

A. Organization & Contact Information

Completed by cdupre@forsythhumane.org on 11/17/2022 11:16 AM

Case Id: 16216
Name: Forsyth Humane Society Emergency Medical
Address: *No Address Assigned

A. Organization & Contact Information

The Request for Proposals and additional materials to assist with completing the application can be found on the City's webpage for [Community Agencies](#)

A.1. Organization Name

Forsyth Humane Society

A.2. Project/Program

Forsyth Humane Society Emergency Medical Fund

A.3. FY 2023-24 Funding Request Amount

\$50,000.00

A.4. Agency's Total Operating Budget

\$3,743,988.00

A.5. Mailing Address

4881 Country Club Road Winston-Salem, NC 27104

A.6. Project/Program Location Address

4881 Country Club Road Winston-Salem, NC 27104

A.7. Organization Website

<https://forsythhumane.org/>

A.8. Year 501(c)(3) status obtained

1971

A.9. Organization Fiscal Year

April 1st - March 31st

A.10. Federal Tax ID Number

237055886

A.11. Federal DUNS Number

833387079

EXECUTIVE DIRECTOR/MANAGER

A.12. Name, Title

Mark Neff, President & CEO

A.13. Email

mneff@forsythhumane.org

A.14. Phone

(336) 546-1401

CONTACT

A.15. Name, Title

Carrie DuPre, Development Manager

A.16. Email

cdupre@forsythhumane.org

A.17. Phone

(336) 955-1740

BOARD CHAIR

A.18. Name

Suzanne Ramm

A.19. Term Expiration

03/31/2023

A.20. Email

suzanne.ramm@bhhs Carolinas.com

A.21. Phone

(336) 407-9222

B. Project Overview

Completed by cdupre@forsythhumane.org on 11/17/2022 11:18 AM

Case Id: 16216

Name: Forsyth Humane Society Emergency Medical

Address: *No Address Assigned

B. Project Overview

Please provide the following information.

APPROACH (7 POINTS)

B.1. Provide a concise description of the proposed project/program, indicating specifically how City funds will be used. Briefly, what are the goals/objectives of the project/program?

A pet owner shared a GoFundMe link to the Winston-Salem Pup Meetup Facebook Group in June 2022 and wrote: "I had to take my pup to the afterhours emergency vet yesterday for lifesaving emergency surgery and hospitalization. As most of us do not have \$5,000 sitting around, I definitely do not, but I could lose my best friend." The photo attached was a small mixed breed dog kissing her face. No family should have to choose between financial security and the life of another member of their family.

Forsyth Humane Society is seeking to create an Emergency Dog & Cat Owner Medical Fund for underserved members of our community who are experiencing economic hardship. Inflation and rising costs of medicine are increasing the cost of veterinarian care in our community. The average bill of an emergency veterinary visit can range between \$1,500 - \$2,500 and a palliative care veterinarian diagnosis can cost an individual \$500 - \$1,500. Forsyth County is veterinary resource barren for disproportionately impacted communities. Forsyth Humane Society would like to offer financial support for emergency veterinary care and palliative medical diagnosis/treatment to households in disproportionately impacted communities. Providing veterinary financial to underserved households will prevent quality of life suffering for pets, ease the psychological distress of the pet owners, reduce Forsyth County shelter surrender and euthanasia. 100% of awarded city funds will be directly distributed to veterinarian bills of underserved community members. The goal of the program is to reduce preventable euthanasia in Forsyth County, N.C. and keep pets and the people who love them together.

B.2. How will a participant access the proposed project/program, use the services, and derive a beneficial outcome from participation?

Forsyth Humane Society will be offering the Emergency Dog & Cat Owner Medical Fund to impacted and disproportionately impacted households that are defined as low-and-moderate income households, households experiencing unemployment/financial insecurity, or households that qualify for Forsyth County Social Services programs. Clients will apply for the fund on our website or will be counseled over the phone. We will request clients to provide proof of qualification under the above requirements. Once approved by our team, the client will work with an area veterinarian for treatment. Our organization will agree to treatment if the diagnosis improves the quality of life of the pet, provides care for emergency toxicities or trauma, or treats extraordinary medical diagnoses outside of standard care. Standard care is defined as yearly wellness, vaccines, and spay/neuter surgery and will not be covered by the fund. The medical provider will invoice Forsyth Humane Society and we will use the funds directly on the medical bill. Forsyth Humane Society will list qualifications in both English and Spanish and will qualify applicants based on an online application on our website or during an intake counseling session. Forsyth Humane Society will also reach out to area non-profits that serve impacted populations for client referrals.

NEED (7 POINTS)

B.3. Describe the unmet need that the proposed project/program seeks to address. Include data supporting the need.

Winston-Salem is resource barren for low-cost emergency and palliative veterinary care for underserved pet owners. The AP news reported in October 2022, that “Prices for vet services have jumped 10% in the past year, government data shows — the biggest such spike on records dating back two decades.” The need for veterinary assistance is urgent for our community.

Source: <https://apnews.com/article/inflation-health-economy-prices-pets-5e6ab45eb6e3e316a89158bb630a9835>

Our funding request will alleviate the mental stress of underserved pet owners and make a direct impact on pets and the people who love them. Often, our organization will chat with community members who will sacrifice their own resources to provide for their pets. Forsyth Humane Society provides pet food to multiple pantry partners to help support impacted communities, but our area does not have equitable or accessible veterinary resources for them. The need for emergency medical care and diagnostic support is urgent and will be lifechanging for the community we serve.

Impact of Pet Ownership:

The positive benefits of cat and dog ownership are incalculable. Greater Good Magazine published at Berkely University published “The Science-Backed Benefits of Being a Dog Owner,” highlighting the benefits of dog ownership. The article stated, “Dogs keep us healthier... less lonely, less stressed, and anxious, and more connected to others—also tend to make us healthier.” Greater Good Magazine also stated in the article “The Science-Backed Benefits of Being a Cat Lover” that “People who had owned cats in the past were less likely to die from a heart attack during that time than people who had never owned cats—even when accounting for other risk factors like blood pressure, cholesterol, smoking, and body mass index.” The impacts of pet ownership have numerous mental and physical health benefits for community members. The program's goal will be to keep pets with their owners during times of high stress medical diagnoses instead of the owner being forced to surrender or euthanize due to lack of treatment funds.

COLLABORATION (6 POINTS)

B.4. Describe any specific collaborative relationships with other organizations (public or private) and how they will impact the project/program. How will collaboration contribute to the planning, implementation, operation, oversight, and performance measurement of the proposed project/program?

Forsyth Humane Society does not have any specific collaborative relationships for this program. We will accept client referrals from the Forsyth County Animal Welfare Coalition and the Forsyth County Sheriff's Department.

C. Strategy and Performance

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C. Strategy and Performance

Please provide the following information.

STRATEGY (5 POINTS)

C.1. The City of Winston-Salem's strategic priorities, adopted most recently in the [2017-2021 Strategic Plan \(2019 Update\)](#) and under review for adoption by City Council for FY 2022 - FY 2025 Strategic Plan, are used as guiding principles to establish community priorities based on the vision, mission, and values set forward by the Mayor and City Council.

Indicate which of the City's strategic focus areas your program aligns with best (select one):

Economic Vitality and Diversity

C.2. Select the service area(s) that your project/program relates to:

- Housing/Homelessness
- Economic Development
- Construction Rehabilitation
- Poverty Reduction
- Arts and Culture
- Youth
- Public Safety
- Transportation
- Other

PERFORMANCE (15 POINTS)

C.3. Describe the system to be used to track participant and program data. List any key reports and their frequency that will be used to capture project/program performance.

Forsyth Humane Society will track participants and program data by processing applications, tracking clients in Excel, and matching approved applicants with invoices. The fund will be balanced every two weeks. Clients provided with emergency or palliative veterinary care will be tracked in our diversion program monthly. Organizations will refer clients to our program will be tracked in our diversion program as needed.

C.4. Explain the steps that will be taken if the stated program goals provided in C.3. are not achieved.

Forsyth Humane Society will audit our financial files to access the information needed for reporting and will keep fund balanced in partnership with our finance team.

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C.5. Use the chart below to show how your agency measures program effectiveness. List goals, activities, and performance measures you will use to evaluate services, facilities, and programs that will be funded by the City. Performance measures can be quantitative and/or narrative.

Applicants will be reimbursed funds based upon timely submissions of eligible invoices. These invoices should describe services rendered and should align with the goals and objectives cited here. Where outcomes do not align with goals, please be prepared to provide a written summary of shortcomings.

Stated Program Goals	Program Activities in Support of Goals	FY 21-22 Previous Year Results	FY 22-23 Current Year Projected Results	FY 23-24 Next Year Anticipated Results
Help fund veterinary care for 25 - 35 underserved pet owners	Promote our veterinary fund on our website, social media pages, and process applications within a 2 - 3 business day turnaround.	This would be a new program for our organization. We have managed heartworm treatment funds in the past successfully and will operate this fund similarly.	This would be a new program for our organization. We have managed heartworm treatment funds in the past successfully and will operate this fund similarly.	20 - 30 individuals assisted.

	Total Unduplicated Number Served	Total Number Served
FY 21-22 Previous Years Results	0	0
FY22-23 Current Year Projected Results	0	0
FY 23-24 Next Year Anticipated Results	25	35

C.6. FY 21-22 Program Accomplishments

Our emergency veterinary fund will be a new program. We have managed several Heartworm Treatment funds that have operated similarly to this program.

C.7. FY 22-23 Key Objectives

Our Key 2022 – 2023 objectives for our medical treatment fund are to reduce unnecessary euthanasia, keep more families and pets together, and be a resource for our underserved community. Our organization provides pet food resources, but we know there is more assistance needed. This program would be a great step in celebrating the wellness of companionship for everyone in our community instead of restricting companionship to income level.

D. Organizational Capacity

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D. Organizational Capacity

Please provide the following information.

MISSION (5 POINTS)

D.1. Provide an overview of the organization. Include the organization's mission statement and the major services, programs, and activities provided. How does the proposed project/program help advance the mission of your organization?

Partners of Forsyth Humane Society support our compassion and kindness to pets and the people who love them. Compassion is the heart of what we do here at Forsyth Humane Society. Creating conditions that allow for the safe care of animals and the diverse groups of people who love them is how we, as a community, thrive. Our focus is on serving more pets in our communities, helping families and pets stay together, reducing shelter intake, and celebrating the wellness of companionship. Together, we can support pets and people by creating a community centered around compassion which in turn increases our save rate. Partner with us and create a legacy of compassion and kindness in North Carolina. We are also supported by national organizations such as Best Friends Animal Society, Petco Love, and the Bissell Foundation.

- Adoption Program: Forsyth Humane Society's adoption program saves over 2,000 lives annually at our two locations. Adoptions are completed on the same day in a 30 – 45-minute counseling session with a trained staff member. All adopted pets are spayed or neutered, vaccinated, and microchipped. In 2021, FHS adopted 2,017 dogs and cats into loving homes.

- Foster Program: In addition to operating two brick and mortar shelters, Forsyth Humane Society has 300 – 400 dogs and cats in foster care. FHS provides all supplies to foster families including bedding, cages, food, bowls, leashes, and medicine. Once the animal has been medically cleared and spay/neutered, they leave foster care to enter our adoption program. Fosters provide us with crucial information that we share with potential adopters.

- Transport Program: Forsyth Humane Society transports dogs and cats to no-kill destination shelters and rescues in N.C. and out-of-state. The program reduces space euthanasia and helps us place shelter pets with special needs. In 2021, 1,014 shelter dogs and cats were transported to no-kill rescues. Rescue requirements vary based on the partner, and some rescues require animals to be altered prior to transport or receive specific medical care prior to transport.

- Volunteer Program: Forsyth Humane Society's volunteer program is a group of dedicated and passionate animal lovers who play a vital role in the enrichment of our shelter pets and provide customer service to our guests. Volunteers engage in enrichment activities with our shelter pets to improve their mental health while in shelter care and to increase their adoptability. In 2021, 105 volunteers provided us with over 2,000 hours of service.

- Community Pet Food Pantry: Major distributors including the Amazon Distribution Center in Kernersville, N.C. donate returned or damaged pet food to our pet food pantry program. The food is transported to us by Lowe's Home Improvement, and we distribute it to area organizations, including Senior Meals on Wheels. We partner with organizations for pet food distribution to prevent access barriers to underserved communities. FHS also shares the donated food with N.C. shelters and rescue partners for intake diversion and animal care. In 2022, \$291,971.25 of pet food has been distributed to our community.

Forsyth Humane Society's emergency medical fund will help create a community centered around compassion and

support for pets and the people who love them. The medical fund will also reduce euthanasia in Forsyth County, N.C.

FUNCTION (5 POINTS)

D.2. How long has your organization been in operation?

81 years

D.3. How does your organization benefit and serve the City of Winston-Salem and its citizens?

Forsyth Humane Society serves pets and the people who love them. So far this year, we have adopted 2,795 cats and dogs in our community. We have also hosted several reduced fee adoption events to make adoption accessible and equitable to our community members. We have also placed 4,158 cats and dogs in foster homes. We help reunite the public with their owners, operate the Forsyth County Animal Shelter caring for over 6,000 pets annually, and have given out \$291,971.25 worth of pet food to the underserved community. Animals are more than companions, they can be best friends, soulmates, or family. Animal companionship should not be tied to income level, housing, or privilege. Our community benefits mentally and physically from animal companionship and our organization strives to support the human-animal bond.

STRUCTURE (5 POINTS)

D.4. In the chart below, list key personnel and executive staff involved in the proposed project/program.

Position Title	Activities/Inputs	Total Work Hours Per Week	% of hours proposed to be funded
Senior Manager - CC	<ul style="list-style-type: none"> Manages Forsyth Humane Society Country Club location operations, staff, and programs Interviews potential candidates and onboards/trains new employees Processes adoption, foster, and intake counseling sessions Maintains building/facilities and manages building/operations under North Carolina Department of Agriculture supervision 	40	0.00 %
Senior Manager - UNC	<ul style="list-style-type: none"> Manages Forsyth Humane Society University location operations, staff, and programs Interviews potential candidates and onboards/trains new employees Processes adoption, foster, and intake counseling sessions Maintains building/facilities and manages building/operations under North Carolina Department of Agriculture supervision 	40	0.00 %

D.5. List all executive staff and their compensation (other than per diem).

Executive Staff Name	Title/Role	Compensation	% of Hours Proposed to be Funded
Mark Neff	President & CEO	\$50,913.75	0.00 %

D.6. Attach an organizational chart

Organizational Chart *Required

Jan 2022 Org Chart.pdf

D.7. Please complete the Diversity of Employment and the Employment Profile below. See the [Request for Proposals \(RFP\)](#) for definitions of position types used in the Employment Profile.

Describe the hiring process and how it is structured to provide the most diverse candidate pool. Best practices for accessing a diverse hiring process and candidate pool include:

Forsyth Humane Society’s hiring process is led by our President & CEO who is master level certified in Diversity, Equity, and Inclusion. He shares best practices and hiring resources with his management staff. Applicants can easily apply through our website for open positions and FHS plans quarterly drop in job fairs for accessibility. FHS has also in the past offered jobs to community service volunteers.

Please enter the total number of Full-Time Positions and Employees you have in the table below, as well as the employee's appropriate race/ethnicity and gender identity.

	Male - White	Male - Black	Male - Other	Female - White	Female - Black	Female - Other
Executives/Managers	4	0	0	7	1	0
Professionals	1	0	0	8	1	1
Technicians	2	0	0	6	0	1
Office/Clerical	0	0	0	0	0	0
Laborers/Service Workers	5	0	0	7	0	0
Total Full-Time	12	0	0	28	2	2

Please enter the total number of Temporary/Part-Time Positions (FTE) and Employees you have in the table below, as well as the employee's appropriate race/ethnicity and gender identity.

	Male - White	Male - Black	Male - Other	Female - White	Female - Black	Female - Other
Executives/Managers	0	0	0	0	0	0
Professionals	1	0	0	1	0	0
Technicians	0	0	0	3	1	1
Office/Clerical	0	0	0	6	0	0
Laborers/Service Workers	0	0	0	3	0	0
Total Part-Time/Temp	1	0	0	13	1	1

D.8.

Attach a list of all Board Members AND compensation (other than per diem) *Required

Board of Directors 22 - 23.pdf

D.9. Number of full Board meetings held during the last twelve months

D.10. Number of Board's Executive Committee meetings held during the last twelve months

12

ABILITY (5 POINTS)

D.11. If this is an application for new funding, please describe the steps your organization will take to establish an action plan for successful program launch, including appropriate stakeholder training and coordination. Articulate a clear methodology for service delivery within the context of established goals and include a timeline of key action items and approximate dates for delivery.

Forsyth Humane Society will take several steps to launch our new emergency veterinary medical funds. Our medical team and managers will create standard operating procedures for approving applications and create clear guidelines for applicant screening and case management. After the rules and regulations are established for the fund, our marketing team will promote the fund as part of our resources. The fund will be made available within three months of being granted. Information about our fund will be created in English and Spanish. Applicants will be reviewed in a timely manner and notified of application status by a member of our team. Funds will be made available until they are exhausted. Our Development Team will create fundraising campaigns to help replenish the medical fund.

D.12. Describe your organizations' past success with flexibly responding to unforeseen events, which had the potential to negatively impact deliverables. What were best practices learned, if any? How would you successfully use these practices with the proposed program, if necessary?

The COVID-19 Pandemic majorly affected our organization's operation. We temporarily closed our adoption facility and operated solely out of one of our shelters for 1.5 years. Due to NC guidelines, we could no longer welcome guests inside of our open facility. Spay/neuter surgeries were also nationally paused due to the availability of supplies and concern about reserving medical resources for humans. We rose to the challenge and operated our adoption, foster, intake, and return to home programs digitally and outdoors. We expanded our foster program and housed many of our animals in the community. We successfully continued our operations and kept our save rate from drastically dropping. We have learned many ways to continue our programs virtually and how to quickly restructure during an emergency. If necessary, we can screen applicants and promote our program fully virtually.

D.13. How does your program's policies/procedures ensure fair treatment, equitable access, and utilization of benefits for all persons, particularly marginalized and underserved groups and communities (i.e., marketing, outreach, eligibility determination and appeals)?

Forsyth Humane Society has a goal to increase our BIPOC representation in our organization's volunteers, clients, staff, and leadership. Practices we are implementing to help us reach this goal include holding drop in job fairs for our open staff positions, translating our marketing materials to Spanish, and implementing a Google Translate option to our website. We are also including BIPOC representation in our marketing materials and partnering with businesses/community organizations. Our programs and services are evaluated to remove barriers. The board driven Diversity, Equity, and Inclusion taskforce will be creating setting policies and procedures to help strengthen diversity in our organization.

E. Cost Effectiveness

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E. Cost Effectiveness

Please provide the following information.

BUDGET AND FUNDING (10 POINTS)

E.1. Please complete the table to show the organization's operating budget.

Expenditures by Program	Budgeted FY 22-23	Projected Actuals FY 22-23	Proposed Budget FY 23-24
Program Services	\$2,882,670.00	\$1,214,244.00	\$2,987,702.00
Fundraising	\$568,948.00	\$239,653.00	\$589,678.00
Management and General	\$341,369.00	\$143,792.00	\$353,807.00
Total Expenditures by Program	\$3,792,987.00	\$1,597,689.00	\$3,931,187.00

Expenditures by Category	Budgeted FY 22-23	Projected Actuals FY 22-23	Proposed Budget FY 23-24
Employee Salaries and Wages	\$2,562,725.00	\$969,393.00	\$2,625,000.00
Employee Benefits	\$279,757.00	\$99,238.00	\$291,900.00
Facility Rent and Utilities	\$39,475.00	\$28,491.00	\$42,000.00
Training and Conference Registration	\$2,500.00	\$5,800.00	\$6,300.00
Membership and Dues	\$1,680.00	\$1,155.00	\$1,785.00
Travel and Transportation	\$2,439.00	\$3,100.00	\$2,625.00
Grants to Individuals and Organizations	\$0.00	\$0.00	\$0.00
Contracted Fundraising Services	\$0.00	\$0.00	\$0.00
Goods Purchased for Resale	\$3,545.00	\$0.00	\$3,675.00
Other Contracted Services	\$87,250.00	\$18,725.00	\$89,250.00
Other Operating Expenditures	\$812,297.00	\$470,644.00	\$866,250.00
Capital Outlay	\$1,319.00	\$1,144.00	\$2,402.00
Total Expenditures by Category	\$3,792,987.00	\$1,597,690.00	\$3,931,187.00

Revenues by Category	Budgeted FY 22-23	Projected Actuals FY 22-23	Proposed Budget FY 23-24
City of Winston-Salem	\$0.00	\$0.00	\$0.00
Forsyth County	\$585,715.00	\$292,857.00	\$1,500,000.00
State of North Carolina	\$0.00	\$0.00	\$0.00
Federal Government	\$0.00	\$0.00	\$0.00
Admissions/Program Revenues/Sales	\$256,910.00	\$122,889.00	\$269,850.00

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Memberships	\$3,625.00	\$2,904.00	\$6,098.00
Donations	\$1,141,786.00	\$669,431.00	\$1,312,500.00
Foundation Grants	\$229,150.00	\$169,528.00	\$341,250.00
Interest and Investment Income	\$36.00	\$4,891.00	\$10,271.00
Parent Organization	\$0.00	\$0.00	\$0.00
Other	\$1,575,765.00	\$303,476.00	\$491,218.00
Total Revenues by Category	\$3,792,987.00	\$1,565,976.00	\$3,931,187.00

Describe any amounts listed under "Other Operating Expenditures" or "Other Revenues." Provide details on any specific federal government revenue sources.

Other Operating Expenditures includes Pet Food, Animal Transfer Costs, Vet Fees, Spay/Neuter Costs, Supplies (Kennel, Janitorial, Medical, Grooming), Office), Staff Uniforms, Staff Rabies, Staff Meetings, Bank & Merchant Fees, Software, Office Supplies, Technology/Communications, Event Expense, Insurance, Fundraising, Printing, Postage/Mailing, Advertising

Other revenue includes PPP Round 2 and Projected Spending from reserves

E.2. Has the City of Winston-Salem provided funding in the past? If so, provide a funding history of the most recent five years of City contributions in the table below.

Year	Funding Source	Funding Amount
2022	N/A	\$0.00

E.3. Complete the table below to show specific details of proposed City funding and other leveraged funding for the proposed project/program. List each additional funding source for the program.

Activity	Funding Requested from City	Funds from Other Sources	Other Funds Source
Veterinarian Fund	\$50,000.00	\$0.00	N/A
	\$50,000.00	\$0.00	

E.4. For each activity and line item above, please provide a short but detailed description of how City resources will be used to carry out proposed programming.

City funding will be used to help cover the cost of palliative and emergency veterinary care of pets owned by underserved individuals of Winston-Salem, N.C.

E.5. Where another stakeholder or agency is providing non-monetary assistance with a particular aspect of your programming, please provide a short description of those activities and how they will supplement the use of City funds.

This is not applicable to our application request.

E.6. If this year's request is different in any way (amount, activities, etc.) from a prior year's request, explain how and why. If you are a new applicant, please describe how you would adjust your project/program if your funding request is not funded at the full amount.

Forsyth Humane Society will launch a digital fundraising campaign and is continually requesting grants for this program if we are not fully funded at the full amount.

SUSTAINABILITY (7 POINTS)

E.7. Describe the plan to sustain the project/program funding in future years. Include information about other funding sources to leverage City funds requested.

Forsyth Humane Society can use city funding to launch a donor matching campaign. We have used Petco Love’s \$40,000 investment and \$25,000 investment to create two successful matching campaigns doubling the investments. Additionally, Forsyth Humane Society will continue to seek grant funding for this program.

BARRIERS (3 POINTS)

E.8. Describe any potential programmatic barriers to project implementation (e.g. recruitment or outreach challenges, etc.) and your plans for overcoming them.

One potential programmatic barrier is the language barrier of applicants. We will overcome this barrier by translating program marketing materials and partnering with our bilingual staff. We will also use google translate for our applications. Another potential barrier is verifying qualification. Our organization will overcome this barrier by mirroring the social services application best practices.

E.9. Describe any institutional barriers to project implementation (e.g. staff vacancies, pending departures, etc.) and your plans for overcoming them.

Forsyth Humane Society will have the initial institution barrier or starting the new program, creating best practices, and implementation of client access. We will overcome those barriers by having regularly scheduled team meetings and assigning implementation deadlines and utilizing our social media/website influences to create awareness. We will also inform the Forsyth County Animal Welfare Coalition and the Forsyth County Sheriff’s Department of the new program for client referrals. The Coalition consists of other animal groups in our community.

AVERAGE COST (5 POINTS)

E.10. Use the table below to show the average amount of City funds requested per beneficiary to be served during the year and the average total cost of the service per beneficiary to be served during the year (including all funding sources)

Proposed funds from the City for this project:	50,000
Number proposed to be served for the year:	25 - 35
Average City funds per beneficiary:	1,400
Proposed funds from all sources:	0
Number proposed to be served for the year:	25 - 35
Average total funds per beneficiary:	1,400

F. Required Documents

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F. Required Documents

Please provide the following information.

Documentation

Code of Conduct/Conflict of Interest Policy *Required

Employee Handbook Final 2022 (2).pdf

Submit a copy of the agency's latest 990 Form as submitted to the Internal Revenue Service. *Required

FHS 20-21 Form 990 Public Disclosure (7) (1).pdf

Organization By-Laws *Required

FHS ByLaws- Revised November 2018 .pdf

Articles of Incorporation *Required

FHS Articles of Incorporation 05211941.pdf

Organization Policies (including personnel, formal non-discrimination, procurement, accounting, etc) *Required

Employee Handbook Final 2022 (2).pdf

IRS 501(c)3 Designation Letter *Required

IRS Determination Letter 2.pdf

Audited Financial statements or third-party review from 2020 and 2021 *Required

2021 Audit.pdf

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North Carolina Secretary of State - Current and Active Status (<https://www.sosnc.gov/search/index/corp>)

***Required**

1b_69110273_dc22c89c954747899d877d63ddbbe4e5.pdf

Other

***No files uploaded*

G. Income Based Projects/Services Only

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Name: Forsyth Humane Society Emergency Medical
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G. Income Based Projects/Services Only

** Complete this section only if you are requesting funds for a Community Development project (for CDBG, HOME and/or ESG funding).**

If the section is not applicable to your project, please leave the questions blank and mark the step "Complete."

G.1. In the right-hand column below, indicate the number of participants to be served by the proposed project/program within each income category during the year. Click [here](#) to see Winston-Salem income limits by household size.

Income Range	# to be served
0 to 30% of median	0
31% to 50% of median	0
51% to 80% of median	0
Greater than 80% of median	0

G.2. Describe policies, procedures, and criteria for determining who is eligible. Describe the procedures for screening, eligibility determination, intake, assessment and orientation of participants

H. Construction/Rehab Only

Completed by cdupre@forsythhumane.org on 11/17/2022 12:29 PM

Case Id: 16216

Name: Forsyth Humane Society Emergency Medical

Address: *No Address Assigned

H. Construction/Rehab Only

** Complete this section only if you are requesting funds for a Housing Construction or Rehabilitation project. **
If the section is not applicable to your project, please leave the questions blank and mark the step "Complete."

H.1. Describe the proposed project and provide plans. If the project is approved, we will need a detailed work write-up.

H.2. Provide a projected timeline for the proposed work.

H.3. Describe how the project will be managed, including the contractor procurement process.

H.4. Describe the target market, including any special populations to be served.

H.5. Describe the services or program you plan to provide.

H.6. Describe the property management plan.

H.7. List the development team members.

H.8. Describe the financial capability of the sponsor/owner organization.

H.9. Listing of projects undertaken by principals over the past ten years, identifying project name and address, type of project, and number of units; please note any projects for which local government funding was received.

Project Name	Address	Type of Project	No. Units	Govt Funding
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Documentation

Development budget that include a detailed sources and uses statement of all funds, including the requested loan from the City, in electronic format, preferably a spreadsheet.

***No files uploaded*

Participant/program data sample report

***No files uploaded*

Market study or other analysis to verify the need for the project.

***No files uploaded*

Operating pro forma that includes rent and operating cost assumptions and all estimated loan payments, in electronic format.

***No files uploaded*

I. Emergency Shelter Only

Completed by cdupre@forsythhumane.org on 11/17/2022 12:30 PM

Case Id: 16216

Name: Forsyth Humane Society Emergency Medical

Address: *No Address Assigned

I. Emergency Shelter Only

** Complete this section only if you are requesting funds for an Emergency Shelter project. **

If the section is not applicable to your project, please leave the questions blank and mark the step "Complete."

Prior to the beginning of any funding year, any ESG-funded program must participate in the local Homeless Management Information System (HMIS) designated by the Winston-Salem/Forsyth County Continuum of Care, or for domestic violence programs, a comparable database in accordance with HUD's standards.

Emergency Shelter: Essential Services

Activity	Total Budget (\$)
Case Management	\$0.00
Child Care	\$0.00
Education Services	\$0.00
Employment Assistance	\$0.00
Job Training	\$0.00
Outpatient Health Services	\$0.00
Transportation	\$0.00
Legal Services	\$0.00
Services to Special Population	\$0.00
Overhead Costs (limited to 15% of total activity request)	\$0.00
	\$0.00

Emergency Shelter: Operating Costs

Activity	Total Budget (\$)
Rent	\$0.00
Shelter Security	\$0.00
Fuel	\$0.00
Equipment	\$0.00
Insurance	\$0.00
Utilities	\$0.00
Food	\$0.00
Furnishings (limited to less than \$500 per item)	\$0.00
Supplies	\$0.00
Maintenance or Minor Repairs	\$0.00
Overhead Costs (limited to 15% of total activity request)	\$0.00
	\$0.00

J. Rapid Rehousing and HMIS Only

Completed by cdupre@forsythhumane.org on 11/17/2022 12:30 PM

Case Id: 16216

Name: Forsyth Humane Society Emergency Medical

Address: *No Address Assigned

J. Rapid Rehousing and HMIS Only

** Complete this section only if you are requesting funds for a Rapid Rehousing project.**

If the section is not applicable to your project, please leave the questions blank and mark the step "Complete."

Prior to the beginning of any funding year, any ESG-funded program must participate in the local Homeless Management Information System (HMIS) designated by the Winston-Salem/Forsyth County Continuum of Care, or for domestic violence programs, a comparable database in accordance with HUD's standards.

Rapid Rehousing Financial Assistance

Activity	Total Budget (\$)
Rent Assistance	\$0.00
Rental Application Fees	\$0.00
Security Deposits	\$0.00
Last Month's Rent	\$0.00
Utility Deposits	\$0.00
Utility Payments	\$0.00
Moving Cost Assistance	\$0.00
Overhead Costs (limited to 15% of total activity request)	\$0.00

Rapid Rehousing Services

Activity	Total Budget (\$)
Case Management	\$0.00
Housing Search and Placement	\$0.00
Mediation	\$0.00
Legal Services	\$0.00
Credit Repair	\$0.00
Counseling	\$0.00
Information and Referral	\$0.00
Monitoring/Evaluation of Progress	\$0.00
Overhead Costs (limited to 15% of total activity request)	\$0.00

HMIS/Data Collection Budget

HMIS Activity	City ESG Request	State ESG Request
Staff Costs	\$0.00	\$0.00
Equipment	\$0.00	\$0.00
User Fees	\$0.00	\$0.00
	\$0.00	\$0.00

Submit

Completed by cdupre@forsythhumane.org on 11/17/2022 12:31 PM

Case Id: 16216

Name: Forsyth Humane Society Emergency Medical

Address: *No Address Assigned

Submit

I certify that the applicant meets the conditions specified in the application instructions and will be able to carry out the proposed services in concert with these conditions. I also certify that the organization is a certified IRS 501(c)(3) non-profit organization.

Caroline DuPre

Electronically signed by cdupre@forsythhumane.org on 11/17/2022 12:30 PM

IDIS Setup

No data saved

Case Id: 16216

Name: Forsyth Humane Society Emergency Medical

Address: *No Address Assigned

IDIS Setup

Please provide the following information.

Project Name

National Objective

Activity Number ID

HUD Activity Code

Project Description

Accomplishment Type

Initial Application Date

Service Area

Ward

Census Tract(s)

Block/Group

MWBE