



Application For:
Fire Hydrant Connection/Tanker Water Use Permit

INSTRUCTION TO APPLICANT

- PART A – All applicants must complete part A of the application.
PART B – Applicants requesting water service from a fire hydrant meter must complete Part B of the application.
PART C – Applicants requesting tank or tanker filling from a fire hydrant must complete Part C of the application.
PART D – All applicants must complete part D of the application.
PART E – For internal use ONLY. Filling out this portion can prevent your application from being correctly processed.
PART F – All applicants must read and initial each policy subsection as acknowledgement of policy understanding.

PART A – COMPANY INFORMATION

Company Name _____ Contact Name _____
Address _____ Office / Mobile _____
City, State, Zip _____ Email address _____

PART B – FIRE HYDRANT INFORMATION: [] PUBLIC [] PRIVATE (check one)

Hydrant Address _____ Hydrant Location _____
Owner Name _____ Owner Signature _____
For private hydrant only Owner authorization to connect and withdraw water from private fire hydrant

Explanation of Engineering Requirement for HIGH VOLUME of water from fire hydrant: _____

PART C – TANK OR TANKER INFORMATION

Tag Number _____ Description _____

PART D – APPLICANT INFORMATION

Applicant Name _____ I have read, understand, and agree to abide by all terms and conditions set forth in sec. 17 of the Winston-Salem/Forsyth County Utilities policy for fire hydrant connections.

Application Date _____ Service Date _____ Applicant Signature _____

IMPORTANT: This application must be received a minimum of five (5) business days in advance of requested initial service date. All applicants must read and initial each policy subsection on reverse side. This application is subject to departmental review and approval; and can be denied or revoked by the department for any reason. Applicant must maintain a copy of the issued permit on the premises of hydrant address/location or with the tank/tanker vehicle receiving water.

PART E - INTERNAL USE ONLY

Approved By _____ Date _____ Processed By _____ Date _____
(CROSS-CONNECTION CONTROL ORC) (CUSTOMER SERVICE REPRESENTATIVE)

Account # _____ Location # _____ Permit # _____ Comments _____

HYDRANT METER INFORMATION

3-inch RP Backflow Hydrant Meter Assembly -> Make: ZURN WILKINS Model: 3-RPHBM with Barrel Lock Serial: _____

Start Service Date _____ Start Read _____ Comments _____

1st Renewal Date _____ 1st Read _____ Comments _____

2nd Renewal Date _____ 2nd Read _____ Comments _____

Final Service Date _____ Final Read _____ Comments _____

TANK OR TANKER INSPECTION (Internal Use Only)

Start Service Date _____

Air Gap: Approved Not Approved

Placard Installation: Approved Not Approved

Comments _____

I _____ accept the Hydrant Meter Installation and/or Tanker Inspection

(Signature)

(Date)

(Time)

PART F – ACKNOWLEDGEMENT OF POLICY

Applicant Name (please print) _____

Sec. 17. - Opening fire hydrants for private use; application for permit; procedure for fire hydrant connection; special use tanks or tankers; penalty for violation.

_____ **INITIALS** - (a) *Private use of water from fire hydrant prohibited.* It shall be unlawful for any person to use or connect to any fire hydrant for construction or other temporary, non-emergency use, unless authorized by the Director with approval of application for a fire hydrant connection and water use permit.

_____ **INITIALS** - (b) *Application for permit.* Applicants requesting water service from a fire hydrant shall make application with the City at least five (5) business days prior to the first date of requested service and shall be required to:

- (1) Complete and submit the Fire Hydrant Connection and Water Use application with all required information and make a five hundred dollar (\$500.00) application fee. Incomplete applications will NOT be approved for permit.
- (2) A fifteen hundred dollar (\$1,500.00) deposit shall be required for each hydrant meter. The deposit will be applied to the cost of water consumption, potential damages to the hydrant and/or reduced pressure backflow hydrant meter assembly, and any additional costs incurred by the Department.
- (3) A seven hundred fifty dollar (\$750.00) flat bulk water fee will be charged for each tank or tanker permit.
- (4) Fire hydrant meter permits are valid for six (6) months from date of issuance and require review, reconciliation, and renewal to continue service.
- (5) Permits issued for tanks or tankers shall be valid for up to twelve (12) months from issuance or until either the account is closed or a violation in connecting to a fire hydrant is identified. A permit placard will be issued for required display on the receiving vessel. Placards shall be updated and reissued each January 1st through the 30th. Permits issued mid-term of placard updates are valid only for the duration of the twelve (12) month permit term. The flat bulk water fee shall not be prorated for any partial permit term.
- (6) Applicant must clearly demonstrate an engineering requirement for a higher volume of water than can be delivered through a temporary two (2) inches (or smaller) water service connection.
- (7) The Department reserves the right to deny any application for any fire hydrant connection; and at the applicant's expense, shall require installation of a temporary two (2) inches (or smaller) water service connection with an approved reduced pressure backflow preventer assembly.
- (8) The Department maintains a limited number of reduced pressure backflow hydrant meter assemblies and lack of availability is cause to deny application for permit.
- (9) Application for permit to fill special use tanks or tankers (of any type) is required; special use tanks and tankers (of any type) shall only receive water from the public water supply as defined in subsection (d) of this section.
- (10) Only one (1) fire hydrant will be authorized for use with any approved fire hydrant meter permit. Requests to use any one (1) or more fire hydrant other than originally authorized by the permit will require separate application for each of any subsequent fire hydrant requests, even if on the same job site; and require review and approval as prescribed herein.

_____ **INITIALS** - (c) *Procedure for fire hydrant connection.* The Department, or duly authorized agent, shall be the only person to connect and disconnect a Department owned reduced pressure backflow hydrant meter assembly, and only for an approved permit to connect to, and draw water from, an authorized fire hydrant.

- (1) The Department, or duly authorized agent, will coordinate with the applicant to provide, connect, and make ready for use a reduced pressure backflow hydrant meter assembly as soon as reasonably possible and only for use in ambient temperatures above freezing.
- (2) The applicant shall not operate any valve, test cock, or other component of the fire hydrant or the reduced pressure backflow hydrant meter assembly, with exception to the operator gate valve installed at the outlet end of the assembly.
- (3) The reduced pressure backflow hydrant meter assembly shall be equipped with a two and one-half-inch national thread fire hose connection at the outlet end of the operator gate valve; and the applicant shall be responsible for any additional adapters or special fittings necessary for connection to and compatibility with the assembly; and shall not remove or alter any component of the assembly including the gate valve or fire hose connection at the outlet end.
- (4) The applicant shall be responsible for operating the gate valve at the outlet end of the reduced pressure backflow hydrant meter assembly and is responsible for all water use or loss delivered through the assembly.
- (5) The Department, or duly authorized agent, will shut down, disconnect, and remove from the premises the reduced pressure backflow hydrant meter assembly upon notification, or as soon-after as reasonably possible, at such time the applicant no longer requires the hydrant meter service or upon expiration of the permit, whichever occurs first.
- (6) The applicant shall be responsible for the protection, care, and use of the fire hydrant and the installed reduced pressure backflow hydrant meter assembly throughout the permit term; and the Department, or duly authorized agent, shall document any damages or deficiencies with the fire hydrant and/or reduced pressure backflow hydrant meter assembly during installation and removal of the hydrant service.
- (7) The applicant shall be responsible for all repair or replacement costs incurred by the Department for damage to the fire hydrant and/or reduced pressure backflow hydrant meter assembly; and may be subject to other fines or penalties as defined in Section 8 of this policy.
- (8) The Department, or duly authorized agent, shall be held harmless of any claim for damages resulting from delays in installation or removal of the reduced pressure backflow hydrant meter assembly; or any damages resulting from initial hydrant flushing; or any amount of discharge through the reduced pressure relief during installation, operation, or removal of the assembly; or any amount of water drained or otherwise used or lost through the assembly during installation, operation, or removal of same. Approval and issuance of the Fire Hydrant and Water Use permit are inclusive with, and contingent to, the following terms and conditions:
 - (i) The Department, or duly authorized agent, shall be exempt from any legal liability for damages described herein.
 - (ii) The applicant agrees to make no claim against the Department, or duly authorized agent, of any type, on behalf of themselves or any third-party so affected.
 - (iii) The applicant shall carry an obligation to defend against any claim of any type upon themselves or any claim of any type by any third-party.

As defined in subsection (a) of this section, no other connection (of any type), to any fire hydrant, shall be permitted under any circumstance. All unauthorized connections are subject to penalty as defined in subsection (e) of this section.

_____ **INITIALS** - (d) *Special use tanks or tankers.* It shall be unlawful for any person to connect in any manner, any tank or tanker (of any type) to any fire hydrant without a properly issued permit.

- (1) Any tank or tanker (of any type) shall only receive water from the public water supply with a properly sized and installed air gap situated at the top of the receiving vessel.
- (2) Permits issued for tanks or tankers shall be valid for up to twelve (12) months from issuance; or until either the account is closed or a violation in connecting to a fire hydrant is identified.
- (3) A permit placard will be issued, which is required to be visibly displayed on the receiving vessel.
- (4) Placards shall be updated and reissued each January 1st through the 30th.
- (5) Permits issued mid-term of placard updates are valid only for the duration of any twelve (12) month permit term.
- (6) The volume of water received to fill any tank or tanker (of any type) shall be billed to an established water account, at a seven hundred fifty dollar (\$750.00) flat bulk water fee per each permit term; and shall not be prorated for any partially permitted term.
- (7) All unauthorized connections (of any type) are subject to penalty as defined in subsection (e) of this section.

_____ **INITIALS** - (e) *Penalty for violation of section.* Any person connecting to, or using water from, a fire hydrant that is in violation of this section shall be guilty of a misdemeanor, and, in addition to any penalties provided for herein, subject to fine and imprisonment as provided by law. Additionally, any person connecting to or withdrawing water from a fire hydrant in any manner, without first obtaining the proper permit, shall be subject to a fee of five-hundred dollars (\$500.00) per day, per hydrant connection (of any type), said fee to be in the nature of a civil penalty under the provisions of General Statutes, Section 160A-175(c).