



Bryce A. Stuart Municipal Building
 100 East First Street
 P.O. Box 2511
 Winston-Salem, NC 27102
 CityLink 311 (336.727.8000)
 Fax 336.748.3163
 www.cityofws.org/planning

Affidavit Installation by Property Owner (Mechanical)

I hereby claim an exemption under G.S. 87-21(c) and I further understand that I am being issued a permit to install HVAC in my own structure under the following conditions:

1. I own the structure and I am going to occupy it myself, it will not be rented or used by others. I understand I am required to occupy this structure for 12 months after the work is complete.
2. I understand this permit is for me to do the work myself. I understand that it is a violation of state law for another person to do the work either for free or pay.
3. I understand the principles of HVAC work, I have had experience in HVAC and I am qualified to do a safe job in accordance with the NC Mechanical Code, NC Fuel Gas Code, and NC Energy Conservation Code.
4. I understand the mechanical inspector will not design or lay out the job for me.
5. I further understand that if the job is turned down two (2) times as not meeting the Mechanical Code, I will be required to obtain the services of a licensed HVAC contractor. Further, I understand that I will be charged extra trip charges for any extra trips that are required. An extra trip is defined as a trip in excess of the normal number of trips to inspect a job plus one to inspect corrections.

Signed _____

Address of Job _____

Date _____