

## The Traffic Calming Process

<https://www.cityofws.org/1288/Traffic-Calming-Policy>

- Residents form a traffic calming task force and submit the petition on page 2-5 of the traffic calming policy to [Trafficcalming@cityofws.org](mailto:Trafficcalming@cityofws.org) at: City of Winston-Salem, DOT, Attn: Traffic Calming Program, PO BOX 2511, Winston-Salem, NC 27102
- DOT staff will collect traffic data and perform the qualitative analysis to determine if the roadways meet the minimum criteria to move forward in the process.
- Staff will inform the petitioner of the results. Depending on the results, the project may be added to a pending list.
- Petitions received throughout the year will be ranked based on their points total and prioritized in May of each year. The top 12 petitions will move forward in the process. Petitions received after the limit is reached can either be held for the following year or may require resubmission.
- DOT staff and the task force will discuss the issues and possible solutions.
- DOT staff will develop a preliminary design from input received. This plan will be shared with the Council Member for that ward before it is released to the task force for review.
- The task force recommendations will be incorporated into the preliminary design when possible.
- Conduct a neighborhood meeting to gather input on the preliminary design. The neighborhood meeting can be held in-person, virtual, or by on-line pre-recorded presentation.
- DOT staff will incorporate input received into the plan and submit to the various operating agencies such as WSPD, WSFD, Streets Department, Sanitation Department, Transit Authority, Forsyth County School System, etc.
- DOT will consider comments received the operating agencies and revise the conceptual plan.
- DOT and the task force will conduct a second neighborhood meeting. (if needed)
- Input received from second meeting will be incorporated into a final design and submitted to the operating agencies for final approval. (if needed)
- Neighborhood Vote. Design must be approved by 70% of the property owners.
- If approved by the neighborhood, the plan will be submitted to City Council for approval and funding.