The following Minor Work applications have been reviewed and approved by Commission staff from November 11, 2020 to December 16, 2020.

1. **COA2020-124**  
   **House**  
   1000 Carolina Avenue, Winston-Salem  
   **West End Historic Overlay District #263**  
   **Noncontributing**  
   Request: Installation of a rear yard fence and patio

   *West End Historic Overlay District Design Review Standards: Standards 2 and 4 of the Fences section and Standards 2 and 3 of the Decks, Terraces, and Patios section*

   Staff Comments: The applicant requests permission to install a 4’ high, painted wood picket fence in the rear yard. The fence will be located in an area of low visibility, extending from the rear corners of the house straight back to the property line, where it will meet an existing retaining wall. The picket sections between the posts will be cut with a curved top line. Each side of the fence will include a gate. The applicant proposes to install a 10’ x 12’ concrete paver patio within the confines of the fenced rear yard. The pavers will be a natural stone color. Upon consideration of the proposed work, staff believes the work as proposed meets the *Standards* for the District and is in keeping with the character of the District.

2. **COA2020-125**  
   **Crawford House**  
   1305 Clover Street, Winston-Salem  
   **West End Historic Overlay District #325**  
   **Contributing**  
   Request: Reconstruction of the chimneys

   *West End Historic Overlay District Design Review Standards: Standard 3 of the Roofs section*

   Staff Comments: The applicant requests permission to reconstruct two brick chimneys. Both of the chimneys are in very poor condition, with deteriorated/missing mortar and loose bricks. The chimneys are not documented or noted as character-defining features in the *West End Historic Overlay District Report*. The applicant proposes to reconstruct the chimneys with new brick that will match the existing brick in size and color because the historic brick is deteriorated and has irregular surfaces. The reconstructed chimneys will match the existing chimneys in height and detail. Upon consideration of the proposed work, staff believes the work as proposed meets the *Standards* for the District and is in keeping with the character of the District.

3. **COA2020-127**  
   **House**  
   1522 Jarvis Street, Winston-Salem  
   **West End Historic Overlay District #576**  
   **Noncontributing**  
   Request: Replacement of seven (7) modern windows

   *West End Historic Overlay District Design Review Standards: Standard 1 of the Noncontributing Structures section and Standard 5 of the Windows section*

   Staff Comments: The applicant requests permission to replace seven (7) modern double-hung 4/1 windows. Six (6) of the windows are arranged into two (2) triple windows; one (1) is a stand-alone window. All of the windows are located in the brick, modern additions to the frame 1920s house. The additions post-date 1958. The proposed windows are constructed from aluminum with a 6/6 muntin
pattern; they will have permanently applied exterior muntins. The replacement windows are compatible with the House and will not impact its extant historic fabric. Upon consideration of the proposed work, staff believes the work as proposed meets the Standards for the District and is in keeping with the character of the District.

4. **COA2020-128**  
**Fogle Flats**  
300-308 South Church Street, Winston-Salem  
**Old Salem Historic District #84**  
**Contributing**  
Request: Replacement and installation of security lighting

*Old Salem Historic District Guide to the Certificate of Appropriateness (COA) Process and Design Review Guidelines*: Guidelines 1 and 4 of the *Lighting Section* and Guideline 9 of the *Accessory Features section*

Staff Comments: The applicant requests permission to remove and replace existing security lights and add one new fixture, for a total of eight lights on the east and west elevations. The new lights will be LED, no glare, dark sky fixtures that will focus toward the walkways and parking area. The lights will only be used from dusk to dawn to create low-level lighting surrounding the building but not shine directly on the buildings. They will also be removing the pole light that is in the parking lot. Upon consideration of the proposed work, staff believes the work as proposed meets the *Guidelines* for the District and is in keeping with the character of the District.