

**Minor Work Approval and Other Requests Report  
Forsyth County Historic Resources Commission**

**October 6, 2021**

The following Minor Work applications have been reviewed and approved by Commission staff from August 12, 2021, to September 15, 2021.

**1. COA2021-066**

**Hanes Park  
651 West End Boulevard, Winston-Salem  
West End Historic Overlay District #276  
Contributing**

Request: Phase II, Area 1 renovation of the tennis courts

*West End Historic Overlay District Design Review Standards:* Standards 5 and 6 of the *Parks* section

Staff Comments: The applicant requests permission to resurface the asphalt tennis courts with new asphalt and replace the existing light fixtures and bleachers with new light fixtures and benches. The tennis court is a modern feature of the park that does not contribute to its historic character. Paving the court with new asphalt will not impact the historic character of Hanes Park. The existing metal bleachers are incongruous with the character of the park. The proposed benches will match the benches that were installed elsewhere in the park during Phase I, and their appearance is compatible with the special character of the park. Ten silver metal light poles around the courts will be removed and replaced with six new light poles. The new lights will not impact any historic site features. Upon consideration of the proposed work, staff believes the work as proposed meets the *Standards* for the District and is in keeping with the character of the District.

**2. COA2021-067**

**Office Building  
421 Summit Street, Winston-Salem  
West End Historic Overlay District #104  
Noncontributing**

Request: Installation of roof access and railing

*West End Historic Overlay District Design Review Standards:* Standard 2 of the *Noncontributing Structures* section; *Secretary of the Interior's Standards for Rehabilitation:* Standards 1, 2, 3, 5, and 9

Staff Comments: The applicant requests permission to install a stair access and skylight roof hatch made by Velux. The hatch will be installed on the angled roof of the stair access. The hatch and stair access will be located near the rear wall of the building and will not be visible from the street. Code requires the installation of a railing on the roof because the hatch is closer than 10' to the roof edge. The simple metal guardrail will be constructed with two horizontal bars and vertical support posts. It will be located at the edge of the roof adjacent to the rear wall, minimizing its visual impact on the property. Upon consideration of the proposed work, staff believes the work as proposed meets the *Standards* for the District and is in keeping with the character of the District.

**3. COA2021-068**

**Winkler Bakery  
529 South Main Street, Winston-Salem  
Local Historic Landmark #9  
Old Salem Historic District #31  
Contributing**

Request: Installation of two wooden tables in the right-of-way

*Forsyth County Design Review Guidelines for Local Historic Landmarks:* Guideline 8 of the *Site Features and Plantings* section and *Old Salem Historic District Guide to the Certificate of Appropriateness (COA) Process and Design Review Guidelines:* Guideline 9 of the *Accessory Features* section.

Staff Comments: The applicant requests permission to install two wooden tables in the right-of-way in front of Winkler Bakery. The tables will be 31" wide, 75" long and 30" high. The applicant has received an encroachment agreement from the City of Winston-Salem to place the tables in the Right-of-Way. The tables as accessory features do not detract from and are compatible with the character of the Landmark or the District. Upon consideration of the proposed work, staff believes the work as proposed meets the *Guidelines* for the Landmark and District and is in keeping with the character of the Landmark and District.

**4. COA2021-069**

**Fred B. Trivette House**  
**1508-1510 Jarvis Street, Winston-Salem**  
**West End Historic Overlay District #574**  
**Contributing**

Request: Removal of the modern rear-yard fence

*West End Historic Overlay District Design Review Standards: Standard 8 of the Fences section*

Staff Comments: The applicant requests permission to remove the fence in the rear-yard behind the house, which is a modern feature of the landscape. The fence is a combination of wooden privacy fence and temporary wire-coated fencing. Upon consideration of the proposed work, staff believes the work as proposed meets the *Standards* for the District and is in keeping with the character of the District.

**5. COA2021-070**

**John Wesley Snyder House**  
**2715 Old Salisbury Road, Winston-Salem**  
**Local Historic Landmark #108**

Request: Installation of metal fence

*Forsyth County Design Review Guidelines for Local Historic Landmarks: Guidelines 7-10 of the Fences and Walls section*

Staff Comments: The applicant requests permission to install a black metal fence to enclose a portion of the back yard. The fence will be 54" high and will include two gates. The fence will have narrow vertical bars framed with horizontal crossbars on the top and bottom, with pyramid capped posts every 72". The fence will be located in the side and rear yards. Upon consideration of the proposed work, staff believes the work as proposed meets the *Guidelines* for the Landmark and is in keeping with the character of the Landmark.

**6. COA2021-072**

**Jacob Lott Ludlow and B.J. Sheppard Houses**  
**434 and 420 Summit Street, Winston-Salem**  
**West End Historic Overlay District #107 and 106**  
**Contributing**

Request: Landscape improvements

*West End Historic Overlay District Design Review Standards: Standards 4-9 of the Retaining and Other Landscaping Walls section*

Staff Comments: The applicant requests permission to conduct some minor grading and construct two low retaining walls. There is a significant drop-off at the back of the sidewalk between the two houses. The applicant proposes to gently grade and plant the slope to match the angle of the stairs that will provide access from the sidewalk to the yard between the houses. At the foot the slope, the applicant proposes to install a 2'-high knee wall constructed of concrete block faced with granite to match extant historic walls in the West End. Near the rear property line of 420 Summit Street, an overgrown, brushy area will be cleared, the land graded to a gradual slope, and a 2'-high retaining wall will be constructed. This wall will be constructed of concrete block and parged with concrete. The walls minimize the impact on the property's historic features and are compatible with the site in setback, size, height, and scale. Upon consideration of the proposed work, staff believes the work as proposed meets the *Standards* for the District and is in keeping with the character of the District.

7. **COA2021-075**  
**Smith-Wimbish-Blair House**  
**1208 Brookstown Avenue, Winston-Salem**  
**West End Historic Overlay District #298**  
**Contributing**  
Request: Replacement of the porch floor

*West End Historic Overlay District Design Review Standards: Standards 1-3 of the Entrances, Porches, Enclosures, and Balconies section*

Staff Comments: The applicant requests permission to replace the existing tongue-and-groove wooden porch floor. It is rotten and failing in multiple locations. The applicant proposes to replace the floor with 3 1/8" to 3 1/4" tongue-and-groove wooden planks to match the existing. The replacement floor will be stained after installation. Upon consideration of the proposed work, staff believes the work as proposed meets the *Standards* for the District and is in keeping with the character of the District.

8. **COA2021-076**  
**Hagen House**  
**520 Salt Street, Winston-Salem**  
**Local Historic Landmark #51**  
**Old Salem Historic District #72**  
**Contributing**  
**Request: Replacement of a deteriorated roof and fence**

*Forsyth County Design Review Guidelines for Local Historic Landmarks: Guideline 5 of the Roof section and Guideline 5 of the Fences section and Old Salem Historic District Guide to the Certificate of Appropriateness (COA) Process and Design Review Guidelines: Guideline 3 of the Roof section and Guideline 4 of the Fences section*

Staff Comments: The applicant requests permission to remove the current deteriorated cedar shake shingle roof and replace it in-kind, matching the existing roof in material, design, detail, configuration, dimension, proportion, texture, pattern, and finish. The applicant also requests to remove and replace the deteriorated fence and gates on the property. The painted replacement fence will be based on photos at the time of Local Historic Landmark designation. The fence will be compatible in location, design, configuration, style, dimension, detail, texture, pattern, material, finish, and color with the character of the building and the District. Upon consideration of the proposed work, staff believes the work as proposed meets the *Guidelines* for the Landmark and District and is in keeping with the character of the Landmark and District.