

A. Organization & Contact Information

Case Id: 16090
Name: Eureka Ministry, Inc. - 2023/24
Address: *No Address Assigned

Completed by eureka@eurekahouse.org on 11/6/2022 8:53 PM

A. Organization & Contact Information

The Request for Proposals and additional materials to assist with completing the application can be found on the City's webpage for [Community Agencies](#)

A.1. Organization Name

Eureka Ministry, Inc.

A.2. Project/Program

11056

A.3. FY 2023-24 Funding Request Amount

\$20,000.00

A.4. Agency's Total Operating Budget

\$35,907.00

A.5. Mailing Address

3579 San Carlos Rd. Winston Salem, NC 27105 Winston Salem, NC 27105 Winston-Salem, NC 27105

A.6. Project/Program Location Address

3579 San Carlos Rd. Winston Salem, NC 27105 Winston Salem, NC 27105 Winston-Salem, NC 27105

A.7. Organization Website

www.eurekahouse.org

A.8. Year 501(c)(3) status obtained

2003

A.9. Organization Fiscal Year

Jan-Dec

A.10. Federal Tax ID Number

51-0441702

A.11. Federal DUNS Number

51-0441702

EXECUTIVE DIRECTOR/MANAGER

A.12. Name, Title

Harold Smith, President

A.13. Email

eureka@eurekahouse.org

A.14. Phone

(336) 782-3075

CONTACT

A.15. Name, Title

Harold Smith, President

A.16. Email

eureka@eurekahouse.org

A.17. Phone

(336) 782-3075

BOARD CHAIR

A.18. Name

John Davenport

A.19. Term Expiration

12/30/2025

A.20. Email

jdavenport@davenportworld.com

A.21. Phone

(336) 744-1636

B. Project Overview

Completed by eureka@eurekahouse.org on 11/6/2022 8:54 PM

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B. Project Overview

Please provide the following information.

APPROACH (7 POINTS)

B.1. Provide a concise description of the proposed project/program, indicating specifically how City funds will be used. Briefly, what are the goals/objectives of the project/program?

Eureka Housing Program (EHP) plans to use funds from the City to specifically serve male and female ex-offenders who are housing insecure or homeless. The individuals to be served may be behind on their rent, at risk of eviction, or have past due utility bills. They may lack food and are making a choice between paying their rent and eating. Others cannot afford transportation to work in order to make money for paying their rent. Some ex-offenders need assistance with move in expenses once they locate housing. Many ex-offenders who are homeless need case management services to assist them in locating housing along with financial assistance with deposits.

EHP will provide case management assistance to include the following: Information, assistance, strategies and support with locating housing. The case manager will also conduct a budget review with all participants and provide them with a budget worksheet for tracking their expenses and spending habits.

EHP will provide \$300.00 per participant to pay past due rent, past due utility bills, deposits for rent and utilities, food, transportation to and from work by bus or van, and moving expenses. This \$300.00 can go toward one expense category or across more than one category as designated by the participant.

Homelessness is defined as living at a shelter, on the street, in cars or in makeshift shelters not designed for or suitable for human habitation. Homelessness is further defined as living in a temporary arrangement with family or friends who have mandated that the ex-offender leave and find another place to live. In addition to meeting the above criteria, the targeted population must have an income from either employment or disability income. They must be able to afford to pay monthly rent at the housing location they select.

B.2. How will a participant access the proposed project/program, use the services, and derive a beneficial outcome from participation?

Participants access the program by going to the Eureka Ministry website (www.eurekahouse.org) and submitting an application. The application page provides all of the instructions the participant will need to apply for assistance from Eureka Housing Program. This includes a list of the required documents, and information on where and how to obtain those documents at no charge. If the participant has a problem or question while attempting to submit their application, there is a phone number provided for them to call to get help from the case manager. The submitted application from the participant will designate the type of assistance they are requesting.

EHP will provide \$300.00 per participant to pay past due rent, past due utility bills, deposits for rent and utilities, food, transportation to and from work by bus or van, and moving expenses. This \$300.00 can go toward one expense category or across more than one category as designated by the participant. If the participant is homeless, EHP will assist them with the search for affordable, permanent housing. All assistance is paid by a check to the company, not to the participants. EHP will also conduct a budget review with participants and provide them with a worksheet for tracking

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their expenses and spending.

The services EHP will provide benefit the participants by helping them to remain in their housing or helping them to locate and secure housing.

NEED (7 POINTS)

B.3. Describe the unmet need that the proposed project/program seeks to address. Include data supporting the need.

(A) <https://www.voa.org/homelessness-and-prisoner-reentry>

"Each year approximately 700,000 individuals return home from state prisons in the United States and an additional 9 million are released from county jails. More than 10% of those coming in and out of prisons and jails are homeless in the months preceding and following their incarceration (Council of State Governments, 2016). Being homeless, unstably housed, or living in a high crime neighborhood all heighten an individual's risk of reoffending (Andrews & Bonta, 1995)."

(B) <https://www.ncdps.gov/adult-corrections/prisons/transition-services>

"Each year more than 22,000 inmates are released from North Carolina's state prison system."

(C) <https://interrogatingjustice.org/challenges-after-release/homelessness-after-reentry-leads-to-higher-recidivism-rates/>

"Formerly incarcerated people are far more likely to be homeless. There are many barriers that impact people after their release from prison, from disenfranchisement to job discrimination. Data from 2018 shows that homelessness is one of the most significant. In fact, formerly incarcerated people are almost 10 times more likely to be homeless than the general population. Both Black and Hispanic people are more likely than white people to be homeless after release."

(D). <https://www.voa.org/homelessness-and-prisoner-reentry>

Geller and Curtis's 2011 longitudinal study found that "men recently incarcerated face greater housing insecurity, including both serious hardships such as homelessness, and precursors to homelessness such as residential turnover and relying on others for housing expenses" (2011, p. 1196).

(E). <https://www.urban.org/sites/default/files/publication/25321/412552-Housing-as-a-Platform-for-Formerly-Incarcerated-Persons.PDF>

While employment and the other reentry challenges are important, it can certainly be argued that finding and securing adequate housing is chief among the reentry challenges that formerly incarcerated persons face. "

EHP plans to specifically target male and female ex-offenders who are housing insecure or homeless. These individuals may be behind on their rent, at risk of eviction, or have past due utility bills. They may lack food or basic household supplies. Others may need assistance with rent or utility deposits in order to access housing. Some participants may be homeless and in need of case management and financial assistance to locate and obtain housing.

Homelessness is defined as living at a shelter, on the street, in cars or in makeshift shelters not designed for or suitable for human habitation. Homelessness is further defined as living in a temporary arrangement with family or friends who have mandated that the ex-offender leave and find another place to live. In addition to meeting the above criteria, the targeted population must have an income from either employment or disability income. They must also be able to afford to pay monthly rent at the housing location they select.

COLLABORATION (6 POINTS)

B.4. Describe any specific collaborative relationships with other organizations (public or private) and how they will

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impact the project/program. How will collaboration contribute to the planning, implementation, operation, oversight, and performance measurement of the proposed project/program?

Bethesda Center:

EHP has assisted a number of clients transferring from Bethesda Center into permanent housing. This connection is expected to continue. EHP will provide bridge funding often needed to overcome the transitional challenge faced by many homeless persons moving into permanent housing.

Project Reentry:

Project Reentry provides a structured 12-week pre-release curriculum for inmates in several prisons in North Carolina. Project Reentry has partnered with EHP with a Memorandum of Understanding and offered their services whenever possible. They are a source of referrals to EHP and offer additional services to participants if needed.

Vocational Rehabilitation:

Some ex-offenders who are released from prison are veterans. Program participants who are veterans will be referred to the Department of Veteran's Affairs for assessment of needs and determination of eligibility for services.

Community Court:

A large number of Community Court's referrals need assistance with transportation to and from work that is provided by a designated van service. They also refer clients needing assistance with rent and utilities.

Collaboration with these organizations will support referrals to the EHP program and provide resources to which to refer EHP participants for services to address other needs they may have.

C. Strategy and Performance

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C. Strategy and Performance

Please provide the following information.

STRATEGY (5 POINTS)

C.1. The City of Winston-Salem's strategic priorities, adopted most recently in the [2017-2021 Strategic Plan \(2019 Update\)](#) and under review for adoption by City Council for FY 2022 - FY 2025 Strategic Plan, are used as guiding principles to establish community priorities based on the vision, mission, and values set forward by the Mayor and City Council.

Indicate which of the City's strategic focus areas your program aligns with best (select one):

Safe and Secure Community

C.2. Select the service area(s) that your project/program relates to:

- Housing/Homelessness
- Economic Development
- Construction Rehabilitation
- Poverty Reduction
- Arts and Culture
- Youth
- Public Safety
- Transportation
- Other

PERFORMANCE (15 POINTS)

C.3. Describe the system to be used to track participant and program data. List any key reports and their frequency that will be used to capture project/program performance.

The case manager will work with the participant to understand their budget and housing needs and assist the participants' search for permanent housing that they would like and can afford. Looking for housing based on the participant's income and availability and criminal background can be difficult. If suitable housing is located assistance is given to the participant by paying their Rent, Utility Deposit and or Moving Expenses. They can divide the \$300.00 across these services as they desire or use all of it on one category. The case manager tracks and records participant information, details of the financial assistance support provided, entities to whom checks were issued and copies of canceled checks.

The case manager enters all financial information into Excel spreadsheets to record and track all spending in real time.

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The following will take place: Create hard copies of all documents submitted by each participant and store in the file cabinet. Computerize all documents submitted by each participant into a data base. Create hard and soft copies of all checks including company name, address, check number and store in file cabinet and computer. Send a copy of the check to the participant for their proof of payment. (Account number redacted for security).

Submit quarterly follow up reports to the City to include:

- Quarterly budget report
- Performance measures
- Request for funds

Remain open and transparent for City audit of files.

C.4. Explain the steps that will be taken if the stated program goals provided in C.3. are not achieved.

The Eureka Housing Program (EHP) project is designed to assist 9 participants per quarter with housing assistance or support. This will result in service to 36 participants per year. The assistance includes the search for housing, payment of past due rent or utilities. The program also assists with utility deposits, food, transportation to and from work via van or bus, and moving expenses. This is limited to a \$300 budget per participant to be divided across services or in one category as the participant needs.

If at any point throughout the year it appears that the quarterly goals will not be achieved, EHP will increase its outreach efforts to ensure the stated number of participants are served. These outreach efforts will include communicating the need for referrals with partner organizations and passing out program information at community sites. EHP will also promote word of mouth sharing about the program by individuals it has already served.

C.5. Use the chart below to show how your agency measures program effectiveness. List goals, activities, and performance measures you will use to evaluate services, facilities, and programs that will be funded by the City. Performance measures can be quantitative and/or narrative.

Applicants will be reimbursed funds based upon timely submissions of eligible invoices. These invoices should describe services rendered and should align with the goals and objectives cited here. Where outcomes do not align with goals, please be prepared to provide a written summary of shortcomings.

Stated Program Goals	Program Activities in Support of Goals	FY 21-22 Previous Year Results	FY 22-23 Current Year Projected Results	FY 23-24 Next Year Anticipated Results
36 participants will receive information and assistance in obtaining or maintaining permanent housing.	Case manager will provide information and assistance with obtaining or maintaining housing for 36 participants.	36 participants were provided housing information and assistance to obtain or maintain permanent housing.	36 participants will receive housing information and assistance to obtain or maintain permanent housing.	36 participants will receive housing information and assistance to obtain or maintain permanent housing.
36 Participants will be assisted in developing and maintaining a budget.	Case manager will conduct a budget review with each participant and provide a worksheet	36 participants received a budget review and worksheet.	36 participants will receive a budget review and worksheet.	36 participants will receive a budget review and worksheet.

	for them to record their income and track their own spending habits.			
Provide a portal for participants to provide feedback on the service they receive.	36 Participants will be invited to submit feedback on services received; anonymously if they prefer.	36 participants submitted feedback in the portal. All feedback was favorable.	36 participants will submit feedback regarding services received.	36 participants will submit feedback regarding services received.

	Total Unduplicated Number Served	Total Number Served
FY 20-21 Previous Year Results	36	36
FY 21-22 Current Year Projected Results	36	36
FY 22-23 Next Year Anticipated Results	36	36
FY 21-22 Previous Years Results	0	0
FY22-23 Current Year Projected Results	0	0
FY 23-24 Next Year Anticipated Results	0	0

C.6. FY 21-22 Program Accomplishments

In its goal to assist the ex-offender population to obtain and retain permanent housing in Winston Salem/ Forsyth County, Eureka Housing Program EHP assisted:

- 15 participants with past due rent
- 13 participants with utility bills
- 2 participants with food
- 6 participants with transportation to work

36-Total number of persons served.

C.7. FY 22-23 Key Objectives

Eureka Housing Program's key objective is to to assist 36 ex-offenders to obtain and retain permanent housing. The homeless will be assisted with the search for affordable housing and payment of rental deposits. Those currently in permanent housing will be assisted with past due utility bills, past due rent, food, and van or bus transportation, to and from work.

D. Organizational Capacity

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D. Organizational Capacity

Please provide the following information.

MISSION (5 POINTS)

D.1. Provide an overview of the organization. Include the organization's mission statement and the major services, programs, and activities provided. How does the proposed project/program help advance the mission of your organization?

Eureka Ministry Inc. (EMI) was organized in 2002. It is a nonprofit agency and has successfully served ex-offenders since its inception. Its mission statement is, "to provide a supportive environment to assist ex-offenders in becoming successful, law-abiding citizens. Emphasis is placed on promoting education and developing persons from the inside out through spiritual growth and character building".

The proposed program aligns with and advances EMI's mission of helping ex-offenders to become successful in their communities. Housing stability is often a precursor to stable employment and a mitigator for recidivism. For 18 years, EMI operated a successful transition home for formerly incarcerated persons. During this time, the transitional facility had a recidivism rate of 10% compared to the national average recidivism rate of 60%. In 2020, EMI began the move from transitional housing to develop a program that assists ex-offenders with the chronic problem of maintaining stable employment. This is when the MERGE program was developed.

Programs currently under the umbrella of EMI are: 1) MERGE, 2) Men's Bridge and 3) Eureka Housing Program.

1. Eureka Ministry, Inc. recently announced the introduction of MERGE, a wraparound program that will address the educational and employment needs of ex-offenders. MERGE is the acronym for: Making Education the Road to Gainful Employment. One of the most significant predictors of ex-offender success is gainful employment. Without stable, gainful employment, Ex-offenders are at high risk of homelessness, substance abuse and reoffending. Employment for ex-offenders is frequently short term (ex.construction jobs that move away, restaurant help and temporary jobs). Additionally, many ex-offenders do not have the soft skills needed to help them navigate workplace challenges, manage conflict and advocate for themselves. The MERGE program offers tutoring, mentoring and resources assistance to ex-offenders so that they can complete their GED and obtain a trade diploma. This will afford them the opportunity for stable and gainful employment.

2. Eureka Ministry, Inc. launched Men's Bridge in 2005. It is a community-based support group for inmates at Forsyth Correctional Center. It's a proactive approach to bridge the gap between community and prison in order to assist ex-offenders in reorienting themselves back into the community once released. Each group meeting has a different facilitator and topic. The topics are: Financial Management, Dealing with Addiction, Building Relationships, Anger Management, Educational Opportunities at Forsyth Tech. The success of Men's Bridge is facilitated by Eureka Ministry, Inc. in collaboration with more than 15 volunteers, six local churches, Forsyth Jail and Prison Ministries and Forsyth Correctional Center.

3. Eureka Ministry, Inc. is a community partner using grant funds to advance the mission of the organization and the

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City by addressing specific needs of ex-offenders, helping them to gain housing stability which creates a foundation for their success in the community. It does this with Eureka Housing Program (EHP) by assisting ex-offenders with locating permanent housing, paying rent and utility bills & deposits, moving expenses, and providing food, bus passes and household items.

FUNCTION (5 POINTS)

D.2. How long has your organization been in operation?

Eureka Ministry Inc. has been in operation for 20 years, since 2002.

D.3. How does your organization benefit and serve the City of Winston-Salem and its citizens?

EMI serves the City by preparing ex-offenders to reintegrate into society even before they are released from prison. This occurs through the Men’s Bridge, a support group that provides offenders with a series of sessions that are focused on their development. Group topics and guest speakers address a number of issues including: financial literacy, building and rebuilding relationships, parenting, substance abuse and relapse prevention, spiritual development, getting an education, job search, problem solving, conflict resolution and a host of other topics. Offenders who attend these EMI sessions while still incarcerated are better equipped to succeed upon release from prison and reentry into the City. All of the attendees will be released from prison within 12 months and some of them request to return to visit the group once they are released. The success of this program is in part due to a strong partnership with Forsyth Tech, Forsyth Prison Ministries, Forsyth Correctional Center and a host of local churches and volunteers.

MERGE by Eureka Ministry, Inc. (EMI) will benefit the city by keeping ex-offenders from utilizing city resources such as the police to address vagrancy and trespassing by homeless ex-offenders. MERGE assists exoffenders in getting an education from Forsyth Technical Community College in the automotive and building trades. By developing knowledge and skills it can empower them to live as crime free and law-abiding citizens. When an ex-offender does not re-offend, numerous local dollars are saved. Another way the program will serve the City is through the fact that once ex-offenders are educated, they have a better chance of finding and keeping employment. These employed ex-offenders become taxpayers and thereby pay their share to support the community.

For over 17 years and in the recent past, Eureka Housing Program (EHP) provided stable housing for ex-offenders. This also assisted the City. Stable housing provides a base from which these individuals can spend time with their children and reconnect with important and appropriate supportive relationships with family, and new friends who are interested in their success. When positive relationships are formed and facilitated, exoffenders are more likely to become invested in the communities of which they are a part. Additionally, when ex-offenders have stable housing this provides a foundation for them to maintain routines that facilitate remaining employed and living crime free.

STRUCTURE (5 POINTS)

D.4. In the chart below, list key personnel and executive staff involved in the proposed project/program.

Position Title	Activities/Inputs	Total Work Hours Per Week	% of hours proposed to be funded
Case Manager	.Case management services provided include assessment of the individuals’ eligibility and needs. Assisting the applicants with navigating the application completion process and obtaining and submitting supporting documentation. Coordinating with their landlord or utility provider to verify amounts due and arrange payment. For	8	100.00 %

	<p>participants receiving assistance with food, the case manager receives a list from them and makes the purchases and arranges for delivery.</p> <p>. The case manager conducts a budget assessment with the participants and makes recommendations for addressing budget shortfalls. The case manager will refer participants to other services when they identify needs beyond the scope of this program.</p> <p>. The case manager completes documentation associated with serving the participants and maintains appropriate records.</p> <p>. The case manager responds to requests for information from individuals and community entities and educates the community about services available through the program.</p> <p>. The case manager conducts a budget review with the participant and provides them with a worksheet for tracking their expenses vs. income and their spending habits.</p> <p>. The Case Manager enters all financial information into Excel spreadsheets to record and track all spending in real time. The following will take place: Create hard copies of all documents submitted by each participant and store in the file cabinet. Computerize all documents submitted by each participant into a data base. Create hard and soft copies of all checks including company name, address, check number and store in file cabinet and computer. Send a copy of the check to the participant for their proof of payment. (Account number redacted for security). Submit quarterly follow up reports to the City to include: .Quarterly budget Report</p> <ul style="list-style-type: none"> • Performance measures • Request for funds <p>Remain open and transparent for City audit of files.</p>		
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D.5. List all executive staff and their compensation (other than per diem).

Executive Staff Name	Title/Role	Compensation	% of Hours Proposed to be Funded
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Harold Smith	President & Founder	\$12,840.00	0.00 %
Fonda Strickland	Secretary	\$0.00	0.00 %
Bobby King	Vice President	\$0.00	0.00 %
John Davenport	Chairman Board of Directors	\$0.00	0.00 %
Tony Hartsoe	Vice Chairman Board of Directors	\$0.00	0.00 %

D.6. Attach an organizational chart

Organizational Chart *Required

Board of Director Members 2022.docx

D.7. Please complete the Diversity of Employment and the Employment Profile below. See the [Request for Proposals \(RFP\)](#) for definitions of position types used in the Employment Profile.

Describe the hiring process and how it is structured to provide the most diverse candidate pool. Best practices for accessing a diverse hiring process and candidate pool include:

The policy and intent of the Eureka Ministry Inc. is to provide equal employment opportunity for all persons regardless of race, color, religion, national origin, marital status, political affiliation, affectional orientation or gender identity, status with regard to public assistance, disability, sex, or age.

Please enter the total number of Full-Time Positions and Employees you have in the table below, as well as the employee's appropriate race/ethnicity and gender identity.

	Male - White	Male - Black	Male - Other	Female - White	Female - Black	Female - Other
Executives/Managers	0	0	0	0	0	0
Professionals	0	0	0	0	0	0
Technicians	0	0	0	0	0	0
Office/Clerical	0	0	0	0	0	0
Laborers/Service Workers	0	0	0	0		0
Total Full-Time	0	0	0	0	0	0

Please enter the total number of Temporary/Part-Time Positions (FTE) and Employees you have in the table below, as well as the employee's appropriate race/ethnicity and gender identity.

	Male - White	Male - Black	Male - Other	Female - White	Female - Black	Female - Other
Executives/Managers	0	0	0	0	0	0
Professionals	0	0	0	0	0	0
Technicians	0	0	0	0	0	0
Office/Clerical	0	0	0	0	0	0
Laborers/Service Workers	0	0	0	0	0	0
Total Part-Time/Temp	0	0	0	0	0	0

D.8.

Attach a list of all Board Members AND compensation (other than per diem) *Required

Listing of Board Members 4 2022.docx

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D.9. Number of full Board meetings held during the last twelve months

4

D.10. Number of Board's Executive Committee meetings held during the last twelve months

1

ABILITY (5 POINTS)

D.11. If this is an application for new funding, please describe the steps your organization will take to establish an action plan for successful program launch, including appropriate stakeholder training and coordination. Articulate a clear methodology for service delivery within the context of established goals and include a timeline of key action items and approximate dates for delivery.

This application is not a request for new funding.

D.12. Describe your organizations' past success with flexibly responding to unforeseen events, which had the potential to negatively impact deliverables. What were best practices learned, if any? How would you successfully use these practices with the proposed program, if necessary?

Prior to the COVID-19 pandemic, Eureka Ministry, Inc. (EMI) handled most housing assistance services in person. With the onset of the pandemic, EMI was able to successfully pivot to online services while maintaining quality and continuity for clients. EMI developed an enhanced web portal for applications, with clear instructions on the process and documentation that participants must submit. EMI also provide strong case management support for participants who needed assistance with completing the application process. EMI engaged electronic means (phone, fax) to complete the process to serve applicants and meet their needs.

Best practices learned are:

1. Provide strong support for participants who must adjust to changes in the service delivery format.
2. Offer flexibility in assisting participants to submit required documentation.
3. Assist participants with problem-solving.

EMI will use these practices in the future if another event or challenge occurs that disrupts routine service delivery.

D.13. How does your program's policies/procedures ensure fair treatment, equitable access, and utilization of benefits for all persons, particularly marginalized and underserved groups and communities (i.e., marketing, outreach, eligibility determination and appeals)?

The Eureka Ministry Inc. intends to respond affirmatively in its employment practices. Affirmative action applies to all aspects of employment practices including, but not limited to, recruiting, hiring, placement, promotion, demotion, transfer, training, compensation, benefits, layoff, recall, and termination. The Eureka Ministry Inc. seeks to do business with organizations that encourage equal employment opportunity.

This policy of fairness extends to the culture of service delivery for participants and potential participants. No one is excluded from the program because of race, color, religion, national origin, marital status, political affiliation, affectional orientation or gender identity, status with regard to public assistance, disability, or sex. The eligibility for the program includes:

- Must be a resident of Forsyth County
- Must have a criminal background
- If currently housed, and seeking assistance they must have a lease in their name
- If unhoused and seeking assistance in the search for housing they must have income to afford rent and must qualify

for housing on the open market with the landlord.

EMI makes sure that access to the program is open to marginalized and underserved communities by working with community agencies who serves these populations, and delivering program flyers to community services where this population may visit (bus stations, laundromats, etc.)

EMI has an appeals policy through which participants may file an appeal. This process allows a client to file an appeal, receive a timely decision and file a second appeal for review by committee if they are dissatisfied with the initial decision.

E. Cost Effectiveness

Case Id: 16090

Name: Eureka Ministry, Inc. - 2023/24

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Address: *No Address Assigned

E. Cost Effectiveness

Please provide the following information.

BUDGET AND FUNDING (10 POINTS)

E.1. Please complete the table to show the organization's operating budget.

Expenditures by Program	Budgeted FY 22-23	Projected Actuals FY 22-23	Proposed Budget FY 23-24
Program Services	\$20,000.00	\$20,000.00	\$20,000.00
Fundraising	\$9,200.00	\$9,200.00	\$9,200.00
Management and General	\$6,707.00	\$7,000.00	\$6,707.00
Total Expenditures by Program	\$35,907.00	\$36,200.00	\$35,907.00

Expenditures by Category	Budgeted FY 22-23	Projected Actuals FY 22-23	Proposed Budget FY 23-24
Employee Salaries and Wages	\$12,480.00	\$12,480.00	\$12,480.00
Employee Benefits	\$0.00	\$0.00	\$0.00
Facility Rent and Utilities	\$0.00	\$0.00	\$0.00
Training and Conference Registration	\$0.00	\$0.00	\$0.00
Membership and Dues	\$8,400.00	\$8,400.00	\$8,400.00
Travel and Transportation	\$0.00	\$0.00	\$0.00
Grants to Individuals and Organizations	\$10,800.00	\$10,800.00	\$10,800.00
Contracted Fundraising Services	\$0.00	\$0.00	\$0.00
Goods Purchased for Resale	\$0.00	\$0.00	\$0.00
Other Contracted Services	\$0.00	\$0.00	\$0.00
Other Operating Expenditures	\$4,227.00	\$4,520.00	\$4,227.00
Capital Outlay	\$0.00	\$0.00	\$0.00
Total Expenditures by Category	\$35,907.00	\$36,200.00	\$35,907.00

Revenues by Category	Budgeted FY 22-23	Projected Actuals FY 22-23	Proposed Budget FY 23-24
City of Winston-Salem	\$20,000.00	\$20,000.00	\$20,000.00
Forsyth County	\$0.00	\$0.00	\$0.00
State of North Carolina	\$0.00	\$0.00	\$0.00
Federal Government	\$0.00	\$0.00	\$0.00
Admissions/Program Revenues/Sales	\$6,707.00	\$6,707.00	\$6,707.00

Memberships	\$0.00	\$0.00	\$0.00
Donations	\$9,200.00	\$9,493.00	\$9,200.00
Foundation Grants	\$0.00	\$0.00	\$0.00
Interest and Investment Income	\$0.00	\$0.00	\$0.00
Parent Organization	\$0.00	\$0.00	\$0.00
Other	\$0.00	\$0.00	\$0.00
Total Revenues by Category	\$35,907.00	\$36,200.00	\$35,907.00

Describe any amounts listed under "Other Operating Expenditures" or "Other Revenues." Provide details on any specific federal government revenue sources.

See Line 18 of 2021 990 tax report

E.2. Has the City of Winston-Salem provided funding in the past? If so, provide a funding history of the most recent five years of City contributions in the table below.

Year	Funding Source	Funding Amount
2020	City	\$20,000.00
2019	City	\$20,000.00
2018	City	\$20,000.00
2017	City	\$20,000.00
2016	City	\$20,000.00

E.3. Complete the table below to show specific details of proposed City funding and other leveraged funding for the proposed project/program. List each additional funding source for the program.

Activity	Funding Requested from City	Funds from Other Sources	Other Funds Source
SOAR	\$20,000.00	\$0.00	None
	\$20,000.00	\$0.00	

E.4. For each activity and line item above, please provide a short but detailed description of how City resources will be used to carry out proposed programming.

\$20,000.00 of City funds will be used to assist individuals with a criminal background to obtain and retain permanent housing.

\$10,800 will serve 36 participants with \$300 each with past due rent, rent deposits, utility bills, foods, and bus or van transportation to and from work.

\$8,400 will be used for case management.

\$600.00 will be used for administration.

\$200 will be used for transportation.

E.5. Where another stakeholder or agency is providing non-monetary assistance with a particular aspect of your programming, please provide a short description of those activities and how they will supplement the use of City funds.

The agencies listed below provide non monetary assistance by referring participants to Eureka Housing Program. They provide an important component to the EHP by allowing the program to geographically broaden the service to those who need it. Some of the agencies have exhausted their own funds but still know Individuals who are in need and qualify for EHP.

.Project Reentry

.Community Court

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.211 service
.United Way
.Goodwill
.Wells Center For Women in Transition

E.6. If this year's request is different in any way (amount, activities, etc.) from a prior year's request, explain how and why. If you are a new applicant, please describe how you would adjust your project/program if your funding request is not funded at the full amount.

This is not the first time EHP has requested or received grants funds from the City. This request is not different from the prior requests.

SUSTAINABILITY (7 POINTS)

E.7. Describe the plan to sustain the project/program funding in future years. Include information about other funding sources to leverage City funds requested.

Once the grant funding runs out, EHP will continue its various programs to help ex-offenders with re-entry programming. These include MERGE and Men's Bridge support group. While funds may no longer be available to assist ex-offenders with the cost of permanent housing, EHP will continue to be an information resource for ex-offenders seeking information about housing resources. It will also remain committed to continuing its proactive approach to addressing the problem of ex-offenders returning to prison through, its Men's Bridge support group with inmates at Forsyth Correctional Center.

BARRIERS (3 POINTS)

E.8. Describe any potential programmatic barriers to project implementation (e.g. recruitment or outreach challenges, etc.) and your plans for overcoming them.

(1) A potential barrier to implementation of the proposed program is the continuation of COVID-19. We will continue to use our website as an instrument for participants to request services. Another barrier would be the unwillingness of landlords to allow ex-offenders to rent from them. Fortunately, during its implementation of the Rapid Rehousing grant, EHP was able to establish relationships with multiple landlords in the city who were willing to rent to ex-offenders who had been receiving case management services and training from EHP. The landlords were confident in renting to the ex-offenders knowing that EHP had predetermined that the participant had sufficient income to pay the rent. Also, EHP had provided budget counseling to the participant and was available to consult if the landlord had concerns. These working relationships with the landlords continue to this date and additional working relationships are being sought out.

(2) Another potential barrier is that some homeless ex-offenders may not earn sufficient income to pay the market rate for rent and still meet other living expenses. EHP has addressed this issue in the past by helping to pair willing and compatible ex-offenders in roommate situations where the rent and utility expenses can be shared. This has proven successful in the past. In other cases, the ex-offender does not appear to be able to make rent a part of his or her budget but after coaching from EHP they learn how to reduce non-essential expenses they are incurring while living with family or friends. For example, the ex-offender may have the most expensive cell phone plan or may be paying for lots of extras on a cable bill. In other cases, the ex-offender may be eating out daily rather than shopping for food items that can be easily prepared at home. Often ex-offenders have not been trained on how to handle money or make a workable budget and this assistance helps them with a successful transition into permanent housing.

(3) A third potential barrier to project implementation is that ex-offender participants may not have basic furniture

and household items necessary to set up housekeeping. Through its experience helping ex-offenders to transition into permanent housing, EHP has been able to identify community resources for low cost items which participants may obtain to assist with basic household set up.

E.9. Describe any institutional barriers to project implementation (e.g. staff vacancies, pending departures, etc.) and your plans for overcoming them.

An institutional barrier to the project would be if there were a delay or postponement in dispensing of funds by the City.

AVERAGE COST (5 POINTS)

E.10. Use the table below to show the average amount of City funds requested per beneficiary to be served during the year and the average total cost of the service per beneficiary to be served during the year (including all funding sources)

Proposed funds from the City for this project:	\$20,000.00
Number proposed to be served for the year:	36
Average City funds per beneficiary:	\$300.00
Proposed funds from all sources:	\$20,000.00
Number proposed to be served for the year:	36
Average total funds per beneficiary:	\$300.00

F. Required Documents

Completed by eureka@eureka-house.org on 11/6/2022 8:56 PM

Case Id: 16090

Name: Eureka Ministry, Inc. - 2023/24

Address: *No Address Assigned

F. Required Documents

Please provide the following information.

Documentation

Code of Conduct/Conflict of Interest Policy *Required

990-EZ.pdf

Submit a copy of the agency's latest 990 Form as submitted to the Internal Revenue Service. *Required

990-EZ.pdf

Organization By-Laws *Required

BY-LAWS.pdf

Articles of Incorporation *Required

Articles of Incorporation.pdf

Organization Policies (including personnel, formal non-discrimination, procurement, accounting, etc) *Required

Personnel Policies of Eureka Ministry Inc.pdf

IRS 501(c)3 Designation Letter *Required

Tax Exemp Letter copy.pdf

Audited Financial statements or third-party review from 2020 and 2021 *Required

2019 Review.pdf

Printed By: Tanya Banner on 1/19/2023

Review for 2020.pdf

North Carolina Secretary of State - Current and Active Status (<https://www.sosnc.gov/search/index/corp>)

***Required**

Good Standing 2.pdf

Other

Good Standing 2.pdf

G. Income Based Projects/Services Only

Case Id: 16090
Name: Eureka Ministry, Inc. - 2023/24
Address: *No Address Assigned

Completed by eureka@eurekahouse.org on 11/6/2022 8:59 PM

G. Income Based Projects/Services Only

** Complete this section only if you are requesting funds for a Community Development project (for CDBG, HOME and/or ESG funding).**

If the section is not applicable to your project, please leave the questions blank and mark the step "Complete."

G.1. In the right-hand column below, indicate the number of participants to be served by the proposed project/program within each income category during the year. Click [here](#) to see Winston-Salem income limits by household size.

Income Range	# to be served
0 to 30% of median	0
31% to 50% of median	0
51% to 80% of median	0
Greater than 80% of median	0

G.2. Describe policies, procedures, and criteria for determining who is eligible. Describe the procedures for screening, eligibility determination, intake, assessment and orientation of participants

H. Construction/Rehab Only

Completed by eureka@eurekahouse.org on 11/6/2022 8:59 PM

Case Id: 16090

Name: Eureka Ministry, Inc. - 2023/24

Address: *No Address Assigned

H. Construction/Rehab Only

** Complete this section only if you are requesting funds for a Housing Construction or Rehabilitation project.**
If the section is not applicable to your project, please leave the questions blank and mark the step "Complete."

H.1. Describe the proposed project and provide plans. If the project is approved, we will need a detailed work write-up.

H.2. Provide a projected timeline for the proposed work.

H.3. Describe how the project will be managed, including the contractor procurement process.

H.4. Describe the target market, including any special populations to be served.

H.5. Describe the services or program you plan to provide.

H.6. Describe the property management plan.

H.7. List the development team members.

H.8. Describe the financial capability of the sponsor/owner organization.

H.9. Listing of projects undertaken by principals over the past ten years, identifying project name and address, type of project, and number of units; please note any projects for which local government funding was received.

Project Name	Address	Type of Project	No. Units	Govt Funding
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Documentation

Development budget that include a detailed sources and uses statement of all funds, including the requested loan from the City, in electronic format, preferably a spreadsheet.

***No files uploaded*

Participant/program data sample report

***No files uploaded*

Market study or other analysis to verify the need for the project.

***No files uploaded*

Operating pro forma that includes rent and operating cost assumptions and all estimated loan payments, in electronic format.

***No files uploaded*

I. Emergency Shelter Only

Completed by eureka@eurekahouse.org on 11/6/2022 8:59 PM

Case Id: 16090

Name: Eureka Ministry, Inc. - 2023/24

Address: *No Address Assigned

I. Emergency Shelter Only

** Complete this section only if you are requesting funds for an Emergency Shelter project.**

If the section is not applicable to your project, please leave the questions blank and mark the step "Complete."

Prior to the beginning of any funding year, any ESG-funded program must participate in the local Homeless Management Information System (HMIS) designated by the Winston-Salem/Forsyth County Continuum of Care, or for domestic violence programs, a comparable database in accordance with HUD's standards.

Emergency Shelter: Essential Services

Activity	Total Budget (\$)
Case Management	\$0.00
Child Care	\$0.00
Education Services	\$0.00
Employment Assistance	\$0.00
Job Training	\$0.00
Outpatient Health Services	\$0.00
Transportation	\$0.00
Legal Services	\$0.00
Services to Special Population	\$0.00
Overhead Costs (limited to 15% of total activity request)	\$0.00
	\$0.00

Emergency Shelter: Operating Costs

Activity	Total Budget (\$)
Rent	\$0.00
Shelter Security	\$0.00
Fuel	\$0.00
Equipment	\$0.00
Insurance	\$0.00
Utilities	\$0.00
Food	\$0.00
Furnishings (limited to less than \$500 per item)	\$0.00
Supplies	\$0.00
Maintenance or Minor Repairs	\$0.00
Overhead Costs (limited to 15% of total activity request)	\$0.00
	\$0.00

J. Rapid Rehousing and HMIS Only

Completed by eureka@eurekahouse.org on 11/6/2022 9:00 PM

Case Id: 16090

Name: Eureka Ministry, Inc. - 2023/24

Address: *No Address Assigned

J. Rapid Rehousing and HMIS Only

** Complete this section only if you are requesting funds for a Rapid Rehousing project.**

If the section is not applicable to your project, please leave the questions blank and mark the step "Complete."

Prior to the beginning of any funding year, any ESG-funded program must participate in the local Homeless Management Information System (HMIS) designated by the Winston-Salem/Forsyth County Continuum of Care, or for domestic violence programs, a comparable database in accordance with HUD's standards.

Rapid Rehousing Financial Assistance

Activity	Total Budget (\$)
Rent Assistance	\$0.00
Rental Application Fees	\$0.00
Security Deposits	\$0.00
Last Month's Rent	\$0.00
Utility Deposits	\$0.00
Utility Payments	\$0.00
Moving Cost Assistance	\$0.00
Overhead Costs (limited to 15% of total activity request)	\$0.00

Rapid Rehousing Services

Activity	Total Budget (\$)
Case Management	\$0.00
Housing Search and Placement	\$0.00
Mediation	\$0.00
Legal Services	\$0.00
Credit Repair	\$0.00
Counseling	\$0.00
Information and Referral	\$0.00
Monitoring/Evaluation of Progress	\$0.00
Overhead Costs (limited to 15% of total activity request)	\$0.00

HMIS/Data Collection Budget

HMIS Activity	City ESG Request	State ESG Request
Staff Costs	\$0.00	\$0.00
Equipment	\$0.00	\$0.00
User Fees	\$0.00	\$0.00
	\$0.00	\$0.00

Submit

Completed by eureka@eurekahouse.org on 11/6/2022 9:01 PM

Case Id: 16090

Name: Eureka Ministry, Inc. - 2023/24

Address: *No Address Assigned

Submit

I certify that the applicant meets the conditions specified in the application instructions and will be able to carry out the proposed services in concert with these conditions. I also certify that the organization is a certified IRS 501(c)(3) non-profit organization.

Harold Smith

Electronically signed by eureka@eurekahouse.org on 11/6/2022 9:01 PM

IDIS Setup

No data saved

Case Id: 16090

Name: Eureka Ministry, Inc. - 2023/24

Address: *No Address Assigned

IDIS Setup

Please provide the following information.

Project Name

National Objective

Activity Number ID

HUD Activity Code

Project Description

Accomplishment Type

Initial Application Date

Service Area

Ward

Census Tract(s)

Block/Group

MWBE