

Special NOFO Scoring Card-
Total Possible Points = 100

SUBMISSION REQUIREMENT		Points Available 2
Section A: ORGANIZATION & CONTACT INFORMATION —Information is complete.		1
Section B: BASIC REQUIREMENTS —Generally, answers to the questions should be Yes, and the agency should not owe money to the IRS.		1
Section C: PROGRAM DESCRIPTION		Points Available 10
<p>The program understands the needs of the clients to be served and shows that the proposed housing and services will fit those needs and will be offered in a manner that fits those needs- 5 points</p> <p>Provides description of proposed project including project goals, target population, and type of services offered. - 2 points</p> <p>Explains how the program will assist clients to rapidly secure and maintain permanent housing that is safe, affordable, and acceptable. - 3 points</p>		10

Section D: AGENCY BACKGROUND/ EXPERIENCE		Points Available 15
1	Applicant has experience in utilizing a Housing First approach and the program is designed with a Housing First and Trauma Informed approach.	3
2	<p>Experience—Applicant has experience working with proposed population and experience providing the proposed services.</p> <p>3 points—The applicant clearly states relevant experiences and length of time. 2 points—The applicant can implement the project with training and assistance. 0 points—It is not clear the applicant will implement this project successfully.</p>	3
3	Persons with Lived Experience- Applicant has a plan to incorporate persons with lived experience into the program and the agency’s Board of Directors. <i>(A separate committee cannot be created for the person with lived experience).</i>	3
4	<p>Agency demonstrates experience in effectively utilizing federal funds, including HUD grants and other public finding.</p> <p>3 points—Yes, definitely</p>	3

	2 points—Probably 1 points—Probably Not 0 points—No, definitely not	
5	Organizational Structure- Agency has the appropriate staff needed to take on the project. 3 points—To a Great Extent 2 points—Somewhat 1 points—Very Little 0 points—Not at All	3

Section E: PROJECT APPROACH		Points Available 20
1	Program has a plan for how it will identify unsheltered and connect to housing. This plan aligns with the CoC’s comprehensive plan for addressing unsheltered homelessness. 6 points—To a Great Extent 4 points—Somewhat 2 points—Very Little 0 points—Not at All	6
2	Program has a specific plan for helping clients access mainstream benefits, increase employment and or income, and maximize ability to live independently. The type of supportive services offered will ensure successful retention in housing or help to obtain permanent housing. 8 points—To a Great Extent 5 points—Somewhat 3 points—Very Little 0 points—Not at All	8
3	Program will work with a broad array of stakeholders including traditional and nontraditional stakeholders to leverage housing resources or health resources. 4 points—To a Great Extent 3 points—Somewhat 2 points—Very Little 0 points—Not at All	4
4	The agency participates in the CoCs coordinated entry system	2

*Supportive Services-CE Projects Only		Points Available 10
CIC project ensures accessibility to all individuals and families seeking homeless services- 4 points		10
CIC has a plan to reach people who face barriers and are least likely to apply for programs in absence of outreach-4 points		
CIC advertises effectively to individuals and families seeking services. - 2 points		
*PH and TH Projects: PH-PSH, PH-RRH, TH PH- RRH Only		Points Available 10
The determination of rapid rehousing assistance provided to households is determined in an effective way to prepare the client for self-sufficiency. -4 points		10
Appropriate wrap around services will be provided to ensure successful retention in housing. -4 points		
The program involves client choice in the delivery of housing and services. -2 points		
*HMIS Projects Only		Points Available 10
HMIS funds will be expended in a way that will collect more comprehensive data on people experiencing homelessness. – 4 points		10
HMIS has a plan to evaluate its own performance and process. - 4 points		
HMIS has a plan to consider perspective of those with lived experience. - 2 points		
Section F: FINANCIAL		Points Available 15
1	Most recent financial audit found minimal exceptions or findings.	3
2	Sustainability- Applicant describes how the program will be sustained if funding ends. 4 points—A plan is described and appears to be reasonable. 0 points—A reasonable plan is not described.	4
3	Budget is submitted and is reasonable.	3
4	Average Cost- 5 points—Average cost of services provided to each guest reasonable. 0 points—Not all the information is provided or the amount is not reasonable.	5

Section G: HMIS		Points Available 5
1	<p>HMIS Data</p> <p>5 points—Agency participates in HMIS. OR Domestic violence agency uses an HMIS comparable database.</p> <p>3 points—Agency is not in HMIS but presents a plan and timeline to join HMIS. OR Agency is a domestic violence agency and presents a plan and timeline to establish use of a database that is comparable to HMIS.</p> <p>0 points—Agency does not participate in HMIS and does not present a plan and timeline to join HMIS OR Agency is a domestic violence and does not present a plan to establish use of a database that is comparable to HMIS.</p>	5

Section H: Performance ky		Points Available 20
	<p>Program has a plan to review participant outcomes with an equity lens.</p> <p>7 points—A plan is described and appears to be reasonable. 5- A plan is described but needs additional work. 0 points—A reasonable plan is not described.</p> <p>Program has a plan to measure program effectiveness and overall system impact.</p> <p>7 points—A plan is described and appears to be reasonable. 5- A plan is described but needs additional work. 0 points—A reasonable plan is not described.</p> <p>Program will use evidence based practices in service delivery.</p> <p>6 points—To a Great Extent 4 points—Somewhat 2 points—Very Little 0 points—Not at All</p>	20

Section I: Required Documents		Points Available 3
	Required Documents are submitted, or a plan and timeline are provided to submit documents that are missing.	3

Winston-Salem/Forsyth County CoC Special NOFO- Threshold Review Scorecard

Criterion	Yes	No	N/A
Complete application was submitted			
Match documentation was submitted for prior year and applicant <i>identified</i> minimum matching funds prior to application submission which satisfy HUD requirements			
Quarterly Financial Drawdowns/Spend Rate/Funds Recaptured were reviewed			
APR submitted to HUD on time.			
Project is financially feasible			
No unresolved HUD Monitoring Findings on grant-funded project			
Has documentation of having served HUD-eligible homeless persons or families, through CoC-eligible activities during the twelve months prior to the RFP deadline.			
Submitted current board roster and with person with lived experience displayed.			
Proposes an eligible activity for an eligible homeless population, pursuant to HUD requirements (including eligibility under the NOFA)			
Is an eligible contractor for federal funds per https://www.sam.gov/ , has a current tax exempt status as verified by the IRS, and does not owe any unresolved tax debts as document on IRS 990 submissions to the IRS.			
Does not propose to use HUD funds to supplant current funding			
Has satisfactory organizational status, experience, capacity, and financial stability to implement and operate the project, as determined by the City of Winston-Salem.			
Submitted authorization to apply for CoC funding			
Submitted most recently filed IRS Form 990			
Submitted most recent audit report			
Submitted By-Laws			
Submitted Articles of Incorporation			
Submitted IRS 501(c)3 designation letter, with status in place for at least one year prior to RFP deadline.			
Submitted copy of current year budget.			
Submitted copies of Code of Conduct, Personnel Policies, Fair Housing Policy, Anti-Discrimination policy, Accounting and procurement policies and other documents and procedures for the organization (as applicable and requested).			
Applicant is a CoC member agency.			
Participation in Coordinated Entry			
Housing First/ Low Barrier Approach			
Participation in HMIS or a comparable database for DV agencies			
<i>Explanation for NA items:</i>			

PASS/FAIL DATE: _____ **REVIEWED BY:** _____

