November 5, 2020

Linda Dark
Friends of Oddfellows Cemetery, Inc.
100 Alice Street
Winston-Salem, NC 27105

RE:  COA2020-114
Oddfellows Cemetery
2881 Shorefair Drive
Local Historic Landmark # 120

Dear Ms. Dark:

At the November 4, 2020, meeting of the Forsyth County Historic Resources Commission, review and consideration was made of the following Certificate of Appropriateness (COA) application for the Oddfellows Cemetery located at 2881 Shorefair Drive, Winston-Salem, North Carolina.

- Construction of an outbuilding

After consideration, the Commission voted that the application be approved. Enclosed are the Order, COA, COA Placard, and Certification of Completion Form.

Please note it is the applicant’s responsibility to contact Commission staff regarding any and all conditions to which a COA is subject. This is a requirement of COA issuance. Additionally, the applicant shall contact Commission staff if, in the process of continuing the project, unknown circumstances arise which may result in changes, alterations, or modifications. This includes, but is not limited to, issues related to zoning and use of the property.

The application as-submitted includes all written, verbal, and graphic information provided to the Commission and/or Commission staff. All approved work must be completed within three (3) years of the COA date of issuance.

If you have questions, please contact me by phone at 336-747-7063 or by email at michellem@cityofws.org.

Sincerely,

Michelle M. McCullough

Michelle M. McCullough
Historic Resources Officer

Enclosures
NORTH CAROLINA

FORSYTH COUNTY

FORSYTH COUNTY HISTORIC RESOURCES COMMISSION

CERTIFICATE OF APPROPRIATENESS

CASE NUMBER COA2020-114

On November 4, 2020, the Forsyth County Historic Resources Commission ("Commission") conducted, in the above referenced matter, a public hearing in accordance with the statutes and case law pertaining to quasi-judicial proceedings for the issuance of certificates of appropriateness. During the hearing, Michelle McCullough, Historic Resources Officer, presented the staff report, findings, and recommendation. Linda Dark, Greg Errett, and James Clyburn, on behalf of the property owner, appeared to present testimony and evidence in support of the application. No one appeared to present testimony and evidence in opposition to the application.

After presentation of all testimony and evidence, the Forsyth County Historic Resources Commission, based upon the evidence presented in the application and during the hearing, finds that the proposed project is not incongruous with the character of the Local Historic Landmark because:

1) The proposed outbuilding is sited on the cemetery property at the end of the driveway adjacent to the existing building. The proposed outbuilding does not compromise or diminish the character of the landmark site and there is no loss of significant site features. (New Construction and Reconstruction, Landmark Guidelines #1 and 2)

2) The proposed outbuilding is a 10'x16', one story building and will not visually overpower the landmark site or significantly alter the historic relationship of built to unbuilt area of the landmark setting. (New Construction and Reconstruction, Landmark Guideline #3)

3) The Landmark is a cemetery; therefore, there is no Landmark building to compare compatibility with on the site. There is another noncontributing outbuilding on site. The proposed outbuilding will be used to store maintenance equipment and supplies to maintain the cemetery, while the existing outbuilding will be used as a meeting and event space. The proposed outbuilding is compatible with the historic site because of the simple design, scale, massing, form, proportion, height, roof shape, size of door and window openings, material, color, and surface finish. (New Construction and Reconstruction, Landmark Guidelines #5-7)

4) There will be no extensive excavation or site grading, and no loss of mature trees. No known graves exist at the proposed location for the outbuilding. (New Construction and Reconstruction, Landmark Guideline #9)

Based on the preceding findings, the Forsyth County Historic Resources Commission hereby approves COA2020-114 at the Odd Fellows Cemetery, located at 2881 Shorefair Drive, Local Historic Landmark #.20 (PIN#6835-32-4240.00), with the following conditions:
1) The applicant shall stop construction and contact staff if during the project any archaeological resources or human remains are discovered;

2) The applicant shall receive, prior to commencement of the work, all other required permits or permissions from governmental agencies;

3) Commission staff shall review and approve any revisions or deviations to any portion of the as-submitted work, that qualifies as a minor work, prior to commencement of that portion of the project; and,

4) The applicant shall submit the Certificate of Appropriateness Request for Certification of Completed Work form and photo documentation of the completed project to HRC staff within ten (10) days of its completion.

This the fifth day of November, 2020.

Kevin G. Owen, Chair
Forsyth County Historic Resources Commission
CERTIFICATE OF APPROPRIATENESS
Date: November 4, 2020
CASE #: COA2020-114

On November 4, 2020, the Forsyth County Historic Resources Commission approved the issuance of this Certificate of Appropriateness (COA) on the application for the following work at the Oddfellows Cemetery, Local Historic Landmark #120, located at 2881 Shorefair Drive, Winston-Salem, North Carolina.

- Construction of an outbuilding

Approval of this item granted **subject to the following conditions:**

1) The applicant shall receive, prior to commencement of the work, all other required permits or permissions from governmental agencies;

2) Commission staff shall review and approve any revisions or deviations to any portion of the as-submitted work, that qualifies as a minor work, prior to commencement of that portion of the project; and,

3) The applicant shall submit the Certificate of Appropriateness Request for Certification of Completed Work form and photo documentation of the completed project to HRC staff within ten (10) days of its completion.

This COA runs with the property upon which the work is to be performed. The COA does not serve in any manner as a certification by the HRC or the Winston-Salem/Forsyth County Planning Division that the applicant or anyone else has the authority to be on the subject property to perform the approved work. You should perform your own due diligence to confirm whether you have the legal authority to be on the property to perform the approved work.

This Certificate of Appropriateness expires on November 4, 2023.

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Kevin G. Owen, Chair
Forsyth County Historic Resources Commission

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The scope of work for this project must meet all other applicable building codes and ordinances. Any additional approvals or permits from the City must be obtained prior to initiating work.
Forsyth County
Historic Resources Commission

CERTIFICATE
OF
APPROPRIATENESS

Has been issued for:

Address:  
2881 Shorefair Drive

Case #:  
COA2020-114

Date Issued:  
November 4, 2020

Expiration Date:  
November 4, 2023

Construction of an outbuilding

THIS CARD MUST BE KEPT IN A CONSPICUOUS LOCATION UNTIL ALL PHASES OF THE DESCRIBED PROJECT ARE COMPLETED

The scope of work for this project must meet all other applicable building codes and ordinances. Any additional approvals or permits from the jurisdiction must be obtained prior to initiating work.
Certificate of Appropriateness Request for Certification of Completed Work

<table>
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<tr>
<th>COA Number:</th>
<th>COA2020-114</th>
<th>COA Expiration Date:</th>
<th>11/4/2023</th>
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</thead>
<tbody>
<tr>
<td>Property Owner:</td>
<td>Friends of Oddfellows Cemetery</td>
<td>Email Address:</td>
<td><a href="mailto:lsdark@hotmail.com">lsdark@hotmail.com</a></td>
</tr>
<tr>
<td>Mailing Address (Street or Box):</td>
<td>100 Alice Street</td>
<td>Telephone Number (Daytime):</td>
<td>336-765-2284</td>
</tr>
<tr>
<td>City:</td>
<td>Winston-Salem</td>
<td>State:</td>
<td>NC</td>
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<tr>
<td>Zip:</td>
<td>27105</td>
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| Property Name: | Oddfellows Cemetery | Address: | 2881 Shorefair Drive, Winston-Salem, NC 27105 |

| Approved Work: | Construction of an outbuilding |

| Historic District: | N/A | Local Historic Landmark #: | 120 |

| Staff assigned to the Case/Email: | Michelle M. McCullough/ michellem@cityofws.org |

Applicant and/or Property Owner complete and sign below:

Date of Completion: ____________________________ I/We have decided not to undertake this project. [ ]

Please submit the following items to verify proper completion of work:

Photographs: Photos showing all aspects of the completed work. Submit 4"x6" photographs and this completed form in the mail or scan signed form and email digital photos to Staff assigned to the case referenced above.

Signature of Applicant and/or Property Owner: ____________________________ Date: ____________________________

Staff Reviewer: ____________________________ Date: ____________________________