

# A. Organization & Contact Information

**Case Id:** 14319  
**Name:** North Carolina Black Repertory Company -  
**Address:** \*No Address Assigned

Completed by renew@cityofws.org on 11/22/2021 10:46 AM

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## A. Organization & Contact Information

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The Request for Proposals and additional materials to assist with completing the application can be found on the City's webpage for [Community Agencies](#)

### A.1. Organization Name

North Carolina Black Repertory Co.

### A.2. Project/Program

National Black Theatre Festival

### A.3. FY 2022-23 Funding Request Amount

\$122,000.00

### A.4. Agency's Total Operating Budget

\$190,000.00

### A.5. Mailing Address

419 N. Spruce Street Winston-Salem, NC 27101

### A.6. Project/Program Location Address

419 N Spruce St Winston Salem, NC 27101-1328

### A.7. Organization Website

ncblackrep.org

### A.8. Year 501(c)(3) status obtained

1982

### A.9. Organization Fiscal Year

January 1-December 31

### A.10. Federal Tax ID Number

### A.11. Federal DUNS Number

### EXECUTIVE DIRECTOR/MANAGER

#### A.12. Name, Title

Nigel D. Alston

#### A.13. Email

nalston@gmailcom.\_

#### A.14. Phone

(336) 723-2266

### CONTACT

#### A.15. Name, Title

Sylvia Halin

#### A.16. Email

hamlinss@yahoo.com

#### A.17. Phone

(336) 723-2266

### BOARD CHAIR

#### A.18. Name

Sylvia Hamlin

#### A.19. Term Expiration

01/01/2022

#### A.20. Email

hamlinss@yahoo.com

#### A.21. Phone

(336) 723-2266

## B. Project Overview

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## B. Project Overview

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Please provide the following information.

### APPROACH (7 POINTS)

**B.1. Provide a concise description of the proposed project/program, indicating specifically how City funds will be used. Briefly, what are the goals/objectives of the project/program?**

The North Carolina Black Repertory Company (NCBRC) produces the National Black Theatre Festival (NBTF), its international outreach program. It features high profile, critically acclaimed plays and is recognized as the largest showcase of Black theatre among theatre professionals and attendees. The six-day event features more than one hundred performances by professional theatre companies in addition to productions from colleges and universities. This is an operating project with City funds being allocated as follows:

Cost Items Amount

Personnel/Staff \$65,000

Fees: Actors, Technical \$40,000

Facility \$15,000

Other Administrative Cost \$2,000

Total Operating Expenses \$122,000

The city first helped underwrite the cost of producing the National Black Theatre Festival with a biennial grant in 1999. In FY 2006-07 the city switched to splitting its support into annual contributions that together equaled its previous biennial support. This request is for the support of the 2022 NBTF.

The NBTF is a biennial event that brings to Winston-Salem professional theatre troupes from all over the world. The objectives for this project include:

1. Affirm Winston-Salem as 'The City of the Arts & Innovation' among theatre professionals.
2. Provide a vehicle through which theatre professionals can earn a living through their craft.
3. Nurture, develop and ignite a passion for theatre among youth.
4. Generate tourism and contribute to the economic growth in W-S/Forsyth County.
5. Build social capital by providing nationally acclaimed live theatre productions focused on African American themes that attract significant multicultural audiences from the city's population, thus increasing understanding and empathy across racial/cultural lines.

**B.2. How will a participant access the proposed project/program, use the services, and derive a beneficial outcome from participation?**

Participants/Customers will access NCBRC and NBTF several ways including via website, social media, traditional media

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and word of mouth. These vehicles will help them purchase tickets for productions while also informing them about other ancillary events during festival week, August 1-6,2022 The company has increased its presence through social networks including Facebook, Twitter, Instagram and YouTube to broadcast programs and activities.

**B.3. Describe the unmet need that the proposed project/program seeks to address. Include data supporting the need.**

The exposure of the community to Black theatre, which provides audiences with not only diversification of viewpoints, but also opportunities for cultural expression and relationship, is one of the most significant contributions of both the NC Black Rep and the NBTF. With a decades long history, the NBTF continues to stand as the only six-day festival of its kind in the country, demonstrating a preservation of Black artistic expression that is not only renown and appreciated, but also essential to our understandings of the American cultural landscape. The NBTF provides an experience that cannot be matched anywhere else, bringing together a wide range of quality productions at an affordable price for Winston-Salem residents as well as tourists, both domestic and international.

**COLLABORATION (6 POINTS)**

**B.4. Describe any specific collaborative relationships with other organizations (public or private) and how they will impact the project/program. How will collaboration contribute to the planning, implementation, operation, oversight, and performance measurement of the proposed project/program?**

NCBRC collaborates with Winston-Salem State University, Wake Forest University, The UNC School of the Arts, NC A&T State University, and NC Central University to attract interns and technical assistants who have a passion for live performances. They perform an array of tasks including but not limited to; building stages and sets, procuring props, designing lights and sound, creating costumes, sorting tickets and working in the main NCBRC/NBTF office.

We also collaborate with Winston-Salem State University, Wake Forest University, and The University of North Carolina School of the Arts, Summit School, SECCA, and Reynolda House and with the Winston -Salem/Forsyth County Arts Council. These entities provide the venues where main-stage plays are mounted. NCBRC collaborates with various departments of the City of Winston-Salem, such as the public safety, media, sanitation and recreation, in order to execute several key events comprising the festival. These relationships enable us to produce the Gala, programs for youth and teens, and maintain a safe, clean environment for the general public and for our guests. Partnership with the Winston-Salem Transit Authority is key in safely transporting our guests to more than twenty venues. We also partner with the Winston-Salem/Forsyth County School System and the Forsyth County Public Library System for youth events and the NBTF Film Fest. Our relationship with Visit Winston-Salem enables us to secure housing for our guests, performers, technicians, designers and students.

## C. Strategy and Performance

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## C. Strategy and Performance

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Please provide the following information.

### STRATEGY (5 POINTS)

**C.1. The City of Winston-Salem's strategic priorities, adopted most recently in the [2017-2021 Strategic Plan \(2019 Update\)](#) and under review for adoption by City Council for FY 2022 - FY 2025 Strategic Plan, are used as guiding principles to establish community priorities based on the vision, mission, and values set forward by the Mayor and City Council.**

**Indicate which of the City's strategic focus areas your program aligns with best (select one):**

Economic Vitality and Diversity

**C.2. Select the service area(s) that your project/program relates to:**

- Housing/Homelessness
- Economic Development
- Construction Rehabilitation
- Poverty Reduction
- Arts and Culture
- Youth
- Public Safety
- Transportation
- Other

### PERFORMANCE (15 POINTS)

**C.3. Describe the system to be used to track participant and program data. List any key reports and their frequency that will be used to capture project/program performance.**

NCBRC will use Survey Monkey, a digital program that enables participants/clients to rate their experience during the festival. The company will also partner with Forsyth County's geographic information systems. Using the county's Geo-Data Explorer, the origins of participants/clients who attend the festival will be tracked by way of their ticket sales receipt forms. NCBRC will continue to use our ticketing system to monitor the flow of ticket sales per mounted show. It is used over a three-month period leading up to, during and after festival week. Post festival, these reports generate a picture of the most successful mounted plays based on ticket sales.

**C.4. Explain the steps that will be taken if the stated program goals provided in C.3. are not achieved.**

The state of the economy is always a risk factor when it comes to theatre. When theatre is impacted by the economy

one solution is to produce less expensive productions with more attractive ticket prices and group rates. If current funding levels are maintained, the NBTF continues to be financially successful, and the NCBRC is in a position to remain viable. By keeping ticket prices competitive with the local economy and offering a quality experience, the NCBRC productions will remain appealing and within the economic reach of our audience. Further, the NCBRC continues to seek new funding sources, and has utilized the services of independent grant writers.

If the funding revenues decrease, the NCBRC will be forced to adjust its production season. The company will offset reduced funding by producing fewer productions and increase the number of shows per production.

**Attach participant/program data sample report**

 **Participant/Program Data Sample Report \*Required**

Cityof WSQuarterlyFinal Report 20-21 (1) (4) (1) (3).docx

4thqtr\_Letter ofrequest2020-21Cityof WS 3 (2) (1) (3).doc

**C.5. Use the chart below to show how your agency measures program effectiveness. List goals, activities, and performance measures you will use to evaluate services, facilities, and programs that will be funded by the City. Performance measures can be quantitative and/or narrative.**

**Applicants will be reimbursed funds based upon timely submissions of eligible invoices. These invoices should describe services rendered and should align with the goals and objectives cited here. Where outcomes do not align with goals, please be prepared to provide a written summary of shortcomings.**

Stated Program Goals	Program Activities in Support of Goals	FY 20-21 Previous Year Results	FY 21-22 Current Year Projected Results	FY 22-23 Next Year Anticipated Results
Measure success of offerings by revenue generated	Offer programming that will increase revenues to support the operating budget	1048,500	651,000	105.000
Offer programming that will increase revenues to support the operating budget	Admission % of operating budget			
Increase program attendance	Admission % of operating budget			

	Total Unduplicated Number Served	Total Number Served
FY 20-21 Previous Year Results	0	2,500
FY 21-22 Current Year Projected Results	0	5,500

FY 22-23 Next Year Anticipated Results	0	50,000
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**C.6. FY 20-21 Program Accomplishments**

Due to pandemic 2019 National Black Theatre Festival was postponed until 2022.  
 Produced one theatrical production virtually an five readers theatre.  
 Begin preliminary planning for 2022 National Black Theatre Festival.

**C.7. FY 22-23 Key Objectives**

To produce the 2022 National Black Theatre Festival.  
 To produce three theatrical productions and 3 readers theatre.  
 Begin preliminary planning for the 2024 National Black Theatre Festival.

**Attach participant/program data sample report**

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**Documentation**

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 **Participant/Program Data Sample Report**

Cityof WSQuarterlyFinal Report 20-21 (1) (4) (1) (3).docx  
 4thqtr\_Letter ofrequest2020-21Cityof WS 3 (2) (1) (3).doc

## D. Organizational Capacity

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### D. Organizational Capacity

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Please provide the following information.

#### MISSION (5 POINTS)

**D.1. Provide an overview of the organization. Include the organization's mission statement and the major services, programs, and activities provided. How does the proposed project/program help advance the mission of your organization?**

The North Carolina Black Repertory Company (NC Black Rep) was founded by Larry Leon Hamlin in 1979 and is the state's first professional Black Theatre Company. NC Black Rep's mission is to engage, enrich, and entertain with innovative programming that resonates across the community and challenges social perceptions. The Company is committed to exposing diverse and underserved audiences to Black theatre by presenting classic and new works, developing and producing original scripts, and implementing outreach programs designed to sustain Black theatre on a global scale.

Each season, NC Black Rep produces four mainstage productions, a Teen Theatre Ensemble training program, six to eight staged readings, annual Kwanza and MLK Jr. celebrations, and the company's international outreach program, the National Black Theatre Festival (NBTF), which is produced biennially. NBTF is the largest Black theatre festival in the world. Attracting theatre professionals and attendees from across the United States and Internationally, NBTF has made Winston-Salem a worldwide destination for theatre lovers. A six-day event that features over 100 live performances, an International Colloquium on Black Theatre, a Reader's Theatre of New Works, NBTF Film Fest, a National Youth Talent Showcase, an Artists Career Networking Showcase, and countless workshops and seminars. Staying true to the company's goal of assisting in the discovery of the next generation of great African American writers, NC Black Rep is dedicated to producing one world premiere play each season. While our NBTF Sylvia Sprinkle Hamlin Rolling World Premiere Award promises at least three regional productions to the winning playwright and promotes collaborations between Black theatre companies across the nation. To assist in accessibility to the arts in Winston-Salem, our Living Room Theatre Staged Reading series is produced at various locations throughout the city and is a cost-free offering for community members. Our Teen Theatre Ensemble offers a twelve-week training program for aspiring young actors ages 13-19 followed by a showcase production.

#### FUNCTION (5 POINTS)

**D.2. How long has your organization been in operation?**

North Carolina Black Repertory Company has been in operation since 1979.

**D.3. How does your organization benefit and serve the City of Winston-Salem and its citizens?**

Since 1989, NBTF has contributed over \$235 million dollars to the Winston-Salem economy, based on statistics compiled by the Winston-Salem Convention and Visitors Bureau.

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NBTF has also turned Winston-Salem into an international destination for top African American theatre practitioners, all of whom view the opportunity to perform on Black Theatre Holy Ground, as NBTF is respectfully referred to in the theatre community, as both an honor and a privilege. NC Black Rep makes a concerted effort to ensure that NBTF programming addresses the needs of the Winston-Salem community. Our annual TeenTastic event entertains and invites local teenagers to experience the magic of NBTF, while NC Black Rep provides over 500 tickets for disadvantaged youth to attend festival performances. At the 2017 NBTF, NC Black Rep hosted a city-wide health fair that examined health disparities within the African American community. Resource and information booths were hosted by every major medical organization in the city, along with free mammogram screening for low-income residents. At the 2019 festival, NC Black Rep , in partnership with the Arts Council of Forsyth County and Winston-Salem, brought free outdoor Shakespeare that entertained 800+ community residents and festival-goers over three performances.

NC Black Rep's Living Room Theatre Reading Series is structured to impact audiences across the city of Winston-Salem. By sparking debate and allowing for diverse viewpoints on hot-button topics within today's society, and with subject matter that challenges our audiences and introduces them to people, places, and stories they may not know, and may even fear, NC Black Rep serves as a bridge to bring community residents together through art. The readings are free to the public and target underserved members of the community such as the elderly, the LGBT community, low-income residents, and others who may not otherwise have access or the means to enjoy live theatre, and whose stories are often marginalized by society. NC Black Rep partners with local organizations to offer additional services and information at these staged readings; a partial list of past partnerships and events include: Democracy North Carolina: Voter Registration Drive, UNCSA: Town Hall meeting on community policing and the Black Lives Matter Movement, Veterans Administration Affairs: Claim processing, Benefits overview, resource locations, Wake Forest LGBTQ Center and North Star LGBTQ Center: LGBTQ support groups, Safe-space locations, and Counseling services, and Parenting Path: Parenting Aid programs, family counseling, and information and resources focusing on child abuse/neglect in the community.

NC Black Rep also serves as a professional training ground for countless area college students. Through partnerships with UNC School of the Arts, Wake Forest University, UNC Greensboro, North Carolina A&T, and UNC-Chapel Hill, eighteen local university students, many making their professional debuts, performed on the 2019 NBTF main-stage, an accomplishment to which many seasoned actors still aspire. In addition, NC Black Rep's annual MLK, Jr. Birthday celebration doubles as a community talent showcase and food-drive for Second Harvest Food Bank of Northwest North Carolina.

**STRUCTURE (5 POINTS)**

**D.4. In the chart below, list key personnel and executive staff involved in the proposed project/program.**

Position Title	Activities/Inputs	Total Work Hours Per Week	% of hours proposed to be funded
Executive Director	Fundraising and community outreach	20	40.00 %
Artistic Director	Plans and implements overall artistic direction of the company; Assists in selection of productions for the National Black Theatre Festival.	40	60.00 %



Celebrity Coordinator	Assists in selection of celebrity guests; Assists in selection of productions for National Black Theatre Festival; handles travel arrangements for theatre companies and celebrity guests,	40	90.00 %
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**D.5. List all executive staff and their compensation (other than per diem).**

Executive Staff Name	Title/Role	Compensation	% of Hours Proposed to be Funded
Nigel D, Alston	Executive Director	\$25,000.00	20.00 %
William Jackson	Artistic Director	\$66,000.00	50.00 %

**D.6. Attach an organizational chart**

**Organizational Chart \*Required**

23450\_Organizational Chart (2).docx

D.7. Please complete the Diversity of Employment and the Employment Profile below. See the [Request for Proposals \(RFP\)](#) for definitions of position types used in the Employment Profile.

**Describe the hiring process and how it is structured to provide the most diverse candidate pool. Best practices for accessing a diverse hiring process and candidate pool include:**

North Carolina Black Repertory Company ensures fair and equal access for employment in our productions by making casting notices available to the public through email campaigns, social media, and multiple casting sites reaching very diverse groups. While our theatre was founded to promote African American playwrights, selected plays feature multi-ethnic casts.. NC Black Rep's Living Room Theatre Series is structured to impact audiences across the city of Winston-Salem. By sparking debate and allowing for diverse viewpoints on hot-button topics within today's society, and with subject matter that challenges our audiences and introduces them to people, places, and stories they may not know, and may even fear. NC Black Rep serves as a bridge to bring community residents together through art. The readings are free to the public and target under-served members of the community such as the elderly, the LGBT community, low-income residents, and others who may not otherwise have access or the means to enjoy live theatre, and whose stories are often marginalized by society. This broad base of storytelling aids in our outreach to under-served and often overlooked segments of the community. Partnerships with universities such as Winston Salem State University, North Carolina School of the Arts, and Wake Forest University, and government and service organizations such as The Veteran's Affairs Administration, Democracy North Carolina and Forsyth County Jail & Prison Ministries present marketing opportunities to new and undiscovered theatre audiences. Producing partnerships with the Gantt Center in Charlotte and Appalachian State University in Boone provide statewide touring opportunities for NC Black Rep,

NC Black Repertory Co. also serves as a professional training ground for countless area college students. Through partnerships with UNC School of the Arts, Wake Forest University, UNC-Greensboro, North Carolina A&T, and UNC-Chapel Hill.

In addition, the Company hosts an annual Martin Luther King, Jr. Birthday celebration that doubles as a community talent-show and food-drive for Second Harvest Food Bank of Northwest North Carolina.

Please enter the total number of Full-Time Positions and Employees you have in the table below, as well as the employee's appropriate race/ethnicity and gender identity.

	Male - White	Male - Black	Male - Other	Female - White	Female - Black	Female - Other
Executives/Managers		1				
Professionals					1	
Technicians		1				
Office/Clerical						
Laborers/Service Workers						
Total Full-Time						

Please enter the total number of Temporary/Part-Time Positions (FTE) and Employees you have in the table below, as well as the employee's appropriate race/ethnicity and gender identity.

	Male - White	Male - Black	Male - Other	Female - White	Female - Black	Female - Other
Executives/Managers		1			2	
Professionals						
Technicians						
Office/Clerical						
Laborers/Service Workers						
Total Part-Time/Temp						

**D.8.**



Attach a list of all Board Members AND compensation (other than per diem) **\*Required**

Board FY22 (2).xls

**D.9. Number of full Board meetings held during the last twelve months**

12

**D.10. Number of Board's Executive Committee meetings held during the last twelve months**

4

**ABILITY (5 POINTS)**

**D.11. If this is an application for new funding, please describe the steps your organization will take to establish an action plan for successful program launch, including appropriate stakeholder training and coordination. Articulate a clear methodology for service delivery within the context of established goals and include a timeline of key action items and approximate dates for delivery.**

N/A

**D.12. Describe your organizations' past success with flexibly responding to unforeseen events, which had the potential to negatively impact deliverables. What were best practices learned, if any? How would you successfully use these practices with the proposed program, if necessary?**

Having successfully produced the biennial NBTF since 1989, NC Black Rep now faces the momentous challenge of adapting the festival in the time of a global pandemic. The company plans to continue the mission of this event— to

coordinate, promote and develop an entertainment event that also educates diverse audiences on the rich culture of the African Diaspora —by modifying the festival into a hybridized virtual and live event. The company plans to present the dynamic heritage underpinning this festival through a mix of streamable and in-person offerings from the following festival components: staged plays, Readers’ Theatre, workshops, films, The International Colloquium, and the International Vendors’ Market, along with several programs that cater to youth of all ages like the Youth Celebrity Project, TeenTastic (for youth ages 13-17), and the National Youth Talent Show.

On average, the NBTF will contract with more than 50 skilled theatrical and technical experts to ensure the success of the week-long event. Also on average, more than 1,000 residents volunteer as ambassadors welcoming and guiding visitors around the city. In 2019, the Festival generated 5,000 plus overnight hotel stays (room nights), giving local service providers the opportunity to increase hours and add personnel to their businesses. An audience survey during the 2017 festival showed 27 percent visited for the first time, 34 percent of people have attended the festival 2-4 times, and 39 percent have attended more than four times.

NBTF collaborates with numerous non-profit organizations, corporations, state universities, government agencies and small businesses to execute this project in a timely, effective and efficient manner from start to finish.

The company has also extended its reach into Charlotte, the greater Triad area and the Raleigh/Durham/Rocky Mount areas through targeted events to recruit additional supporters.

**D.13. How does your program’s policies/procedures ensure fair treatment, equitable access, and utilization of benefits for all persons, particularly marginalized and underserved groups and communities (i.e., marketing, outreach, eligibility determination and appeals)?**

North Carolina Black Repertory Company ensures fair and equal access for employment in our productions by making casting notices available to the public through email campaigns, social media, and multiple casting sites reaching very diverse groups. While our theatre was founded to promote African American playwrights, selected plays feature multi-ethnic casts.. NC Black Rep's Living Room Theatre Series is structured to impact audiences across the city of Winston-Salem. By sparking debate and allowing for diverse viewpoints on hot-button topics within today's society, and with subject matter that challenges our audiences and introduces them to people, places, and stories they may not know, and may even fear. NC Black Rep serves as a bridge to bring community residents together through art. The readings are free to the public and target under-served members of the community such as the elderly, the LGBT community, low-income residents, and others who may not otherwise have access or the means to enjoy live theatre, and whose stories are often marginalized by society. This broad base of storytelling aids in our outreach to under-served and often overlooked segments of the community. Partnerships with universities such as Winston Salem State University, North Carolina School of the Arts, and Wake Forest University, and government and service organizations such as The Veteran’s Affairs Administration, Democracy North Carolina and Forsyth County Jail & Prison Ministries present marketing opportunities to new and undiscovered theatre audiences. Producing partnerships with the Gantt Center in Charlotte and Appalachian State University in Boone provide statewide touring opportunities for NC Black Rep,

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In addition, the Company hosts an annual Martin Luther King, Jr. Birthday celebration that doubles as a community talent-show and food-drive for Second Harvest Food Bank of Northwest North Carolina.

## E. Cost Effectiveness

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### E. Cost Effectiveness

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Please provide the following information.

#### BUDGET AND FUNDING (10 POINTS)

E.1. Please complete the table to show the organization's operating budget.

Expenditures by Program	Budgeted FY 21-22	Projected Actuals FY 21-22	Proposed Budget FY 22-23
Program Services	\$1,643,000.00	\$1,525,000.00	\$150,000.00
Fundraising	\$0.00	\$0.00	\$0.00
Management and General	\$345,000.00	\$375,000.00	\$380,000.00
<b>Total Expenditures by Program</b>	<b>\$1,988,000.00</b>	<b>\$1,900,000.00</b>	<b>\$530,000.00</b>

Expenditures by Category	Budgeted FY 21-22	Projected Actuals FY 21-22	Proposed Budget FY 22-23
Employee Salaries and Wages	\$210,000.00	\$210,000.00	\$250,000.00
Employee Benefits	\$35,700.00	\$39,900.00	\$47,500.00
Facility Rent and Utilities	\$43,234.00	\$45,000.00	\$47,000.00
Training and Conference Registration	\$1,500.00	\$2,000.00	\$2,000.00
Membership and Dues	\$2,000.00	\$2,000.00	\$2,000.00
Travel and Transportation	\$93,028.00	\$90,000.00	\$5,000.00
Grants to Individuals and Organizations	\$0.00	\$0.00	\$0.00
Contracted Fundraising Services	\$0.00	\$0.00	\$0.00
Goods Purchased for Resale	\$0.00	\$0.00	\$0.00
Other Contracted Services	\$568,900.00	\$575,000.00	\$46,500.00
Other Operating Expenditures	\$1,033,638.00	\$936,100.00	\$130,000.00
Capital Outlay	\$0.00	\$0.00	\$0.00
<b>Total Expenditures by Category</b>	<b>\$1,988,000.00</b>	<b>\$1,900,000.00</b>	<b>\$530,000.00</b>

Revenues by Category	Budgeted FY 21-22	Projected Actuals FY 21-22	Proposed Budget FY 22-23
City of Winston-Salem	\$115,000.00	\$122,000.00	\$122,000.00
Forsyth County	\$75,000.00	\$75,000.00	\$75,000.00
State of North Carolina	\$40,000.00	\$40,000.00	\$40,000.00
Federal Government	\$83,000.00	\$83,000.00	\$0.00
Admissions/Program Revenues/Sales	\$1,048,500.00	\$651,000.00	\$105,000.00

Memberships	\$5,500.00	\$3,000.00	\$3,000.00
Donations	\$400,000.00	\$780,000.00	\$10,000.00
Foundation Grants	\$70,000.00	\$70,000.00	\$74,000.00
Interest and Investment Income	\$1,000.00	\$1,000.00	\$1,000.00
Parent Organization	\$50,000.00	\$75,000.00	\$100,000.00
Other	\$100,000.00	\$0.00	\$0.00
<b>Total Revenues by Category</b>	<b>\$1,988,000.00</b>	<b>\$1,900,000.00</b>	<b>\$530,000.00</b>

Describe any amounts listed under "Other Operating Expenditures" or "Other Revenues." Provide details on any specific federal government revenue sources.

E.2. Has the City of Winston-Salem provided funding in the past? If so, provide a funding history of the most recent five years of City contributions in the table below.

Year	Funding Source	Funding Amount
2020	General Operating	\$115,000.00
2019	General Operating	\$115,000.00
2018	General Operating	\$100,000.00
2017	General Operating	\$85,000.00

E.3. Complete the table below to show specific details of proposed City funding and other leveraged funding for the proposed project/program. List each additional funding source for the program.

Activity	Funding Requested from City	Funds from Other Sources	Other Funds Source
	\$0.00	\$10,000.00	hanesbrands
workshops/seminars	\$0.00	\$15,000.00	workshops/seminars
pr/marketing	\$0.00	\$55,000.00	visit winston-salem
awards ceremony	\$0.00	\$55,000.00	truist bank
youth programs	\$0.00	\$25,000.00	south arts inc
	\$0.00	\$75,000.00	forsyth county
international colloquium	\$0.00	\$25,000.00	truliant federal
travel	\$0.00	\$10,000.00	novant health
main production	\$0.00	\$75,000.00	millenium fund
main stage production	\$0.00	\$50,000.00	wellsfargo bank foundation
	\$0.00	\$10,000.00	
	\$0.00	\$405,000.00	

E.4. For each activity and line item above, please provide a short but detailed description of how City resources will be used to carry out proposed programming.

City resources will be used to cover personnel cost, a portion of actors / technical fees and facility rental.

E.5. Where another stakeholder or agency is providing non-monetary assistance with a particular aspect of your programming, please provide a short description of those activities and how they will supplement the use of City funds.

The Festival partners with various departments of the City of Winston-Salem such as the public safety, media, sanitation and recreation. These departments provide non-monetary assistance with aspect to the festival's programming.

**E.6. If this year's request is different in any way (amount, activities, etc.) from a prior year's request, explain how and why. If you are a new applicant, please describe how you would adjust your project/program if your funding request is not funded at the full amount.**

Not applicable.

### **SUSTAINABILITY (7 POINTS)**

**E.7. Describe the plan to sustain the project/program funding in future years. Include information about other funding sources to leverage City funds requested.**

NCBRC maintains healthy relationships with its many partner organizations by supporting them as they launch their projects. We also engage with our volunteers throughout the year during our season program. This results in their continued financial support of the company as well as being community ambassadors. In addition, NCBRC is fiscally sound and governed by outstanding board and community leaders who serve as advocates for the organization. The fundraising committee has already met to organize and plan for 2022 festival, with plans to meet quarterly in 2020 and monthly in 2021. New ideas, approaches and sources of funds are being explored to increase revenue and sponsorship.

Corporate sponsorship are being sought in addition to funding support from the state and city/county arts councils. Local and national businesses are also being solicited for advertising and vending support. Additionally, individual donations are being collected. Historically the NCBRC receives more than \$350,000 in other funding to support production of the NBTF, traditionally received during festival years. These sources include Reynolds American, Truist Bank, Wells Fargo, Hanesbrands, Inc. Truliant Federal Credit Union, the National Endowment for the Arts and others. The NCBRC has a separate fundraising committee that pursues these funds .

### **BARRIERS (3 POINTS)**

**E.8. Describe any potential programmatic barriers to project implementation (e.g. recruitment or outreach challenges, etc.) and your plans for overcoming them.**

The state of the economy is always a risk factor when it comes to theatre especially during this pandemic crisis. When theatre is impacted by the economy one solution is to produce less expensive productions with more attractive ticket prices and group rates. If current funding levels are maintained, the NBTF continues to be financially successful, and the NCBRC is in a position to remain viable. By keeping ticket prices competitive with the local economy and offering a quality experience, the NCBRC productions will remain appealing and within the economic reach of our audience. Further, the NCBRC continues to seek new funding sources, and has utilized the services of independent grant writers.

If the funding revenues decrease, the NCBRC will be forced to adjust its production season. The company will offset reduced funding by producing fewer productions and increase the number of shows per production.

**E.9. Describe any institutional barriers to project implementation (e.g. staff vacancies, pending departures, etc.) and your plans for overcoming them.**

The Festival doesn't foresee any institutional barriers to the project implementation.

### **AVERAGE COST (5 POINTS)**

**E.10. Use the table below to show the average amount of City funds requested per beneficiary to be served during the year and the average total cost of the service per beneficiary to be served during the year (including all funding**

**sources)**

Proposed funds from the City for this project:	122,000
Number proposed to be served for the year:	6500
Average City funds per beneficiary:	18.76
Proposed funds from all sources:	405.000
Number proposed to be served for the year:	6500
Average total funds per beneficiary:	62.00

## F. Required Documents

Completed by renew@cityofws.org on 11/22/2021 10:47 AM

Case Id: 14319

Name: North Carolina Black Repertory Company -

Address: \*No Address Assigned

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## F. Required Documents

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Please provide the following information.

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### Documentation

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**Code of Conduct/Conflict of Interest Policy \*Required**

23442\_doc2019-20conflictofinterest.pdf



**Submit a copy of the agency's latest 990 Form as submitted to the Internal Revenue Service. \*Required**

NC Black Repertory Company Incorporated 2020 990 Tax Return (1).pdf



**Organization By-Laws \*Required**

23439\_NCBRC Bylaws\_2011.pdf



**Articles of Incorporation \*Required**

23438\_article\_of\_incorporation\_ncbrc.pdf



**Organization Policies (including personnel, formal non-discrimination, procurement, accounting, etc) \*Required**

23440\_Operating Policies (2).doc



**IRS 501(c)3 Designation Letter \*Required**

501(c)(3) Letter.docx



**Audited Financial statements or third-party review from 2019 and 2020. \*Required**

NC Black Repertory Company Incorporated 2020 Audited Financial Statements (6).pdf

**North Carolina Secretary of State - Current and Active Status (<https://www.sosnc.gov/search/index/corp>)**

**\*Required**

doc Charitable Solicitation IICENSE.pdf

**Participant/Program Data Sample Report \*Required**

Cityof WSQuarterlyFinal Report 20-21 (1) (4) (1) (3).docx

4thqtr\_Letter ofrequest2020-21Cityof WS 3 (2) (1) (3).doc

**Other**

*\*\*No files uploaded*

## G. Income Based Projects/Services Only

Case Id: 14319

Name: North Carolina Black Repertory Company -

Address: \*No Address Assigned

Completed by renew@cityofws.org on 11/22/2021 10:48 AM

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### G. Income Based Projects/Services Only

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\*\* Complete this section only if you are requesting funds for a Community Development project (for CDBG, HOME and/or ESG funding).\*\*

If the section is not applicable to your project, please leave the questions blank and mark the step "Complete."

**G.1. In the right-hand column below, indicate the number of participants to be served by the proposed project/program within each income category during the year. Click [here](#) to see Winston-Salem income limits by household size.**

Income Range	# to be served
0 to 30% of median	0
31% to 50% of median	0
51% to 80% of median	0
Greater than 80% of median	0

**G.2. Describe policies, procedures, and criteria for determining who is eligible. Describe the procedures for screening, eligibility determination, intake, assessment and orientation of participants**

## H. Construction/Rehab Only

Completed by renew@cityofws.org on 11/22/2021 10:49 AM

Case Id: 14319

Name: North Carolina Black Repertory Company -

Address: \*No Address Assigned

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### H. Construction/Rehab Only

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\*\* Complete this section only if you are requesting funds for a Housing Construction or Rehabilitation project.\*\*  
If the section is not applicable to your project, please leave the questions blank and mark the step "Complete."

**H.1. Describe the proposed project and provide plans. If the project is approved, we will need a detailed work write-up.**

**H.2. Provide a projected timeline for the proposed work.**

**H.3. Describe how the project will be managed, including the contractor procurement process.**

**H.4. Describe the target market, including any special populations to be served.**

**H.5. Describe the services or program you plan to provide.**

**H.6. Describe the property management plan.**

**H.7. List the development team members.**

**H.8. Describe the financial capability of the sponsor/owner organization.**

**H.9. Listing of projects undertaken by principals over the past ten years, identifying project name and address, type of project, and number of units; please note any projects for which local government funding was received.**

Project Name	Address	Type of Project	No. Units	Govt Funding
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### Documentation

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Development budget that include a detailed sources and uses statement of all funds, including the requested loan from the City, in electronic format, preferably a spreadsheet. **\*Required**

We are not applying for this type of funding.pdf

**Participant/program data sample report \*Required**

We are not applying for this type of funding.pdf

**Market study or other analysis to verify the need for the project. \*Required**

We are not applying for this type of funding.pdf

**Operating pro forma that includes rent and operating cost assumptions and all estimated loan payments, in electronic format. \*Required**

We are not applying for this type of funding.pdf

# I. Emergency Shelter Only

Completed by [renew@cityofws.org](mailto:renew@cityofws.org) on 11/22/2021 10:49 AM

**Case Id:** 14319

**Name:** North Carolina Black Repertory Company -

**Address:** \*No Address Assigned

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## I. Emergency Shelter Only

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\*\* Complete this section only if you are requesting funds for an Emergency Shelter project.\*\*

If the section is not applicable to your project, please leave the questions blank and mark the step "Complete."

Prior to the beginning of any funding year, any ESG-funded program must participate in the local Homeless Management Information System (HMIS) designated by the Winston-Salem/Forsyth County Continuum of Care, or for domestic violence programs, a comparable database in accordance with HUD's standards.

### Emergency Shelter: Essential Services

Activity	Total Budget (\$)
Case Management	\$0.00
Child Care	\$0.00
Education Services	\$0.00
Employment Assistance	\$0.00
Job Training	\$0.00
Outpatient Health Services	\$0.00
Transportation	\$0.00
Legal Services	\$0.00
Services to Special Population	\$0.00
Overhead Costs (limited to 15% of total activity request)	\$0.00
	\$0.00

### Emergency Shelter: Operating Costs

Activity	Total Budget (\$)
Rent	\$0.00
Shelter Security	\$0.00
Fuel	\$0.00
Equipment	\$0.00
Insurance	\$0.00
Utilities	\$0.00
Food	\$0.00
Furnishings (limited to less than \$500 per item)	\$0.00
Supplies	\$0.00
Maintenance or Minor Repairs	\$0.00
Overhead Costs (limited to 15% of total activity request)	\$0.00
	\$0.00

## J. Rapid Rehousing and HMIS Only

Completed by renew@cityofws.org on 11/23/2021 3:49 PM

Case Id: 14319

Name: North Carolina Black Repertory Company -

Address: \*No Address Assigned

### J. Rapid Rehousing and HMIS Only

\*\* Complete this section only if you are requesting funds for a Rapid Rehousing project.\*\*

If the section is not applicable to your project, please leave the questions blank and mark the step "Complete."

Prior to the beginning of any funding year, any ESG-funded program must participate in the local Homeless Management Information System (HMIS) designated by the Winston-Salem/Forsyth County Continuum of Care, or for domestic violence programs, a comparable database in accordance with HUD's standards.

#### Rapid Rehousing Financial Assistance

Activity	Total Budget (\$)
Rent Assistance	\$0.00
Rental Application Fees	\$0.00
Security Deposits	\$0.00
Last Month's Rent	\$0.00
Utility Deposits	\$0.00
Utility Payments	\$0.00
Moving Cost Assistance	\$0.00
Overhead Costs (limited to 15% of total activity request)	\$0.00

#### Rapid Rehousing Services

Activity	Total Budget (\$)
Case Management	\$0.00
Housing Search and Placement	\$0.00
Mediation	\$0.00
Legal Services	\$0.00
Credit Repair	\$0.00
Counseling	\$0.00
Information and Referral	\$0.00
Monitoring/Evaluation of Progress	\$0.00
Overhead Costs (limited to 15% of total activity request)	\$0.00

#### HMIS/Data Collection Budget

HMIS Activity	City ESG Request	State ESG Request
Staff Costs	\$0.00	\$0.00
Equipment	\$0.00	\$0.00
User Fees	\$0.00	\$0.00
	\$0.00	\$0.00

## K. HOPWA

Completed by [renew@cityofws.org](mailto:renew@cityofws.org) on 11/22/2021 10:49 AM

**Case Id:** 14319

**Name:** North Carolina Black Repertory Company -

**Address:** \*No Address Assigned

---

## K. HOPWA

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Please provide the following information.

**Are requesting funds for a HOPWA project?**

No

## Submit

Completed by [renew@cityofws.org](mailto:renew@cityofws.org) on 11/22/2021 10:50 AM

**Case Id:** 14319

**Name:** North Carolina Black Repertory Company -

**Address:** \*No Address Assigned

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## Submit

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I certify that the applicant meets the conditions specified in the application instructions and will be able to carry out the proposed services in concert with these conditions. I also certify that the organization is a certified IRS 501(c)(3) non-profit organization.

Signed for NC Black Repertory

*Electronically signed by [renew@cityofws.org](mailto:renew@cityofws.org) on 11/22/2021 10:50 AM*



# IDIS Setup

No data saved

**Case Id:** 14319

**Name:** North Carolina Black Repertory Company -

**Address:** \*No Address Assigned

---

## IDIS Setup

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Please provide the following information.

**Project Name**

**National Objective**

**Activity Number ID**

**HUD Activity Code**

**Project Description**

**Accomplishment Type**

**Initial Application Date**

**Service Area**

**Ward**

**Census Tract(s)**

**Block/Group**

**MWBE**