

A. Organization & Contact Information

Case Id: 16248
Name: SHARE-WS, Food Security - 2023 - 2023/24
Address: *No Address Assigned

Completed by gw@share-ws.coop on 11/18/2022 1:12 PM

A. Organization & Contact Information

The Request for Proposals and additional materials to assist with completing the application can be found on the City's webpage for [Community Agencies](#)

A.1. Organization Name

SHARE-WS INC

A.2. Project/Program

Food and Education

A.3. FY 2023-24 Funding Request Amount

\$231,198.00

A.4. Agency's Total Operating Budget

\$331,198.00

A.5. Mailing Address

603 Peters Creek Parkway Winston-Salem, NC 27103

A.6. Project/Program Location Address

603 Peters Creek Parkway Winston-Salem, NC 27103

A.7. Organization Website

www.Share-ws.coop

A.8. Year 501(c)(3) status obtained

2018

A.9. Organization Fiscal Year

December 31, 2022

A.10. Federal Tax ID Number

824465935

A.11. Federal DUNS Number

117302261

EXECUTIVE DIRECTOR/MANAGER

A.12. Name, Title

Gary Williams, President

A.13. Email

gw@share-ws.coop

A.14. Phone

(336) 283-3299

CONTACT

A.15. Name, Title

Gary Williams, President

A.16. Email

gw@share-ws.coop

A.17. Phone

(336) 283-3299

BOARD CHAIR

A.18. Name

Gary Williams

A.19. Term Expiration

12/30/2023

A.20. Email

gw@share-ws.coop

A.21. Phone

(336) 283-3299

B. Project Overview

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Case Id: 16248

Name: SHARE-WS, Food Security - 2023 - 2023/24

Address: *No Address Assigned

B. Project Overview

Please provide the following information.

APPROACH (7 POINTS)

B.1. Provide a concise description of the proposed project/program, indicating specifically how City funds will be used. Briefly, what are the goals/objectives of the project/program?

FOOD is MEDICINE

The City-County Planning Board (CCPB) issued a report (Winston-Salem/Forsyth County Urban Food Access Report, dated June 23, 2016) on food access in Winston-Salem and Forsyth County. The report concludes, "Food access is a community issue that impacts the economic well-being, health, safety, and overall quality of life of all residents." Due to the recent pandemic, it is reasonable to conclude that the effects of food insecurity have worsened.

SHARE-WS, INC. (SHARE), is working to reduce food insecurity and to eliminate health disparities. There are two major components to this work...

The first part involves food education and food awareness. To date, with a variety of public and private support, SHARE has effectively delivered a range of nutrition and food cooking classes. As an incentive to participate in these seminars and educational programs, each attendee receives discount vouchers with which to purchase groceries from SHARE's sister organization, i.e., The Share Cooperative of Winston-Salem (dba) the Harvest Market. SHARE is collaborating with the American Heart Association's Healthy Cooking with Triad Mobile Kitchen and Chef N'Gai Dickerson to gain local participation. We began these cooking classes before the pandemic and have recently reestablished their schedule.

The second component is SHARE's Food Pharmacy Program (FFP). Over the last two years our program capacity has grown. We began by collaborating with the United Health Centers (UHC), Winston-Salem. Patients attending a visit at the UHC can receive a "prescription" for a food package to be redeemed at SHARE's Harvest Market. The prescription given during their visit specifies whether the patient should have a standard, hypertension-friendly, or diabetes-friendly food package. The package contains a combination of healthy dry goods, fresh fruits and vegetables, and recipes that are culturally sensitive and appropriate. We then track their health progress. We have since expanded our reach to other providers as well. In response to feedback received about the challenges of picking up the food, SHARE developed a home delivery service and will deliver food on a bi-weekly and ongoing basis. Additionally, as we identify patients who are at highest risk of health complications from food insecurity, SHARE has focus on adults with hypertension or type II diabetes. These diagnoses were chosen as they represent health conditions with significant morbidity and healthcare costs, are common in UHC's patient population, can be improved with improved diet, and contribute to significant health disparities.

Pilot funding for our FFP was originally provided by the Program for Community Engaged Research at Wake Forest School of Medicine. Additional funding has already been received from The Blue Cross and Blue Shield of North Carolina Foundation. City funds will be used to facilitate this work to reduce food insecurity and to eliminate health disparities.

B.2. How will a participant access the proposed project/program, use the services, and derive a beneficial outcome

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from participation?

Our food programs will be located in close proximity to our community co-operative grocery store. (i.e., The Harvest Market). By having participants come to the grocery store to pick up their package, they will have a convenient opportunity to purchase additional healthy foods if desired. This will increase their exposure to healthy food purchasing options. When individuals encounter food outlets on their daily-path, they re-evaluate their food purchasing possibilities and may change their preferences for their future food choices.

Patients attending a visit at the UHC Peters Creek Parkway Clinic (located in a food desert) will be given a “prescription” for a food package that can be redeemed at the Harvest Market. The prescription will be given to patients by their provider during their visit, and will specify whether the patient should have a standard, hypertension-friendly, or diabetes-friendly food package. Patients can then take the prescription to the nearby Harvest Market where they will pick up their package. The package will contain a combination of healthy dry goods, fresh fruit and vegetables, and recipes that are culturally sensitive and appropriate. Participants picking up their packages will provide us with their name, date of birth, and basic demographic information, including food insecurity status. We will extract participant electronic health record (EHR) data from the UHC electronic health record. Semi-structured interviews will be performed with providers and participants.

NEED (7 POINTS)

B.3. Describe the unmet need that the proposed project/program seeks to address. Include data supporting the need.

The WSPTF reported that (within the proximity of the SHARE location) there over 16,000 individuals living with type 2 diabetes. Working with our health care partners, we are committed to making the implementation of the food pharmacy a vital part of our work.

We anticipate, on average, being able to serve multiple families and individuals each day. One family typically involves 4 persons. We believe, on average we would serve six persons per day.

In the immediate term, our goals include the alleviation of the food deserts (in our backyard) and to serve as a model for similar projects throughout the region and beyond.

COLLABORATION (6 POINTS)

B.4. Describe any specific collaborative relationships with other organizations (public or private) and how they will impact the project/program. How will collaboration contribute to the planning, implementation, operation, oversight, and performance measurement of the proposed project/program?

SHARE is working collaboratively with our current health care partner(s) to identify a diverse client/patient population; i.e., the:

1. Program for Community Engaged Research at Wake Forest School of Medicine (CTSI Community Engagement)
2. United Health Centers (UHC) (a Federally Qualified Health Center [FQHC])
3. Shalom Project/Free Clinic (Greene Street UMC)
4. Forsyth County School Health Alliance
5. American Heart Association (AHA)
6. Blue Cross and Blue Shield of North Carolina Foundation (the “Blue Cross NC Foundation”) provided capacity building
7. Wake Forest Baptist Health, Brenner FIT® (Families in Training) Community Health Program Manager

Our collaborations and communications have resulted in our overall planning, implementation, operation, oversight, and performance measurement of our focused projects.

C. Strategy and Performance

Completed by gw@share-ws.coop on 11/18/2022 1:56 PM

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C. Strategy and Performance

Please provide the following information.

STRATEGY (5 POINTS)

C.1. The City of Winston-Salem's strategic priorities, adopted most recently in the [2017-2021 Strategic Plan \(2019 Update\)](#) and under review for adoption by City Council for FY 2022 - FY 2025 Strategic Plan, are used as guiding principles to establish community priorities based on the vision, mission, and values set forward by the Mayor and City Council.

Indicate which of the City's strategic focus areas your program aligns with best (select one):

Economic Vitality and Diversity

C.2. Select the service area(s) that your project/program relates to:

- Housing/Homelessness
- Economic Development
- Construction Rehabilitation
- Poverty Reduction
- Arts and Culture
- Youth
- Public Safety
- Transportation
- Other

PERFORMANCE (15 POINTS)

C.3. Describe the system to be used to track participant and program data. List any key reports and their frequency that will be used to capture project/program performance.

SHARE has developed several databases to track participant and program data. This information will be vital in our efforts to communicate with the clients we serve and to access our effectiveness. The contact information of the program participants will be kept in a relational database for evaluation and marketing purposes.

We anticipate receiving monthly reports that will chart milestones and capture program performance.

C.4. Explain the steps that will be taken if the stated program goals provided in C.3. are not achieved.

Our food pharmacy is currently in the process of pivoting our food delivery system due to feedback we received about the challenges of coming to the Harvest Market to pick up the food. Going forward, we are going to be providing food

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through home delivery and will deliver food on a bi-weekly and ongoing basis.

Additionally, we are going to start by targeting patients who are highest risk of complications from food insecurity and will focus our program on adults with hypertension or type II diabetes. These diagnoses were chosen as they represent health conditions with significant morbidity and healthcare costs, are common in UHC's patient population, can be improved with improved diet, and contribute to significant health disparities.

C.5. Use the chart below to show how your agency measures program effectiveness. List goals, activities, and performance measures you will use to evaluate services, facilities, and programs that will be funded by the City. Performance measures can be quantitative and/or narrative.

Applicants will be reimbursed funds based upon timely submissions of eligible invoices. These invoices should describe services rendered and should align with the goals and objectives cited here. Where outcomes do not align with goals, please be prepared to provide a written summary of shortcomings.

Stated Program Goals	Program Activities in Support of Goals	FY 21-22 Previous Year Results	FY 22-23 Current Year Projected Results	FY 23-24 Next Year Anticipated Results
Worked with various other originations for collaboration and service to the community.	Worked collaboratively with our current health care partner(s) to identify a diverse client/patient population.	Identifies and served more than 675 patients.	Identify and serve more than 1000 patients.	Identify and serve more than 2500 patients.

	Total Unduplicated Number Served	Total Number Served
FY 21-22 Previous Years Results	675	675
FY22-23 Current Year Projected Results	1,000	1,000
FY 23-24 Next Year Anticipated Results	2,500	2,500

C.6. FY 21-22 Program Accomplishments

i. Through a collaboration with the Wake Forest School of Medicine, we implemented a series of cooking and nutritional classes for the community. More than 75 participants took part in the classes. Our curriculum was designed by a physician from the Wake Forest School of Medicine, presented by a medical student and will be replicated as we continue to grow our teaching classes.

ii. We have hosted member meetings to encourage dialogue amongst interested members and to engage community support.

iii. SHARE piloted our Food Pharmacy program. It was launched in August 2020 as a partnership between SHARE Inc.,

United Health Centers (UHC) (a Federally Qualified Health Center [FQHC]), and Wake Forest School of Medicine. Providers at UHC offer a prescription for a food package to all patients, and mark on the prescription whether participants are eligible for a regular box, a hypertension-friendly box, or a diabetes-friendly box.

UHC patients are predominantly publicly insured or uninsured, and UCH provides comprehensive medical, dental, and behavioral health services to individuals and families in Forsyth County who would otherwise not have access to care.

After patients received a food prescription, they are able to take the prescription to SHARE's Harvest Market where they redeemed the prescription for a box of food, including pasta, pasta sauce, dried beans, canned goods, peanut butter, and an assortment of fresh fruits and vegetables. All food is sourced through Harvest Market, which prioritizes using local food vendors and farmers. This phase of our food pharmacy concluded in December 2021. During that phase we issued more than 600 boxes of food.

C.7. FY 22-23 Key Objectives

SHARE wants to increase the attendance at the nutrition classes. We believe further community outreach and grassroots advertising in the community will help to build trust and familiarity which will increase attendance in future classes.

We want to further engage community partners to help spread the word and to help us do better grassroots community organizing in the local neighborhoods to let the community know what we are doing and why. We want to enhance our presence by further establishing our farmers market.

D. Organizational Capacity

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Address: *No Address Assigned

D. Organizational Capacity

Please provide the following information.

MISSION (5 POINTS)

D.1. Provide an overview of the organization. Include the organization's mission statement and the major services, programs, and activities provided. How does the proposed project/program help advance the mission of your organization?

SHARE-WS, INC. (SHARE) was formed as a nonprofit corporation under North Carolina law to address hunger and food insecurity in Forsyth County, North Carolina. Food insecurity is generally defined as “limited or uncertain access to adequate food.” Food insecurity is closely related to poverty, or neighborhoods with high levels of hunger and low incomes. According to a 2017 study commissioned by the City of Winston-Salem, an estimated 17% of Forsyth County residents experienced food insecurity in 2014.

In early 2017, our cooperative association was formed to establish a full-service grocery store to eliminate one of the food deserts.

The SHARE Cooperative of Winston-Salem (dba) the Harvest Market opened its main store on October 6, 2022. The goal is to sell fresh food and groceries at the lowest price possible, to both members of the cooperative and to the general public. The grocery store is owned and directed by the members of the cooperative (our community). The Harvest Market has now implemented its delivery service, which has further expanded its reach. A principal purpose of SHARE is to assist the Harvest Market by promoting its purpose and thereby increase food access.

Specifically, SHARE promotes wellness through our focus on nutritional foods. Our overall mission is to encourage healthy eating, through information, advice and education. Basically, we want to advance the benefits of nutrition, good eating habits, and healthy choices. We believe the right Food is a Medicine.

FUNCTION (5 POINTS)

D.2. How long has your organization been in operation?

SHARE WS, INC. was formed in February 2018.

D.3. How does your organization benefit and serve the City of Winston-Salem and its citizens?

SHARE-WS, INC., has organized and hosted “Meet and Greets” in public spaces and held introductory presentations.

SHARE will continue to promote the benefits of food equity and the benefits of being a healthy community.

The initial public support to provide healthy, fresh and nutritious foods (in all communities), including those that are in under-served locations has been overwhelming.

Over the long term, our goal includes the alleviation of food deserts (in our backyards) and to serve as a model for similar projects throughout the region and beyond.

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STRUCTURE (5 POINTS)

D.4. In the chart below, list key personnel and executive staff involved in the proposed project/program.

Position Title	Activities/Inputs	Total Work Hours Per Week	% of hours proposed to be funded
		0	0.00 %

D.5. List all executive staff and their compensation (other than per diem).

Executive Staff Name	Title/Role	Compensation	% of Hours Proposed to be Funded
Gary Williams	Director	\$60,000.00	20.00 %
Willard Bass	Director	\$60,000.00	20.00 %
Anna Donze	Program Coordinator	\$60,000.00	50.00 %

D.6. Attach an organizational chart

Organizational Chart *Required

whoruns theBOD.pdf

D.7. Please complete the Diversity of Employment and the Employment Profile below. See the [Request for Proposals \(RFP\)](#) for definitions of position types used in the Employment Profile.

Describe the hiring process and how it is structured to provide the most diverse candidate pool. Best practices for accessing a diverse hiring process and candidate pool include:

SHARE-WS, Inc. is committed to diversity and inclusion. In adherence with applicable laws, SHARE. prohibits discrimination in its employment practices on the basis of race, color, religion, national origin, sex, age, sexual orientation, disability and veteran status.

Please enter the total number of Full-Time Positions and Employees you have in the table below, as well as the employee's appropriate race/ethnicity and gender identity.

	Male - White	Male - Black	Male - Other	Female - White	Female - Black	Female - Other
Executives/Managers	0	0	0	0	0	0
Professionals	0	0	0	0	0	0
Technicians	0	0	0	0	0	0
Office/Clerical	0	0	0	0	0	0
Laborers/Service Workers	0	0	0	0	0	0
Total Full-Time	0	0	0	0	0	0

Please enter the total number of Temporary/Part-Time Positions (FTE) and Employees you have in the table below, as well as the employee's appropriate race/ethnicity and gender identity.

	Male - White	Male - Black	Male - Other	Female - White	Female - Black	Female - Other
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Executives/Managers	1	2	0	0	1	
Professionals	0	0	0	0	0	0
Technicians	0	0	0	0	0	0
Office/Clerical	0	0	0	1	0	0
Laborers/Service Workers	0	0	0	0	0	0
Total Part-Time/Temp	1	2	0	1	1	0

D.8.

Attach a list of all Board Members AND compensation (other than per diem) *Required

SHARE BOARD MEMBERS2.docx

D.9. Number of full Board meetings held during the last twelve months

3

D.10. Number of Board's Executive Committee meetings held during the last twelve months

3

ABILITY (5 POINTS)

D.11. If this is an application for new funding, please describe the steps your organization will take to establish an action plan for successful program launch, including appropriate stakeholder training and coordination. Articulate a clear methodology for service delivery within the context of established goals and include a timeline of key action items and approximate dates for delivery.

SHARE-WS, INC.(SHARE) has the vision, talent, systems, and we are working on securing the necessary capital to keep our work moving forward. We continue to engage in regional policy conversations regarding the production, distribution, and sustainable food practices.

D.12. Describe your organizations' past success with flexibly responding to unforeseen events, which had the potential to negatively impact deliverables. What were best practices learned, if any? How would you successfully use these practices with the proposed program, if necessary?

SHARE-WS, INC. (SHARE) is an evolving organization: We continue to seek funding for:

- Capacity building: garnering support for SHARE to increase organizational and community effectiveness (i.e., staff and board development; organizational and resource development planning; core business operations support training, and technology.)
- Program planning: development of specific operating programs within our interest area to further impact strategy.

D.13. How does your program's policies/procedures ensure fair treatment, equitable access, and utilization of benefits for all persons, particularly marginalized and underserved groups and communities (i.e., marketing, outreach, eligibility determination and appeals)?

We believe further community outreach and grassroots advertising in the community will help to build trust and increase support for all of our work. WE want to further engage community partners to let the community know what we are doing and why.

E. Cost Effectiveness

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Address: *No Address Assigned

E. Cost Effectiveness

Please provide the following information.

BUDGET AND FUNDING (10 POINTS)

E.1. Please complete the table to show the organization's operating budget.

Expenditures by Program	Budgeted FY 22-23	Projected Actuals FY 22-23	Proposed Budget FY 23-24
Program Services	\$100,000.00	\$100,000.00	\$100,000.00
Fundraising	\$100,000.00	\$100,000.00	\$100,000.00
Management and General	\$131,198.00	\$131,198.00	\$131,198.00
Total Expenditures by Program	\$331,198.00	\$331,198.00	\$331,198.00

Expenditures by Category	Budgeted FY 22-23	Projected Actuals FY 22-23	Proposed Budget FY 23-24
Employee Salaries and Wages	\$131,198.00	\$131,198.00	\$131,198.00
Employee Benefits	\$0.00	\$0.00	\$0.00
Facility Rent and Utilities	\$80,000.00	\$80,000.00	\$80,000.00
Training and Conference Registration	\$0.00	\$0.00	\$0.00
Membership and Dues	\$0.00	\$0.00	\$0.00
Travel and Transportation	\$0.00	\$0.00	\$0.00
Grants to Individuals and Organizations	\$0.00	\$0.00	\$0.00
Contracted Fundraising Services	\$0.00	\$0.00	\$0.00
Goods Purchased for Resale	\$100,000.00	\$100,000.00	\$100,000.00
Other Contracted Services	\$20,000.00	\$20,000.00	\$20,000.00
Other Operating Expenditures	\$0.00	\$0.00	\$0.00
Capital Outlay	\$0.00	\$0.00	\$0.00
Total Expenditures by Category	\$331,198.00	\$331,198.00	\$331,198.00

Revenues by Category	Budgeted FY 22-23	Projected Actuals FY 22-23	Proposed Budget FY 23-24
City of Winston-Salem	\$231,198.00	\$0.00	\$0.00
Forsyth County	\$0.00	\$0.00	\$0.00
State of North Carolina	\$0.00	\$0.00	\$0.00
Federal Government	\$0.00	\$0.00	\$0.00
Admissions/Program Revenues/Sales	\$0.00	\$0.00	\$0.00

Memberships	\$0.00	\$0.00	\$0.00
Donations	\$0.00	\$0.00	\$0.00
Foundation Grants	\$100,000.00	\$0.00	\$0.00
Interest and Investment Income	\$0.00	\$0.00	\$0.00
Parent Organization	\$0.00	\$100,000.00	\$100,000.00
Other	\$0.00	\$0.00	\$0.00
Total Revenues by Category	\$331,198.00	\$100,000.00	\$100,000.00

Describe any amounts listed under "Other Operating Expenditures" or "Other Revenues." Provide details on any specific federal government revenue sources.

SHARE's Operating Expenditures are rounded or projected. We plan to make adjustments based upon committed funding.

E.2. Has the City of Winston-Salem provided funding in the past? If so, provide a funding history of the most recent five years of City contributions in the table below.

Year	Funding Source	Funding Amount
2022	0	\$0.00

E.3. Complete the table below to show specific details of proposed City funding and other leveraged funding for the proposed project/program. List each additional funding source for the program.

Activity	Funding Requested from City	Funds from Other Sources	Other Funds Source
Overall Projected Budget	\$231,198.00	\$100,000.00	0
	\$231,198.00	\$100,000.00	

E.4. For each activity and line item above, please provide a short but detailed description of how City resources will be used to carry out proposed programming.

SHARE-WS, INC. (SHARE), has plans and would use city fund to implement projects and work to reduce food insecurity and to eliminate health disparities. Here are some examples of what we can do:

1. SHARE has effectively delivered a range of educational programs and food classes from our present office. We want to continue that work.
2. SHARE is collaborating with medical centers in Winston-Salem to establish a "food pharmacy." Patients diagnosed with Type 1 diabetes, hypertension, or obesity will be prescribed fresh food, healthy food, and nutrition education, at little or no cost as preventative and treatment measures.

City funds are presently needed to keep this necessary work moving forward.

E.5. Where another stakeholder or agency is providing non-monetary assistance with a particular aspect of your programming, please provide a short description of those activities and how they will supplement the use of City funds.

Last year SHARE's request for COMMUNITY AGENCY FUNDING was denied.

Notwithstanding we continued to construct and enhance our capacity through local donations and supportive philanthropy.

Funding for our food pharmacy was originally provided by the Program for Community Engaged Research at Wake

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Forest School of Medicine.

Blue Cross and Blue Shield of North Carolina Foundation (the "Blue Cross NC Foundation") has provided additional funding needed for capacity building.

Dr. Callie Brown's time has been provided in kind by the Wake Forest School of Medicine.

The Quality Improvement and Informatics specialist at UHC was provided in kind.

Members of the SHARE staff also provided their support and work in kind.

Our program and its work has made tremendous progress. Nevertheless, to sustain what we started additional funding in future years will be required.

City funds are presently needed to keep this necessary work moving forward.

E.6. If this year's request is different in any way (amount, activities, etc.) from a prior year's request, explain how and why. If you are a new applicant, please describe how you would adjust your project/program if your funding request is not funded at the full amount.

The food pharmacy partnership, established in 2019, originated with three organizations (SHARE, United Health Centers, and Wake Forest School of Medicine).

Our originating work has been dependent upon "in-Kind" donations."

Blue Cross and Blue Shield of North Carolina Foundation recently gave some funding relief.

But the original generosity is not sustainable.

SUSTAINABILITY (7 POINTS)

E.7. Describe the plan to sustain the project/program funding in future years. Include information about other funding sources to leverage City funds requested.

Funding for our food pharmacy was originally provided by the Program for Community Engaged Research at Wake Forest School of Medicine.

Dr. Brown's time has been provided in kind by the Wake Forest School of Medicine and the time of the Quality Improvement and Informatics specialist at UHC has been provided in kind. Members of the SHARE cooperative also have an opportunity to purchase/sponsor food packages when purchasing their groceries, so we have been fortunate to receive some donations to support the program as well.

BARRIERS (3 POINTS)

E.8. Describe any potential programmatic barriers to project implementation (e.g. recruitment or outreach challenges, etc.) and your plans for overcoming them.

The SHARE Cooperative of Winston-Salem (SHARE) serves the diverse citizens of Winston-Salem, North Carolina and their mission centers on providing wholesome/nutritional food to families in and around areas designated as food

deserts. SHARE is designed to be a model of collaboration involving the various socio-economic and ethnic groups that make up the community.

E.9. Describe any institutional barriers to project implementation (e.g. staff vacancies, pending departures, etc.) and your plans for overcoming them.

This innovative community environmental change is meeting people where they are and making connections to community members disproportionately impacted by cardiovascular diseases and chronic illnesses.

AVERAGE COST (5 POINTS)

E.10. Use the table below to show the average amount of City funds requested per beneficiary to be served during the year and the average total cost of the service per beneficiary to be served during the year (including all funding sources)

Proposed funds from the City for this project:	231198.00
Number proposed to be served for the year:	3500
Average City funds per beneficiary:	66.00
Proposed funds from all sources:	331198
Number proposed to be served for the year:	1000
Average total funds per beneficiary:	16.52

F. Required Documents

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Address: *No Address Assigned

F. Required Documents

Please provide the following information.

Documentation

Code of Conduct/Conflict of Interest Policy *Required

SHARE-WS Conflict of Interest Policy.pdf

Submit a copy of the agency's latest 990 Form as submitted to the Internal Revenue Service. *Required

US Tax Return 2021.pdf

Organization By-Laws *Required

Nonprofit Bylaws 2019.pdf

Articles of Incorporation *Required

Share-wsIncArticles of Incorporation.pdf

Organization Policies (including personnel, formal non-discrimination, procurement, accounting, etc) *Required

SHARE-WS Organizational policies.pdf

IRS 501(c)3 Designation Letter *Required

501c3.pdf

Audited Financial statements or third-party review from 2020 and 2021 ***Required**

Share-WS 2021 engagement letter.pdf

North Carolina Secretary of State - Current and Active Status (<https://www.sosnc.gov/search/index/corp>)

***Required**

NCstateNonProfit.pdf

Other

***No files uploaded*

G. Income Based Projects/Services Only

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Address: *No Address Assigned

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G. Income Based Projects/Services Only

** Complete this section only if you are requesting funds for a Community Development project (for CDBG, HOME and/or ESG funding).**

If the section is not applicable to your project, please leave the questions blank and mark the step "Complete."

G.1. In the right-hand column below, indicate the number of participants to be served by the proposed project/program within each income category during the year. Click [here](#) to see Winston-Salem income limits by household size.

Income Range	# to be served
0 to 30% of median	0
31% to 50% of median	0
51% to 80% of median	0
Greater than 80% of median	0

G.2. Describe policies, procedures, and criteria for determining who is eligible. Describe the procedures for screening, eligibility determination, intake, assessment and orientation of participants

H. Construction/Rehab Only

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Address: *No Address Assigned

H. Construction/Rehab Only

** Complete this section only if you are requesting funds for a Housing Construction or Rehabilitation project.**
If the section is not applicable to your project, please leave the questions blank and mark the step "Complete."

H.1. Describe the proposed project and provide plans. If the project is approved, we will need a detailed work write-up.

n/a

H.2. Provide a projected timeline for the proposed work.

n/a

H.3. Describe how the project will be managed, including the contractor procurement process.

n/a

H.4. Describe the target market, including any special populations to be served.

n/a

H.5. Describe the services or program you plan to provide.

n/a

H.6. Describe the property management plan.

n/a

H.7. List the development team members.

n/a

H.8. Describe the financial capability of the sponsor/owner organization.

n/a

H.9. Listing of projects undertaken by principals over the past ten years, identifying project name and address, type of project, and number of units; please note any projects for which local government funding was received.

Project Name	Address	Type of Project	No. Units	Govt Funding
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Documentation

Development budget that include a detailed sources and uses statement of all funds, including the requested loan from the City, in electronic format, preferably a spreadsheet.

***No files uploaded*

Participant/program data sample report

***No files uploaded*

Market study or other analysis to verify the need for the project.

***No files uploaded*

Operating pro forma that includes rent and operating cost assumptions and all estimated loan payments, in electronic format.

***No files uploaded*

I. Emergency Shelter Only

Completed by gw@share-ws.coop on 11/18/2022 4:04 PM

Case Id: 16248

Name: SHARE-WS, Food Security - 2023 - 2023/24

Address: *No Address Assigned

I. Emergency Shelter Only

** Complete this section only if you are requesting funds for an Emergency Shelter project.**

If the section is not applicable to your project, please leave the questions blank and mark the step "Complete."

Prior to the beginning of any funding year, any ESG-funded program must participate in the local Homeless Management Information System (HMIS) designated by the Winston-Salem/Forsyth County Continuum of Care, or for domestic violence programs, a comparable database in accordance with HUD's standards.

Emergency Shelter: Essential Services

Activity	Total Budget (\$)
Case Management	\$0.00
Child Care	\$0.00
Education Services	\$0.00
Employment Assistance	\$0.00
Job Training	\$0.00
Outpatient Health Services	\$0.00
Transportation	\$0.00
Legal Services	\$0.00
Services to Special Population	\$0.00
Overhead Costs (limited to 15% of total activity request)	\$0.00
	\$0.00

Emergency Shelter: Operating Costs

Activity	Total Budget (\$)
Rent	\$0.00
Shelter Security	\$0.00
Fuel	\$0.00
Equipment	\$0.00
Insurance	\$0.00
Utilities	\$0.00
Food	\$0.00
Furnishings (limited to less than \$500 per item)	\$0.00
Supplies	\$0.00
Maintenance or Minor Repairs	\$0.00
Overhead Costs (limited to 15% of total activity request)	\$0.00
	\$0.00

J. Rapid Rehousing and HMIS Only

Completed by gw@share-ws.coop on 11/18/2022 4:05 PM

Case Id: 16248

Name: SHARE-WS, Food Security - 2023 - 2023/24

Address: *No Address Assigned

J. Rapid Rehousing and HMIS Only

** Complete this section only if you are requesting funds for a Rapid Rehousing project.**

If the section is not applicable to your project, please leave the questions blank and mark the step "Complete."

Prior to the beginning of any funding year, any ESG-funded program must participate in the local Homeless Management Information System (HMIS) designated by the Winston-Salem/Forsyth County Continuum of Care, or for domestic violence programs, a comparable database in accordance with HUD's standards.

Rapid Rehousing Financial Assistance

Activity	Total Budget (\$)
Rent Assistance	\$0.00
Rental Application Fees	\$0.00
Security Deposits	\$0.00
Last Month's Rent	\$0.00
Utility Deposits	\$0.00
Utility Payments	\$0.00
Moving Cost Assistance	\$0.00
Overhead Costs (limited to 15% of total activity request)	\$0.00

Rapid Rehousing Services

Activity	Total Budget (\$)
Case Management	\$0.00
Housing Search and Placement	\$0.00
Mediation	\$0.00
Legal Services	\$0.00
Credit Repair	\$0.00
Counseling	\$0.00
Information and Referral	\$0.00
Monitoring/Evaluation of Progress	\$0.00
Overhead Costs (limited to 15% of total activity request)	\$0.00

HMIS/Data Collection Budget

HMIS Activity	City ESG Request	State ESG Request
Staff Costs	\$0.00	\$0.00
Equipment	\$0.00	\$0.00
User Fees	\$0.00	\$0.00
	\$0.00	\$0.00

Submit

Completed by gw@share-ws.coop on 11/18/2022 4:06 PM

Case Id: 16248

Name: SHARE-WS, Food Security - 2023 - 2023/24

Address: *No Address Assigned

Submit

I certify that the applicant meets the conditions specified in the application instructions and will be able to carry out the proposed services in concert with these conditions. I also certify that the organization is a certified IRS 501(c)(3) non-profit organization.

Gary Williams

Electronically signed by gw@share-ws.coop on 11/18/2022 4:06 PM

IDIS Setup

No data saved

Case Id: 16248

Name: SHARE-WS, Food Security - 2023 - 2023/24

Address: *No Address Assigned

IDIS Setup

Please provide the following information.

Project Name

National Objective

Activity Number ID

HUD Activity Code

Project Description

Accomplishment Type

Initial Application Date

Service Area

Ward

Census Tract(s)

Block/Group

MWBE