

**Minor Work Approval and Other Requests Report
Forsyth County Historic Resources Commission**

May 5, 2021

The following Minor Work applications have been reviewed and approved by Commission staff from March 18, 2021 to April 14, 2021.

1. COA2021-023

**Pegram-Apperson House
622 Summit Street, Winston-Salem
West End Historic Overlay District #123
Contributing**

Request: Replacement of the asphalt shingle roof and skylights

West End Historic Overlay District Design Review Standards: Standards 3 and 7 of the *Roofs* section

Staff Comments: The applicant requests permission to replace the existing asphalt CertainTeed architectural shingle roof with a new shingles that match the existing in color and appearance. The applicant also proposes to replace the existing skylights, which are in an area of low visibility, with new deck-mounted skylights in the same size. Upon consideration of the proposed work, staff believes the work as proposed meets the *Standards* for the District and is in keeping with the character of the District.

2. COA2021-024

**Ogburn House
529 Jersey Avenue, Winston-Salem
West End Historic Overlay District #236
Contributing**

Request: Landscape improvements

West End Historic Overlay District Design Review Standards: Standards 4 and 5 of the *Walkways and Steps* section and Standards 3, 7, and 8 of the *Retaining and Other Landscaping Walls* section

Staff Comments: The applicant requests permission to install stepping stones leading from the front walk to the left side of the house. A small concrete paver pad will be installed on the left side of the house to create a hard surface for storage of rollout carts. An existing railroad tie retaining wall on the right side of the house will be replaced with a low stone retaining wall. The applicant will install a pea gravel walkway with metal edging to connect the side entrance to Pilot View Street. Upon consideration of the proposed work, staff believes the work as proposed meets the *Standards* for the District and is in keeping with the character of the District.

3. COA2021-025

**J. Kent Sheppard House
938 West Fifth Street, Winston-Salem
West End Historic Overlay District #175
Contributing**

Request: Replacement of the asphalt shingle roof

West End Historic Overlay District Design Review Standards: Standards 1-3 of the *Roofs* section

Staff Comments: The applicant requests permission to remove the existing asphalt shingle roof and replace it with CertainTeed Landmark asphalt shingles. The applicant also proposes to repair the front gutter and fascia and install new flashing as needed. Upon consideration of the proposed work, staff believes the work as proposed meets the *Standards* for the District and is in keeping with the character of the District.

4. COA2021-026
Jones-Heath House
1210 West Fourth Street, Winston-Salem
West End Historic Overlay District #457
Contributing

Request: Removal of asphalt paving and planting of grass

West End Historic Overlay District Design Review Standards: Standard 10 of the Driveways and Parking Areas section and Standard 4 of the Landscape Features section

Staff Comments: The applicant requests permission to remove a section of the asphalt parking area in the rear yard. The applicant will remove the underlying gravel and plant grass to create a larger section of turf. All work is located in an area of low visibility. Upon consideration of the proposed work, staff believes the work as proposed meets the *Standards* for the District and is in keeping with the character of the District.

5. COA2021-027
Masten House
804 West End Boulevard, Winston-Salem
West End Historic Overlay District #375
Contributing

Request: Replacing the brick steps and metal handrails; repaving the terrace with brick

West End Historic Overlay District Design Review Standards: Standards 1-3 and 5 of the Walkways and Steps section, Standard 2 of the Railings in the Landscape section, and Standard 3 of the Decks, Terraces, and Patios section

Staff Comments: The applicant requests permission to replace the existing brick steps with new brick steps that will match the existing bricks in appearance. The applicant also will replace the metal handrails in-kind. Heaved and unlevel bricks in the walkways will be reset. An existing terrace in front of the house is paved with tile, which is in very poor condition as there is no roof over the terrace. The applicant proposes to repave the terrace in brick matching that of the walkways, laying it in a herringbone pattern. The terrace is not visible from the public right-of-way. Brick is an appropriate material for walkways, steps, and terrace paving. Upon consideration of the proposed work, staff believes the work as proposed meets the *Standards* for the District and is in keeping with the character of the District.

6. COA2021-028
Petree, Stockton & Robinson Law Offices and Pilot Life Insurance Co.
1101 West Fourth Street and 1202 Glade Street, Winston-Salem
West End Historic Overlay District #363 and #317
Noncontributing

Request: Landscape improvements

West End Historic Overlay District Design Review Standards: Standards 4 and 5 of the Walkways and Steps section; Standards 4-7 of the Retaining and Other Landscaping Walls section; Standards 3 and 4 of the Fences section; Standards 2 and 4 of the Landscape Features section; and Standards 2 and 3 of the Decks, Terraces, and Patios section

Staff Comments: The applicant requests permission to move the existing fence to a new location closer to the street; install new concrete sidewalks; convert one parking spot to a sidewalk bulb out; install new brick seat walls with concrete caps; install a fire pit; and install new granite steps. The existing fence is a low, metal picket fence appropriate for an area of high visibility. The brick seat walls will be 16" wide by 20" high and constructed of brick to match the existing buildings. They will have cast concrete caps. The fire pit will be 18" high, round, and constructed of the same brick. Concrete walks will surround a new lawn area and connect to a concrete patio, which will be completed with a gazebo in a later phase of the project. Granite steps will lead up to the patio from the public sidewalk elevation. Granite screenings will be installed on top of a low berm at the north end of the site. Upon consideration of the proposed work,

staff believes the work as proposed meets the *Standards* for the District and is in keeping with the character of the District.