Program Overview

Please provide the following information.

City of Winston-Salem
ARPA Transformational Non-Profits Application

This application portal is to request funding from the City of Winston-Salem as part of the Transformational Non-Profits Application Process. Applications received through this portal will only be reviewed by the City of Winston-Salem. Other jurisdictions may have separate application processes. Please contact other jurisdictions (e.g., Forsyth County) for instructions regarding requests to those jurisdictions.

Submitting an application does not guarantee funding. Please see the section below regarding the scoring process. The Mayor and City Council will have final decision-making authority regarding program funding requests.

Non-profit organizations may submit funding requests for capital or operating costs.

Minimum Criteria

- Must be registered non-profit organization (includes faith-based organizations providing a public purpose)
- Must have been incorporated as a non-profit for at least one year

Scoring Process and Matrix

All completed applications will undergo a review to ensure required documents are attached. Fully completed applications will be reviewed by selected City staff members and scored based on the scoring matrix approved by the Mayor and City Council. Click here to view the scoring matrix. Scored applications will be reviewed by the City’s Management Team for potential recommendation to the Mayor and City Council who will have authority to appropriate funding for programs.

Staff reserves the right to contact any applicant to request clarification or additional details regarding application responses and materials.
Defining Performance Measures

Sections of the application will reference performance measures and outcomes as required by the U.S. Department of Treasury. Specifically, the application will request workload and effectiveness/outcome measures. Please see this video (https://www.cityofws.org/2809/Performance-Measures-Video) for general information on performance measures.

Upcoming Application Orientation Session

The City will host a virtual application orientation session on April 1, 2022 at 10:00 am. The meeting will take place virtually via the Zoom platform and will also have a live simulcast on the City’s YouTube page. The link for that meeting will be posted the morning of the meeting to the website: www.cityofws.org/clfrf

Contact Information

For any questions or concerns, please email ARPA@cityofws.org or call City Link at 336-727-8000.
A. Contact Information

Please provide the following information.

ORGANIZATION/AGENCY INFORMATION
A.1. Organization/Agency Name
Hope to Thrive (non-profit)

A.2. Mailing Address
5059 Butterfield Dr Winston Salem, NC 27105

A.3. Organization Website
www.hope2thrive.com

A.4. Year 501 (c)(3) Status Obtained
2018

A.5. Organization/Agency Fiscal Year
-4,012,022

A.6. Federal Tax ID Number

A.7. Federal DUNS Number

A.8. Federal SAM Registered?
Yes

ORGANIZATION/AGENCY CONTACT INFORMATION
EXECUTIVE DIRECTOR
A9. First Name
JOY

A10. Last Name
WILLIAMS

A11. Title
Executive Director

A12. E-mail
joytwilliams@gmail.com

A13. Phone Number
(336) 412-1382

BOARD CHAIR
A14. First Name
Angela

A15. Last Name
Allen

A16. E-Mail
justiceproject@outlook.com

A17. Phone Number
(910) 301-1250

A18. Term Expiration Date
04/03/2023

Case Id: 15280
Name: Holistic Produce Pantry ARPA - 2022
Address: *No Address Assigned
### B. General Project Information

**Case Id:** 15280  
**Name:** Holistic Produce Pantry ARPA - 2022  
**Address:** *No Address Assigned*

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Please provide the following information.

#### PROJECT INFORMATION

<table>
<thead>
<tr>
<th>B.1. Project/Program Title</th>
<th>Hope To Thrive Racial and Food Equity Transformation</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>B.2. Project Location/Address</th>
<th>5059 Butterfield Dr Winston Salem, NC 27105</th>
</tr>
</thead>
</table>

#### PROJECT CONTACT/MANAGER

<table>
<thead>
<tr>
<th>B3. First Name</th>
<th>JOY</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>B4. Last Name</th>
<th>WILLIAMS</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>B5. Title</th>
<th>Executive Director</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>B6. E-Mail</th>
<th><a href="mailto:joytwilliams@gmail.com">joytwilliams@gmail.com</a></th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>B7. Phone Number</th>
<th>(336) 412-1382</th>
</tr>
</thead>
</table>
C. General Project Narrative

Please provide the following information.

C.1. Provide description of project and how funds will be used
This project is to do a pilot of our Holistic Produce Pantry on wheels, to work with those elders and food insecure families who are not able to come to a physical location. This pilot mobile pantry will operate for 3 years. This project will delivery both prepared meals and our regular pantry items to participants.

C.2. How will a participant access the proposed project/program, use the services, and derive a beneficial outcome from participation?
We have a list of over 150 individuals in East Winston who have been serviced through a delivery service, but now are not able to be serviced. When Hope To Thrive heard about this gap, we wanted to write a grant to help support those individuals and others within the community who are in need of food assistance, but are unable to go to a physical location.

C.3 Total estimated number of unique participants to be served annually
200

C.4. Will program beneficiaries be only residents of Winston-Salem?
No

Describe the other areas (counties) that will benefit
Forsyth

Estimate the percentage of beneficiaries that will be residents of Winston-Salem
95.00 %

TOTAL FUNDING REQUEST
C.5. Total Operating Funding Request
$75,000.00

C.6. Total Capital Funding Request
$75,000.00

SPENDING TIMEFRAME
C.7 Capital Spending Timeframe
1 year

C.8 Operating Spending Timeframe
3 years
D. Project Budget Categories

Case Id: 15280  
Name: Holistic Produce Pantry ARPA - 2022  
Address: *No Address Assigned

Please provide the following information.

Use templates below to input the total Project Budget (only requested expenses and estimated revenues related to the program or project for which you are requesting funding) by clicking Add Column. Please include all funding from the City and other sources.

### Operating Costs

<table>
<thead>
<tr>
<th>Costs</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Project Manager</td>
<td>$37,000.00</td>
</tr>
<tr>
<td>Materials and supplies: pans, cookware for hot meals,</td>
<td>$15,000.00</td>
</tr>
<tr>
<td>Indirect costs (including evaluation materials)</td>
<td>$15,000.00</td>
</tr>
<tr>
<td>Refrigerated vehicle</td>
<td>$75,000.00</td>
</tr>
<tr>
<td>Administrative</td>
<td>$7,000.00</td>
</tr>
<tr>
<td>Travel/mileage</td>
<td>$14,000.00</td>
</tr>
<tr>
<td>Intern</td>
<td>$14,000.00</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$177,000.00</strong></td>
</tr>
</tbody>
</table>

### Capital Costs

<table>
<thead>
<tr>
<th>Costs</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Refrigerated Truck /Van</td>
<td>$75,000.00</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$75,000.00</strong></td>
</tr>
</tbody>
</table>

**PROJECT/PROGRAM REVENUE CATEGORIES**

Please fill out the revenue estimate table. **Note: operating revenues and expenses must be balanced (be equal).**

### Operating

<table>
<thead>
<tr>
<th>Revenue</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Grants, public and private</td>
<td>$3,000.00</td>
</tr>
<tr>
<td>The City ARPA</td>
<td>$150,000.00</td>
</tr>
<tr>
<td>Individual donations</td>
<td>$24,000.00</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$177,000.00</strong></td>
</tr>
</tbody>
</table>

**Please list below all known/expected individual grants and contributions totaling 10% or more of the project's budget.**  
**Note: capital revenues and expenditures must be balanced (be equal)**

### Capital

<table>
<thead>
<tr>
<th>Revenue</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>The City ARPA</td>
<td>$75,000.00</td>
</tr>
</tbody>
</table>
E. Demographic and Geographic Distribution

Please provide the following information.

Demographic distribution is an assessment of the level of the project funds spent on a program or service provided at a physical location in a Qualified Census Tract (QCT), OR where the primary intended beneficiaries live within a QCT, OR whether the program benefits residents that earn less than 60 percent of median income for the City, OR whether over 25 percent of program beneficiaries are below the federal poverty line.

E.1 Is this project/program located in a QCT or serve residents that live in a QCT?
   Yes

   If yes, what percentage of clients served are estimated to be residents of QCTs? [Click here](https://example.com) to view the QCT mapping tool
   99.00 %

E.2 If the project or program is not a QCT or specifically serve residents in a QCT, will residents meet the following criteria:

   - [✓] 25% or more of participants below the federal poverty line or participants served make less than 60% of the Area Median Income
   - [☐] The project/program does not operate in a QCT, and beneficiaries neither reside in a QCT nor meet the income thresholds mentioned above.
Please provide the following information.

Strategic planning is a process in which organizational leaders determine their goals and objectives, and allocate needed/limited resources to successfully achieve those goals and objectives. Click here to view Winston Salem's Strategic Plan. The Strategic Plan includes three (3) tiers of priorities:

**Tier 1:**
- Focus on job creation/sustainability and workforce development
- Collaboration and funding for pre-K opportunities
- Funding for affordable housing
- Funding for economic development

**Tier 2:**
- Poverty reduction/cessation
- COVID reopening plan
- Community engagement (Power of connections)
- Funding for arts

**Tier 3:**
- Community Fundraising
- Environmental initiatives
- Address digital divide
- Address childcare needs
- Neighborhood maintenance
- Organization efficiency and public-private partnerships
- Law enforcement reform

**F.1.** Please select the primary priority from the list above addressed by your project/program.
- Tier 2

**F.2.** Please select the secondary priority from the list above addressed by your project/program.
- Tier 1

**F.3.** Please describe how the workload or outcomes from your project/program addresses the primary priority you
selected.
The primary priority is to address poverty, and hopefully to work to end it. The outcome is for Hope to Thrive to provide a holistic produce pantry model that changes the way food pantries meet the immediate food access needs of participants-- from the “charity model”, a model that focuses on the immediate needs of the participants, with little regard to the participants health or dietary/caloric needs, and also does not address the effects and/or root causes of food insecurity, to a more holistic social justice food security model, where this model focuses on the immediate needs of the participants, paying attention to health, dietary, and caloric needs, and addresses the root causes of food insecurity, while also offering to the participants additional ways to deal with the ill effects of sustained food insecurity on ones body and stress levels, and offers the option to participate in a cooperative garden model to work towards food security.

The outcomes works towards seeing all families and individuals live their best life, without being held back by unresolved trauma, food insecurity, or other barriers to enjoy life’s greatest treasure, each other. The Holistic Produce Pantry’s goal is for our participants served through the mobile unit to have improved health and economic wellbeing.
G. Collaboration

Please provide the following information.

Collaboration is when an organization is partnering or proactively working with one or more external stakeholders to achieve the same goal.

G.1. How many other external partners, organizations, stakeholders will you be collaborating with to provide the project/program?

3+

G.2. Please provide the names of the organizations and the roles they will serve in the project/program?
The following is a beginning start to the partnerships:

1) Wake Baptist mobile unit are the entities who have worked with Hope to Thrive to discuss how to serve elders that are food insecure and are needing services to their doorstep. We are currently partnering over how to serve and evaluate a partnership such as this.
2) Forsyth Futures is helping Hope To Thrive to evaluate our programming through various ways, and are working towards codifying our programming and impact
3) Positive Wellness Alliance has agreed to partner with us in helping to serve those elders who are needing deliveries to help have a larger impact
H. Administration/Reporting

Please provide the following information.

Per U.S. Treasury rules and associated guidance, the City’s framework for using these funds aligns with specific administrative reporting requirements. The administration/reporting criterion has three core elements: 1) the organization’s/project’s development of clear performance indicators and measurable outcomes, 2) the use of evidence-based interventions, 3) and the City’s evaluation of organization and project risk.

H.1. Please clearly define the workload and outcome measures that are associated with your project/program

<table>
<thead>
<tr>
<th>Workload</th>
<th>We plan to serve between 150 - 200 unduplicated households weekly</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>We plan to ensure a hot meal is served according to the nutritional guidelines to prevent chronic illness, at least 450 - 600 calories, a protein and two vegetables, etc.</td>
</tr>
<tr>
<td></td>
<td>We plan to operate the mobile unit twice a week for 52 weeks in a year, unless weather or holidays prevent the service.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Effectiveness/Outcome</th>
<th>We expect that at least 30% of households served will have increased their access to fruits and vegetables.</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>We expect that at least 50% of households served would have increased safe hot meals in their homes (preventing cooking of elders who may have high risk of injury if cooking at home)</td>
</tr>
<tr>
<td></td>
<td>We expect that 80% of households served would have increased a measurable outcome of health, finances, or social capital.</td>
</tr>
</tbody>
</table>

H.2. Does the project/program use evidence-based interventions?

No

H.3. For transparency purposes, the risk matrix is attached. This is NOT required, however, you can self-assess if you wish. Please fill out and upload the Risk Matrix.

☑ Risk Matrix

50773_Risk Assessment (2).xlsx
I. Capacity

An organization's capacity can be defined as its ability to implement the proposed project, as characterized by the alignment of its mission and vision with the proposed project, existing internal infrastructure to support it, and its plan for implementation and assessment of project success.

I.1. Please provide your organization's vision and mission statements and explain the alignment between the proposed project/program and the organizational mission.

Hope To Thrive is a faith-based, black and Latinx led non-profit organization that works to inspire hope for all communities to thrive in health and wellbeing. We seek racial justice and work within different intersections to bring about good health for the environment and people. We currently are building a compassionate plant-based food system that both reduces animal suffering and helps economic development through our Holistic Produce Pantry in Winston Salem, NC. We serve blacks and latinx underserved populations who are food insecure, 23.3 % of the population is determined to live in poverty, higher than the US national average of 13.1%.

Hope To Thrive’s holistic produce pantry and garden is intentionally-designed to increase our participants' daily intake of fruits and vegetables. This increase in fruits and vegetables and toxic stress mitigation and prevention is an issue of justice, land, and health, because many of the leading causes of death are experienced by populations who have been intentionally oppressed through denial of healthy food, and given environmental pollution.

We aim to improve nutrition and reduce environmental toxicity, and toxic stress and other leading causes of illness and death, including heart disease, type II diabetes, some cancers, and obesity.* We help build community, knowledge, resiliency and healing for our participants during weekly food pick-ups, which started on the front yard of the Executive Director in the same historically black neighborhood, on land first stewarded by the Cherokee Nation.

I.2. Describe the organization’s current infrastructure and capacity to deliver the program services or complete the project. Include any relevant current programming and experience providing similar services.

We have been operating in the capacity of the food pantry since the pandemic, since April 2020, and it has grown. We started out with delivery services because of the pandemic, and when we became an affiliate of the Food bank, in order to do some food/produce transport, we had to have a refrigerated vehicle. Thus, it is why we are asking for that, and the kitchen materials is because we cook our meals from the produce that we get from the grocery stores that is not given out to the public for various reasons. These foods then get cooked into a hot meal and then distributed.

We already do all of the components of this project, except for the capacity in vehicle needs, kitchen needs, and operationally to serve the 150- 200 persons that are currently standing in a gap unserved.

I.3. Describe the program/project implementation plan. Include any known barriers to success and how those will be overcome.

We expect to start right away as soon as funds are distributed and the vehicle is purchased. There are not any major
barriers, except for the funding distributed cycle. There could be delays due to planning the route in which we would take, however, we have two drivers who are already in place and served around 150 of these persons and already know how to plan the route, we just need to get all the paperwork, insurance, and the administrative pieces together, and then we can start delivering.

The operating expenses will extend through all three years, paying for the mileage, and other administrative costs. This is a low cost program to scale up because of all the inputs that are already in place, and all that is needed is a tad bit more to reach the capacity that we want to hold to serve the gap of individuals that we know about.

I.3a. Describe the program assessment plan including how the data will be collected for selected performance metrics and any other evaluation tools that will be used to determine program/project success.

Evaluation Goal
The goal of the evaluation is to determine the effectiveness of “HOPE TO THRIVE ARPA Support Programs” in preventing transmission of COVID-19, helping to turn the tide of the pandemic, and reestablishing a viable economy and community. The evaluation plan is aimed to investigate components of the HOPE TO THRIVE ARPA Support Program that are performing optimally and should be expanded and replicated in future initiatives. In addition, this evaluation will help determine the sustainability of HOPE TO THRIVE ARPA Support Program for the following year.

Evaluation Team
Our team consists of HOPE TO THRIVE Support program staff and external researchers who are contracted who works within the communities we serve, and can access program data easily.

Evaluation Questions
Although the evaluation team generated many possible questions in a brainstorming session, the evaluation team prioritized the following as representing the most important aspects of the program that could be examined at this time.

Note that the evaluation questions do not address all of the program objectives. Priorities must be set based on need for information and resources available.

To determine if the program has been implemented as planned:
* Has appropriate (Spanish-speaking with a good understanding of local Spanish-speaking culture) staff been recruited?
* Has the staff (all HOPE TO THRIVE program employees) been trained appropriately (in HOPE TO THRIVE practice and cultural competency)?

To determine if the program is meeting its objectives:
* Have more participants been educated of the services and offered an opportunity to participate? (in Spanish or English, in a culturally sensitive manner)
* Are participants adhering to program (not lost to busy schedules and/or follow-up)?

Data Collection
The evaluation utilizes several methods of data collection in various ways: interview, survey, observation, and record review. Staff interview will be conducted to assess knowledge and behavior in accessing translators and LHAs. Written survey (in Spanish and English) will be administered to the participants to assess perceptions of the support (access to resources) and their comfort level (attitudes and beliefs).

Analysis
Both quantitative and qualitative methods will be used to analyze the data. Simple counts of frequency will be use for
quantitative data analysis. Qualitative methods such as content analysis will be used to review training curriculum for themes and patterns.

Interpretation
Stakeholders will be included in a scheduled meeting to interpret the findings. The data from the evaluation will be compared to the established program benchmarks. Stakeholders and those involved in program operations will be given an opportunity to justify the findings and make recommendations accordingly.

Dissemination
Evaluation finding will be disseminated via various channels. Presentations will be given at the program staff meeting and to stakeholders. A short report will be drafted and a presentation offered for the government staff and Executive leadership. An article will also be added to the newsletter.

Use
The Executive leadership of Hope To Thrive will use the findings to refine program strategies for internal uses. The findings will help guide the program to focus on areas that are most crucial for effective delivery of support and services to qualified census tracts.
J. Impact/Community Need

Please provide the following information.

Impact/Community needs concern whether or not the proposed project will address an identified need within the community and what the short term (One year) and long term (3 years) impact of this project will be.

J1. Describe the identified community need for this project/program. *Cite specific data or studies/reports that have identified this as a community need.*

We have over 150 elders who are in need of food that need some type of assistance. Winston Salem has some of the highest rates of food insecurity in the nation, our area being ranked 7th as to the high incidence of food insecurity. We need more programming and aid, and this mobile unit will help service those that are not part of another safety net. We also have been collecting names of individuals who need food assistance delivered, and total, we have close to 200 participants.

J2. Describe the short-term impacts of the project/program and how they align with the community need identified above.

The short term impact is getting folks food who need it. It aligns with the core principles of Hope to Thrive, as well as the City’s Strategic Plan to reduce poverty, or end it.

J3. Describe the long-term impacts of the project/program and how they align with the community need identified above.

Hope To Thrive identifies as an intersectional, multi-level grassroots organization that works with underserved communities. We work at the intersections of justice, faith, food, race, gender, class, ecology, and health, as well as other identifiers. We are multi-levels of impact, both as a frontline direct service provider through our food distribution and mental health services, but also as an emerging leader with making sure that our food is both nutritious and substantial, our food is composted as well as grown locally (as much as possible), and that we teach, educate, and support the holistic mindset and practices of living within a better system where all are valued and given opportunities. Hope to Thrive organizes around black and latino communities and the needs that are pressing that go along with food insecurity, trauma, and adverse childhood experiences. We have partners such as the NAACP, which is on the same block as the office of Hope To Thrive, as well as Grace Presbyterian Church, which is a strong leader in the food distribution in the neighborhood.

We use trauma informed care as an approach to our work and how we deliver our services to a population of people who have experienced long-term sustained trauma. We also use the socio-ecological model that informs us of how to address both the immediate and the systems approach to addressing justice and ecology, and working with the City of Winston Salem to help bring about long term policy changes and to collaborate with other organizations around anti-poverty and social justice initiatives. Our network includes churches, city officials, other non-profits, and corporations to help us deliver our services as robustly as possible, but with measurable outcomes.

The long-term impact is for Hope to Thrive to provide a holistic produce pantry model that changes the way food
pantries meet the immediate food access needs of participants-- from the “charity model”, a model that focuses on the immediate needs of the participants, with little regard to the participants health or dietary/caloric needs, and also does not address the effects and/or root causes of food insecurity, to a more holistic social justice food security model, where this model focuses on the immediate needs of the participants, paying attention to health, dietary, and caloric needs, and addresses the root causes of food insecurity, while also offering to the participants additional ways to deal with the ill effects of sustained food insecurity on ones body and stress levels, and offers the option to participate in a cooperative garden model to work towards food security.

J4. Referencing previous section on outcomes, describe how the impacts noted above will be measured.

We will do short interviews with our participants to measure how their chronic disease and/or health or energy is impacted, as well as finances. We will work with our evaluators to understand more specifically what is best under the COVID-19 restrictions and the comfort of going into people's homes, or ways we can evaluate ethically and effectively.
K. Funding Stability

Please provide the following information.

Funding stability is an assessment of both the organization's annual funding and the planned funding mechanism for the project/program from grants, donations, sales, and other income generators. To the extent possible, the City wishes to ensure applying entities have sustainable funding sources outside the City's ARPA allocation. An entity will be deemed as having superior funding stability if it demonstrates at least three years of sustainable grant, contribution, and/or fee-based revenues to cover operating costs. The entity must also demonstrate commitments from other organizations to cover the full cost of project deficits or future-year operating costs (in combination with realistic fee-based revenue assumptions).

K.1. Have your organization's operating revenues covered operating expenses the last three years?
Yes

K.2. Approximately what percentage of your organization's total budget is covered by competitive grants that you must re-apply for?
65.00 %

K.3. What percentage of your project/program's budget is covered by City ARPA funds as part of this request?
85.00 %

K.4. Please provide narrative on funding for this program after City ARPA funding has been exhausted.
As stated, we are already doing these activities, what is not included in our current operation is a refrigerated vehicle so that we can serve the awaiting 150 - 200 elders in East Winston Salem. We will be able to maintain the vehicle through our current budget, but the purchase of the vehicle is what is needed.

The current proposal being submitted is unique to the Transformative Grant process that the The City of Winston Salem is offering through the ARPA funds. As such, we are considering this project as a unique opportunity to be a catalyst to help jump start or enhance the City’s efforts to bring resources and to help turn the tide of the pandemic within the hardest hit communities, being aligned with the City's Strategic Plan.

"The City Council has approved a process for providing grants to non-profit organizations to fund “transformative” programs that address such social and economic needs as poverty alleviation, job training and economic mobility. Through the transformational grant program, the city of Winston-Salem seeks to move the needle on key components of the city’s strategic plan, which trigger a profound, ripple effect of positive, multidimensional changes. Further, the city seeks to place equity at the forefront of the application, transforming historically significant and deeply disinvested low-income communities."

Further, Scott Tesh, the City's Budget and Performance Management Director, says that, "...the scoring matrix is probably going to provide a higher level of funding to those more transformational projects that have additional
community impact so any non-profit may apply for any amount of money as long as they have been in service for a year but the intent is to create some sort of transformational change in the community so I would suggest that those that are new projects or expanded projects or programs are probably the types of thing that that the City Council would be looking for as part of a transformational grants process."

After the proposed project is completed, if the Board of Hope To Thrive, the community in which we are serving, and other stakeholders deem that this project is needed as well as should continue, then we will fold this project into the regular programming of Hope To Thrive and include it within our usual fundraising plan which includes public and private donations, grants, sponsorships, and sales.

As such, this is a program that was referred by various stakeholders to seek funding under this funding opportunity because of the transformation quality of the work. Currently, this is seen as a year project.

**K.5. Please attach commitment letters from other organizations showing financial support for the project/program.**

☐ Commitment Letters

*No files uploaded*
L. Representation

Please provide the following information.

Representation deals with how diverse an organization’s leadership is compared to community demographics, which includes Winston-Salem’s race/ethnic backgrounds as well as gender. Local non-profit organizations should reflect the communities they serve. Since organizations are requesting to receive ARPA funding through the City, we must ensure these entities hold themselves accountable to having diverse staff and leadership panels.

L.1. Provide a list of board members including the race, ethnicity, and gender identification for each member.

<table>
<thead>
<tr>
<th>Name</th>
<th>Race</th>
<th>Ethnicity</th>
<th>Gender Identification</th>
</tr>
</thead>
<tbody>
<tr>
<td>Angela Allen</td>
<td>Latinx/White</td>
<td>Mixed</td>
<td>Female</td>
</tr>
<tr>
<td>Pilar Horne-Davis</td>
<td>Black</td>
<td>Unknown</td>
<td>Female</td>
</tr>
</tbody>
</table>
M. Required Documents

Please provide the following information.

For North Carolina Secretary of State - Current and Active Status, [Click Here](#)

Documentation

- **Code of Conduct/Conflict of Interest Policy** *Required*
  
  Conflict of Interest.pdf

- **Copy of the agency's latest 990 Form as submitted to the Internal Revenue Service** *Required*
  
  Manage Form 990-N (e-Postcard)Accepted.pdf

- **Organization By-Laws** *Required*
  
  Bylaws (Hope to Thrive) (2.28 w.o TC).docx.pdf

- **Articles of Incorporation** *Required*
  
  50387_Certified AOI-Hope to Thrive.pdf

- **Organization Policies (including personnel, formal non-discrimination, procurement, accounting, etc)** *Required*
  
  50388_Hope To Thrive Policy and Procedures Phase I.pdf

- **IRS 501(c)3 Designation Letter** *Required*
  
  50381_IRS+exempt+notice+(1).jpg
Most recent audited financial statements or a third-party review *Required
50382_Hope To Thrive Financial Review 2022.docx.pdf

North Carolina Secretary of State - Current and Active Status *Required
50383_Hope To Thrive active status 2022.pdf
Please provide the following information.

☑️ I certify that all information entered into this application is true.

Joy T. Williams

Electronically signed by joytwilliams@gmail.com on 4/25/2022 3:58 PM

04/25/2022