SPECIALIZED PERMIT APPLICATION

TYPE OF PERMIT REQUESTED:

☐ Special Event  
(Race, Run, Parade, Festival, Block Party, Filming)  
Complete Form A

☐ Pushcart/Mobile Food Unit  
Complete Form B

☐ Foot Peddler  
Complete Form C

☐ Sidewalk Café/Dining  
Complete Form D

The Preliminary Application should be submitted not less than 60 days prior to event date. As per City Code Sec 74, 284(B) a completed application which includes an executed Notification Affidavit must be received by Office of Business Inclusion and Advancement not less than 30 days prior to the event date. Submission of a permit application in no way constitutes permit approval. _____ Initial

Applicant Information

Applicant’s Name: ____________________________________________

(Applicant’s Name must be same as Insured’s Name shown on Certificate of Liability Insurance)

Applicant’s Address: __________________________________________

Applicant’s Contact Phone #:__________________    Email Address:_________________________{

Agreement

I have read and understand this application and the requirements placed upon this applicant and organization. I agree to abide by the City of Winston-Salem’s rules, regulations and ordinances should my permit application be approved. I will fulfill the requirements placed upon this permit application. _____ Initial

NOTE:

Special Event – Complete Permit Application (Pages 1 - 2) and Form A (3 pages)
Pushcart/Mobile Food Unit – Complete Permit Application (Pages 1 - 2) and Form B (1 page)
Foot Peddler – Complete Permit Application (Pages 1 - 2) and Form C (1 page)
Sidewalk Café/Dining – Complete Permit Application (Pages 1 - 2) and Form D (2 pages)

Permits may be submitted via:

Mail or In Person: Office of Business Inclusion and Advancement
City Hall, Suite 232
101 N. Main Street
Winston-Salem, NC 27101
Attn: Permits

Permit Application Page 1 of 2

City Council: Mayor Allen Joines; Denise D. Adams, Mayor Pro Tempore, North Ward; Barbara Hanes Burke, Northeast Ward; Robert C. Clark, West Ward; John C. Larson, South Ward; Jeff MacIntosh, Northwest Ward; Kevin Mundy, Southwest Ward; Annette Scippio, East Ward; James Taylor, Jr., Southeast Ward; City Manager: Lee D. Garrity
Office of Business Inclusion and Advancement
Specialized Permit Payment Form

Permit application will not be processed until receipt of payment is received.

<table>
<thead>
<tr>
<th>Type of Permit</th>
<th>Fee</th>
<th>Account</th>
</tr>
</thead>
<tbody>
<tr>
<td>Foot Peddler Permit</td>
<td>$25.00</td>
<td>0172-42402</td>
</tr>
<tr>
<td>Push Cart/ Mobile Food Unit</td>
<td>$75.00</td>
<td>0172-42403</td>
</tr>
<tr>
<td>Sidewalk Dining Permit</td>
<td>$100.00</td>
<td>0172-42404</td>
</tr>
<tr>
<td>Special Events Permit 1 to 2 Events</td>
<td>$50.00</td>
<td>0172-42401</td>
</tr>
<tr>
<td>Special Events Permit Series 3 to 5 Events</td>
<td>$100.00</td>
<td>0172-42401</td>
</tr>
<tr>
<td>Special Events Permit Series 6 or more Events</td>
<td>$200.00</td>
<td>0172-42401</td>
</tr>
</tbody>
</table>

Mailing Address
Office of Business Inclusion and Advancement
City Hall, Suite 232
101 N. Main Street
Winston-Salem, NC 27101
Attn: Permits

Applicable Code Ordinances can be obtained at the City of Winston-Salem’s Website or by contacting Office of Business Inclusion and Advancement. Form A Codes listed in Appendix A - pages 1 - 3, Form B and C Codes listed in Appendix B – pages 5 - 9, and Form D Codes listed in Appendix D – pages 10 - 13.
FOOT PEDDLER PERMIT APPLICATION

This permit shall be available for inspection at all times merchandise is offered for sale. This permit shall not be applicable during any “Special Event”

Application must be returned to Office of Business Inclusion and Advancement and shall be accompanied by a receipt from the City Revenue Office showing payment of Twenty-five dollar ($25.00) Permit Fee.

Business Name: _____________________________________________________________

Business Address: __________________________________________________________

Business Phone: _______________  Cellular Phone: _________________________

1. Describe the type of merchandise to be sold:

__________________________________________________________________________________

__________________________________________________________________________________

2. List desired location for Peddling (Be as specific as possible)

__________________________________________________________________________________

3. Attach (2) two recent prints of a passport type photo of permit holder and/or its employee(s) associated with this permit

Sec. 38-28. Peddling in residential areas prohibited during certain hours.
It shall be unlawful to peddle any article of merchandise from any vehicle or on foot between the hours of 7:00 p.m. and 9:00 a.m. in residential districts within the corporate limits of the city; provided, however, that during such periods that daylight savings time is in effect, these hours shall be from 8:00 p.m. to 9:00 a.m. ______Initial

I certify that the above information submitted is true and accurate.

_________________________ _________________________ _________________
Signature  Print Name  Date