

Winston-Salem Police Department

Winston-Salem, North Carolina

An Internationally Accredited Law Enforcement Agency

Forensic Services Technician

Starting Salary: \$39,018

\$0.65 per hour shift differential

Work Schedule: Permanent Shifts (36/44 hour work weeks)

Applications for the position of Forensic Services Technician are accepted only when a vacancy is posted. The application process and a job description follow:



JOB DESCRIPTION:

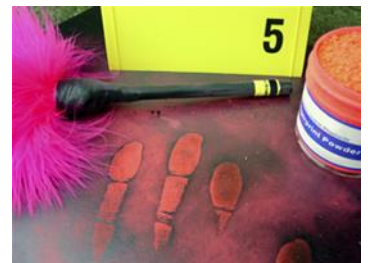
Must work varied shifts to include holidays, nights, and weekends; operates crime scene response vehicles in normal and adverse weather conditions; responds to and initiates radio communications; documents scenes and evidence through forensic photography/videography; identifies, collects, and preserves evidence utilizing appropriate forensic techniques; locates, preserves and/or lifts latent prints from physical evidence; maintains chain of custody for evidence; prepares detailed sketches and diagrams of crime scenes; obtain post-mortem finger and palm prints to establish identity; searches files to identify suspects; operates numerous computer based systems; performs administrative tasks; prepares evidence for court presentations; presenting courtroom testimony in District, State, and Federal Courts; prepares photographic line-up and images for viewing; maintains detailed filing systems and records; prepares detailed investigative and supplemental case reports of activities and investigations; effectively communicates with investigators, court personnel, suspects, and citizens; administers chemical analysis for alcohol concentration; updates demographic information, obtains photographic images and fingerprints of persons charged with criminal offenses; maintains confidentiality; remains abreast of technological and procedural advances in forensic related disciplines.

QUALIFICATIONS:

Minimum of Associates Degree in forensic science, biology, chemistry, criminal justice, or closely related field from an accredited institution or a combination of high school graduate/GED and work experience in a closely related field. Applicants must be at least 18 years of age and have no felony arrests or serious misdemeanors.

KNOWLEDGE, SKILLS AND ABILITIES:

General knowledge of methods and standards employed in forensic science; general knowledge of rules of evidence; general knowledge of photography; ability to maintain confidentiality; ability to follow complex oral and written directions; ability to use all issued equipment at the required level of proficiency; ability to communicate clearly and concisely, orally and in writing; ability to present clear and concise testimony in court; ability to work independently in the absence of direct supervision; basic knowledge of word processing and spreadsheet programs.



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PHYSICAL DEMANDS:

Adequate physical agility and endurance to carry out duties to include climbing, standing, crawling, kneeling; sitting, etc. for extended lengths of time. Constant light to moderate lifting.

WORK CONDITIONS:

Exposure to blood borne pathogens; exposure to dust/dirt, fumes, smoke, adverse sights and smells, adverse weather conditions; extreme heights and environments; and confined spaces.

TRAINING PROVIDED BY THE AGENCY:

- 40 Hour Intoximeter EC/IR II School (certification)
- Basic Crime Scene School (In-house)
- 80 Basic/Advanced Crime Scene School (external)
- On-the-job training provided in: Photography, Latent Print Processing, Videography, Evidence Collection and Preservation, Sketching, Processing of Arrestees, Photographic Line-ups, and General Forensic procedures.
- On-the-job training provided on the Records Management System and miscellaneous personal computers



STAGES OF THE APPLICATION PROCESS:

1. Submission of City Application
2. Review of Application by Winston-Salem Police Department Recruiting Personnel
3. Telephone Screener/ Interview (*Applicants who meet qualifications will proceed to the next stage*)
4. Preliminary Testing
 - Oral Interview
 - Multi Domain Screener
5. Background Investigation
6. Conditional Offer of Employment
7. Post-Conditional Offer of Employment Testing
 - Drug Screening
 - Medical Examination
 - Polygraph Examination
 - Suitability Interview
8. Final Offer of Employment to Selected Applicants

If you meet these qualifications and are interested in working for a professional, innovative, and progressive law enforcement agency, please contact the Recruiting Unit at (336) 773-7925 or toll free at 1-877-777-WSPD.

You may apply online or in person.

Visit us at <http://www.wspd.org>
Police Recruiting Office
Beatty Training Center
1200 N. Patterson Av
Winston-Salem, North Carolina 27101

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