the work as proposed meets the *Guidelines* for the District and is in keeping with the character of the District.

**11. COA2020-036**

**Martin-Wilson-Mayberry House Garage**  
**115 South Sunset Drive, Winston-Salem**  
**West End Historic Overlay District #555**  
**Noncontributing**

Request: Installation of a new garage door

*West End Historic Overlay District Design Review Guidelines: Guideline 12 of the Garages and Accessory Structures section*

Staff Comments: The applicant requests permission to install a paneled, metal garage door with Colonial Revival hardware at the noncontributing outbuilding. The outbuilding was built as a garage, and the garage door opening was infilled with plywood at some point prior to 1986. The metal garage door will occupy the left side of the opening. Cladding will be installed over the remaining plywood under a future COA. The new door is compatible in location, form, scale, size, material, and finish with the outbuilding. Upon consideration of the proposed work, staff believes the work as proposed meets the *Guidelines* for the District and is in keeping with the character of the District.

**12. COA2020-037**

**Butner House**  
**517 South Main Street, Winston-Salem**  
**Local Historic Landmark #25**  
**Old Salem Historic District**  
**Contributing**

Request: Removal of four Eastern Red Cedar Trees

*Forsyth County Design Review Guidelines for Local Historic Landmarks: Guideline 6 of the Site Features and Plantings section and Old Salem Historic District Guide to the Certificate of Appropriateness (COA) Process and Design Review Guidelines: Guideline 6 of the Site Features and Plantings section.*

Staff Comments: The applicant requests permission to remove four cedar trees in the rear yard. Historic Resources staff and the City's Urban Forester reviewed the trees on site. The City's Urban Forester states, "The property owner had expressed concerns about four medium sized Eastern red cedar (*Juniperous virginiana*) trees planted in a row of five Cedars on the north side of the property. They wish to keep the Cedar closest to the street and remove the remaining four. Two of the Cedar trees closest to the house are multi-stemmed with significant amounts of included bark between each individual stem. This creates a narrow angle of attachment and increases the likelihood of stem failure. The application of additional forces caused by loading during a significant weather event such as ice, wind or snow further increase the chances for stem failure. The growth patterns of both trees are such that they encroach heavily upon the roof line and side of the house. This is not a situation which will correct itself over time. When considering most of the foliage of Cedar trees grows toward the tips of the branches, pruning to provide clearance for the structure would remove most of the foliage on that side of the tree. This would leave the trees diminished both biologically and aesthetically. The third tree in the row is a small Cedar

that has grown between the other larger trees and a large Ligustrum. As a result, all of the lower limbs have died due to a lack of available sunlight. Nearly eighty percent of the limbs of this tree are dead, resulting in a poor live crown ratio. A live crown ratio of at least 60 percent is preferred. This particular tree has a live crown ration of twenty percent meaning it is growing with poor vigor. The fourth and final tree is not particularly well spaced from the Ligustrum, and is not a particularly attractive specimen, but it does not appear to be diseased, declining or hazardous. For the reasons mentioned above, the removal of three of the Cedars is considered a reasonable request. The fourth and farthest Cedar from the street does not appear to have any compelling health or hazard issues which would necessitate its removal based on that criteria." Upon consideration of the proposed work, staff believes the work as proposed meets the *Guidelines* for the District and is in keeping with the character of the Landmark and District.

**13. COA2020-038**

**Conrad-Starbuck House**  
**118 South Cherry Street, Winston-Salem**  
**Local Historic Landmark #68**

Request: Removal of a dangerous Elm tree

*Forsyth County Design Review Guidelines for Local Historic Landmarks: Guideline 6 of the Site Features and Plantings section*

Staff Comments: The applicant requests permission to remove an Elm Tree in the rear yard. Historic Resources staff and the City's Urban Forester reviewed the trees on site. Below is the report from The City's Urban Forester states, "The property owner had some concerns about the lean of the tree and potential to cause harm to the building if the tree were to fail. The direction of the lean is oriented towards the structure but is not excessive or approaching critical lean angles requiring mitigation efforts. The more immediate concern is the pervasive nature of the disturbance caused by construction equipment within the drip line of the tree. Piles of dismembered roots of varying sizes can be seen on the property. Heavy machinery has rolled over the entire root zone of the tree from root flare to branch tip. This causes compaction which compresses the soil, reduces pore space occupied by oxygen and water which as a result, kills the root system. Unfortunately, since no tree preservation plan was enacted or considered in this instance, the probability of survival for this tree is very low. I would not be surprised if it were showing significant signs of stress and decline within a year. That is unfortunate. Given the fact this was the lone remaining tree on the property it would have been a strong contributor to the general aesthetic of the location. If the tree is to be removed, I would strongly recommend another large tree be planted here to replace the loss of tree canopy on the property. A relatively large growing species such as Blackgum (*Nyssa sylvatica*) would be an appropriate and attractive choice." Upon consideration of the proposed work, staff believes the work as proposed meets the *Guidelines* for the Landmark and is in keeping with the character of the Landmark.

**14. COA2020-039**

**Bank of Cape Fear**  
**500 South Main Street, Winston-Salem**  
**Local Historic Landmark #32**  
**Old Salem Historic District**  
**Contributing**

Request: Installation of landscaping

*Forsyth County Design Review Guidelines for Local Historic Landmarks: Guideline 8 of the Site Features and Plantings section and Old Salem Historic District Guide to the Certificate of Appropriateness (COA) Process and Design Review Guidelines: Guideline 3 of the Significant Landscape Features section.*

Staff Comments: The applicant requests permission to install various plants in the side and rear yard. The plants were selected from Old Salem Museums and Gardens appropriate plant list. Upon consideration of the proposed work, staff believes the work as proposed meets the *Guidelines* for the Landmark and the District and is in keeping with the character of the Landmark and the District.

**15. COA2020-040**

**Andrew D. Mickle House**  
**927 West Fifth Street, Winston-Salem**  
**West End Historic Overlay District #178**  
**Contributing**

Request: Removal of a diseased Dogwood; installation of a wooden picket fence and shortening of an existing fence

*West End Historic Overlay District Design Review Guidelines: Guideline 5 of the Vegetation section and Guidelines 1-4 and 6 of the New Fences in Highly Visible Areas from Street Level section*

Staff Comments: The applicant requests permission to remove a diseased Dogwood tree. Per the Report of the Urban Forester, "A cursory look immediately reveals this is a tree in a state of serious decline and growing with poor vigor. Dogwood twig borer activity was noticed on several limbs. The larger of the two leaders is the most visible and completely dead. The smaller leader is ... in need of pruning to clear both the electrical service wire and the structure. Once adequate pruning has been done to provide sufficient clearance from both service wire and home, there will be little foliage left to sustain the tree. What remains will be misshapen, bereft of aesthetic value and ultimately left to die. For these reasons, I recommend the property owner's request to remove this tree be granted."

The applicant also requests permission to replace a section of metal picket fencing along the southern property line (left side) with a wooden picket fence that will be identical to the wooden picket fence at the sidewalk, except that it will be 42" high. The existing wooden picket fence at the sidewalk has pointed pickets 3.75" wide, spaced with 1.5" gaps. It is 48" high but will be shortened to 42". The fence line along the southern property line is approximately 20' long. The wooden picket fence will be installed approximately 18" further south than the metal fence, closer to the property line. Upon consideration of the proposed work, staff believes the work as proposed meets the *Guidelines* for the District and is in keeping with the character of the District.

**16. COA2020-041**

**Cicero Francis Lowe House**  
**204 Cascade Avenue, Winston-Salem**  
**Local Historic Landmark #74**

Request: Installation of rear deck railing system

*Forsyth County Design Review Guidelines for Local Historic Landmarks: Guidelines 2-5 of the Decks section*

Staff Comments: The applicant requests permission to remove and install a new deck railing system at the rear of the house. The new system will be constructed of wood. The features to be replaced include the posts, railings, and balusters. Other wood portions of the deck will be repaired as necessary. Upon consideration of the proposed work, staff believes the work as proposed meets the *Guidelines* for the Landmark and is in keeping with the character of the Landmark.

**17. COA2020-042**

**I Can't Believe It's Not Yogurt! Store**  
**750 Summit Street, Winston-Salem**  
**West End Historic Overlay District #143**  
**Noncontributing**

Request: Installation of a replacement wood deck

*West End Historic Overlay District Design Review Guidelines: Guideline 3 of the Noncontributing Structures section*

Staff Comments: The applicant requests permission to construct a wooden deck on the right side of the building to provide outdoor seating for the restaurant. The deck that previously occupied this location was removed late in 2019 because of significant deterioration. The deck will be 36' 4" in length and 12' 5" wide and include an ADA-compliant ramp at the side closest to the building entrance. The deck boards will be composite wood, and the railings will be stained, pressure-treated lumber. The railings will be 42" high

with 4"x4" corner posts, 2"x4" bottom rails, and 2"x6" rail caps. The area beneath the deck will be left open. Upon consideration of the proposed work, staff believes the work as proposed meets the *Guidelines* for the District and is in keeping with the character of the District.

**18. COA2020-043**

**House**

**905 Carolina Avenue, Winston-Salem  
West End Historic Overlay District #258**

**Noncontributing**

Request: Replacement of a deteriorated deck

*West End Historic Overlay District Design Review Guidelines: Guideline 3 of the Noncontributing Structures section*

Staff Comments: The applicant requests permission to remove a deteriorated wooden deck at the rear of the house and replace it with a new wooden deck. The replacement deck will match the existing deck in location, dimension, materials, and design. It will have wooden deck boards; trimmed, square corner posts, and a picket railing with a cap and bottom rail. Upon consideration of the proposed work, staff believes the work as proposed meets the *Guidelines* for the District and is in keeping with the character of the District.

**19. COA2020-044**

**(Former) Southern Bell Building**

**811 West Fifth Street, Winston-Salem  
West End Historic Overlay District #166**

**Noncontributing**

Request: Stucco repairs

*West End Historic Overlay District Design Review Guidelines: Guidelines 1 and 3 of the Noncontributing Structures section*

Staff Comments: The applicant requests permission to remove detached stucco and rotten substrate around the 3<sup>rd</sup> and 4<sup>th</sup> floor balconies and the drywall balcony soffits at the 2<sup>nd</sup>, 3<sup>rd</sup>, and 4<sup>th</sup> floors. New plywood sheathing, wire lath, and stucco scratch and brown coats will be installed in all locations. Upon consideration of the proposed work, staff believes the work as proposed meets the *Guidelines* for the District and is in keeping with the character of the District.

**20. COA2020-045**

**Nathan & Virginia Mowery House**

**239 Glade View Court, Winston-Salem  
West End Historic Overlay District #612**

**Noncontributing**

Request: Installation of a highly-visible fence

*West End Historic Overlay District Design Review Guidelines: Guidelines 1-4 and 6 of the New Fences in Highly Visible Areas from Street Level section*

Staff Comments: The applicant requests permission to install a Craftsman-style picket fence around the yard facing Glade Street. The fence will be constructed of Cedar and 42" high. It will be composed of panels with narrow and wide pickets set between top and bottom rails. The panels will be held by capped, square posts. A solid, articulated gate at the sidewalk with a pergola-style overthrow will provide access to the yard. A second gate will be located at the rear of the yard where the fence returns to the house. Upon consideration of the proposed work, staff believes the work as proposed meets the *Guidelines* for the District and is in keeping with the character of the District.

- 21. COA2020-046**  
**House – OS Lot 104**  
**909 South Church Street, Winston-Salem**  
**Old Salem Historic District**  
**Noncontributing**  
Request: Removal of two trees

*Old Salem Historic District Guide to the Certificate of Appropriateness (COA) Process and Design Review Guidelines: Guideline 4 of the Significant Landscape Features section.*

Staff Comments: The applicant requests permission to remove a Hackberry tree and a Maple tree. Historic Resources staff and the City's Urban Forester had reviewed the two trees a year ago and the Urban Forester made suggestions to the owner to prune and cable the trees due to the co-dominant stems. The owner pruned and cabled, and the trees appear to be healthy besides the structural issues. However, the owner continues to have issues with the root system getting into sewer lines creating a hazardous situation for the property. Upon consideration of the proposed work, staff believes the work as proposed meets the *Guidelines* for the District and is in keeping with the character of the District.

- 22. COA2020-047**  
**Anna Johanna Vogler House**  
**823 South Church Street, Winston-Salem**  
**Local Historic Landmark #35**  
**Old Salem Historic District**  
**Contributing**  
Request: Installation of garden in the rear of the property

*Forsyth County Design Review Guidelines for Local Historic Landmarks: Guideline 8 of the Site Features and Plantings section and Old Salem Historic District Guide to the Certificate of Appropriateness (COA) Process and Design Review Guidelines: Guideline 3 of the Significant Landscape Features section.*

Staff Comments: The applicant requests permission to install a vegetable garden in the rear of the property. The rear yard is terraced, and the proposed garden will be installed first level of terracing adjacent to the rear yard. This terrace is approximately eight feet below the ground level of the driveway and rear yard. Terraces were historically used in Salem for gardens; therefore, this is an appropriate location for a vegetable garden. The vegetable selected are of the variety that were placed in Salem during the period of significance. Upon consideration of the proposed work, staff believes the work as proposed meets the *Guidelines* for the Landmark and District and is in keeping with the character of the Landmark and District.

- 23. COA2020-048**  
**Philip Reich House**  
**813 South Church Street, Winston-Salem**  
**Local Historic Landmark #21**  
**Old Salem Historic District**  
**Contributing**  
Request: Installation of gardens in the rear of the property

*Forsyth County Design Review Guidelines for Local Historic Landmarks: Guideline 8 of the Site Features and Plantings section and Old Salem Historic District Guide to the Certificate of Appropriateness (COA) Process and Design Review Guidelines: Guideline 3 of the Significant Landscape Features section.*

Staff Comments: The applicant requests permission to install two new vegetable and herb gardens in the upper terrace at the rear of the property and replant two dormant bed in the rear yard of the property. The lower terrace, adjacent to the upper terrace, will be planted with grapes. Terraces were historically used in Salem for gardens; therefore, this is an appropriate location for a vegetable garden and grape vines. The plants selected are of the variety that were placed in Salem during the period of significance. Upon consideration of the proposed work, staff believes the work as proposed meets the *Guidelines* for the Landmark and District and is in keeping with the character of the Landmark and District.

**24. COA2020-049**

**G.F. Hinshaw House  
829 West Sixth Street, Winston-Salem  
West End Historic Overlay District #205  
Contributing**

Request: Repair of a deteriorated driveway

*West End Historic Overlay District Design Review Guidelines: Guidelines 2 and 6 of the Driveways and Parking - General section*

Staff Comments: The applicant requests permission to repair a deteriorated concrete driveway. The existing concrete is excessively cracked and no longer structurally sound with large sections of dirt interspersed with small pieces of concrete. The applicant proposes to cover the concrete and resurface the driveway with a standard gray driveway gravel. Gravel is an appropriate material for driveways in the West End. Upon consideration of the proposed work, staff believes the work as proposed meets the *Guidelines* for the District and is in keeping with the character of the District.

**25. COA2020-050**

**Third House  
440 South Main Street, Winston-Salem  
Local Historic Landmark # 2  
Old Salem Historic District  
Contributing**

Request: Removal of a diseased Ash tree

*Forsyth County Design Review Guidelines for Local Historic Landmarks: Guideline 6 of the Site Features and Plantings section and Old Salem Historic District Guide to the Certificate of Appropriateness (COA) Process and Design Review Guidelines: Guideline 4 of the Significant Landscape Features section.*

Staff Comments: The applicant requests permission to remove an Elm Tree in the rear yard. Historic Resources staff and the City's Urban Forester reviewed the trees on site. The City's Urban Forester states, "As requested by the property owner, we made a site visit to 430 S. Main in Historic Old Salem to assess a 37.5" DBH Ash tree (*Fraxinus americana*). I can confirm that the tree has reached a state of irreversible decline due to an infestation by the Emerald Ash Borer. The tell-tale "D" shaped exit holes of emerging adults could be seen in numbers on the root flare. The larva of these insects feed upon the conductive tissues of the tree, eliminating its ability to transport essential nutrients through the system, resulting in a decline in vigor which ultimately causes death. Once dead, the limbs of the Ash tree become exceedingly brittle and susceptible to breakage. This tree should be given priority for removal. Upon consideration of the proposed work, staff believes the work as proposed meets the *Guidelines* for the District and is in keeping with the character of the Landmark and District.

**26. COA2020-051**

**G.F. Hinshaw House  
829 West Sixth Street, Winston-Salem  
West End Historic Overlay District #205  
Contributing**

Request: Installation of a wooden shed and a 6' wooden privacy fence, both at the rear yard

*West End Historic Overlay District Design Review Guidelines: Guidelines 5, 6, 7, 8, 13, and 14 of the Garages and Accessory Structures section, Guideline 4 of the Fences-General section, and Guideline 1 of the New Fences in Areas of Low Visibility from Street Level section*

Staff Comments: The applicant requests permission to install a wooden shed in the left rear corner of the rear yard. The 8'x8' shed will be constructed of wood with a shallow gable roof, 11' high at the ridge. The wooden sheathing has the appearance of vertical boards and includes corner boards and trim at the roofline. The shed has stylized double door reminiscent of a barn. The new shed is compatible in style, form, mass, and material with the house. Its location in a corner of the rear yard is compatible with the traditional relationship of garages to the house. Its size, scale, and height are significantly smaller than the house, and the open space of the lot is significantly diminished.

The applicant requests permission to construct a 6' high, wooden privacy fence with two gates at the perimeter of the rear yard. It will be located in areas of low visibility from street level. The pickets will have a traditionally-styled tapered top. Gates will be 10' and 4' wide, one on each side of the house. Upon consideration of the proposed work, staff believes the work as proposed meets the *Guidelines* for the District and is in keeping with the character of the District.

**27. COA2020-052**

**Union Station**

**300 S. Martin Luther King, Jr. Drive, Winston-Salem**

**Local Historic Landmark # 105**

Request: Upfit the first floor, track level, of the building

*Forsyth County Design Review Guidelines for Local Historic Landmarks: Guideline 6 of the Building Interiors section of the Landmark Guidelines 1-3 and Guideline 6 of the Windows and Doors section*

Staff Comments: The applicant requests permission to upfit the first floor, track level, of Union Station. The upfit includes dividing a training room into five new offices and its associated mechanical and electrical work, reworking a new interior glass storefront system with new door locations, and preparing many other existing areas for new systems type furniture. The only work on the exterior will be replacing two newly installed doors with a matching storefront. Upon consideration of the proposed work, staff believes the work as proposed meets the *Guidelines* for the Landmark and is in keeping with the character of the Landmark.

**28. COA2020-054**

**Martin-Wilson-Mayberry House**

**115 South Sunset Drive, Winston-Salem**

**West End Historic Overlay District #555**

**Noncontributing**

Request: Cladding the first floor of the non-contributing garage with painted brick

*West End Historic Overlay District Design Review Guidelines: Guidelines 1 and 3 of the Noncontributing Structures section*

Staff Comments: The applicant requests permission to install brick cladding at the first floor of the non-contributing garage built ca. 1940. Brick will be installed in the areas that have been clad with plywood since the mid 1980s. The brick will match the existing brick as closely as possible in size to maintain consistency of the bonding pattern and mortar joints. All brickwork will be painted to better blend the new and old brick. Upon consideration of the proposed work, staff believes the work as proposed meets the *Guidelines* for the District and is in keeping with the character of the District.

**29. COA2020-055**

**Peter Fetter House**

**319 South Main Street, Winston-Salem**

**Old Salem Historic District #83**

**Contributing**

Request: Replace asphalt shingle roof

*Old Salem Historic District Guide to the Certificate of Appropriateness (COA) Process and Design Review Guidelines: Guidelines 3-5 of the Roofs section of the District Guidelines.*

Staff Comments: The applicant requests permission to remove and replace the asphalt shingle roof with a new roof that matching in design, dimension, detail, proportion, texture, pattern, material, and color of the existing roof. Upon consideration of the proposed work, staff believes the work as proposed meets the *Guidelines* for the District and is in keeping with the character of the District.

**30. COA2020-056**

**James S. Easley House**  
**1001 West Fifth Street, Winston-Salem**  
**West End Historic Overlay District #183**  
**Contributing**

Request: Removal of a dead redbud tree

*West End Historic Overlay District Design Review Guidelines: Guideline 5 of the Vegetation section*

Staff Comments: The applicant requests permission to remove a dead redbud tree, which has grown into the power lines. The applicant reports that a branch took down a telephone line several weeks ago. Per the Urban Forester, the tree "is a Redbud and [is] obviously dead. They should be good to remove this tree." Upon consideration of the proposed work, staff believes the work as proposed meets the *Guidelines* for the District and is in keeping with the character of the District.

**31. COA2020-057**

**Lawrence-Snavely House**  
**1092 West Fourth Street, Winston-Salem**  
**West End Historic Overlay District #355**  
**Contributing**

Request: Removal of a dead holly tree

*West End Historic Overlay District Design Review Guidelines: Guideline 5 of the Vegetation section*

Staff Comments: The applicant requests permission to remove a dead holly tree from the front yard. Per the Urban Forester, "since [the holly] is ... devoid of life..., the property owner should be permitted to proceed with tree removal efforts." Upon consideration of the proposed work, staff believes the work as proposed meets the *Guidelines* for the District and is in keeping with the character of the District.

**32. COA2020-059**

**Dr. Eugene P. Gray House**  
**914 West End Boulevard, Winston-Salem**  
**West End Historic Overlay District #383**  
**Contributing**

Request: Removal of a dangerous Silver maple

*West End Historic Overlay District Design Review Guidelines: Guideline 5 of the Vegetation section*

Staff Comments: The applicant requests permission to remove a dangerous Silver maple from the rear yard. The owner is concerned that one of the major leaders could fall onto the house or a neighbor's property. Per the Urban Forester, "Visual inspection of the trunk where the three leaders originate revealed included bark at their point of origin. This indicates a narrow 'V' shaped union where wood fibers do not form properly to attach the stems to the trunk in a normal fashion. As the tree grows, this narrow crotch angle fills with the bark between the co-dominant stems creating a potential area of weakness. ... When facing the tree from the alley behind the property, the greatest potential for failure would be with the leader growing to the right. Its angle of growth combined with the narrow angle of attachment are enough to be of some concern. If it were to fail, it would not damage a structure but would most likely fall into the rear [yard] of the neighboring property. While less likely to fail, if either of the other two leads were to fall, there is a definite risk for damage to property." Upon consideration of the proposed work, staff believes the work as proposed meets the *Guidelines* for the District and is in keeping with the character of the District.

**33. COA2020-061**

**Roy B. Diehl House**  
**701 Manly Street, Winston-Salem**  
**West End Historic Overlay District #210**  
**Contributing**

Request: Removal of a dangerous Southern Red oak

Staff Comments: The applicant requests permission to remove a dangerous Southern Red oak from the yard. Per the Urban Forester, "This tree is in a deep and irreversible state of decline. When viewing from the street it is readily apparent that over 75% of the canopy is dead. The few remaining live limbs are on the bottom portion of the trunk indicating that the tree has shut off the upper portions of the crown due to the fact it no longer has the resources to sustain such a large system. ... A great majority of the limbs from this tree overhang the neighboring apartment building. Given the brittle nature of the limbs, and advanced state of decline, the tree presents a significant threat to this property .... I recommend the expedited removal of this tree in the interest of the safety of all who live beneath it." Upon consideration of the proposed work, staff believes the work as proposed meets the *Guidelines* for the District and is in keeping with the character of the District.

**34. COA2020-064**

**House**

**1106 West End Boulevard, Winston-Salem**

**West End Historic Overlay District #529**

**Noncontributing**

Request: Construction of a rear-yard shed

*West End Historic Overlay District Design Review Guidelines: Guidelines 5-9, 13, and 14 of the Garages and Accessory Structures section*

Staff Comments: The applicant requests permission to construct a 10' x 12' wooden shed in part of the existing parking area off the alley. The gable-roofed shed will be sheathed with vertical-grooved wood paneling enhanced with wooden trim painted a contrasting color. The architectural roof shingles will match shingles on the house. Facing the alley, a 6' x 7' roll-up metal canister door will provide access to the shed. Two 3' x 3' sliding PVC windows and seven 16" x 8" PVC transom windows will light the interior. Upon consideration of the proposed work, staff believes the work as proposed meets the *Guidelines* for the District and is in keeping with the character of the District.

**35. COA2020-065**

**G.F. Hinshaw House**

**829 West Sixth Street, Winston-Salem**

**West End Historic Overlay District #205**

**Contributing**

Request: Construction of a rear-yard deck

*West End Historic Overlay District Design Review Guidelines: Guidelines 1-4 of the Decks and Patios section*

Staff Comments: The applicant requests permission to construct an 11' x 22' wooden deck at the back of the house. The deck will match the width of the back of the house and sit 20" off the ground, connecting to the house at the first floor. One step will connect the deck to the yard on the right side. The deck will not have any railings. Upon consideration of the proposed work, staff believes the work as proposed meets the *Guidelines* for the District and is in keeping with the character of the District.

**36. COA2020-067**

**John E. Coleman House**

**533 Summit Street, Winston-Salem**

**West End Historic Overlay District #110**

**Contributing**

Request: Installation of a replacement balustrade at the porch roof

*West End Historic Overlay District Design Review Guidelines: Guideline 4 of the Architectural Details section*

Staff Comments: The applicant requests permission to install a replacement balustrade at the roof of the porch. The house historically had a balustrade at the roof, which may have been replaced once already

and was removed in recent years because of deterioration. The new balustrade will be milled from cedar and stand 36" high to meet modern Code requirements; the historic balustrade was approximately 32" high. The balustrade height will be achieved by proportionally increasing the height of numerous features, reducing the visual impact of the increased height. Upon consideration of the proposed work, staff believes the work as proposed meets the *Guidelines* for the District and is in keeping with the character of the District.